

Svec, Natalie

To: Svec, Natalie
Subject: RE: Tax-exempt application status STOCKTON UNIVERSITY

From: Tax-salesanduse <Tax-salesanduse@dollargeneral.com>
Sent: Monday, August 21, 2023 6:56 PM
To: Svec, Natalie <Natalie.Svec@stockton.edu>
Subject: RE: Tax-exempt application status STOCKTON UNIVERSITY

EXTERNAL EMAIL ALERT: The sender is not using a Stockton email address. Please use caution.

Thanks. That was exactly what we needed.

We have you approved for 5 years with your new state sales tax exemption form. Previously it was for 3 years.

A barcode approval letter will be mailed the next business day. Please write your state sales tax number 222832788000 on it in case the store has any problems.

I highly recommend due to sporadic training issues you keep the following info. We are updating our store registers. For our original system they must put the register in tax exempt mode by pressing F3, then F3 again and **SCANNING** the barcode. The instructions are right beside the barcode for them.

New and/or updated stores now have touch screens with different prompts. Stores with new registers must use the tax option on the far right of their screen and then tax exempt on the next screen.

They have the following choices:

Choose state and enter your number 222832788000.

Choose Federal and enter 222832788.

They can also choose entity and enter your entity# 10348625 (or scan your barcode)

After they make a selection and input the info they choose enter and then continue. If all items are scanned they will choose total. Otherwise they can scan them now and the tax exemption will work.

Please let us know of any problems. Thanks.

Stephen Schmidt
Tax Administrator