

Form: **Addendum #1**
Project Title: **RFP 26-14 Civil Engineering Services**
Issued Date: **February 25, 2026**

#	Item	Description
1	Questions & Answers	Questions & Answers have been posted as part of this Addendum.

The information contained herein clarifies, revises, supplements and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except herein as modified, all other provisions of the documents shall remain in full force and, unless otherwise described in this Addendum, shall comply with the requirements originally specified. All other conditions of this project will remain in effect.

- Office of Procurement & Contracting: <https://stockton.edu/procurement-contracting/index.html>
- Please direct any questions to: RFP-Purchasing@stockton.edu

ADDENDUM ACKNOWLEDGMENT

I acknowledge that I have received and reviewed this Addendum

Company Name (please print)

Name (please print)

Signature

Date

THIS ACKNOWLEDGMENT PAGE MUST BE INCLUDED WITH SUBMISSION OR THE BID/PROPOSAL WILL BE REJECTED.

Questions & Answers

Question & Answer 1

The proposal page (18–49) includes charts for both “percentage fee based on project construction cost” and “hourly rates for professional skill classification.” As the scope of services and construction cost will be dependent on the specific project request issued by the University, please confirm that the appropriate response for the percentage-based fee is “Not Applicable (NA).” Accordingly, please confirm that it is acceptable for respondents to provide only the hourly rates within the “hourly rates professional skill classifications” chart.

No. As outlined in the RFP, fees will be calculated as a percentage of the collectively established estimated project construction cost at the time the project-specific proposal is requested. The established cost will determine the applicable tier, and the percentage associated with that tier will be used to calculate the fee.

Question & Answer 2

Please clarify the process for defining the scope of work and fee for individual assignments. Specifically, please confirm that once a firm (or firms) is selected under this solicitation, the University will solicit project-specific proposals outlining the defined scope of work, and that the final fee and applicable terms and conditions will be determined and negotiated for each individual project.

When a proposal is requested, the University will provide the anticipated scope of work. As outlined in the RFP, fees will be calculated as a percentage of the collectively established estimated project construction cost at the time the project-specific proposal is requested. The established cost will determine the applicable tier, and the percentage associated with that tier will be used to calculate the fee.

Question & Answer 3

On page 18 of the RFP, for the construction cost tiers, do you have an anticipated % for each of the tiers?

No, the percentage for each tier is to be provided by the Bidder. As outlined in the RFP, fees will be calculated as a percentage of the collectively established estimated project construction cost at the time the project-specific proposal is requested. The established cost will determine the applicable tier, and the percentage associated with that tier will be used to calculate the fee.

Question & Answer 4

Based on the RFP language on pages 13 and 14, it appears that the proposed fees and rates cannot be increased for the full duration of the contract, and the contract may be renewed for two (2) additional one-year terms. Is there any mechanism for escalating the rates provided in the proposal to account for a potential 3-year contract duration?

The contract will be for one-year term with an option to renew for two additional one-year terms. The percentages and hourly rates are fixed for the duration of the contract and cannot be increased if the renewal(s) are exercised.

Question & Answer 5

Is this a new contract or a renewal? If this is a renewal can you tell us what firm(s) currently holds this contract?

This is a renewal. If any bidders would like to obtain this information, you'll be required to follow the University's policy for the Open Public Records Act (OPRA). For information and instructions, please visit the OPRA website under the Office of General Counsel: <https://stockton.edu/general-counsel/open-public-records-act.html>

If you submitted questions to RFP-Purchasing@stockton.edu by the due date indicated in the project document, but they were not received and answered here, please contact:

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