

EB-1 PROCESS - LAWFUL PERMANENT RESIDENCE

Divisional Executive provides notice to
Human Resources (HR) and Office of General Counsel (OGC)
of approval of University sponsorship of foreign national for
Lawful Permanent Residence (LPR)

Immigration Attorney recommends to OGC appropriate process for LPR



Immigration Attorney files Form I-140 with U.S. Citizenship and Immigration Services (USCIS) (Note: If eligible, Immigration Attorney may be able to submit Application to Register Permanent Residence (Form I-485) to USCIS simultaneously)



Immigration Attorney prepares
Immigration Visa Petition (Form I-140)
and sends to OGC for approval
and signature



Immigration Attorney contacts employee to complete Employee Questionnaire and obtain additional application material to confirm appropriate LPR process



- USCIS notifies Immigration Attorney of approval
- Immigration Attorney provides notice of approval to OGC, HR, and employee



Immigration Attorney submits
Form I-485 with USCIS (if not submitted
withForm I-140)



USCIS issues Green Card to employee once it approves Form I-485