

ACADEMIC PROGRAMS AND PLANNING COMMITTEE
 FINAL REPORT
 2017 - 2018 ACADEMIC YEAR

Faculty Members	
Douglas Harvey	Chair (2016-2018)
John Bulevich	Vice Chair (2017–2018)
Jeremy Newman	ARHU (2017–2019)
Noel Criscione-Naylor	BUSN (2018–2019)
Susan Cydis	EDUC (2017–2019)
Judy Copeland	GENS (2017–2019)
Manish Madan	Graduate Studies (2017–2019)
Michael Seda	Graduate Studies (2017–2019)
Mary Padden	HLTH (2017–2019)
Eric Jeitner	Library (2017–2019)
Elizabeth Pollock	NAMS (2017–2019) and Union representative
Christine Gayda-Chelder	SOBL (2017–2019)
Ex Officio Members	
Carra Hood	Associate Provost for Strategic Planning, Academic Programming, and Assessment (Provost designee)
Amy Beth Glass	Director of Graduate Enrollment Management
Jenny Wagner	Dean of BUSN (Provost appointee)
Non-Voting Student Liaisons	
Charlotte Phillips-Clarke	Graduate student
To Be Appointed	Undergraduate

Meeting date (Submission Deadline)

- 9/28 Campus Center Meeting Room 4 (9/14)
- 10/26 Campus Center Meeting Room 1 (10/12)
- 11/16 Campus Center Meeting Room 3 (11/2)
- 12/14 Campus Center Meeting Room 1 (11/30) – No Quorum
- 1/18 Campus Center Meeting Room 1 (Special Meeting)
- 1/25 Campus Center Meeting Room 1 (1/11)
- 2/22 Campus Center Meeting Room 1 (2/8)
- 3/29 Campus Center Meeting Room 1 (3/15)
- 4/26 Campus Center Meeting Room 1 (4/12)

I. Proposals - Programs

A. *B.A. in Africana Studies*

Reviewed by the Committee 9/28/16 and 10/26/17 meetings Feedback provided regarding clarification of faculty lines, employability of graduates, and impact of losing the minor. Feedback was followed and the proposal was approved by a vote of 8-0 in favor at the 10/26/17 meeting and forwarded to the Senate.

B. *Minor in Migration Studies*

Reviewed by the Committee twice at the 12/14/17 and special 1/8/17 meetings. Feedback provided regarding the number of courses, the nature of some courses as core foundational courses for the field of study, and the value of the minor to students beyond Stockton. Additional questions were raised concerning use of service learning courses, differences or lack thereof with existing minors, and need for description of the seminar course. A revised proposal with clarification and changes was approved and passed by a vote of 7-0 in favor at the 2/22/18 meeting, and forwarded to the Senate.

C. *Minor in Cannabis Studies*

Reviewed by the Committee twice at the 12/14/16 and 1/25/18 meetings. Originally put forth as a LIBA track/concentration in Biobotanical Studies, immediate concerns raised as to the use of LIBA as an alternative to a major or minor. Also concerns raised regarding the lack of science courses, lack of psychology courses, and uncertainty of career paths for graduates. Suggested that this program may be better off as a concentration in another major (business or chemistry). Heavy dependence on General Studies courses also noted, as were concerns about compensation for coordinating a track such as this. Feedback given to the proposing administrator to take back to the team making the proposal.

The proposal as altered to be a minor and presented at the 3/29/18 meeting of the Committee. Questions raised concerning how the minor would impact the existing Biobotanicals concentration within the Holistic Health minor. After some confusion, it was clarified that this minor would replace that concentration. Concerns were also raised as to the curriculum and how it would be managed. Some concern also raised as to whether Stockton ought to be involved with a field of study that involves what is still federally considered an illegal substance. The proposal was approved by a vote of 9-2 in favor with the condition that the proposers get a letter from the Holistic Health minor coordinator that provides proof of their support of the new minor before sending it forward to the Senate.

D. *Minor in Spanish for Health and Human Services*

Proposal to create a minor in Spanish specifically for majors in the Health Sciences programs was put forth at the 3/29/18 meeting. Discussion revolved around the question of how this differs from the current Spanish minor, in which the courses in the proposal

are already counted. A Health Sciences student can currently get a Spanish minor, so there is no need apparent for a special minor just for Health Sciences. There were also concerns that the proposal reinterpreted definitions for a-some distance and cognate courses. The proposal was sent back to the proposers without further action.

E. B.S. in Respiratory Therapy

Proposal to create a major in Respiratory Therapy was put forth for first reading at the 3/29/18 meeting. The proposal is the work of a visiting assistant professor, which was noted as a concern that it asks a great deal of a non-tenure track faculty member. Issues raised included the need for a plan for accreditation, assessment of outcomes, and course descriptions. It was also noted that there are not enough General Studies courses in the proposed curriculum. It was also odd that the program seems to be relying heavily on internal transfers from other majors, and concerns exist as to how this will impact those programs. Feedback included the need to go to the faculty in the nursing and health sciences programs to determine the impact on them. Questions also arose concerning the budget needs of the program, and the small number of graduates in the field in neighboring states. The proposal was sent back to the proposers with feedback.

II. Proposals – Concentrations

A. Liberal Studies BA Concentration in Science, Mathematics, Technology and Art (STEAM)

Proposal for a new concentration in the Education LIBA was put forth at the 9/28/17 meeting. Discussed the nature of it being a LIBA degree and its potential impact on other programs. Suggested faculty proposers consider speaking with additional faculty members including coordinators to ensure potential impact is addressed. Questioned whether there were any student survey's/polls to determine needs. Proposers asked to provide such data and a revised proposal was considered at the 10/26/17 meeting. Approved 7-0 with 1 abstention and forwarded to the Senate. Concerns were raised as to the growth of the Education LIBA as well as the use of LIBAs as an alternative path to proposing a major.

B. Change to the Management Concentration in the B.S. in Business Studies Program

Proposal for changes to be made to the curriculum of the existing Management concentration in Business Studies was discussed at the 10/26/17 meeting. The proposal was approved and passed by a vote of 8 -0 in favor, and forwarded to the Senate.

C. Business Analytics Concentration in the B.S. in Business Studies Program

Proposal for a new concentration in Business Analytics within the Business Studies program was put forth at the 10/26/17 meeting. The Committee sent feedback concerning the need for documentation of the Business Studies faculty vote in support of the concentration and to clarify the synergy with other business programs. The proposal was read a second time at the 11/16/17 meeting and passed by a vote of 7-0 in favor, and

forwarded to the Senate.

D. International Affairs Concentration in Political Science

Proposal for a new concentration in Political Science dealing with International Affairs was reviewed at the 9/28/17 meeting. The Committee discussed the impact on other programs, finding none. The proposal was passed by a vote of 8-0 in favor, and forwarded to the Senate.

E. Concentration in Community Leadership and Civic Engagement (CLCE) in the School of General Studies, LIBA Program

Proposal for a LIBA concentration related to the Atlantic City campus considered at the 12/14/17 and special 1/8/18 meetings. Concerns raised as to why this was proposed as a LIBA and not a major, and that the proposal was too specified to be considered a LIBA. Original proposal created a new acronym CLCE, so confusion as to whether it was a new program or a LIBA that used courses in other programs. The specificity of the G-courses required, the overuse of G courses, the use of required summer courses, as well as concerns over the supervision of internships also were significant concerns raised at the first reading. At the second reading additional concerns were raised as the proposal took away the CLCE acronym, but still seemed to exceed the limit of 4 GSS courses per student program. Changes suggested concerning wording of learning outcomes, and support of other programs from which faculty would be pulled. Several members still felt that this was a new major and not a LIBA. Concerns expressed that the matter of LIBAs and their use as incubators for new majors needed to be dealt with by the Senate and administration. Approved pending revision by a vote of 5 in favor and 4 opposed, and sent forward to the Senate.

III. Closure of Program Notifications

No closure notifications came before the Committee.

IV. Informational Items

A. B.A. in Computer Science nomenclature

Committee was presented with a memo explaining the need to change the approved name of the B.A. in Computer Science and Information Systems to B.A. in Computing. This was needed to more clearly communicate the purpose of the major and the field in which it exists. Accepted by the Committee and forward to the Senate.

B. RN to BSN Program Update

The Committee was presented with changes to the curriculum of the RN to BSN program, as a result of a review based on their accreditation standards. Accepted by the Committee and forwarded to the Senate.

V. Committee Business

A. *Lack of School of Business Representative and Student Representatives*

The elected representative from the School of Business was unable to serve, but no replacement was elected until December of 2017. This was an apparent oversight by the Dean and the Senate, but in the future committee representation needs to be verified by the first meeting of the committee in September. If a seat is not filled, an election needs to be held before the first committee meeting to provide a replacement.

Similarly, the Graduate Student Representative never attended a meeting of the committee, and no undergraduate representative was ever provided.

B. *Committee Attendance*

Issues arose with members needing to miss committee meetings due to School or Program meetings. The Chair would ask that the Senate reiterate to the administration and the faculty that Senate committee meeting dates must be avoided to insure representation and a quorum for the committee.

C. *Suggestions for Future*

The final meeting of the year involved a discussion amongst members regarding improving the process for proposals. Suggestions included:

- Signature page to insure all proposers listed are truly part of the proposal.
- Format should be same for all proposals and a similar format for feedback on proposals should be adopted.
- Pre-proposal of some sort to help proposers clarify their ideas.
- Proposals must include a summary and descriptions of courses/worksheet and who is teaching the courses.
- Clarify and communicate to the institution that the AP&P role is to decide, and serve as a gatekeeping step, not to merely pass proposals along to the Senate.
- Better presentation and expectation setting on website and in communication to faculty.
- Affected programs are not given a voice in the process early enough.
- Communicate the strength of AP&P vote and put our feedback in the proposal when it goes to Senate.
- Discussion of proposals:
 - Administration associated with proposals should not be involved in discussion of those proposals with which they have a part in developing or supporting;
 - recuse members of AP&P from being present for discussing proposals in which they have a direct involvement;
 - proposal should stand on its own – no attendance by faculty proposers.

Questions raised for consideration:

- Could we amend the Senate Constitution so Ex Officio members give written input but

- do not attend meetings?
- Would it make sense to require proposers be tenured or at least tenure track?
- Can we require letters from affected programs must be submitted with the original proposal?
- Should Senate announce proposals to the full faculty before they come to AP&P, to allow impacted programs to identify themselves?

VII. Academic Year 2018-2019

A. *Chair*

Douglas Harvey was voted in as Chair for 2018-2020 by faculty vote.

B. *Elections*

All other representatives will be elected or appointed before the first meeting of the 2017-2018 academic year in September.

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To Be Appointed	
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Non-Voting Student Liaisons	
To Be Appointed	Graduate student
To Be Appointed	Undergraduate

C. *Acknowledgements*

The Chair would also like to acknowledge the service of the ex-officio members to the Committee this past year, who were Assistant Provost Carra Hood, Director of Graduate Enrollment AmyBeth Glass, and Dean of Business Jenny Wagner. Each

provided valuable insights and perspectives to the discussions and deliberations of the Committee.