

Form: **Addendum #1**
Project Title: **RFP 26-16 Legionella Risk Assessment and Water Management Program**
Issued Date: **March 13, 2026**

#	Item	Description
1	Questions & Answers	Questions & Answers have been posted as part of this Addendum.

The information contained herein clarifies, revises, supplements and/or supersedes the specific parts of the documents referred to and shall be attached to and become part of those documents as if originally forming a part thereof. Except herein as modified, all other provisions of the documents shall remain in full force and, unless otherwise described in this Addendum, shall comply with the requirements originally specified. All other conditions of this project will remain in effect.

- Office of Procurement & Contracting: <https://stockton.edu/procurement-contracting/index.html>
- Please direct any questions to: RFP-Purchasing@stockton.edu

ADDENDUM ACKNOWLEDGMENT

I acknowledge that I have received and reviewed this Addendum

Company Name (please print)

Name (please print)

Signature

Date

THIS ACKNOWLEDGMENT PAGE MUST BE INCLUDED WITH SUBMISSION OR THE BID/PROPOSAL WILL BE REJECTED.

Questions & Answers

Question & Answer 1

Please provide a list of all buildings located at each campus and identify the water systems associated with each building (e.g., domestic water, cooling towers, boilers, etc.).

Please see our architectural map for our domestic water system. It provides the building names along with details of our well system for the main campus.

Question & Answer 2

What buildings are included in the scope of the project? Would we be able to have access to any architectural background files of the buildings that will be part of the scope?

About 43 buildings between both campuses are expected to be included in the scope of this project. Please see the architectural map of our potable water system for some architectural background. Additional background information may be available upon request.

Question & Answer 3

Will this include just the main campus or all campuses?

This will include both the Atlantic City Campus and Galloway Campus.

Question & Answer 4

Legionella Sampling — will this just be part of the initial scope, or will this work be ongoing? If ongoing, will there be any Stockton University resources that would be able to assist with sample collection, or will we be responsible for deploying resources onsite for annual sampling?

Stockton University can provide an escort with keys to access any necessary location that the risk assessment suggests sampling is needed for. Any resources needed for sampling should be deployed by the sampler.

Question & Answer 5

Timing - is there any flexibility in the project timeline or is this a pre-determined timeline that must be met?

Our project timeline is meant to coincide with an upcoming New Jersey state requirement that is expected to take effect in 2027. As of today, the state has not detailed a specific timeline, but we'd like to have the risk assessment completed before 2027.

Question & Answer 6

How many cooling towers are present on the campus?

We have 8 cooling towers on our campus between Atlantic City and Galloway.

Question & Answer 7

How many decorative features are on the campus?

We do not have any special water features or fountains on either campus.

Question & Answer 8

Is there a central utility building? If so, what is housed inside of this facility?

We do not have a central utility building.

Question & Answer 9

How many domestic hot water systems are present on the campus? What's the current count of showers across the campus?

There are a total of 197 domestic hot water systems on the Galloway Campus and 8 on the Atlantic City Campus.
The current count of showers across campus is approximately 1200.

Question & Answer 10

How many buildings total will be part of the scope? Will this include all of the university dormitories as well?

We counted 43 buildings to be included in the scope of assessment between the two campuses. This included dormitory buildings

Question & Answer 11

On the required Proposal Pages (page 1-pricing page), can the University define the description line items that are necessary for the consultant to provide costs for. Currently, the form is blank.

The pricing is based on completion of producing a written Water Management Plan. It is not broken down into phases. It will be one fee for one WMP.

Question & Answer 12

The Specific Tasks section mentions “Reviewing historical Legionella monitoring data from Trenton Water Works as part of the Legionella Hazard Analysis.” Please clarify the scope of reviewing the historical data, whether records will be provided, and the level of analysis expected?

This is meant to be Stockton University’s historical data, not Trenton Water Works. If necessary for the Risk Assessment, we can provide historical data for Legionella samples done on our campus.

Question & Answer 13

The Specific Tasks section mentions “Taking field notes on observations during site visits, noting atypical measurements” Please clarify what type of atypical measurements are anticipated?

While Legionella samples are analyzed and measured off site, any atypical (weather, sample color, etc) conditions at the time and location of sample can be documented if necessary.

Question & Answer 15

Will Stockton University provide the number, identification, and locations of HVAC, cooling towers, evaporative systems, or is the Consultant expected to inventory and document this information as part of the WMP development?

The consultant is expected to inventory and document this information as part of the WMP development.

Question & Answer 14

Please clarify that the RFP is for the development of the Legionella Risk Assessment and Water Management Program (Plan) of which recommendations for sampling and monitoring will be included, but no sampling and analyses is included in this current request.

The Legionella Risk Assessment and WMP are intended to assess any fixtures or systems at Stockton that may require sampling. Further information from the assessment is needed to determine any scope of sampling and analysis.

Question & Answer 15

Is this RFP for both AC & Galloway Campuses?

Yes

Question & Answer 16

Where is download for AC Campus Map on website?

See AC Campus map attached.

Question & Answer 17

In reference to Pg 9- Specific Tasks Include: : The last bullet references “reviewing historical Legionella monitoring data from Trenton Water Works”.

Should read “reviewing historical Legionella monitoring data from Atlantic City Municipal Authority (ACMUA).

If you submitted questions to RFP-Purchasing@stockton.edu by the due date indicated in the project document, but they were not received and answered here, please contact:

Regina Rosenello
Office of Procurement & Contracting
Regina.Rosenello@stockton.edu
609.626.6079