ATLANTIC COUNTY
Opportunity
YOUTH
Collaborative

Virtual Programs

- **Property Management Certificate Program**- Covers the basics of financial accounting, real estate law, and managing various types of facilities.
- **Child Development Certificate Program-** This certificate fulfills the 120 hours of formal education in eight subject areas related to professional child care that is required in order to apply for the CDA credential.
- **Microsoft 2019-** Covers the basics of Microsoft® Word™, Excel®, and PowerPoint®.
- **Basic Life Support/CPR Training-** This course is designed for first-response techniques for cardiac arrest. Includes CPR technique, differences between adult, child and infant resuscitation and recent updates by the American Heart Association.
- **HVAC Certification Program-** NATE's certification tests represent real world working knowledge of HVACR systems and candidates can earn installation and/or service certification in one or more specialty areas.
- **Microsoft Certified Solutions Associate (MCSA)-** Validates your ability to evaluate, plan, deploy and operate Office 365 services. Confirms your experience with the Office 365 Admin Center and your understanding of Exchange Online, Lync Online, SharePoint Online, Office 365 ProPlus and Azure Active Directory.
- **Six Sigma Certification Program-** Six Sigma is a disciplined, data-driven approach or methodology to project management that eliminates defects in any process.
- **Digital Marketing Certification-** Gain an understanding of how to use digital marketing tools to drive business results.
- **Customer Service and Sales Certification-** Earn the National Retail Federation Customer Service and Sales certification. Those who earn this certification will master customer service and sales skills, including understanding the customer life cycle, developing effective strategies to engage customers, assessing customer needs and closing sales.

In-Person Programs

- **Basic Life Support/CPR Training-** This OSHA approved CPR/AED course incorporates the latest science and teaches students how to respond to breathing and cardiac emergencies.

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