

This form, regardless of award type or sponsor, must be completed and delivered with a brief project description (abstract or scope of work), a completed Stockton internal budget template, and an RFP, as well as any other supplemental forms requested by ORSP. Please direct any questions to grants@stockton.edu.

I. Proposal/Project Information

Principal Investigator (PI) Name/Title: _____

School/Unit: _____

Co-PI or Co-Director/Co-Investigator (if applicable): _____

Co-PI or Co-Director/Co-Investigator (if applicable): _____

Co-PI or Co-Director/Co-Investigator (if applicable): _____

Partnering Organizations/Institutions (if applicable): _____

Project Title: _____

Project Start/End Dates: _____

Submission Deadline: _____

Project Purpose

- Research Capital/Equipment Training/Prof. Dev. Public Service Curricular Development
 Scholarships Community Engagement Publications General Operating Support
 Student Support/Services Other

If Other, please describe: _____

Submission Type

- New Proposal Letter of Inquiry/Intent Subaward MOU/MOA Contract Extension/Renewal
 Fee for Services Other

If Other, please describe: _____

Sponsor Type

- Governmental: Federal State Local Other

If Other, please describe: _____

- Private Sector: Foundation Corporation Bank/Trust Other

If Other, please describe: _____

Name of Sponsor/Funder: _____

Program (if applicable): _____

II. Research Compliance

Research Subjects

Human Subjects Animal Subjects Radioisotopes Proprietary Information N/A Other

If Other, please describe: _____

Project/Research Type

Research: Basic Research Applied Research Experimental Development Other

If Other, please describe: _____

Environmental Impact

Does this project have an actual or potential impact – positive or negative – on the environment? Yes No

If yes, please explain: _____

Institutional Review Board (IRB)

Please note: All research involving human participants conducted by Stockton faculty, administrators, staff, and students, or on its campus, must be conducted in accordance with Federal Regulations and the Multiple Project Assurance filed with the Office for the Protection of Research Risks (OPRR). Surveys that may have sensitive information regarding sexuality, gender, or race should be approved through IRB to protect the participants/targeted audience regardless of assessment or research.

Does this project require an Application for IRB Protocol Review? Yes No

If yes, has the application been submitted and approved? Yes No

If no, will the PI submit this for IRB approval prior to award determination? Yes No

IACUC

Does this proposed research involve vertebrate animals? Yes No

If yes, please provide the following: IACUC # _____ Approval Date _____

If no, will the PI submit this for IRB approval prior to award determination? Yes No

III. Budget, Cost-Sharing/In-Kind Contributions, and Space Requirements

III-A. Budget

Will the majority of this project take place on-campus or off-campus? On-Campus Off-Campus

Please note: If more than 50% of a project is performed off-campus, the off-campus rate will apply to the entire project..

On-campus rate: 70.00%; Off-campus rate: 35.30%.

Total Direct Costs: \$ _____

Total Indirect Costs (Facility & Administrative Costs): \$ _____

Indirect Cost Rate: _____%

*Please consult the **ORSP website** for more information on indirect cost rates for grant and contract submissions. If you have any questions, please contact **grants@stockton.edu**.*

Does Sponsor/Funder limit indirect costs? Yes No

If yes, what is the allowable %? _____

If yes, have the Office of the Provost granted approval? Yes No

Total Requested (Direct and Indirect Costs): \$ _____

Is completed budget attached/enclosed? Yes No

Possible Conflicts of Interest or Finances

Please read **University Procedure 6350** and answer the following question.

Do you have a possible conflict of interest with this submission?: Yes No

If yes, please immediately email **grants@stockton.edu** for guidance.

III-B. Cost-Sharing/In-Kind Contributions

Faculty or staff who request University resources – whether required or not – as in-kind support, course release, or matching funds related to a grant, contract, or sponsored project must complete this section of the form. Include any and all items that are not funded by the sponsor, such as salaries, fringe benefits, unrecovered F&A (Indirect) costs, space renovations and so on.

Are matching funds required by Sponsor/Funder: Yes No

Total University funds required: \$ _____

Have in-kind contributions been committed? Yes No

School/Unit providing in-kind: _____

Total in-kind contribution: \$ _____

Has other financial support been requested from the University? Yes No

If yes, please explain: _____

III-C. Space Requirements

Can the project be conducted within the existing space available to the PI? Yes No

If no, please explain: _____

If no:

Type of space required: Office Classroom(s) Outdoor Space New Facility/Construction Existing Facility

If existing facility, please identify facility: _____

Will modification(s) of existing facilities be required? Yes No

If yes, please explain: _____

IV. Faculty Release Time

Release time requested? Yes No

Number of Credits: _____

Semester of Release: _____

Amount requested from Sponsor/Funder for release time: \$ _____

Release time pre-approved by Dean? Yes No

V. Approval Signatures

Principal Investigator

ORSP

Budget Unit Manager

Academic Affairs

VI. FOR ORSP PURPOSES ONLY

Approval Routing Completion Date: _____

Banner #: _____

Banner Entry Date: _____

Entered by: _____

Subrecipient Form Received: Yes No