

## **Procedure 2021: Administration of Credit-By-Examination Program**

### **Summary of Key Changes**

The Procedure has been updated as follows:

- Grades earned by credit by examination are recorded on a student's transcript.
- Credit by examination counts as a course attempt (Procedure 2015)
- Credit by examination grades are eligible for grade replacement (Procedure XXXX)
- Xxx;
- Xxx.



## PROCEDURE

### Administration of Credit-By-Examination Program

Procedure Administrator: Administrator: Provost

Authority: N.J.S.A. 18A:64-6

Effective Date: January 28, 1975, March 4, 1975, September 27, 2009, January 18, 2011; TBD

Index Cross-References:

Procedure File Number: 2021

Approved By: Dr. Harvey Kesselman, President

### I. STOCKTON CREDIT-BY-EXAMINATION PROGRAM

A student may stand for the University's Credit-by-Examination program in subjects that are a part of the University's regularly scheduled course offerings rather than proceed through the standard instructional modes in which the subjects are taught. By successful performance on examinations a student may receive Stockton credits for demonstrated academic achievement. The amount of credit to be earned by successful performance on each examination shall be specified by the University examiner in the Division of Academic Affairs in advance of any examination for credit.

- A student must register for a credit examination with the University examiner in which the course is located. After a student registers for credit by-examination in a particular course, the examination must be taken by the end of the term in which the student registered for the exam.
- Only matriculated students are eligible for a credit examination.
- A student taking a credit examination is required to pay full course costs prior to taking the examination.
- Grades recorded on student transcripts are A, A-, B+, B, B-, C+, C, C-, D+, D or D- or P, depending on the grading system selected by a student before the credit examination. Credits earned by examination are identified on student transcripts. Unsuccessful attempts at credit-by-examination are recorded on student transcripts, count as a course attempt, and are eligible for grade replacement
- A student may attempt only once to obtain credit-by-examination in a specific course.

In consultation with programs, the University examiner reviews applications for the Credit-by-Examination program and approves or disapproves them based on applicability to Stockton degrees, approval of the student's preparation for examination, and ability of the University to construct and evaluate appropriate examinations. Students must be in good academic standing to attempt credit-by-examination. For further information about credit-by-examination, students may

contact the Center for Academic Advising.

Review History:

	Date
Procedure Administrator	9/16/2022
Faculty Senate	
Deans	
AA Leadership	
Divisional Executive	
General Counsel	
Cabinet	
President	