

CITI Training instructions for setting up an account and choosing modules:

To set up a "Learner" account, go to www.citiprogram.org to register for CITI online training.

Once there, click on "Register."

Under "Select your organization affiliation" type in "Stockton" and select "Stockton University" when it appears. You will need to click "I agree" with the terms of CITI and then "I affirm that I am an affiliate of Stockton University" will appear. Click that as well. Then "Continue To Create Your CITI Program Username/Password."

Complete information in Steps 2-4 to set up your account.

In Step 5, select "no" for Continuing Education credit and decide if you want CITI to contact you.

In Step 6, complete all areas that have an asterisk. In Department type in your major/program.

In Step 7, Question 1 – if you are a **faculty member** select: Social & Behavioral Research Investigators. If there are other modules that pertain to you, you are welcome to take those, but the Social & Behavioral Research modules are the required modules for faculty at Stockton.

In Step 7, Question 1 – if you are a **student** select: Student Researchers. If there are other modules that pertain to you, you are welcome to take those, but the Student Researchers modules are the required modules for students at Stockton.

In Step 7, Question 1 – if you are a **student completing a dissertation project** select: Social & Behavioral Research Investigators. If there are other modules that pertain to you, you are welcome to take those, but the Social & Behavioral Research modules are the required modules for students completing dissertation research at Stockton.

In Step 7, Question 1 – if you are a professor who wants his/her class to complete a broader range of IRB modules, you may select Learning Modules for non-IRB purposes.

In Step 7, Questions 2-8, are optional. Choose as many as you would like, disregard if you do not wish to complete them. (Note 5 and 6 require answers, so chose no if you do not wish to complete them.)

At the bottom click "Complete Registration" and then "Finalize Registration" on the next screen.

You will be taken to a page that says "Stockton University courses." If you expand this area you will see the module/s you selected. You can begin the modules. You can complete them in one sitting or save as you go.