What is an Override?

Overrides:

You may request an override if:

- You are still waiting for transfer credits or test scores that satisfy prerequisite requirements to be applied to your Stockton Degree Works.
- You are in the process of taking a prerequisite course at another institution.
- You have previously attempted a course with a corequisite where you received the required passing grade in one course but did not receive the required passing grade or withdrew from the other.
- You need to withdraw from a course that has a co-requisite course.

An **override** is special permission granted to register for a course that is usually only given for the reasons listed above. Other circumstances other than those listed below will be reviewed on a case-by-case basis. An override can be requested on the NAMS website under Contact Us > Registration Issues & Overrides > Override Form.

Exceeds Number of Attempts

You are <u>allowed up to two attempts</u> at a course without requiring an override. Consideration for a third attempts requires the <u>Override Request Form</u> to be completed documenting why you have exceeded the number of attempts and the rationale for the need to repeat. The override request will be sent to the Assistant Dean for consideration if an override could be-granted.

Closed courses/Waitlist

If you are unable to register for a course section because it is full, you can sign up for the waitlist. To get on the waitlist, you will select "Waitlist" in the *Action category* in your summary and hit Submit. Should a seat become available anytime between when you waitlist and the end of the Add/Drop (5-day period starting with the first day of school), you will receive an email. You will have up to 48 hours to act upon the notification (reduced to 24 hours during Add/Drop week). If you do not act in a timely manner, your seat will be forfeited, and the waitlist will move onto the next person. If you miss this waitlist, we cannot move you in above another student. You will have to act by adding yourself back onto the bottom of the waitlist. **Waitlists do not exist for lectures with a co-requisite labs.**



Co-Requisite

Course required to be taken concurrently with another course. You must have both the open lecture and open lab together in your summary of courses to add prior to clicking submit, in order to register without a registration error.

**Waitlists do not exist for lectures with a co-requisite lab. Instead, you must put yourself on a lab waitlist. If a waitlist notification email is received, you may then enroll in the lab and any open lecture. You may also request an override to take one corequisite without the other ONLY

IF it had been taken previously **and you received required passing grade at Stockton <u>or</u> <u>another institution where credits were accepted for the course</u>. If you face an issue claiming the waitlist seat offered to you, contact the NAMS Office or Registrar Office before the waitlist notification expires.**

POI Permission of Instructor

The student is required to reach out to the instructor to get permission to take the course. The instructor will provide the override required to register for the course.

Pre-requisite

Course required to be completed before enrollment of a course. Click on the course ID in your Degree Works to find pre-requisite information for a specific course.

Test Score Error

Missing or incorrect score required to take a course (e.g., SAT, ACT, or Accuplacer, transfer course equivalency). Information about test scores/math placement can be found on the <u>Academic Advising site</u>.

Course Restriction

Some courses may be restricted to certain majors, programs, or class levels.

Course Registration Number (CRN)

A 5-digit unique code assigned to a specific section of a course by term/year.