

## **Membership Information Package**

This package provide information about the selection process for becoming a member or a tenant in the Stockton Aviation Research and Technology Park. A member does not have to become a tenant of the park, but a tenant must be a member.

Prospective Member Application: Members are required to complete a Prospective Member Application. This form will provide the Stockton ARTP Membership Committee with general information, including name, address, type of organization, ownership, capabilities (e.g., research, products), FAA contracts (e.g., past and current), and other pertinent information. A copy of the Prospective Member Application is attached and can be emailed to [Stocktonartp.stockton.edu](mailto:Stocktonartp.stockton.edu) or submitted directly to the Stockton ARTP office.

Initial Coordination with the Prospective Member: A Membership Coordinator will make initial contact with the prospective member. The purpose of this contact is to acknowledge receipt of the application, to execute an NDA if appropriate (an NDA is attached), to gather additional information, to discuss the specific requirements and to answer any questions.

Review of Membership Application: The Membership Coordinator will conduct an initial review of membership applications. The intent of this review is to determine the requirements and expectations of the prospective member.

Role of the Membership Committee: The purpose of the Membership Committee is to determine if the member meets the terms and conditions of the Tenant and Master Lease Agreements in order to reside at the Park.

Prospective Member: The selection process may require interviews with management executives and the Membership Committee. The purpose of the interview is to collect additional information on the qualifications and capabilities of the prospective members.

Final Membership Approval: The recommendations of the Membership Committee shall be communicated to the Stockton ARTP Board of Directors for its decision with respect to the prospective members and that the decision shall be communicated with the prospective member.

Guidelines for Approval of Subleases for Stockton Aviation and Research Technology Park Tenants: The FAA has final approval of all Tenant Agreements. This decision shall be made within 10 days.