



Stockton University
BOARD OF TRUSTEES MEETING

Thursday, February 26, 2026

AGENDA

The meeting will open to the public at 12:00 p.m. in Kesselman Hall, Room B119-120, Atlantic City Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the meeting.

The Board will reconvene for the Open Public Meeting at 3:30 p.m. in the Fannie Lou Hamer Event Room on the Atlantic City Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on July 25, 2025, a notice of this Meeting and Public Hearing, the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, and (c) filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) **Call to Order and Roll Call, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of December 3, 2025](#)
- 3) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters; and other items exempt under the Open Public Meetings Act.

- 4) **Call to Order and Roll Call to reconvene Open Public Meeting: Board Chair**
- 5) **Chair Report**
- 6) **President's Report: President Bertolino**

7) Committee Reports

- a. Academic Affairs and Planning Committee Report: **Trustee Gonsalves, Chair**

Action Item: Resolutions: Consent Agenda

- [Entrepreneurship Certificate Program](#)

- b. Student Success Committee Report: **Trustee Roy, Chair**

- c. Finance and Professional Services Committee Report: **Trustee Lowry, Chair**

Action Item: Resolutions: Consent Agenda

- [FY26-FY29 Bid Waiver Contracts](#)
- [FY26 Increase in Bid Waiver Contract](#)
- [Amendment #1 to FY26 Operating & Capital Budget](#)
- [Amendment #2 to FY26 Operating & Capital Budget](#)

- d. Audit Committee Report: **Trustee Ciccone, Chair**

- e. Buildings and Grounds Committee Report: **Trustee Hanselmann, Chair**

- f. Advancement Committee Report: **Trustee Days, Chair**

- g. Investment Committee Report: **Trustee Keates, Chair**

12) University Policy Review: President Bertolino

Information Items: [Review of Policies \(First Reading\)](#)

- [VI-11.1 University Hours of Operation](#)
- [VI-69 Procurement and Contracting](#)

Actions Item: Resolution: [Approval of Action for University Policies \(Second Reading\)](#)

- [II-13 Student Academic Credit Load](#)
- [II-15 Bulletin Rights](#)
- [VI-68 Campus Closure Policy](#)

13) Action Item: Resolution: President Bertolino

- Personnel Actions

14) New Business

- Mission Moment: Summer Bridge Program
- Special Recognition: Brian Kowalski

15) Comments from the Board of Trustees/Public

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

The next regularly scheduled meeting of the Board will be held at 3:30 p.m. on Tuesday, March 3, 2026, in the Campus Center Event Room, located on the Galloway Campus.

Adjournment

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MEETING MINUTES**

Wednesday, December 3, 2025

Trustees Present	Trustee Jose Lozano, Chair Trustee Timothy Lowry, Vice Chair Trustee Mary Maples, Secretary Trustee Raymond Ciccone (Zoom) Trustee Collins Days, Sr. Trustee Mady Deininger Trustee Sonia Gonsalves Trustee Kristi Hanselmann Trustee Michelle Keates Trustee Amy Kennedy Trustee Stephanie Lutz (Absent) Trustee Mukesh Roy (Absent) Trustee Fotios Tjournakaris Trustee Nelida Valentin Trustee Melanie Chin, Student Trustee Trustee Najmah Laing, Student Trustee Alternate (Absent) Dr. Joe Bertolino, President, and Ex Officio
Call to Order	Chair Lozano called the meeting to order at 11:48 a.m.
Approval of Open Public Regular Meeting Minutes of September 10, 2025	Upon a motion duly made by Trustee Lowry and seconded by Trustee Kennedy, the Board voted to approve the minutes of September 10, 2025, Board of Trustees Open Public Meeting.
Resolution to Meet In Closed Session	Upon a motion duly made by Trustee Lowry and seconded by Trustee Maples, the Board voted to meet in closed session at 12:19 p.m.
Reconvene the Open Public Meeting	Chair Lozano reconvened the Open Public Meeting at 3:38 p.m.
Chair’s Remarks	Chair Lozano opened the meeting by welcoming the Trustees and thanking the Stockton Community for attending the Board meeting, noting the end of a productive fall semester.
President’s Report	President Bertolino opened his report by emphasizing the momentum and growth that is taking place at the University. He discussed the official launch of the new Strategic Plan following the endorsement by the Board of Trustees in September. He noted that the Strategic Planning implementation team has spent time developing Key Performance Indicators (KPIs) to measure success across the five strategic priorities. He referenced the success of “Discover Stockton Day” and “Latino Visitation Day,” which together brought hundreds of families to campus reinforcing Stockton’s reputation as a welcoming and inclusive institution.

	<p>President Bertolino continued his report by celebrating a “record-setting” Ospreys Give event, which raised over \$600,000 from more than 1400 donors in just 24 hours. He extended special gratitude to Spencer’s and Spirit Halloway, whose \$250,000 gift brought their lifetime commitment to the University to \$ 1 million dollars. He also championed the Atlantic City Campus “Community Cleanup Day,” in which hundreds of volunteers participated in clean-up efforts across all six wards of Atlantic City. President Joe described it as a powerful reminder of Stockton’s role as a service -rooted anchor institution.</p> <p>He shared that Stockton received a \$27,500 “hunger-free campus grant” to combat food insecurity through the campus food pantry and SNAP outreach and preliminary approval was secured for nearly \$13 million in state grants, this includes \$5 million to replace the 55-year-old fire alarm systems and \$7.6 million for a comprehensive roofing and waterproofing initiative to address building leaks and improve drainage.</p> <p>President Bertolino announced a new articulation agreement with Thomas Edison University, creating a direct pathway for Health Science students who are interested in pursuing a graduate degree in Athletic Training. He also noted the work being done by the Artificial Intelligence Advisory Committee in developing ethical guidelines for AI use on campus.</p> <p>In his closing, he formally welcomed Dr. Marty Wygmans as the incoming Vice President for Student Affairs, effective January 2026. He acknowledged the interim Vice President for Student Affairs, Dr. Bill Latham, and Interim Vice President for Enrollment Management, Darren Bush, for their work in student success and enrollment management, which stabilized the University during a pivotal time.</p>
<p>Academic Affairs & Planning Committee Report</p>	<p>Chair Lozano called upon Committee Chair Trustee Gonsalves to provide the Academic Affairs and Planning Committee Report.</p> <p>Trustee Gonsalves opened her report by presenting four resolutions for Board Approval by consent agenda: <i>Bachelor of Science in Health Sciences Dual Degree Program Options, K-12 Concentration within the Bachelor of Science in Exercise Science Degree Program, Master of Arts in Criminal Justice and Master of Social Work Joint Degree Program, Victimology and Victim Services Track within the Master of Arts in Criminal Justice Degree Program.</i></p> <p>The board approved the resolutions upon a motion made by Trustee Days and seconded by Trustee Lowry.</p> <p>She continued her committee report by sharing details surrounding the second Winter Term pilot, which has enrolled over 400 students and is trending positively for tuition revenue. During their meeting the committee welcomed new Dean of Graduate and Continuing Studies, Dr. Naima Hall and mentioned the financial support of Spencer’s Spirit which enabled the School of Business to develop the new Finance and Investment Lab. Beginning in January the lab</p>

	<p>will provide students with access to live financial market data, providing experiential opportunities crucial to employability, faculty research and potential new certification programs.</p> <p>The committee received an update about accreditation efforts that have put Stockton in excellent standing and the Occupational Therapy programs “Activities of Daily Living Lab” was renovated to align more closely with clinical practice. Trustee Gonsalves called Provost Palladino to the podium to recognize the faculty being recommended for promotion.</p> <p>She concluded the report by discussing the ongoing conversations that Academic Affairs is having with AtlantiCare Health System in the ways that our partnership with them can improve healthcare access in Southern New Jersey.</p>
<p>Student Success Committee Report</p>	<p>Trustee Kennedy began her report by thanking Interim Vice President for Student Affairs, Dr. Bill Latham, for his leadership over the past several months. She continued by sharing that the Student Success Committee was provided with an update on Ospreys Navigate, which has engaged 5700 students this academic year. The launch of the “<i>Suit Closet</i>” was discussed, which was created to provide professional attire to students, and Student Affairs’ role in the “Reimagining of General Education” task force. Residential Life celebrated the ongoing success of its programming efforts, which saw an increase of 58% in attendance.</p> <p>During the committee meeting, Interim Vice President for Enrollment Management, Darren Bush, provided an overview of the current enrollment projections, the challenges, and the uptick in graduate student enrollment. He shared that the University remains committed to its target of expanding to 8800 students by 2028.</p>
<p>Finance and Professional Services Committee Report</p>	<p>Committee Chair Trustee Lowry initiated his report by providing a brief overview of the items discussed in the Finance and Professional Services Committee, including in detail the seven resolutions to be presented to the Board for approval.</p> <p>The following resolutions were presented by Consent Agenda:</p> <ul style="list-style-type: none"> • Summer Session 2026 Tuition and Fees Discount <ul style="list-style-type: none"> - Effective for the 2026 Summer Session, management is recommending a 20% tuition and fees discount for any undergraduate or graduate student who lives on campus in the summer in a 12-month or 3-month contract. • FY26 Managerial Cost-of-Living Increase <ul style="list-style-type: none"> - President Bertolino, in consultation with the Senior Leadership Team, is seeking Board approval for a cost-of-living increase of 4% for all eligible managers. Unlike union employees, managers are not contractually eligible for annual increments or cost-of-living increases. • FY26-FY29 Bid Waiver Contracts <ul style="list-style-type: none"> - PCK Media (1-year waiver, \$300,000) - ADP, Inc. (3-year waiver, \$186,000)

	<ul style="list-style-type: none"> • FY26 Increase in Bid Waiver Contract <ul style="list-style-type: none"> - Command Company Inc. (additional amount requested \$49,215) • Governmental Affairs Contract <ul style="list-style-type: none"> - One-year contract with Public Strategies Impact for a cost of \$6,000 per month to support the University’s mission and strategic goals with State policy, funding, legislation, and regulations. • Refunding of Certain Outstanding Bonds Issued by the Atlantic County Improvement Authority (ACIA) and Refunding of Certain Outstanding Bonds Issued by the New Jersey Educational Facilities Authority (NJEFA) <ul style="list-style-type: none"> - Resolution #1 - The Refunding Project, consisting of the refinancing of all or a portion of the ACIA Stockton University General Obligation Lease Revenue Bonds, Series 2016A, and the costs for financing in order to achieve debt service savings, provided the Refunding Project results in net present value debt savings of at least 3% in the aggregate. - Resolution #2 - The Refunding Project, consisting of the refinancing of all or a portion of the NJEFA Revenue and Refunding Bonds, Stockton University Issue, Series 2016A, and the costs for financing in order to achieve debt service savings, provided the Refunding Project results in net present value debt savings of at least 3% in the aggregate. <p>The board approved the resolutions upon a motion made by Trustee Gonsalves and seconded by Trustee Valentin. There was one Recusal by Trustee Maples for the Government Affairs Contract.</p> <p>Trustee Lowry ended his report by sharing the discussion items reviewed by the Committee regarding the Higher Education Capital Improvement Fund, Moody’s 2026 Higher Education Outlook, the FY27 State Budget Request, and an update on the FY26 budget.</p>
<p>Audit Committee Report</p>	<p>Committee Vice Chair Trustee Tjoumakaris reported that the Audit Committee met with external and internal auditors on November 17, 2025.</p> <p>Grant Thornton provided an update on the Fiscal Year 2025 audit. The audit is complete, and the University’s financial statements will be issued as final in mid-December with a clean or unmodified audit opinion. No misstatements and no internal control deficiencies were noted. Trustee Tjoumakaris congratulated everyone on a job well done.</p> <p>He continued the report by discussing Baker Tilly’s status update on internal audit follow-up activities and noted that fieldwork is underway for the Gender Equity in Athletics and ADA 508-Digital Accessibility audits.</p> <p>During the committee meeting, Vice President for Information Technology Services, Scott Huston, and Demetrios Roubos provided a Cybersecurity update. They shared the status of three important initiatives: 1) alumni and</p>

	<p>inactive student account deactivation, 2) duo multi-factor authentication student rollout, and 3) user account password expiration. Additionally, they updated the committee on vulnerability and threat mitigation strategies and cybersecurity awareness month activities.</p>
<p>Buildings and Grounds Committee Report</p>	<p>Committee Chair Trustee Kristi Hanselmann opened her committee report by sharing brief details on the items discussed during the meeting: The University Library construction project continues to remain on schedule, the roof work and interior framing are complete, and drywall is in progress. The board is looking forward to an opportunity to tour the space soon. The project is also projected to remain 3% below the total development budget. The committee also discussed the state grant funds that were recently received to assist in improving the Emergency Management Technology, Fire Alarm System, and roofing repairs. These funds will reduce some of the University's deferred maintenance costs.</p> <p>In closing, she shared that preliminary conversations have begun regarding the proposed renovation of Housing I centered around budget and schematic concepts. .</p>
<p>Advancement Committee Report</p>	<p>Committee Chair Trustee Days congratulated the Advancement team for a very successful Ospreys Give campaign, noting that the University has secured over \$1.8 million in new gifts and commitments year to date.</p> <p>The University Relations and Marketing team showed the new television commercial that will be featured in both English and Spanish, which was launched to boost awareness throughout New Jersey and across the Delaware Valley.</p>
<p>Investment Committee Report</p>	<p>Committee Chair Trustee Keates reported that the Investment Committee met on November 12, 2025, with Investment Advisors – Wells Fargo and Windmark – to review investment performance through September 30, 2025. The University's total portfolio balance as of September 30, 2025, was \$135,744,946. For the three months ending September 30th, the University had a gain on investments of \$5,489,272.</p> <p>Wells Fargo's fiscal year-to-date return was 3.87%, and Windmark's return was 4.34%. Both Advisors reported that investment objectives and asset allocations were within the guidelines outlined in the University's Investment Policy Statement.</p> <p>The University's total portfolio balance as of October 31st, was \$137,353,238. Investment gains for the first four months of FY26 totaled \$7,030,888.</p>
<p>University Policies</p>	<p>President Bertolino presented the following policy as an informational item for first reading:</p> <ul style="list-style-type: none"> ● II-13 Student Academic Credit Load ● II-15 Bulletin Rights ● VI-68 Campus Closure Policy <p>He continued the policy update by presenting the following policy for a second reading and approval by the Board of Trustees:</p>

	<ul style="list-style-type: none"> • I-3 Authorizations in Absence of the President • II-3 Academic Calendar <p>Upon a motion duly made by Trustee Days and seconded by Trustee Hanselmann, the board approved the resolution.</p>
Personnel Actions Resolution	<p>President Bertolino presented the Board with the following resolution for approval.</p> <ul style="list-style-type: none"> • Personnel Actions Resolution <p>Upon a motion duly made by Trustee Gonsalves and seconded by Trustee Hanselmann, the Board approved the resolution.</p>
Board Comments and Comments from the Public	<p>Student Alyssa Vilas, provided comments advocating for the re-opening of the on-campus childcare center “Free to Be.” In her remarks, she emphasized the impact on student parents and faculty by the University’s lack of childcare options, suggested that the University look at potential ways to fund reinstating the center with a potential partnership through the School of Education.</p>
Next Regularly Scheduled Meeting	<p>The next regularly scheduled Board of Trustees meeting will be held on Thursday, February 26, 2026, at 3:30 p.m. in the Fannie Lou Hamer Event Room at the Atlantic City Campus.</p>
Adjournment	<p>Upon a motion duly made by Trustee Lowry and seconded by Trustee Gonsalves, the Board voted to adjourn the meeting at 4:40 p.m.</p>

Approved by the Board of Trustees on February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

MEET IN CLOSED SESSION

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel matters, terms and conditions of collective bargaining, real estate matters, pending or anticipated litigation, public safety matters, including recommendations of the President contained in the Personnel Resolution, and other matters permitted under subsection 7(b) of the Act; and be it further
- RESOLVED,** that the discussion of matters discussed in closed session may, or may not, be disclosed to the public during that portion of the meeting which convenes at 3:30 p.m.

February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TO OFFER AN ENTREPRENEURSHIP CERTIFICATE

- WHEREAS,** the Stockton University mission statement affirms a goal to “help our student develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”
- WHEREAS,** the University recognizes the increasing importance of entrepreneurial skills in today’s dynamic economy and the value of preparing students to identify entrepreneurial opportunities, solve problems, to develop innovative business models and ventures, and to apply financial, legal, and ethical principles to entrepreneurial ventures.
- WHEREAS,** the proposed Certificate in Entrepreneurship consists of a set of undergraduate courses designed to equip students with foundational skills in problem-solving, opportunity identification, business modeling, and venture development, and;
- WHEREAS,** the Certificate’s curriculum (CIP Code 52.0701) responds to regional economic and workforce and the demand for entrepreneurship knowledge and skills has been substantiated by student interest, employment trends, and competitive analysis; .
- WHEREAS,** students pursuing the Entrepreneurship Certificate will explore the entrepreneurial mindset and apply real-world business principles in regional community contexts, providing a framework for student success, and;
- WHEREAS,** the shared governance bodies of the University recommend the proposed Entrepreneurship Certificate to the Board of Trustees for its endorsement; therefore, be it
- RESOLVED,** that the Board of Trustees approves and authorizes the Stockton University administration to notify the New Jersey higher education community of Stockton’s intent to offer the Entrepreneurship Certificate through the Academic Issues Committee and the New Jersey Presidents' Council.

February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY26-FY29 BID WAIVER CONTRACTS

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Textbooks, Subscriptions & Other Educational Materials

Lyrasis (527001)

FY27-FY29: \$292,000

This bid waiver is for bibliographic and full-text databases and cataloging services, including the SAGE Premier All Access Journal Package and the MathSciNet journal databases. Lyrasis is a non-profit membership organization that partners with member libraries and cultural heritage organizations to negotiate service agreements with various vendors, with an emphasis on digital content. Its principal services include offering subscriptions to databases, supporting cataloging services and interlibrary loan operations, and providing access to periodical indexes, reference works and electronic journals. Lyrasis provides proprietary database packages that are not available from any other vendor. (Reference: N.J.S.A. 18A:64-56(a)[06]).

American Chemical Society (527002)

FY27-FY29: \$132,000

This bid waiver will allow the library to use electronic databases and select electronic journals – specifically, the Academic Core Plus Package and the SciFinder Scholar – through the Chemical Abstract Service (CAS), a proprietary software system. The Academic Core Plus Package provides online access to fifteen American Chemical Society journals utilized by academic institutions. The SciFinder Scholar provides access to references, substances, and reactions in chemistry and related sciences. Included are several chemical abstract databases such as CASREACT, CHEMLIST, and CHEMCAT which permit faculty and students to search by topic, author, CAS registry numbers, patent number, chemical structure formula, and CAS abstract number. (Reference: N.J.S.A. 18A:64-56(a)[06]).

Printing

Garrison Printing Company, Inc. (526021)

FY26: \$167,980

This bid waiver will authorize Garrison Printing to provide printing services for Admissions Office materials mailed to prospective students, including brochures, acceptance packets, financial aid guides, and event invitations. These high-quality printed pieces play a meaningful role in shaping a student's first impression of the University, making them an essential component of the recruitment process. (Reference: N.J.S.A. 18A:64-56(a)[18]).

February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY26 INCREASE IN BID WAIVER CONTRACT

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendor & Category

Professional Services

AtlantiCare Physicians Group PA (526006)

Additional Amount Requested FY26-FY28:	\$42,150
Previously Approved Contract Amount FY26-FY28:	<u>\$1,834,250</u>
New Recommended Contract Total FY26-FY28:	\$1,876,400

This bid waiver increase will fund on-site vaccination clinics for Stockton University students during the Fall and Spring terms. The allocation includes the cost of vaccines administered, associated administrative expenses, necessary supplies, and the provision of vaccination documentation for all recipients. (Reference: N.J.S.A. 18A:64-56(a)[01]).

February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

AMENDMENT #1 TO FY26 OPERATING & CAPITAL BUDGET

- WHEREAS,** on July 16, 2025, the Board of Trustees of Stockton University adopted the FY26 Operating & Capital Budget (“FY26 Budget”), which authorized \$6,230,000 for Internal Capital Projects; and
- WHEREAS,** on October 5, 2023, the University executed agreements with the New Jersey Educational Facilities Authority for a \$17,723,697 Higher Education Capital Improvement Fund grant and a \$1,803,110 Higher Education Equipment Leasing Fund Program grant to support renovations to the Richard E. Bjork Library (the “Library Learning Commons Project”); and
- WHEREAS,** on November 20, 2024, the University issued a Request for Proposals (“RFP”) for the construction of the Library Learning Commons Project, received and opened bids on January 8, 2025, and issued a Notice of Intent to Award on January 27, 2025, selecting T.N. Ward Company (the “Contractor”) as the lowest responsible bidder; and
- WHEREAS,** the University determined based on change order activity during construction for the Library Learning Commons Project that additional funding totaling \$1,000,000 is necessary for the project, which amount was not approved as part of the FY26 Budget; and
- WHEREAS,** University Policy VI-56 – *Investment Policy*, permits changes to spending and withdrawals from the Investment Fund with the President’s recommendation and Board approval; and
- WHEREAS,** the President has recommended, and the Board has determined, that the additional \$1,000,000 (the “Additional Project Funding”) required for the Library Commons Project is necessary and should be funded through a withdrawal from the University’s Investment Fund; now therefore, be it
- RESOLVED,** the Board of Trustees hereby amends the FY26 Budget to authorize an additional \$1,000,000 for the Library Learning Commons Project; and be it further
- RESOLVED,** the Board of Trustees authorizes a \$1,000,000 withdrawal from the University’s Investment Fund to provide the Additional Project Funding.

February 26, 2026

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

AMENDMENT #2 TO FY26 OPERATING & CAPITAL BUDGET

- WHEREAS,** on July 16, 2025, the Board of Trustees of Stockton University adopted the FY26 Operating & Capital Budget (“FY26 Budget”), which authorized \$6,230,000 for Internal Capital Projects; and
- WHEREAS,** following a review of the University’s “Housing 1” residential facility – constructed in the early 1970s – and considering its age, condition, and operating and maintenance costs, the University President and the Board determined that options for renovation or reconstruction should be evaluated; and
- WHEREAS,** the University President and the Board seek to review design options and cost estimates for the renovation or reconstruction of Housing 1 and to authorize funding not to exceed \$3,000,000 for associated design costs (“Housing 1 Design Costs”), which were not included in the FY26 Budget; and
- WHEREAS,** University Policy VI-56 – *Investment Policy*, permits changes to spending and withdrawals from the Investment Fund with the President’s recommendation and Board approval; and
- WHEREAS,** the President has recommended, and the Board has determined, to fund \$3,000,000 for the Housing 1 Design Costs through a withdrawal from the University’s Investment Fund; now therefore, be it
- RESOLVED,** the Board of Trustees hereby amends the FY26 Budget to authorize \$3,000,000 for the Housing 1 Design Costs; and be it further
- RESOLVED,** the Board of Trustees authorizes a withdrawal of \$3,000,000 from the University’s Investment Fund to fund the Housing 1 Design Costs.

February 26, 2026



TO: Joe Bertolino, President
FROM: Terricita Sass, Executive Vice President and Chief of Staff
DATE: February 26, 2026
SUBJECT: Recommendation to Revise/Delete University Policy

I am requesting a revision of the following policy as recommended by policy administrators:

- VI-11.1 University Hours of Operation
- VI-69 Procurement and Contracting

I recommend that the Board of Trustees conduct a First Reading of the policy at the February 26, 2026, meeting, followed by approval of the recommendation for a Second Reading and a vote on the policies at the May 7, 2026, meeting of the Board.

Policy VI-11.1: University Hours of Operation

Summary of Key Changes

The Policy has been updated as follows:

- On-site office coverage hours updated to 8:30am-4:30pm;
- Relocated “Section V. Emergency Closing” to the new Policy VI-68 Campus Closure Policy.



POLICY

<p>University Hours of Operation</p>
<p>Policy Administrator: Chief Human Resources Officer Authority: N.J.A.C. 4A:6-2.1 Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011; September 26, 2018; May 4, 2022; TBD Index Cross-References: Policy VI-23 Managerial Hours of Work; Policy VI-68 Campus Closure Policy File Number: VI-11.1 Approved By: Board of Trustees</p>

I. Departmental Office Hours

Except as authorized by a Division Executive, University offices should generally maintain on-site staff coverage from 8:30 a.m. to 4:30 p.m., Monday through Friday. Supervisors are responsible for ensuring adherence to these minimum hours and maintaining adequate staffing.

II. Work Week

Work-week hours for Classified positions are set by the Civil Service Commission.

III. Lunch Periods

Lunch periods may not exceed one hour. Supervisors may stagger lunch schedules to ensure office and telephone coverage.

IV. Breaks

Under applicable collective bargaining agreements, employees are entitled to two 15-minute breaks per day: one in the morning, and one in the afternoon. Supervisors will assign break times to ensure sufficient coverage. Breaks may not be combined or used to extend the start or end of the workday or lunch period.

Review History:

	Date
Policy Administrator	12/16/2025
Divisional Executive	01/13/2026
General Counsel	02/05/2026
Senior Leadership	02/12/2026
President	02/16/2026
Board of Trustees	

Policy VI-69: Procurement & Contracting

Summary of Key Changes

This is a new policy which provides an overview of internal controls for all University purchases of goods and services to ensure legal compliance and ethical practices.

STOCKTON UNIVERSITY



POLICY

Procurement & Contracting

Policy Administrator: Director of Procurement & Contracting
Authority: N.J.S.A. 18A:64-6; N.J.S.A 18A:64-52 et seq.
Effective Date: TBD
Index Cross-References: Procedure 6009 Procurement and Contracting
Policy File Number: VI-69
Approved By: Board of Trustees

I. Purpose

- A. Stockton University sets forth this policy for the purpose of procuring goods and services, and for construction projects, in a manner that is consistent with applicable law.
- B. The University shall adhere to Federal and State laws, and to the requirements of 18A:64-52 et. seq., cited as the "State College Contracts Law," where applicable.
- C. Compliance with all applicable statutes and regulations aims to ensure purchases and payments for goods and services, and for construction projects:
 - 1. Are properly authorized,
 - 2. Obtain the best value and are advantageous for the University,
 - 3. Follow fair and ethical business practices,
 - 4. Adhere to all Federal and State laws as they relate to procurement and the expenditure of public funds,
 - 5. Provide a competitive and open environment,
 - 6. Reflect appropriate stewardship of University resources, and
 - 7. Allow for effective and timely support and resources from the Office of Procurement & Contracting.

II. Scope

This Policy applies to all Stockton University departments, units, employees, and any individuals acting on behalf of the University who initiate, authorize, manage, or otherwise participate in the procurement of goods, services, or construction projects. It governs all purchasing activities conducted with University funds, including state, federal, grant-funded, and auxiliary accounts, to ensure compliance with applicable federal and state laws governing procurement, such as the State College Contracts Law. This scope aligns with the policy's stated purpose of procuring goods and services in a manner consistent with law and reflects the University's requirement that all procurement activities be properly authorized, competitive, fair, ethical, and legally compliant.

III. Accountability

- A. The procurement of goods and services is the responsibility of the Stockton University Board of Trustees, which has delegated authority and responsibility to the Senior Vice President for Administration & Finance and Chief Financial Officer. The Senior Vice President for Administration & Finance and Chief Financial Officer has delegated immediate supervision to the Director of Procurement & Contracting, who is responsible for complying with all applicable Federal and State laws and State College Contracts Law; assisting University units in the procurement process; daily management and operations for procurement activities; and supervising the Office of Procurement & Contracting.
- B. All University personnel are required to adhere to this policy, and to the University's Code of Ethics.

Review History:

	Date
Policy Administrator	10/30/2025
Divisional Executive	11/03/2025
General Counsel	01/09/2026
Senior Leadership	01/29/2026
President	02/03/2026
Board of Trustees	

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICIES

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation to adopt the following updated policy on Second Reading:

- II-13 Student Academic Credit Load
- II-15 Bulletin Rights
- VI-68 Campus Closure Policy

The Board of Trustees previously completed a First Reading of this policy; therefore, be it

RESOLVED, that the Board of Trustees approves the adoption of this policy as recommended on Second Reading.

February 26, 2026

Policy II-13: Student Academic Credit Load

Summary of Key Changes

The Policy has been updated as follows:

- Moved details of credit load and overload requirements to new Procedure 2013.

STOCKTON UNIVERSITY



POLICY

Student Academic Credit Load

Policy Administrator: Registrar

Authority: N.J.S.A. 18A: 64-6

Effective Date: June 6, 1977; October 30, 2009; February 16, 2011; TBD

Index Cross-References: Procedure 2013: Student Academic Credit Load

Policy File Number: II-13

Approved By: Board of Trustees

POLICY:

Academic credit load minimums and maximums for undergraduate and graduate students will align with New Jersey administrative code, federal financial aid requirements, program-specific accreditation requirements (where applicable), and best practices for student success.

Permissible academic credit loads may vary for matriculated and non-matriculated students and may vary for graduate students by academic program.

Students are responsible for consulting with financial aid representatives to understand how the credit load per term policy/procedure impacts their financial aid.

Academic credit overloads will be considered on a case-by-case basis.

Details governing credit load determinations, overload requests, and approvals are outlined in Procedure 2013 and are subject to change.

Review History:

	Date
Procedure Administrator	03/31/2025
Faculty Senate	09/19/2025
AA Council	10/08/2025
AA Leadership	10/17/2025
Divisional Executive	10/28/2025
General Counsel	10/28/2025
Senior Leadership	11/06/2025
President	11/06/2025
Board of Trustees	

Policy II-15: Bulletin Rights

Summary of Key Changes

This is a new Policy which establishes consistent practices for understanding requirements for students in an academic program and associated timeframes.

STOCKTON UNIVERSITY



POLICY

Bulletin Rights

Policy Administrator: University Registrar
Authority: N.J.S.A. 18A:64-6
Effective Date: TBD
Index Cross-References: Procedure 2010: Bulletin Rights
Policy File Number: II-15
Approved By: Board of Trustees

I. Bulletin Rights and Responsibilities

The University Bulletin is a publication that informs students of their rights and responsibilities. This publication is critical to student success and assists students to attain their educational goals.

The Bulletin outlines a student's rights and responsibilities relating to academic program requirements (major, minor, certificate) and timeframes for completion. Students are required to familiarize themselves with the University Bulletin.

Review History:

	Date
Policy Administrator	05/08/2025
Faculty Senate	05/23/2025
AA Council	06/13/2025
AA Leadership	07/31/2025
Divisional Executive	08/22/2025
Faculty/Staff/Union Leaders	09/25/2025
General Counsel	09/12/2025
Senior Leadership	10/06/2025
President	10/07/2025
Board of Trustees	

Policy VI-68: Campus Closure Policy

Summary of Key Changes

This is a new Policy outlining campus closures, delays, and/or evacuations during inclement weather or other emergencies. This Policy will amend, supersede and replace Policy I-100 Emergency Closing.

STOCKTON UNIVERSITY



POLICY

Campus Closure Policy

Policy Administrator: Senior Vice President for Facilities & Operations
Authority: N.J.S.A. 18A:64-6
Effective Date: TBD
Index Cross-References: Policy IV-11.1: Office Hours, Work Week, Lunch Period, Breaks and Emergency Closings; Procedure 6800: Campus Closure Procedures; Procedure 6120: Faculty Attendance and Leave – Paid and Unpaid
Policy File Number: VI-68
Approved By: Board of Trustees

I. Purpose

Stockton University is committed to ensuring the safety of students, employees, and visitors. This policy pertains to all students and employees during campus closures, delays, and/or evacuations during inclement weather or other emergencies, except as may be set forth in Policy IV-11.1 or procedures implementing this policy.

II. Authority

The President or President's designee has the authority to direct a campus closure. No classes, meetings, or activities shall be conducted when the campus is closed. Residential services will continue, but may be modified, during campus closure.

III. Policy Enforcement

This policy applies to all Stockton University campuses and instructional sites. Employees and students must adhere to University directives regarding closures, delays, evacuations, and work expectations.

Review History:

	Date
Policy Administrator	08/13/2025
Divisional Executive	08/13/2025
Faculty/Staff/Union Leaders	09/25/2025
General Counsel	09/12/2025
Senior Leadership	10/23/2025
President	10/27/2025
Board of Trustees	

STOCKTON UNIVERSITY

Board of Trustees

February 26, 2026

PERSONNEL ACTIONS

RESOLUTION

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University