



## Stockton University

### BOARD OF TRUSTEES MEETING

WEDNESDAY, December 4, 2024

#### AGENDA

The meeting will be open to the public at 10:15 a.m. in the Michael Jacobson Board of Trustees Room, Galloway Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the meeting.

**The Board will reconvene for the Open Public Meeting at 4:00 p.m. in the Campus Center Event Room on the Galloway Campus.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on November 18, 2024, a notice of this Meeting and Public Hearing, the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, and (c) filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) **Call to Order and Roll Call, Trustee Valentin, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of September 11, 2024](#)
- 3) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters, and other items exempt under the Open Public Meetings Act.

- 4) **Call to Order and Roll Call to reconvene Open Public Meeting: Board Chair**
- 5) **Special Recognition:** Mr. Stanley Ellis, Past Trustee
- 6) **Chair Report**
- 7) **President's Report: President Bertolino**
- 8) **Committee Reports**
  - a. **Academic Affairs and Planning Committee Report: Trustee Gonsalves, Chair**

**Action Item: Resolution**

- [Academic Year Calendar Fall 2025- Spring 2027](#)

- b. Student Success Committee Report: **Trustee Hanselmann, Chair**
- c. Finance and Professional Services Committee Report: **Trustee Lowry, Chair**

**Action Item: Resolutions: Consent Agenda**

- [Summer Session 2025 Tuition and Fees Discount](#)
- [FY25 Managerial Cost-of-Living Increase](#)
- [FY25 Bid Waiver Contracts](#)
- [FY25-FY26 Increase in Bid Waiver Contract](#)

- d. Audit Committee Report: **Trustee Ciccone, Chair**

**Action Item: Resolution**

- [Approving the Board of Trustees Audit Committee Charter](#)

- e. Buildings and Grounds Committee Report: **Trustee Lozano, Chair**
- f. Advancement Committee Report: **Trustee Days, Chair**
- g. Investment Committee Report: **Trustee Keates, Chair**

**12) Action Item: Resolutions: Consent Agenda: President Bertolino**

- [Personnel Actions](#)

**13) New Business**

- a. **Mission Moment:** Student Trustee Juan Diego Chaparro
- b. **Presentation:** EAB "State of the Sector"

**14) Comments from the Board of Trustees/Public**

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

The next regularly scheduled meeting of the Board will be held at 3:30 p.m. on Wednesday, March 4, 2025, at the Galloway Campus in the Campus Center Event Room.

**Adjournment**

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**  
**OPEN PUBLIC MINUTES**

**Wednesday, September 11, 2024**

<p><b>Trustees Present</b>  <b>*On Zoom</b></p>	<p>Trustee Nelida Valentin, Chair  Trustee Jose Lozano, Vice Chair*  Trustee Michelle Keates, Secretary <b>(Absent)</b>  Trustee Raymond Ciccone  Trustee Collins Days, Sr.  Trustee Mady Deininger  Trustee Sonia Gonsalves  Trustee Kristi Hanselmann  Trustee Amy Kennedy  Trustee Timothy Lowry  Trustee Stephanie Lutz <b>(Absent)</b>  Trustee Mary Maples*  Trustee Mukesh Roy  Trustee Fotios Tjoumakaris <b>(Absent)</b>  Trustee Juan Diego Chaparro Villarreal, Student Trustee  Trustee Melanie Chin, Student Trustee  Dr. Joe Bertolino, President, and Ex Officio</p>
<p><b>Call to Order</b></p>	<p>Chair Valentin called the meeting to order at 12:00 p.m.</p>
<p><b>Approval of Open Public Regular Meeting Minutes of July 17, 2024 and Special Meeting Minutes of August 26, 2024</b></p>	<p>Upon a motion duly made by Trustee Days and seconded by Trustee Gonsalves, the Board voted to approve the minutes of the July 17, 2024 Board of Trustees Open Public Meeting.</p> <p>Upon a motion duly made by Trustee Deninger and seconded by Trustee Lowry the Board voted to approve the minutes of the August 26, 2024 Board of Trustees Special Meeting.</p>
<p><b>Resolution to Meet in Closed Session</b></p>	<p>Upon a motion duly made by Trustee Lowry and seconded by Trustee Roy, the Board voted to meet in closed session at 1:07 p.m.</p>
<p><b>Reconvene of Open Public Meeting</b></p>	<p>Trustee Valentin reconvened the Open Public Meeting at 4:32 p.m.</p>
<p><b>Chair's Remarks</b></p>	<p>Chair Valentin called the meeting to order and acknowledged the significance of the date, September 11th, with a moment of silence to honor the events of 9/11. The Chair also recognized the commitment and professionalism of the Trustees and mentioned the planned recognition for former Trustees Professor Emerita Dr. Nancy Davis and Stan Ellis scheduled for the December meeting.</p>

	<p>The Chair highlighted the Trustees' dedication to Stockton University, mentioning the full day of Board meetings and the Trustees' ongoing integration and participation with the President and senior leadership. And emphasized the importance of the Trustees' work and their commitment to ethical behavior, respecting Stockton's history, and advancing the University's mission and values.</p> <p>She provided updates on the University community and the new semester, sharing the excitement and energy felt at the Faculty Conference and reiterated the Trustees' legal and fiduciary duty to make decisions for the present and future state of Stockton, focusing on student success and the University's financial sustainability.</p> <p>Chair Valentin encouraged the University community to engage in the forthcoming strategic planning process, emphasizing its importance for Stockton's future. Trustee Fotios Tjoumakaris was mentioned as the Board representative for the strategic planning process.</p> <p>She concluded her report by congratulating Student Trustee Juan Chaparro and Admissions Recruiter Michelle Puerta for being honored by Front Runner New Jersey as part of their 30 under 40 top young Latinos of South Jersey class of 2024. She also shared her excitement about upcoming Hispanic Heritage Month Events including the Flag raising ceremony that she will participate in on September 13<sup>th</sup>.</p>
<p><b>President's Report</b></p>	<p>President Bertolino welcomed Trustees, faculty, staff, students, and friends to the new academic year. The President also acknowledged the significance of September 11th and the bravery of first responders.</p> <p>He thanked the student ambassadors and student performers for their assistance and contributions to the day's events.</p> <p>The President recognized the collective effort made by students, faculty, and staff in recruiting and onboarding the incoming class. He highlighted the success of orientation and Welcome Week activities. He outlined the six priorities for the academic year: enhancing culture and climate, completing the strategic plan, achieving financial stability, stabilizing enrollment, ensuring academic and student success, and improving internal and external communications. He will provide more details at the State of the University address on October 17th.</p> <p>President Bertolino introduced Dr. Tracy Stewart as the new Chief of the Stockton University Police Department and congratulated her on her new role.</p>

	<p>The President remarked that he and Dr. Sass were beginning their second year at Stockton and thanked Dr. Sass and the Senior Leadership team for their support and emphasized the importance of listening, engaging in constructive dialogue, and putting plans into action based on feedback from the campus community.</p> <p>He mentioned the upcoming presentation by Brailsford and Dunlavey on the future of the Atlantic City Campus and the recommendations for its expansion.</p> <p>He highlighted several upcoming events, including a conversation with New York Times journalist Peter Baker, the Stockton University Foundation Golf Classic, Constitution Day, Hispanic Heritage Month celebrations, Indigenous People’s Day events, and the Ospreys Give fundraiser on October 8th and 9th. The President also announced University Weekend from October 17th to 20th.</p> <p>President Bertolino closed his report by addressing the distancing between feeling uncomfortable and being unsafe, emphasizing the University’s commitment to ensuring safety and encouraging civil discourse and engagement in uncomfortable conversations for growth and learning.</p>
<p><b>Information Item: Oath of Office</b></p>	<p>Chair Valentin and President Bertolino administered the ceremonial Oath of Office for Student Trustee Melanie Chin, marking the beginning of her tenure with the Board.</p>
<p><b>Audit Committee Report</b></p>	<p>Committee Chair Trustee Ciccone reported that the committee last met on August 19, 2024, and provided the following overview.</p> <p>Grant Thornton, external auditor, provided a brief update on the fiscal year 2024 audit noting interim fieldwork was underway. Baker Tilly, internal auditor, reviewed the results of the Office of the Registrar audit noting no findings and two enhancement opportunities. Additionally, Baker Tilly reviewed their proposed fiscal year 2025 internal audit plan which included the following areas of review: financial systems access control, supplemental payments, and sponsored research.</p> <p>He provided a brief presentation on Enterprise Risk Management (ERM). The ERM program identifies, prioritizes, and monitors risk across the institution. The approach included four phases: risk identification, risk analysis and prioritization, risk owner identification and risk action plan development, and ERM program implementation and sustainability. Stockton’s top ten risks were identified as Cybersecurity, Revenue Streams, Enrollment and Retention of Students, Student Success, Government Relations, Campus Morale, Recruitment and Retention of Faculty and Staff, Academic Programs, Facilities, and Campus Identity. He shared that the ERM report</p>

	<p>(available on Blackboard) details risk owners, contributing factors, and risk mitigation strategies.</p> <p>Trustee Ciccone applauded the work of the risk manager and risk owners and noted that annual ERM program updates will be provided to the Board.</p>
<p><b>Academic Affairs &amp; Planning Committee Report</b></p>	<p>Chair Valentin called upon Committee Chair Trustee Gonsalves to provide the Academic Affairs and Planning Committee Report.</p> <p>The committee met yesterday on September 10<sup>th</sup> and approved the minutes of the July 16<sup>th</sup> meeting. No resolutions were considered.</p> <p>At each meeting the committee will feature the work of a different faculty member. Professor Tom Kinsella provided a presentation on his work with the Alliance Heritage Center, it's mission to preserve and disseminate the history and culture of Jewish farming communities in Southern New Jersey. Dr. Patty Chappine, the Alliance Center's Fellow, described her work with students including various digital projects and interviews with the descendants of those who lived in the communities. Through grant funding Drs. Kinsella and Chappine will continue their work through various exhibits, oral history projects, and Alliance tours with dual credit college students.</p> <p>Trustee Gonsalves turned the report over to Provost Palladino who summarized his committee presentation on the vision and plans for the Academic Affairs Division, both short and long-term goals, including improving campus culture, ensuring student success, optimizing resources, completing the strategic planning process and an ongoing commitment on engaging the board on academic excellence.</p> <p>Provost Palladino ended the committee report on behalf of Trustee Gonsalves by sharing news of the new Pre-Physician Assistant concentration in Health Sciences to facilitate students' progress through the curriculum and prepare them for Physician Assistant Graduate Programs.</p>
<p><b>Student Success Committee Report</b></p>	<p>Committee Chair Trustee Hanselmann indicated that the Student Success committee meeting was informative and incredibly encouraging. She then asked Vice President for Student Affairs, Dr. Bill Latham to provide an overview on some of the items covered during the meeting.</p> <p>Dr. Latham shared discussion points surrounding strategies to improve enrollment and student success, including the implementation of EAB (Education Advisory Board) and the realignment of the division. He gave his thanks to the campus community for their warm welcome during his short time at the University, including various members of his office staff and President Joe and Dr. Sass. Dr. Latham concluded his portion of the report by providing updates on Welcome Week activities and mentioned a few</p>

	<p>things discussed at the committee meeting surrounding ways to improve housing occupancy and improved training for RAs (Residential Assistants).</p> <p>The committee report continued with Dr. Bob Heinrich, Vice President for Enrollment Management providing the Summer 2024 Enrollment Report and preliminary report for Fall 2024. Dr. Heinrich began by thanking some members of the enrollment management division for their hard work. Director Chris Connors from the Office of Financial Aid, Director of Graduate Admissions, Tara Williams, Undergraduate Admissions Director Heather Medina, Bursar Ryan Terrell and GOALS Gear-Up Director, Dr. Alexis Jenkins.</p> <p>He discussed the new admissions marketing campaign “<i>Soar Higher</i>” and thanked Vice President for Community Engagement Brian Jackson for his leadership in the Expansion of the Live, Work, Learn program which contributed to the successful Summer enrollment. Summer Enrollment had a 2% increase in total credits taken and 3% increase in FTE compared to last year which is also attributed to students who were able to take advantage of both PELL and TAG financial aid resources.</p> <p>The preliminary numbers for Fall 2024 showed a slight increase compared to last year with that growth being driven primarily by the 2% increase in new transfer students and the 11% increase in new graduate students. First -year student applications were very high, up 17% from the prior year but the yield rate for first year students did not land where the division had hoped. First-Year students who took dual-credit courses while in high school increased from 12% to 13.5% which is important as the University continues to build a strong pipeline of prospective students in the future. The GOALS Gear-Up program continues to strengthen the University’s pipeline of students from underrepresented backgrounds. 48% of the Fall 2024 incoming class comes from underrepresented backgrounds and 42% of our total student body overall.</p> <p>Dr. Heinrich ended the Student Success report by sharing the date for Fall Open House and thanked the campus community for all that they do to support admissions recruitment and retention efforts.</p>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Committee Chair Trustee Lowry initiated his report by providing a brief overview of the items discussed in the Finance and Professional Services Committee, including three resolutions to be presented to the Board for approval.</p> <p>Trustee Lowry presented the first two resolutions by Consent Agenda:</p> <ul style="list-style-type: none"> <li>● FY26 Capital Budget Submission</li> <li>● Reduced Tuition for External Partnerships</li> </ul> <p><b>The board unanimously approved the resolutions upon a motion made by Trustee Deininger and seconded by Trustee Gonsalves.</b></p>

	<p>Trustee Lowry presented the third and final resolution for Board consideration:</p> <ul style="list-style-type: none"> <li>● FY25-FY38 Bid Waiver Contracts <ul style="list-style-type: none"> <li>○ Compass Group USA, Inc. (Chartwells) (14-Year Waiver, \$198,900,000).</li> <li>○ Phenios Creighton Koellhoffer Media (PCK Media) (1-Year Waiver, \$300,000).</li> <li>○ Command Company, Inc. (1-Year Waiver, \$1,282,233).</li> </ul> </li> </ul> <p><b>The board unanimously approved the resolution upon a motion made by Trustee Hanselmann and seconded by Trustee Gonsalves.</b></p> <p>Trustee Lowry continued his report by sharing that the University ended FY24 with a total deficit of \$8.7M, which was covered by available cash. Additionally, the University ended the fiscal year with \$19.8M in cash and short-term investments which significantly exceeded the original goal of \$10.0M thanks to University Management and Senior Vice President for Administration &amp; Finance Jennifer Potter and her team. The committee also reviewed FY25 operational and capital spending through July 31, 2024.</p> <p>He ended his report by noting that the committee reviewed the Office of the Secretary of Higher Education’s Financial Assessment and Risk Monitoring report which classified Stockton as minimal risk. This was very good news.</p>
<p><b>Buildings and Grounds Committee Report</b></p>	<p>Committee Chair Trustee Lozano discussed the updates provided to the committee by Mr. Donald Hudson, Senior Vice President for Facilities and Operations.</p> <p>The committee had a discussion surrounding the Library Commons Project and the potential adjustments that will need to be made due to inflation and supply chain challenges.</p> <p>The university received two small grants, one for \$25,000 that will be used to provide an energy audit on the Library Commons project and another for \$20,000 that will be utilized to install solar powered benches across the campus. The committee also discussed the University’s Capital Budget Request of \$330m which will be utilized primarily for deferred maintenance projects and address processes regarding environmental safety.</p>
<p><b>Advancement Committee Report</b></p>	<p>Committee Co-Chair Trustee Deininger presented the Advancement Committee Report on behalf of Committee Chair Trustee Days.</p> <p>The Advancement committee had a great discussion regarding fundraising goals, alumni engagement activities and enrollment marketing. The Development Team reported a total of \$2,525,597 in new gift commitments and \$3,370,554 received in cash for FY24. The total number of donors increased from 2,457 in FY23 to 3,041 in FY24.</p>



	<p>There are several new programs and initiatives that will be rolled out in the coming months to increase donor engagement.</p> <p>Trustee Deininger ended the report by sharing the upcoming date for OSPREYS Give, Stockton’s annual Day of Giving, and encouraged everyone to participate. She also thanked transfer student Tatiana Shukovsky for attending the meeting and sharing her scholarship impact story with the committee, specifically how the two Foundation scholarships she received positively impacted her experience as a student.</p>
<b>Investment Committee Report</b>	<p>Trustee Deininger presented the committee report on behalf of Committee Chair Trustee Keates. The Investment Committee met on August 27, 2024.</p> <p>Investment advisors, Wells Fargo and Windmark were present. The committee reviewed the University’s Investment performance through June 30, 2024. The total balance as of June 30<sup>th</sup> was \$118,817,568. The University had a gain on investments for the year of \$12,036,554. Wells Fargo’s return was 11.82% and Windmark’s return was 11.08%</p> <p>The advisors reported that the University’s investment objectives and asset allocations are in line with the guidelines set forth by the University’s Investment Policy.</p> <p>Trustee Deininger shared a few market highlights from the second quarter and concluded the report by sharing that the University’s total portfolio balance as of August 31, 2024, was \$122,614,837 with investment gains for the first two months of fiscal year 2025 at \$3,706,935.</p>
<b>University Policies</b>	<p>President Bertolino stated that there were no policies to present for first reading or second reading.</p>
<b>Personnel Actions Resolution</b>	<p>President Bertolino presented the Board with the Personnel Actions Resolution.</p> <p><b>The Personnel Actions Resolution was unanimously adopted by the board upon a motion made by Trustee Lowry and seconded by Trustee Days.</b></p>
<b>Board Comments and Comments from the Public</b>	<p>Student Trustee Juan Chaparro welcomed fellow Student Trustee Melanie Chin to the Board and remarked what an honor and pleasure it has been to work alongside her as Student Leader.</p> <p>Student Trustee Melanie Chin thanked Student Trustee Juan Chaparro and expressed gratitude to other members of the Board of Trustees and Administration for their kindness shown towards her.</p> <p>Chair Valentin thanked the Student Trustees for their dedication to their roles and also expressed appreciation to Faculty Senate President Dr. Mike Law, SFT Union President Emari DiGiorgio and Staff Senate President Monica Viani for meeting with them at every</p>

	<p>Board meeting and keeping them important on topics that are important to the staff and faculty at Stockton.</p> <p>Final public remarks were made by Professor of Music, Dr. Beverly Vaughn, who reminded everyone about the upcoming 40<sup>th</sup> Anniversary performance of Messiah on December 8, 2024 at the Borgata Hotel &amp; Casino.</p>
<b>New Business:</b>	<p>President Joe introduced consultants from Brailsford &amp; Dunlavey who worked with the Atlantic City Task Force committee to explore the feasibility of possible future expansion of the Atlantic City Campus. President Joe shared how the Task Force has been engaged in the project since his first Summer at the Institution.</p> <p>Brailsford &amp; Dunlavey recommended that the University should not proceed with the Phase III expansion of the AC Campus at this time. They suggested that the University establish a clear identity and purpose for that campus. They suggested that the Galloway Campus be positioned as the true starting point for the undergraduate student experience and potentially reposition the AC Campus predominately as a pre-professional and professional campus to support specific student populations, including upper-division students, graduate students, and non-traditional students. There was an additional recommendation to realign existing assets in Atlantic City to optimize value and minimize risk for Stockton. Their recommendations are aimed at reinforcing the Institutions role as an anchor institution in Atlantic city and ensuring the strategic use of resources and facilities.</p>
<b>Next Regularly Scheduled Meeting</b>	<p>The next regularly scheduled Board of Trustees meeting will be held on Wednesday, December 4, 2024, at 3:30 p.m. in the Campus Center Event Room on the Galloway Campus.</p>
<b>Adjournment</b>	<p><b>Trustee Valentin thanked everyone for their attendance.</b></p> <p><b>Upon a motion duly made by Trustee Lowry and seconded by Trustee Deininger, the Board voted to adjourn the meeting at 6:05 p.m.</b></p>

Approved by the Board of Trustees on December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session;and
- WHEREAS,** subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel matters, terms and conditions of collective bargaining, real estate matters, pending or anticipated litigation, public safety matters, including recommendations of the President contained in the Personnel Resolution, and other matters permitted under subsection 7(b) of the Act; and be it further
- RESOLVED,** that the discussion of matters discussed in closed session may, or may not, be disclosed to the public during that portion of the meeting which convenes at 4:30 p.m.

December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**ACADEMIC YEAR CALENDAR  
SUMMER 2025, FALL 2025, 2026, WINTER 2026, AND  
SPRING 2026, 2027**

**WHEREAS,** the Board of Trustees has considered the proposed Academic Year Calendar (Summer 2025, Fall 2025, 2026, Winter 2026, and Spring 2026, 2027); therefore, be it

**RESOLVED,** that the above referenced and attached calendar is adopted.

December 4, 2024

# Fall Term

Year	Term	Fall Faculty Conference	Session Begins	Drop/Add/Swap Begin	Drop/Add/Swap End	Deadline for 100% Refund	Deadline for 50% Refund	Deadline for Withdrawal grade	Term/Session Ends
<b>Starting on a Thursday</b>									
2025	Fall	9/2/2025	09/04/25	09/04/25	09/10/25	09/10/25	09/25/25	11/18/25	12/17/25
2025	Sub term A		09/04/25	09/04/25	09/10/25	09/10/25	9/17/2025	10/05/25	10/24/25
2025	Sub term B		10/27/25	10/27/25	10/29/25	10/29/25	11/05/25	11/25/25	12/17/25
<b>before Labor Day (Thursday start)</b>									
2026	Fall	9/1/2026	09/03/26	09/03/26	09/09/26	09/09/26	09/24/26	11/14/26	12/16/26
2026	Sub term A		09/03/26	09/03/26	09/09/26	09/09/26	09/18/26	10/03/26	10/24/26
2026	Sub term B		10/26/26	10/26/26	10/30/26	10/30/26	11/07/26	11/24/26	12/16/26

# Spring Term

Year	Term	Term begins	Drop/Add /Swap Begin	Drop/Add /Swap Ends	Deadline for 100% Refund	Deadline for 50% Refund	Spring Break	Deadline for Withdrawal grade	Term/Session Ends
2026	Spring	1/20/2026	1/20/2026	1/26/2026	1/26/2026	2/14/2026	March 8- March 14	4/9/2026	5/8/2026
2026	Subterm A	1/20/2026	1/20/2026	1/26/2026	1/26/2026	2/3/2026		2/26/2026	3/4/2026
2026	Subterm B	3/16/2026	3/16/2026	3/20/2026	3/20/2026	4/7/2026		4/21/2026	5/8/2026
2027	Spring	1/19/2027	1/19/2027	1/25/2027	1/25/2027	2/13/2027	March 7- March 13	4/8/2027	5/7/2027
2027	Subterm A	1/19/2027	1/19/2027	1/25/2027	1/25/2027	2/3/2027		2/25/2027	3/3/2027
2027	Subterm B	3/15/2027	3/15/2027	3/19/2027	3/19/2027	4/6/2027		4/20/2027	5/7/2027

Winter Term

Year	Session	Session Dates	Session Begins	Drop/Add/S wap Begin	Drop/Add/S wap End	Deadline for 100% Refund	Deadline for 50% Refund	Deadline for Withdrawal grade	Session Ends
2026	Winter 1	December 18 - January 16	12/18/2025	12/18/2025	12/20/2025	12/20/2025	12/26/2025	1/2/2026	1/16/2026
2026	Winter 2	January 2 -January 16	1/2/2026	1/2/2026	1/4/2026	1/4/2026	1/9/2026	1/12/2026	1/16/2026

# Summer Term

Year	Session Dates	Session Begins	Drop/Add/Session Begin	Drop/Add/Session End	Deadline for 100% Refund	Deadline for 50% Refund	Deadline for Withdrawal grade	Session Ends
2025	May 20- June 29	5/20/2025	5/20/2025	5/22/2025	5/22/2025	5/30/2025	6/12/2025	6/29/2025
2025	May 20- June 20	5/20/2025	5/20/2025	5/22/2025	5/22/2025	5/30/2025	6/3/2025	6/20/2025
2025	May 20- July 29	5/20/2025	5/20/2025	5/22/2025	5/22/2025	6/5/2025	7/7/2025	7/29/2025
2025	June 26 - August 5	6/26/2025	6/26/2025	6/28/2025	6/28/2025	7/7/2025	7/24/2025	8/5/2025
2025	May 20 - August 8	5/20/2025	5/20/2025	5/22/2025	5/22/2025	6/5/2025	7/24/2025	8/8/2025
2025	May 12- June 16	5/12/2025	5/12/2025	5/14/2025	5/14/2025	5/23/2025	5/30/2025	6/16/2025



**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**SUMMER SESSION 2025 TUITION AND FEES DISCOUNT**

- WHEREAS,** the Stockton University Board of Trustees is authorized under New Jersey Statutes 18A:3B-6 and 18A:64-6 to set tuition and fees for the University; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University mission; and
- WHEREAS,** the Board of Trustees recognizes the desirability of establishing competitive tuition and fee rates that are attractive to students for the summer semester; and
- WHEREAS,** the Board of Trustees recognizes the need to promote summer occupancy in the Galloway and Atlantic City residence buildings; therefore, be it
- RESOLVED,** that the Board of Trustees approves the following discounted tuition rate for the 2025 summer semester for any undergraduate who lives on campus in the summer in a 12-month or 3-month contract.

<b>Undergraduate All-Inclusive Charge</b>	<b>Per Credit Hour</b>
Current In-State per credit charge	\$497
20% Discount In-State per credit charge	\$398
Current Out-of-State per credit charge	\$730
20% Discount Out-of-State per credit charge	\$584

*Note: The all-inclusive charge is comprised of tuition, educational & general fees, and facilities fees only. Any additional, non-refundable fees must be paid by the student.*

December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**FY25 MANAGERIAL COST-OF-LIVING INCREASE**

- WHEREAS,** the Board of Trustees of Stockton University has fiscal and policy responsibility for the University, which includes establishing and evaluating compensation for managers; and
- WHEREAS,** unlike the University's union employees, managers are not contractually eligible for annual increments or cost-of-living increases to counteract the effects of inflation; and
- WHEREAS,** the Board of Trustees nevertheless recognizes current inflation rates and its impact on managers; and
- WHEREAS,** the Board of Trustees determined, in consultation with the University President, to implement a cost-of-living increase for managers in FY25; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes a cost-of-living increase of 4.0% for all managers; therefore, be it further
- RESOLVED,** that the implementation date for the cost-of-living increase for managers shall be determined by the University President.

December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**FY25-FY26 BID WAIVER CONTRACTS**

**WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and

**WHEREAS,** the Board of Trustees of Stockton University finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

**RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**FY and Amount**

**Original Materials & Supplies**

**Team First Solutions LLC (525019)**

**FY25: \$160,000**

This bid waiver will allow the Child Welfare Education Institute (CWEI) at Stockton University to contract with Team First Solutions LLC to provide safety science and safety culture training. CWEI will coordinate the Team First Solutions training series for all New Jersey Department of Children and Families (NJDCF) division of Children's System of Care (CSOC) residential staff. Team First Solutions LLC has expertise in the subject matter and developed the curriculum specific to the training series. Additionally, NJDCF mandates that Team First Solutions LLC delivers this grant-funded training and training related assignments. (Reference: N.J.S.A. 18A:64-56(a)[03]).

**Banking Services**

**Bank of America, NA (525020)**

**FY25-FY26: No Cost**

This bid waiver is for the continued use of purchasing card services with Bank of America, NA. The purchasing card program aims to improve efficiency for low dollar value purchases by allowing easily initiated transactions, promoting prompt delivery of goods, and offering the ability to make purchases while traveling. Additionally, the University receives a percentage rebate for all purchases and is not charged fees for the services.

December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**FY25-FY26 INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**Textbooks, Subscriptions, & Other Educational Materials** **FY and Amount**

<b>National Library Relocations Inc. (524025)</b>	
<b>Additional Amount Requested FY25-FY26:</b>	<b>\$ 146,770</b>
<b>Previously Approved Contract Amount FY24-FY27:</b>	<b><u>442,400</u></b>
<b>New Recommended Contract Total FY24-FY27:</b>	<b><u>\$589,170</u></b>

This bid waiver increase is for National Library Relocations, Inc. to dismantle, pack, temporarily relocate, store, return and then reinstall approximately 624 additional library shelving units according to the Richard E. Bjork Library project renovation plans. (Reference: N.J.S.A. 18A:64-56(a)[06]).

December 4, 2024

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVING THE BOARD OF TRUSTEES AUDIT COMMITTEE CHARTER**

- WHEREAS,** the Board of Trustees of Stockton University (the “Board”) created the Audit Committee as a standing committee that reports directly to the Board in accordance with N.J.S.A. 18A:3B-48 and the Board’s Bylaws; and
- WHEREAS,** in accordance with N.J.S.A. 18A:3B-48, the Audit Committee prepared and approved a Charter that sets forth the roles and responsibilities of the Audit Committee for overseeing all material aspects of the University’s financial reporting, internal controls, risk management and audit functions; and
- WHEREAS,** the Board of Trustees hereby desires to approve the Audit Committee Charter to set forth the roles and responsibilities of the Audit Committee; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees hereby approves the Audit Committee Charter.

December 4, 2024

# STOCKTON UNIVERSITY

Board of Trustees

DECEMBER 4, 2024

PERSONNEL ACTIONS

RESOLUTION

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University