

Information Technology and Media Services Committee Report

May 2023 Duo (Helen) Wei

Members:

Faculty Members	
Helen Wei	Chair (2020–2022)
Quynh Nguyen	Vice Chair (2021–2022)
Joe'l Ludovich	ARHU (2021–2023)
Sujoy Chakraborty	BUSN (2021–2023)
Ron Caro	EDUC (2021–2023)
Lisa Youngblood	GENS (2021–2023)
Kimberly Furphy	HLTH (2021–2023)
Rui (Jeff) Ge	Library (2021–2023)
Melanie Schroer	NAMS (2021–2023)
Nusret Sahin	SOBL (2021–2023)

Ex Officio Members:

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Patricia Thatcher	Interim Associate Provost, Library and Learning Commons
Scott Huston	Chief Information Officer
Kathleen Klein	Director of Center for Teaching & Learning Design
Peter Gallagher	Associate Director of Information Technology Services

2021-2022 Monthly Meeting

The Faculty Senate Information Technology and Media Services (ITMS) committee met regularly during the AY 2022-2023. We have held *seven* meetings in the following days: (every third Thursday of each month 1:00pm –2:00pm via Zoom)

September 15th, 2022

September 28th, 2022 (additional meeting: discuss about Academic Procedures)

October 20th, 2022

November 17th, 2022

January 19th, 2023

February 16th, 2023

April 20th, 2023

May 19th, 2023 Faculty Senate Retreat

2022-2023 Committee Activities (selected major topics):

1. Reviewed and provided reviews/recommendations for Institutional Grant Application and Management and Effort Reporting and Certification for Grants, Contracts, and other Sponsored Agreements.
 - We have submitted our comments/recommendations to Faculty Senate Exec and the Provost Office on Oct 6th, 2022
 - The following policies & procedures have been reviewed by our ITMS subcommittee.
 - 2035 - Course Content Accessibility.docx
 - 2070 - Distance Education.docx
 - II-27 - Distance Education Policy.docx

1090 - Institutional Grant Application and Management
1099 - Effort Reporting and Certification for Grants, Contracts and other
Sponsored Agreements
I-98 - Grant Applications and Management.docx
I-99 - Effort Reporting and Certification for Grants, Contracts and other
Sponsored Agreements.docx

2. Invited the Registrar's Team (AmyBeth Glass, Kate Spalding, Bernadette Morris) to give us a presentation on the new Degree Works upgrades and ADA Compliance enhancements.
3. Discussed about the qualitative software
 - As part of Dr. Rachel Kirzner role as AY22 CTLD faculty fellow for Technology and Pedagogy, surveyed faculty on technology use, preferences, and requests.
 - Regarding recommendations, there was a range of usage, interest, and requests for training on a wide variety of tech tools.
 - We plan to review and provide recommendation on the need for qualitative software next semester.
4. Proceeded with the investigation of alternative Learning Management System (LMS), conducted a comprehensive survey among the faculty, and produced a final report summarizing our finding (see **Final Report** in the appendix)
 - The ITMS subcommittee hosted a panel discussion to learn about the major differences between Blackboard/Ultra and Canvas, including the challenges and advantages of transitioning from one to the other on March 21st, 2023.
 - The ITMS subcommittee developed an infographic summarizing information collected by the ITMS subcommittee over the past two years.
 - The ITMS subcommittee conducted a faculty-wide vote from April 27th to May 6th, 2023 to selected preferred LMS.
 - The ITMS subcommittee summarized a report to explain the vote results and ITMS subcommittee recommendations.

Acknowledgment

I would like to extend my heartfelt appreciation to all the esteemed members of the ITMS committee. Your dedication, time, efforts, and unwavering support throughout the past year have been truly invaluable. I would also like to express my gratitude to all the faculty members who actively participated in our vote and graciously shared their insightful comments regarding the transition of the learning management system. A special recognition goes to Kathy from CTLD, Scott and Pete from ITS, and Patricia from the Library, whose profound insights and unwavering support have greatly contributed to the success of our committee's work. Lastly, I extend my sincere thanks to the Faculty Senate Exec, the Provost, and all the executives for their invaluable guidance and unwavering support throughout this endeavor.