



Stockton University

BOARD OF TRUSTEES MEETING

WEDNESDAY, December 6, 2023

AGENDA

The Meeting will open to the public at 12:00 p.m. in the Michael Jacobson Board of Trustees Room, Galloway Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public Meeting at 3:30 p.m. in the Campus Center Event Room on the Galloway Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on October 18, 2023, a notice of this Meeting and Public Hearing, the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, and (c) filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) **Call to Order and Roll Call, Trustee Valentin, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of September 20, 2023](#)
- 3) **Action Item:** [Approval of Special Meeting Minutes of October 25, 2023](#)
- 4) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters, and other items exempt under the Open Public Meetings Act.

- 5) **Call to Order and Roll Call to reconvene Open Public Meeting: Trustee Valentin, Board Chair**
- 6) **Chair Report: Trustee Valentin**
- 7) **President's Report: President Bertolino**
- 8) **Committee Reports**

a. Academic Affairs and Planning Committee Report: **Trustee Gonsalves, Chair**

b. Student Success Committee Report: **Trustee Davis, Chair**

Information item: Board of Trustees Student Fellowship: **Dr. Ian Bouie, Director of Academic Achievement Programs**

c. Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

Action Items: Resolutions: Consent Agenda

- [Tuition and Fees Discount Effective for 2024 Summer Session](#)

- [FY24 Managerial Salary Increase](#)

Action Item: Resolution

- [FY24 Bid Waiver Contracts](#)

Action Item: Resolution

- [FY24-FY28 Increase in Bid Waiver Contracts](#)

d. Audit Committee Report: **Trustee Ciccone, Chair**

e. Buildings and Grounds Committee Report: **Trustee Lozano, Chair**

f. Advancement Committee Report: **Trustee Days, Chair**

g. Investment Committee Report: **Trustee Keates, Chair**

12) University Policy Review: **President Bertolino**

Information Items: [Review of University Policies \(First Reading\)](#)

- VI-57.5 Post Issuance Tax Exempt Bond Compliance
- VI-100 Protection of Minors Policy

Action Items: Resolution: [Approval of University Policies \(Second Reading\)](#)

- I-6 Accreditation
- VI-91 Identity Theft Prevention Program
- I-9 Board of Trustees By-laws (*1ST reading occurred at the October 25th Special Board Meeting*)

13) Action Item: Resolution: [Personnel Actions](#): **President Bertolino**

14) Comments from the Board of Trustees/Public

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

15) New Business

a. Mission Moment

The next regularly scheduled meeting of the Board will be held at 3:30 p.m. on Wednesday, February 21, 2024, at the Galloway Campus in the Campus Center Event Room.

Adjournment

STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MINUTES

Wednesday, September 20, 2023

| | |
|---|--|
| Trustees Present (*via Zoom) | Trustee Nelida Valentin, Chair Trustee Nancy Davis, Co Vice-Chair Trustee Jose Lozano, Co Vice-Chair Trustee Michelle Keates, Secretary Trustee Raymond Ciccone Trustee Collins Days, Sr. Trustee Mady Deininger Trustee Stan Ellis Trustee Sonia Gonsalves Trustee Kristi Hanselmann *Trustee Amy Kennedy Trustee Timothy Lowry Trustee Stephanie Lutz-Koch Trustee Fotios Tjoumakaris (<i>absent</i>) Trustee Shalayby Parsons, Student Trustee Trustee Juan Diego Chaparro Villarreal, Student Trustee Alternate Dr. Joe Bertolino, President, and Ex Officio |
| Call to Order | Trustee Ciccone called the meeting to order at 12:22 p.m. |
| Approval of Open Public Regular Meeting Minutes of July 19, 2023 | Upon a motion duly made by Trustee Days and seconded by Trustee Lowry, the Board voted to approve the minutes of the July 19 th , 2023, Board of Trustees Regular Open Public Meeting. |
| Approval of Open Public Special Meeting Minutes | Upon a motion duly made by Trustee Days and seconded by Trustee Lowry, the Board voted to approve the minutes of July 16 th , July 17 th , July 26 th , and September 6 th Board of Trustees Special Open Public Meetings. |
| Election of Officers | Upon a motion duly made by Trustee Days and seconded by Trustee Lowry, the Board voted to approve the new slate of officers. Chair – Nelida Valentin Vice Chair – Nancy Davis Vice Chair – Jose Lozano Secretary – Michelle Keates After the election of the new slate of officers, Trustee Valentin assumed the position of Board Chair and presided over the meeting. |
| Resolution to Meet in Closed Session | Upon a motion duly made by Trustee Ciccone and seconded by Trustee Lozano, the Board voted to meet in closed session at 12:50 p.m. |

| | |
|---|--|
| Reconvene of Open Public Meeting | Trustee Valentin reconvened the Open Public Meeting at 3:31 p.m. |
| Chair's Remarks | <p>Trustee Valentin welcomed everyone to the meeting and shared her excitement about serving as the new Chair of the Board. Trustee Valentin shared a short anecdote reflecting on her various university tours alongside her son. She remarked that all universities have a special significance because of their engaged community members. Stockton has the same special community members who are committed to serving the Stockton community.</p> <p>Trustee Valentin had members of the Board read aloud points from their Statement of Commitment and Responsibilities that can be found in the Board of Trustees room.</p> <p>Trustee Valentin recognized the outgoing Board Chair, Trustee Ray Ciccone by sharing a video highlighting his accomplishments and journey as a member of the Stockton community and the Board. After the video, she, alongside President Joe presented him with a letter from Governor Phil Murphy, as well as a plaque. Trustee Ciccone extended his thanks to everyone.</p> |
| Oath of Office: Juan Diego Chaparro Villarreal | Trustee Valentin welcomed new Student Trustee, Juan Diego Chaparro Villarreal, to the Board of Trustees and, with President Joe, administered the Oath of Office. Trustee Chaparro extended gratitude to those who have played a role in his success at Stockton University. |
| President's Report | <p>President Joe began his report by congratulating Trustee Valentin, Trustee Lozano, Trustee Davis, and Trustee Keates on their new leadership roles on the Board. He shared his excitement about working alongside them and continuing the momentum he and his leadership team have started. He recognized the facilities team for their hard work in ensuring the safe arrival of students. He also recognized the Students Affairs team who worked hard to coordinate the Welcome Week program. Finally, he thanked the Enrollment Management team for their ongoing recruitment efforts.</p> <p>President Joe shared that the University ranked number 84 among the top 100 Public National Universities, according to the 2024 US News and World Report ranking. The University ranked 26 in the area of Social Mobility. He discussed the different ways the University fulfilled the title. Retention programs such as First Osprey's, Sankofa, and TogetHER have been able to provide students with a sense of belonging. Following this, President Joe highlighted the Hispanic Heritage Month flag-raising ceremony, which was the most well-attended flag-raising ceremony to have been held.</p> <p>He highlighted the newest cohort of Engelberg Scholars, who are all first-generation students and have been provided with the opportunity to attend the university with the entire cost of their education covered. The donors of the program, Al and Gail Engelberg, are incredibly proud of the program, as well as the students.</p> |

| | |
|--|---|
| | <p>President Joe brought attention to Osprey’s Give, the upcoming annual day of giving, and this year’s theme which is gratitude. He encouraged members of the community to participate, as he, along with others, will be providing matching gifts.</p> <p>President Joe spoke about his opportunities to meet with state government leaders and discuss the work taking place at Stockton, and also remarking on the many Stockton graduates who continue to reside and work in New Jersey, resulting in many Stockton graduates being the future of New Jersey.</p> <p>President Joe shared that the strategic and business plan for the Atlantic City Campus will begin to be developed shortly. He expressed his hope to provide more details at his State of the University Address on Thursday, October 12th at 4:30 p.m.</p> <p>Finally, President Joe acknowledged the students who volunteered to provide support for the Board meeting. These students include Admissions Ambassadors, Talons, and members of the Stockton Music Union.</p> |
| <p>Academic Affairs & Planning Committee Report</p> | <p>Chair Valentin called upon Trustee Gonsalves to provide the Academic Affairs and Planning Committee Report.</p> <p>Committee Chair Trustee Gonsalves began her report by providing a summary of the meeting. The discussion highlighted generative AI and students’ experiences and perspectives on generative AI. Dr. Siecienski, Professor of Religion discussed his new book, <i>Beards, Azymes, and Purgatory</i>. Mr. Alex Marino, Director of Academic Operations in Atlantic City provided data from the Live-Work-Learn Program. Students who participated in the program were invited to discuss their experiences and provide feedback on the program. Interim Provost and Dean of the School of Social and Behavioral Sciences, Dr. Marissa Levy, shared the updated Academic Affairs priorities, which include Student Success, Diversity, Equity and Inclusivity, Academic Program & Curriculum Efficiency, Streamlining, and Enrollment Management.</p> |
| <p>Student Success Committee Report</p> | <p>Committee Chair Trustee Davis began her report by thanking everyone for their attendance. She mentioned highlights from the committee meeting. Students attended the meeting and shared their successes at Stockton and the importance of encouraging students to be successful. She invited Dr. Christopher Catching, Vice President of Student Affairs, to speak.</p> <p>Dr. Catching extended his thanks and proceeded to share a summary of the committee meeting. At the meeting, Dr. Ana Edmonson, Assistant Vice President of Student Transition Access and Retention, and Candace Mitchell, Director of Student Transition Programs, facilitated the conversation. Students were also in attendance and provided insight into the importance of New Student Programs, many of which take place during Welcome Week. Dr. Catching followed</p> |

| | |
|--|---|
| | <p>with a video that highlighted the variety of summer transition programs.</p> <p>Dr. Robert Heinrich, Vice President for Enrollment Management, provided an update on the following enrollment data:</p> <ul style="list-style-type: none"> • Summer 2023 Enrollment decreased due to the smaller overall enrollment in Spring 2023. • Fall 2023 first-time student enrollment decreased by 2%, transfer student enrollment decreased by 10%, and graduate student enrollment increased by 3%. • Fall 2023 headcount decreased by 3% and FTE decreased by 2%. • Diversity of the student body in total enrollment has increased by 1%. • 3rd-semester retention rates for first-time cohorts have been at 78% since Fall 2020. <p>Trustee Davis thanked Dr. Heinrich and concluded her report.</p> |
| <p>Finance and Professional Services Committee Report</p> | <p>Committee Chair Trustee Ellis began by presenting three resolutions for Board consideration. The first two resolutions were on the consent agenda:</p> <ul style="list-style-type: none"> • FY25 Capital Budget Submission • Reorganization of the National Aerospace Research and Technology Park, Inc. <p>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Days, the Board unanimously approved the consent agenda resolutions.</p> <p>Trustee Ellis presented one resolution to the Board:</p> <ul style="list-style-type: none"> • FY24-FY28 Bid Waiver Contracts <ul style="list-style-type: none"> ○ Collaborative Safety, LLC – 1 year - \$131,250 ○ Modern Campus USA, Inc. – 5 years - \$275,600 <p>Upon a motion duly made by Trustee Lowry and seconded by Trustee Davis, the Board unanimously approved the resolution.</p> <p>Trustee Ellis provided a review of the University’s finances. In FY23, the University had an operating surplus before capital of \$2,922,446 and total capital expenditures of \$13,356,942. There was a drawdown of available cash and investments of \$10,434,496. FY24 operations and capital spending through August 31st showed 37% of the operating revenue budget was realized, and 49% of the operating expense budget was realized. Trustee Ellis also shared that capital expenditures (including encumbrances) totaled \$3,255,510. Finally, he shared that the University is forecasting a FY24 deficit of \$14,980,853.</p> <p>Trustee Ellis presented two bid waivers that were approved by the Executive Committee:</p> |

| | |
|---|---|
| | <ul style="list-style-type: none"> • Bid Waiver Contract: National Equipment Solutions – 5 years - \$276,925 • Increase in Bid Waiver Contract: Cayuse Topco, Inc. – the additional amount requested was \$29,100, which makes the new recommended contract total \$333,100. |
| Audit Committee Report | <p>Committee Chair Trustee Lozano reported that the Audit Committee last met with the University’s internal and external auditors on August 22, 2023. He shared that Baker Tilly has continued to make progress on current internal audits and the enterprise risk management project. He also shared that the University’s external auditor, Grant Thornton, completed their audit planning and interim fieldwork. From September to November, they will conduct year-end fieldwork procedures and present their audit results at the next Audit Committee meeting scheduled for Monday, November 27.</p> |
| Buildings and Grounds Committee Report | <p>Committee Chair Trustee Ciccone called upon Senior Vice President of Facilities and Operations, Don Hudson, to provide updates from the meeting.</p> <p>Mr. Hudson presented a resolution to the Board for the naming of the Stockton University Atlantic City Phase II Residential Building.</p> <p>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Valentin, the Board unanimously approved the naming of “Parkview Hall.”</p> <p>Mr. Hudson presented a second resolution: Consent to the Assignment of Bacharach Institute Lease to AtlantiCare Health Systems, Inc.</p> <p>Upon a motion duly made by Trustee Davis and seconded by Trustee Ciccone, the Board approved the resolution.</p> <p>He continued his report by providing a few informational items:</p> <ul style="list-style-type: none"> • The Facilities Department completed a parking lot renovation at the Rothenberg building in Atlantic City over the Summer months. • The Facilities Department completed a new mail room operation in Kesselman Hall and is providing office space for the new Chelsea Economic Development Corporation. • The Facilities Department partnered with Student Affairs in the completion of a Meditation room in lower F-Wing. • A committee is in the process of being formed for the new Learning Commons and Classroom Renovation projects. • The Open Pavilion project at the North Athletic Complex is being suspended to re-evaluate priorities on projects going forward. |
| Advancement Committee Report | <p>Committee Chair Trustee Days began his report by sharing information on the University’s ongoing fundraising, engagement, and marketing efforts. The committee welcomed Rob Shaw, President and Managing Partner of PE&G who provided an executive summary</p> |

| | |
|---|--|
| | <p>of the results from the University’s first comprehensive alumni attitude survey. The data will be utilized by URM, the Alumni Relations Department, and others throughout the campus. The full results from the survey will be shared with the Stockton community.</p> <p>Trustee Days invited Sue Werner, Executive Director of Development, to speak. Sue Werner shared information on the University’s Sixth Annual Osprey’s Give and emphasized the importance of engaging in the one-day event. She applauded Sydney Perkins, Associate Director of Development, for leading the charge.</p> |
| <p>Investment Committee Report</p> | <p>Committee Chair Trustee Keates provided an update from the Investment Committee. As of June 30th, the University’s total portfolio balance was \$106,892,316. The return on investments for FY23 was a gain of \$7,423,951. Windmark’s return was 6.96% and Wells Fargo’s return was 8.93%. As of August 31st, the University’s total portfolio balance was \$107,163,422, with a return on the investments for the first two months of FY24 of \$271,632.</p> <p>The next meeting of the Investment Committee will be held on November 8, 2023.</p> |
| <p>University Policies</p> | <p>President Bertolino presented the Board with the following policies as informational items for a first reading:</p> <ul style="list-style-type: none"> • I-6 Accreditation • VI-91 Identity Theft Prevention Program <p>President Bertolino presented the Board with the following policies for second reading and Board approval:</p> <ul style="list-style-type: none"> • I-102 Emergency Operations and Reporting • Vi-85 Use of University-Owned Tools and Equipment <p>Upon a motion duly made by Trustee Davis and seconded by Trustee Ellis, the Board unanimously approved the revised policies.</p> |
| <p>Personnel Actions Resolution</p> | <p>President Bertolino presented the Board with the Personnel Actions Resolution.</p> <p>Upon a motion duly made by Trustee Lozano and seconded by Trustee Deininger, the Board unanimously adopted the Personnel Actions Resolution.</p> |
| <p>Board Comments and Comments from the Public</p> | <p>Trustee Deininger first addressed Trustee Ciccone and thanked him for his continuous dedication and commitment as Board Chair. She also commended Trustee Ciccone’s family for their support. Trustee Deininger extended a warm welcome to Trustee Valentin in her new role as Board Chair. Finally, Trustee Deininger commended Don Hudson and his team for their commitment to maintaining the University’s appearance.</p> |

| | |
|-----------------------|---|
| | <p>Trustee Keates echoed the comments of Trustee Deininger. She expressed her gratitude for being able to serve under Trustee Ciccone’s leadership. She congratulated Trustee Valentin on her new role as Board Chair and expressed her excitement about working with her.</p> <p>Trustee Davis dittoed the two previous comments. And encouraged the Board members and staff to continue to radiate their love for the University.</p> <p>Dr. Levy began her remarks by making note of the renewed partnership between Enrollment Management and Academic Affairs to initiate Roster Verification. Roster Verification is utilized to track student eligibility for financial aid. She shared that more than 98% of rosters have been verified and extended thanks to Dr. Amy Beth Glass, Dr. Claudine Keenan, Dr. Robert Heinrich, Chris Connors, and Jovina Bermudez for their partnership in revising the process, as well as the ITS team and faculty.</p> <p>Dr. Catching welcomed new team members to the Division of Student Affairs.</p> <ul style="list-style-type: none"> • Valery Jules, <i>Coordinator for Student Affairs Administration and Operations</i> • Michael Slaza, <i>Coordinator of Student Success Initiatives</i> • Candace Mitchell, <i>Director of Student Transition Programs</i> • Dr. Jamal Harrison, <i>Director of Student Affairs Assessment and Communications</i> • Kevin Shupp, <i>Assistant Director of Residential Education</i> <p>Casey Berchtold, a graduate student at Stockton, wanted to provide additional insight on Dr. Heinrich’s statement on the University’s Enrollment Management efforts during the Summer months. She shared her experience working in the Office of Graduate Admissions, and extended her thanks to members of the Graduate Admissions team for their dedication to the University, which resulted in a 3% increase in graduate admissions numbers.</p> |
| New Business | <p>President Joe introduced a new segment that will be featured at each Board meeting titled “<i>The Mission Moment</i>,” which provides a glimpse of the work being done at the University that reflects the University’s mission and values.</p> |
| Mission Moment | <p>Dr. Stacy Culleney, Assistant Professor of Education, and Dr. Meg White, Professor of Education, shared their work with the <i>Future Teachers of Color Conference</i> held in May 2023, an initiative that was supported by the University’s Compass Fund. The conference was created because of two factors:</p> <ul style="list-style-type: none"> • Over 50 schools in New Jersey do not employ a single teacher of color. • Students of color make up 57% of the student population, but only 16% of teachers are of color. |

| | |
|---|--|
| | <p>They reached out to all K-12 school districts within Atlantic and Cape May counties, resulting in the attendance of over 100 9th and 10th-grade students on campus.</p> <p>The goal of the conference was to shed light on the profession of education, which many students tend to overlook. Different speakers of all colors and races were invited to represent the diverse student population. Some of these speakers included members of the NJEA, members of the Atlantic County Superintendent's Office, alumni, current students, as well as two teacher candidates.</p> <p>After the survey, there was data to support that the students who attended are now considering a career in education. Before the conference, 41% of survey participants said that they had never considered a profession in teaching. Following the conference, that number decreased to 25%, and the participants' interest in becoming a teacher increased to 67%.</p> <p>In the future, they plan to continue running the conference every other year, with the hope of bringing some of the students back. They also hope to continue their relationships with Community Partners and the NJEA.</p> |
| Next Regularly Scheduled Meeting | The next regularly scheduled Board of Trustees meeting will be held on Wednesday, December 6, 2023, at 3:30 p.m. at the Galloway Campus in the Campus Center Event Room. |
| Adjournment | <p>Trustee Valentin thanked everyone for their attendance.</p> <p>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Lozano, the Board voted to adjourn the meeting at 4:45 p.m.</p> |

Approved by the Board of Trustees on December 6, 2023

**BOARD OF TRUSTEES
MINUTES OF SPECIAL MEETING – OPEN SESSION
OCTOBER 25, 2023
VIA ZOOM**

| | |
|---|--|
| BOT Members Present | Nelida Valentin (<i>Chair</i>), Nancy Davis (<i>Vice Chair</i>), Jose Lozano (<i>Vice Chair</i>), Michelle Keates (<i>Secretary</i>), Ray Ciccone, Reverend Collins Days, Sr., Madeleine Deininger, Stanley Ellis, Sonia Gonsalves, Kristi Hanselmann, Michelle Keates, Amy Kennedy, Tim Lowry, Stephanie Lutz-Kock, Fotios Tjoumakaris, and President Joe Bertolino |
| Absent | Trustee Shalayby Parsons |
| Additional Guests | Terricita Sass and Brian Kowalski |
| Call to Order | Chair Valentin called the meeting to order at 9:31 a.m. |
| Chair’s Update | Trustee Valentin provided the following updates: <ul style="list-style-type: none"> • The Board had 100% participation in the Ospreys Give campaign. • Review of the Board’s Statement of Commitment and Responsibilities. |
| President’s Report | President Bertolino provided a report on the following items: <ul style="list-style-type: none"> • Campus Listening Session held on October 12th on global events occurring in the Middle East. • Participation in Governor Murphy’s economic mission to East Asia. • Campus response and support due to the conflict in the Middle East. • State of the University address scheduled for October 30th. • Successful Osprey Gives campaign that raised over \$400,000. |
| Finance and Professional Services Committee Report | <p>Action Item</p> <p>Committee Chair Trustee Ellis presented the following resolution for Board review and consideration:</p> <ul style="list-style-type: none"> • FY24 Bid Waiver Contracts <p>Upon a motion made by Trustee Lowry and seconded by Trustee Lozano, the Board unanimously approved adoption of the Resolution.</p> |
| Nominating and Governance Committee Report | <p>Committee Chair Trustee Deninger and Vice Chair Trustee Lowry provided a report on the proposed changes to the Bylaws and the following factors that considered with proposed changes:</p> <ul style="list-style-type: none"> • Provide flexibility and discretion to the Board Chair. • Follow good governance practices with transparency. • Recognition that no one trustee is more important than the other trustees. • The larger Board membership can provide additional help to the Executive Committee. <p>The Committee is proposing the following three areas for immediate revision:</p> <ul style="list-style-type: none"> • Trustee accountability. |

- Committee Officers/Membership.
- Roles of Officers

The Committee will continue its review of the Bylaws for additional proposed revisions.

Trustee Valentin stated that due to the limited meeting time and to permit everyone an opportunity to speak, she was proposing to limit discussion to one speech of three minutes for each Board member. Trustee Valentin then asked for a motion and second to adopt these rules for the discussion of the proposed changes to the Bylaws.

Upon a motion made by Trustee Davis and seconded by Trustee Deininger, with a vote of two-thirds of the members in favor, the Board approved a limit on discussion on the amendments to the bylaws to one speech of three minutes for each member.

University Policies

President Bertolino presented the Board with the following policy for a first reading.

- Policy I-9 – Board of Trustees By-laws

Trustee Deininger made a motion to approve the Bylaws changes as presented by the Nominating and Governance Committee on First Reading, and Trustee Lowry seconded the motion.

The Trustees discussed the proposed Bylaw changes.

Trustee Keates made a motion to amend Trustee Deininger’s motion to maintain the language in Article V, Section 1 of the current Bylaws to have the immediate past Chair continue to serve as a non-voting member of the Executive Committee. Trustee Davis seconded the motion. A majority of the Board did not vote to approve Trustee Keates’ motion to amend Trustee Deininger’s motion.

After no further discussion, Board Chair Valentin called for a vote on Trustee Deininger’s motion.

With a majority vote in favor, the Board voted to approve Trustee Deininger’s motion to approve on First Reading the Bylaws as presented by the Nominating and Governance Committee.

Item III.

Adjournment

Upon a motion duly made by Trustee Deininger and seconded by Trustee Davis, the Board voted to adjourn the meeting at 10:42 a.m.

Respectfully Submitted,
MICHELLE KEATES
Board Secretary

BRIAN KOWALSKI, Esq.
General Counsel

Approved by the Board of Trustees on December 6, 2023

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

MEET IN CLOSED SESSION

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session;and
- WHEREAS,** subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel matters, terms and conditions of collective bargaining, real estate matters, pending or anticipated litigation, and public safety matters, including recommendations of the President contained in the Personnel Resolution; and be it further
- RESOLVED,** that the discussion of matters discussed in closed session may, or may not, be disclosed to the public during that portion of the meeting which convenes at 12:00 p.m.

December 6, 2023

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TUITION AND FEES DISCOUNT EFFECTIVE FOR 2024 SUMMER SESSION

- WHEREAS,** the Stockton University Board of Trustees is authorized under New Jersey Statutes 18A:3B-6 and 18A:64-6 to set tuition and fees for the University; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University mission; and
- WHEREAS,** the Board of Trustees recognizes the desirability of establishing competitive tuition and fee rates that are attractive to students for the summer semester; and
- WHEREAS,** the Board of Trustees recognizes the need to promote summer occupancy in the Galloway and Atlantic City residence buildings; therefore, be it
- RESOLVED,** that the Board of Trustees approves the following discounted tuition rate for the 2024 summer semester for any undergraduate who lives on campus in the summer in a 12-month or 3-month contract.

| Undergraduate All-Inclusive Charge | Per Credit Hour |
|---|------------------------|
| Current In-State per credit charge | \$472 |
| 20% Discount In-State per credit charge | \$378 |
| Current Out-of-State per credit charge | \$695 |
| 20% Discount Out-of-State per credit charge | \$556 |

Note: The all-inclusive charge is comprised of tuition, educational & general fees, and facilities fees only. Any additional, non-refundable fees must be paid by the student.

December 6, 2023

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY24 MANAGERIAL SALARY INCREASE

- WHEREAS,** the Board of Trustees of Stockton University has fiscal and policy responsibility for the University, which includes establishing and evaluating compensation for managers; and
- WHEREAS,** in prior years, the University recognized excellence and promoted meritorious managerial performance through its managerial merit program; and
- WHEREAS,** the Board of Trustees determined, in consultation with the University President, to suspend the managerial merit program for FY24 to provide the President an opportunity to perform an assessment of the program; and
- WHEREAS,** unlike the University's union employees, managers are not contractually eligible for annual increments or cost of living increases to counteract the effects of inflation; and
- WHEREAS,** the Board of Trustees nevertheless recognizes the current high inflation and its impact on managers; and
- WHEREAS,** the Board of Trustees determined, in consultation with the University President, to implement a salary increase for managers in FY24; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes a salary increase of (a) 3.50% for managers with a salary less than or equal to \$100,000, (b) 2.50% for managers with a salary between \$100,001 and \$150,000, and (c) 1.50% for managers with a salary greater than \$150,000; therefore, be it further
- RESOLVED,** that the implementation date for the salary increases for managers shall be determined by the University President.

December 6, 2023

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY24 BID WAIVER CONTRACTS

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Original Materials & Supplies

Alia Innovations Corporation (524024)

FY24: \$281,415

This bid waiver enables the Child Welfare Education Institute at Stockton University to contract with Alia Innovations. The Child Welfare Education Institute at Stockton University will coordinate with Alia Innovations to provide a leadership development, strategic planning, coaching, and training series for all the New Jersey Department of Children and Families (NJDCF) leaders and supervisors. Since Alia Innovations has expertise in the subject matter and developed the planning curriculum specific to the training series, NJDCF has mandated that Alia Innovations provide the related services. The University's contract with Alia will be fully supported by a NJDCF grant. (Reference: N.J.S.A. 18A:64-56(a)[03]).

Entertainment

Phenios Creighton Koellhoffer Media (PCK Media) (524023)

FY24: \$300,000

This bid waiver from the Office of Research and Sponsored Programs is for services provided by PCK Media to produce the *State of the Arts* television program. *State of the Arts* is a co-production of the New Jersey State Council on the Arts and Stockton University in cooperation with PCK Media. It is a weekly television program that airs on NJ, NY, and Philadelphia area public television stations. The objective of this program is to strengthen and enrich the arts, while promoting and raising visibility of artists in New Jersey. PCK Media produces segments, interviews artists, writes and edits content, and secures broadcast agreements. The University's contract with PCK Media will be fully supported by a grant from the New Jersey State Council on the Arts. (Reference: N.J.S.A. 18A:64-56(a)[16]).

December 6, 2023

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY24-FY28 INCREASE IN BID WAIVER CONTRACTS

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendors; and
- WHEREAS,** the contracts with the below named vendors must be increased to accomplish the purposes of the bid waivers as specified below; and
- WHEREAS,** the increase in the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories
Information Technology
StarRez Inc. (522018)

FY and Amount

Additional Amount Requested FY24: \$ 57,291
Previously Approved Contract Amount FY22-FY24: 152,335
New Recommended Contract Total FY22-FY24: \$209,626

This bid waiver increase will provide the Office of Residential Life with a Software as a Service license agreement for the StarRez Cloud Migration, On-demand StarRez Web Sandbox and Rest Application Programming Interface (API). Consulting services will also be provided for the implementation of the StarRez solutions, support of cloud migration, remote configuration of standard interfaces, and updating servers. The StarRez resident and property management platform regulates tasks, imports and exports data, and streamlines current processes. (Reference: N.J.S.A.18A:64-56(a)[19]).

Modern Campus USA, Inc. (524018)

Additional Amount Requested FY24-FY28: \$ 52,000
Previously Approved Contract Amount FY24-FY28: 275,600
New Recommended Contract Total FY24-FY28: \$327,600

This bid waiver increase will allow the Division of Information Technology Services to enter into a subscription license agreement for Modern Campus Pathways and Faculty Directory. Modern Campus Pathways manages and publishes census and job market data through the Modern Campus Omni content management system (CMS). This product enables current and prospective students to view relevant job market data in real time for various Stockton programs and provides students with a realistic outlook regarding career options and salaries that may be available upon graduation. Faculty Directory builds and manages faculty and staff profile listings in the Omni CMS site in a secure and scalable model. (Reference: N.J.S.A.18A:64-56(a)[19]).

December 6, 2023



MEMORANDUM

TO: Joe Bertolino, President
FROM: Terricita Sass, Executive Vice President and Chief of Staff
DATE: December 6, 2023
SUBJECT: Recommendation to Revise/Delete University Policy

I am requesting a revision of the following policy as recommended by policy administrators:

- VI-57.5 Post Issuance Tax Exempt Bond Compliance
- VI-100 Protection of Minors Policy

I recommend the Board of Trustees conduct a First Reading of the policies at the December 6, 2023, meeting, followed by approval of the recommendation for a Second Reading and vote on the updated policies at the February 21, 2024 meeting of the Board.

Policy VI-57.5: Post-Issuance Tax-Exempt Bond Compliance

Summary of Key Changes

The Policy has been updated as follows:

- Revised the background and responsibility language.

STOCKTON UNIVERSITY



POLICY

Post-Issuance Tax-Exempt Bond Compliance

Policy Administrator: Controller
Authority: N.J.S.A. 18A:64-6
Effective Date: December 11, 2013; TBD
Index Cross-References: VI-57 – Debt Management Policy; Procedure 6409 Tax Exempt Bond Compliance
Policy File Number: VI-57.5
Approved By: Board of Trustees

Background

The Post-Issuance Tax-Exempt Bond Compliance policy sets forth the University's methodology for ensuring continued post-issuance compliance with Internal Revenue Service requirements pertaining to tax-exempt bonds (TEBs). The University finances a significant portion of its capital projects through the proceeds of TEBs and must satisfy these requirements to maintain the tax-exempt status of the bonds.

Responsibility

The Board of Trustees has assigned the responsibility for ensuring post-issuance compliance to the President and the President's designees who shall develop written procedures for such compliance. These procedures shall be reviewed on a regular basis and updated, as needed.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 06/22/2023 |
| Divisional Executive | 08/18/2023 |
| General Counsel | 10/02/2023 |
| Cabinet | 11/02/2023 |
| President | 11/21/2023 |
| Board of Trustees | |

Policy VI-100: Protection of Minors Policy

Summary of Key Changes

The Policy has been updated as follows:

- Updated Policy Administrator.
- Updated language regarding the Committee on the Protection for Minors.
- Added the word unaccompanied.

STOCKTON UNIVERSITY



POLICY

Protection of Minors Policy

Policy Administrator: Risk Manager
Authority: Title 9 Children-Juvenile and Domestic Courts, N.J.S.A. 9:6-8 et seq.; Child Care Licensing Law, N.J.S.A. 30:5B-1 et. seq.
Effective Date: February 24, 2016; TBD
Index Cross-References: 1600 Protection of Minors
Policy File Number: VI-100
Approved By: Board of Trustees

Stockton University routinely presents and hosts events, programs, and performances attended by Minors (under the age of eighteen). The University has a process in place (Procedure 1600 – Protection of Minors) designed to protect Minors who participate in University-sponsored programs or in programs operated by outside entities that are held in University facilities.

In order to establish best practices concerning the protection of Minors both on campus and at off campus Stockton facilities and programs, the Board of Trustees and Office of the President created a Committee on the Protection of Minors to conduct research on our current practices and develop formal University procedures to implement this Policy. The Committee meets annually to review Procedure 1600 and make revisions, if necessary.

All Stockton University personnel and contractors interacting with unaccompanied Minors and programs for Minors sponsored by non-University organizations that operate in University facilities are required to comply with the provisions of this policy and any related University policies and/or procedures, as applicable.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 07/17/2023 |
| Divisional Executive | 08/18/2023 |
| General Counsel | 09/26/2023 |
| Cabinet | 11/02/2023 |
| President | 11/20/2023 |
| Board of Trustees | |

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation to adopt the following updated policies on Second Reading:

- I-6 Accreditation
- VI-91 Identity Theft Prevention Program
- I-9 Board of Trustees By-laws

The Board of Trustees previously completed a First Reading of these policies; therefore, be it

RESOLVED, that the Board of Trustees approves the adoption of these policies as recommended on Second Reading.

Policy I-6: Accreditation

Summary of Key Changes

The Policy has been updated as follows:

- Changed procedure administrator;
- Updated text to point folks to the website

STOCKTON UNIVERSITY



POLICY

Accreditation

Policy Administrator: Provost
Authority: N.J.S.A. 18A: 64-6
Effective Date: June 6, 1977; February 16, 2011, TBD
Index Cross-References:
Policy File Number: I-6
Approved By: Board of Trustees

Stockton University is accredited by the Middle States Commission on Higher Education (MSCHE). The University's official Statement of Accreditation Status is maintained on the MSCHE website and is accessible via the University website.

In addition to its institutional accreditation, several of Stockton's academic programs are accredited by various professional organizations. A comprehensive list can be found on the University website.

Review History:

| | Date |
|-------------------------|------------|
| Procedure Administrator | 09/19/2022 |
| Faculty Senate | 05/19/2023 |
| Deans | 09/15/2022 |
| AA Leadership | 09/19/2022 |
| Divisional Executive | 06/22/2023 |
| General Counsel | 08/18/2023 |
| Cabinet | 08/31/2023 |
| President | 08/31/2023 |
| Board Of Trustees | |

Policy VI-91: Identity Theft Prevention Program

Summary of Key Changes

The Policy has been updated as follows:

- Minor stylistic changes,
- Corrected citation to applicable federal regulation,
- Updated job title of Risk Manager, and
- Updated the policy to reflect separation of Risk Management from Environmental Health and Safety.

STOCKTON UNIVERSITY



POLICY

Identity Theft Prevention Program

Policy Administrator: Risk Manager

Authority: N.J.S.A. 18A:64-6; Fair and Accurate Credit Transactions Act of 2003, 16 CFR 681.1

Effective Date: May 6, 2009; February 16, 2011; TBD

Index Cross-References: Procedure 6902: Identity Theft Prevention Program

Policy File Number: VI-91

Approved By: Board of Trustees

It is the policy of Stockton University to take seriously the problem of identity theft and to maintain compliance with federal statutes and regulations requiring the establishment of an Identity Theft Prevention Program to detect, prevent, and mitigate the occurrence of identity theft at the University in relation to certain Covered Accounts as defined by the Fair and Accurate Credit Transactions Act of 2003.

- A. In accordance with the Fair and Accurate Credit Transactions Act of 2003 and regulations promulgated in furtherance thereof, set forth at 16 CFR § 681.1, the University shall periodically determine whether it offers or maintains Covered Accounts as defined by this law.
- B. The University maintains a written Identity Theft Prevention Program (the Program) that is designed to detect, prevent, and mitigate the occurrence of identity theft related to Covered Accounts.
- C. Authority for the implementation, administration and continued oversight of the Program resides with the Vice President of Administration & Finance in consultation with other Divisional Executives as appropriate, who may designate an appropriate committee and/or senior management employee to implement the Program, train staff, and provide for continued administration and oversight of the Program.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 03/20/2023 |
| Divisional Executive | 05/17/2023 |
| General Counsel | 07/07/2023 |
| Cabinet | 08/10/2023 |
| President | 08/10/2023 |
| Board of Trustees | |



POLICY

| |
|--|
| Board of Trustees Bylaws |
| <p>Policy Administrator: Office of the President Authority: N.J.S.A. 18A:64-6 Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998; July 11, 2007; February 16, 2011; May 4, 2011; December 5, 2018; May 1, 2019; February 22, 2023; December 6, 2023 Index Cross-References: Policy I-1: Board of Trustees Policy File Number: I-9 Approved By: Board of Trustees</p> |

ARTICLE I

Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

ARTICLE II

Seal

The body corporate shall have a seal adopted by the Board of Trustees, the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

ARTICLE III

Board of Trustees

Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (N.J.S.A.) which states, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing and contracting will enhance the idea of self-government."

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members

appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) student trustees elected by the student body (one voting student trustee and a student trustee alternate), and the President of the University, who shall serve as a member of the Board, without vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

Section 3 Trustee Emeriti

After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service, shall be eligible for nomination as a Trustee Emeriti. Election to Trustee Emeriti status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeriti shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeriti may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of N.J.S.A. 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The Board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chair or a majority of the Board of Trustees. The Board shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the Board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chair or requested in writing by any five Trustees. No less than seventy-two hours notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news

media and the public in accordance with the requirements of the New Jersey Open Public Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Accountability and Attendance

Trustees are expected to fulfill their fiduciary duties in the performance of their responsibilities as members of the Board in accordance with State law, the AGB Board of Directors' Statement on the Fiduciary Duties of Governing Board Members approved on July 24, 2015, and any such other commitments that may be agreed upon by the Board from time to time. Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences or violations of these provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items not on the agenda may be added by the Chair, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

- Call to order
- Roll Call
- Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof
- Resolution to meet in Closed Session
- Report of the Chair including report of Executive Committee meetings
- Report of the University President
- Standing Committee reports
- Other reports
- Unfinished business

- New business
- Comments and questions from the public
- Adjournment

The Chair shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

ARTICLE IV

Officers

Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chair, not more than two Vice Chairs, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chair and Vice Chair(s) shall not hold any other office.

Section 2 Chair

The Chair, when present, shall preside at all meetings of the Board of Trustees. The Chair shall be the Chief Executive Officer of the corporate body, shall perform all duties commonly incident to the office, and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University, and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chair of the Board of Trustees shall continue as the Chief Executive Officer of the body corporate. The Chair or Vice Chair(s) shall sign all reports, documents and/or instruments of any nature required to be filed or executed by law that require signature. The Chair shall report to the Board of Trustees in a timely manner all matters coming to the notice of the Chair, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

Section 3 Vice Chair(s)

The Vice Chair(s) shall have and exercise all the powers and duties of the Chair in the case of the absence or inability to act of and by the Chair, and shall perform such other duties as may be prescribed, from time to time, by the Chair or the Board of Trustees. The Chair may designate which Vice Chair is the immediate successor in case of the Chair's absence or inability to act.

Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all Executive Committee meetings of the Board of Trustees. The Secretary shall give notice of all meetings of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees, a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chair to do so.

ARTICLE V

Committees

Commitment to Shared Governance

The Board of Trustees is fully committed to the principles of shared governance as defined by the University's value statement in order to promote the University's mission and to strengthen the educational quality and overall well-being of the institution. The standing committees of the board serve as the primary vehicle to demonstrate this commitment.

Section 1 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair(s), Secretary, the President of the University, and, at the discretion of the Chair, additional members from the Standing Committee Chairs or such other authorized designees. The President shall serve without a vote. For items that require immediate action, the Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees. These Executive Committee actions shall be included as information items on the next Open Public meeting agenda.

Section 2 Standing Committees

The Board of Trustees shall have the power to create standing committees that shall report directly to the Board to aid it in executing the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Success, Advancement, Investment, and , Nominating and Governance. The existence, duties and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chair. A Vice Chair(s) shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chair from among the administration, faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chair.

The Chair and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chair shall serve as a member ex-officio of the Audit committee.

Section 3 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University. Section 4 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

Section 5 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the by-laws shall be consistent with the laws of the State of New Jersey.

Review History:

| | Date |
|-------------------|------------|
| Board of Trustees | 12/06/2023 |

STOCKTON UNIVERSITY

Board of Trustees

December 6, 2023

PERSONNEL ACTIONS

RESOLUTION

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
DECEMBER 6, 2023**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University:

NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS

| Name | Title | Division | Effective Dates | Salary | Preauthorized |
|------------------------|---|----------|------------------|----------|---------------|
| Bonds, Ellis | Interim Director of Residential Education | SA | 10/21/23 | \$95,000 | 10/17/23 |
| Feldman, Jeffrey | Coordinator of Social Work (MSW) Practicum | AA | 12/11/23-6/30/24 | \$88,741 | |
| Gihorski (Hahn), Amber | Associate Director, Office of Research and Sponsored Programs | AA | 11/6/23 | \$90,000 | 10/19/23 |
| Greer, Matthew | Associate Director of Fraternity and Sorority Life | SA | 1/2/24 | \$90,000 | |
| Hamill, James | Assistant Professor of Writing and First Year Studies | AA | 11/4/23-6/30/24 | \$69,525 | 11/1/23 |
| Hornbeck, Bobbi | Assistant Professor of Archaeology | AA | 9/1/24-6/30/26 | \$69,525 | |
| Reardon, Karen | Ombuds Officer 50% | HRG | 12/4/23 | \$55,000 | 11/28/23 |

| | | | | | |
|--------------------------|--|----|------------------|-----------|----------|
| Sagasti Suppes, Patricia | Director of Global Engagement and Senior International Officer | AA | 10/23/23 | \$110,000 | 10/3/23 |
| Sussmeier, Stephanie | Metadata Librarian (Librarian III)/Instructor in the Library | AA | 11/20/23-6/30/25 | \$73,004 | 10/19/23 |

FACULTY PROMOTIONS

| Name | Title | Division | Effective Dates | Salary | Notes |
|----------------------|--|----------|-----------------|-----------|-------|
| Button, Decanna | Professor of Criminal Justice | AA | 9/1/24 | \$111,661 | |
| Corson, Jordan | Associate Professor of Education | AA | 9/1/24 | \$88,190 | |
| Dissen, Anthony | Assistant Professor of Health Science | AA | 9/1/24 | \$78,596 | |
| Hayse, Michael | Professor of History | AA | 9/1/24 | \$125,060 | |
| Kazi, Nazia | Professor of Anthropology | AA | 9/1/24 | \$107,194 | |
| McDonald, Michelle | Professor of Atlantic History | AA | 9/1/24 | \$137,893 | |
| Ostrofsky, Justin | Professor of Psychology | AA | 9/1/24 | \$111,661 | |
| Panagakos, Katherine | Associate Professor of Classics | AA | 9/1/24 | \$102,893 | |
| Sowers, Kerri | Professor of Health Sciences | AA | 9/1/24 | \$118,190 | |
| Straub, Peter | Distinguished Professor of Biology and Coastal Zone Management | AA | 9/1/24 | \$160,274 | |

| | | | | | |
|------------------|-------------------------------|----|--------|-----------|--|
| Wei, Duo (Helen) | Professor of Computer Science | AA | 9/1/24 | \$132,967 | |
|------------------|-------------------------------|----|--------|-----------|--|

PROFESSIONAL STAFF YEARS 3, 4, 5

| Name | Title | Division | Effective Dates | Salary | Notes |
|--------------------|--|----------|-----------------|-----------|------------------|
| Barone, Teresa | Assistant Director, Women, Gender & Sexuality Center | SA | 7/1/24-6/30/25 | \$83,310 | |
| D'Ambrosio, Evan | Environmental Field Specialist & Data Analyst | AF | 7/1/24-6/30/25 | \$57,193 | 13M Grant Funded |
| Davis, Kenneth | Simulation Coordinator | AF | 7/1/24-6/30/27 | \$108,040 | |
| Deibert, Frances | Office Manager | AF | 7/1/24-6/30/25 | \$59,679 | 13M Grant Funded |
| Deibert, Matthew | Environmental Specialist & GIS Team Leader | AF | 7/1/24-6/30/27 | \$63,336 | 13M Grant Funded |
| Dottoli, Marielena | Assistant Director of Financial Aid, Communications & Outreach | EM | 7/1/24-6/30/25 | \$73,316 | |
| Gawlak, Richard | Head Baseball Coach | SA | 7/1/24-6/30/25 | \$71,979 | |
| GriffinHall, Flora | Student Success Coach EOF | SA | 7/1/24-6/30/25 | \$77,741 | 13M Grant Funded |
| Janik, Steven | Athletic Trainer | SA | 8/1/24-5/31/25 | \$69,098 | |
| Jones, Ashley | Assistant Director, Military and Veteran Success Center | Sa | 7/1/24-6/30/25 | \$63,060 | |

| | | | | | |
|------------------------|--|----|----------------|-----------|------------------|
| Lacy, Sarah | Liaison for Event Planning & Promotion | AF | 7/1/24-6/30/25 | \$62,164 | |
| Laffitte, Wayne | Math Workshop Specialist | AF | 7/1/24-6/30/27 | \$62,164 | |
| Lee, Ayisha | Assistant Director, Alumni Relations | UA | 7/1/24-6/30/25 | \$74,031 | |
| Martin, Danielle | Academic Advisor | AF | 7/1/24-6/30/27 | \$71,979 | |
| Maurice, Alyssa | Research Associate, William J. Hughes Center for Public Policy | AF | 7/1/24-6/30/25 | \$81,619 | |
| Naber, Naheel | EOF Student Success Coach | SA | 7/1/24-6/30/25 | \$74,860 | 13M Grant Funded |
| Petruzzelli, Gina | Biology Lab Professional Services Specialist 4 | AF | 7/1/24-6/30/27 | \$74,593 | |
| Roberts, Chad | General Manager - WLFR | AF | 7/1/24-6/30/27 | \$80,622 | |
| Robinson, Tyre' | Goals Gear Up Counselor | EM | 7/1/24-6/30/25 | \$57,193 | 13M Grant Funded |
| Romen, Matthew | Director of Clinical Education | AF | 7/1/24-6/30/27 | \$111,899 | |
| Smith-Johnson, Haashim | Admissions & EOF Recruiter | EM | 7/1/24-6/30/25 | \$71,288 | |
| Talian, Grace | Assistant Director of Admissions | EM | 7/1/24-6/30/25 | \$73,316 | |

STRUCTURAL RECLASSIFICATION

| Name | Title | Division | Effective Dates | Salary | Notes |
|-------------------------|--|----------|-----------------|----------|-------|
| Swenson Brilla, Heather | Supervisor of Community Programs and Community Engagement Assessment | AA | 6/5/23-6/30/24 | \$79,979 | |

STATUS CHANGE

| Name | Title | Division | Effective Dates | Salary | Preauthorized |
|--------------------|---|----------|-----------------|----------|---------------|
| Kanaley, Sheila | Professional Services Specialist 4 | AA | 10/7/23-6/30/24 | \$66,565 | 10/2/23 |
| O’Connell, Bridget | Professional Services Specialist 4 75% | AA | 9/23/23-6/30/24 | \$50,352 | 9/21/23 |
| Shaw, Matthew | Assistant Director, Graduate Admissions | EM | 9/23/23-6/30/25 | \$89,972 | 10/6/23 |

RETIREMENTS

| Name | Title | Division | Effective Dates | Notes |
|------------------|---|----------|-----------------|-------|
| Gonzalez, Arleen | Associate Professor of Criminal Justice, Criminal Law | AA | 1/1/24 | |

EMERITUS STATUS

| Name | Title | Division | Effective Dates | Notes |
|----------------|-------------------------|----------|-----------------|-------|
| Burdick, David | Professor of Psychology | AA | 7/1/24 | |

| | | | | |
|---------------|---|----|--------|--|
| Fan, Weihong | Professor of Environment Studies | AA | 7/1/24 | |
| Hadley, Amy | Associate Professor of Communication Disorders | AA | 7/1/24 | |
| Spitzer, Lois | Associate Professor of Education, ESL and Bilingual Education | AA | 7/1/24 | |

RESIGNATIONS

| Name | Title | Division | Effective Dates | Notes |
|-----------------------|--|----------|-----------------|--|
| Butler, Kortney | Engagement Coordinator | UA | 10/8/23 | |
| Jackson, Christina | Associate Professor of Sociology | AA | 6/30/24 | |
| Nowak, Marian | Visting Assistant Professor of Nursing 66% (13D) | AA | 1/1/24 | |
| Ortiz-Nunez, David | Coordinator of Enrollment Technology | EM | 11/29/23 | |
| OShaughnessy, Jessica | Associate Provost | AA | 1/12/24 | |
| Perez Nieves, Roxana | Goals Gear Up Lead Counselor | EM | 10/6/23 | Previously included on 9/20/23 resolution as 9/8/23 effective date, staff member extended to 10/6/23 |
| Pulliam, Brett | Executive Director, Educational Opportunity and Success Programs | SA | 11/24/23 | |

SABBATICALS

| Name | Title | Division | Dates | Notes |
|----------------------|---|----------|------------------------------|--|
| Cox, Lisa | Professor Of Social Work | AA | Spring 2025 | Textbook Writing: Introduction to Social Work: An Advocacy-Based Profession |
| Gussman, Deborah | Professor of American Literature | AA | Fall 2024 and Spring 2025 | The Catharine Maria Sedgwick Online Letters |
| Lacey, Elizabeth | Associate Professor of Marine Science | AA | Fall 2024 and Spring 2025 | Marine Ecosystem Research Publication and Capacity Building |
| Ludovich, Joe'l | Associate Professor of Communication Studies | AA | Spring 2025 | Preserving LGBTQIA Media Publications in New Jersey |
| Majd, Mariam | Assistant Professor of Economics | AA | Fall 2024 and Spring 2025 | Sanction Efficacy |
| Majstorovic, Gorica | Professor of Spanish | AA | Fall 2024 and Spring 2025 | Refugee Writers: Latin American and Global Perspectives |
| Moss, Aaron | Assistant Professor of Theater/Directing | AA | Fall 2024 and Spring 2025 | "Good Medicine" Film |
| Padden-Denmead, Mary | Associate Professor of Nursing | AA | Fall 2024 | Perspectives on Childhood Studies: An Interdisciplinary Approach |
| Pittenger, Caitlin | Associate Professor of Dance | AA | Fall 2024 | Embodied |

| | | | | |
|--------------------|---------------------------------------|----|---------------------------|---|
| Prakash, Sreelekha | Associate Professor of Health Science | AA | Fall 2024 and Spring 2025 | Strategic Prevention Framework; Community Collaboration with Atlantic Care on Cardiometabolic Disorders in Atlantic County. Maternal and Infant Health; Initiatives for Nurture New Jersey; Multi-site evaluation of an online program for Better Use of Internet to Learn about Depression & Anxiety |
| Sedia, Ekaterina | Professor of Biology | AA | Fall 2024 | Novel applications of industrial hemp |
| Tang, Connie | Professor of Psychology | AA | Fall 2024 | Perspectives on Childhood: An Interdisciplinary Approach |

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Ellis Bonds

I. EDUCATIONAL BACKGROUND

| | |
|--|---------------|
| Masters of Science in Higher Education Administration Florida International University, Miami, FL | July 2017 |
| Bachelor of Arts, Liberal Arts Stockton University, Galloway, NJ | December 2015 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|-------------------|
| Coordinator for Social Justice Education & Inclusive Communities Stockton University, Galloway, NJ | 02/2023 - Current |
| Associate Director of Diversity, Equity and Belonging Elizabethtown College, Elizabethtown, PA | 8/2020 - 10/2021 |
| Residential Learning Coordinator Rowan University, Glassboro, NJ | 10/2018 - 08/2020 |
| Residence Hall Director University of New Hampshire, Durham, NH | 07/2017 - 10/2018 |

III. OTHER INFORMATION

- Presentation - Social Justice Education: Implicit and Explicit Bias (November 2017)
- Presentation - Social Justice Education: Implicit and Explicit Bias (November 2017)
- Presentation - Resident Assistant Training: The Coming Out Stars (January 2018)
- Presentation - Resident Assistant Training: How to Program Effectively (August 2018)
- Presentation - Resident Director Training: Inclusive and Equitable Supervision (January 2019)

Ellis Bonds meets the position requirements related to education, experience, and skill set. Ellis Bonds has served as the Coordinator for Inclusive Communities and Social Justice Education since February 2023, developing, and implementing programmatic efforts centering diversity, equity, inclusion, belonging and justice. In addition to Mr. Bonds leadership experience at Stockton, Mr. Bonds brings over five years of residential life experience for the role of Interim Director of Residential Education.

RECOMMENDED FOR:
Interim Director of Residential Education



BACKGROUND STATEMENT

Jeffrey Feldman

I. EDUCATIONAL BACKGROUND

MSW, Rutgers University, New Brunswick, NJ 2008

B.S., University of New Hampshire, Durham, NH 1994

II. PROFESSIONAL EXPERIENCE

Director, Advocacy & Communications, National Association of Social Workers - NJ Chapter, Bridgewater, NJ 1/2018-Present

Youth Advisor, Jewish Family & Children's Service of Greater Mercer County, Princeton, NJ 8/2008-Present

Therapist, GenPsych, Bridgewater, NJ 12/2013-6/2015

Part-time Lecturer, Rutgers University School of Social Work, New Brunswick, NJ 9/2010-5/2013

Director, Public Affairs, National Association of Social Workers-NJ Chapter, Bridgewater, NJ 9/2008-1/2011

III. OTHER INFORMATION

Licensed Social Worker (LSW)
Supervision in Field Instruction (SIFI)

Mr. Jeffrey Feldman was Director, Advocacy & Communications at National Association of Social Workers since 2018 and brings a wealth of knowledge and experience to our Social Work program. Mr. Feldman was a Lecturer at Rutgers University and has experience in the classroom. Mr. Feldman has 15 years post MSW professional Social Work experience, he will make an excellent fit in our Social Work program at Stockton University.

RECOMMENDED FOR:

Coordinator of Social Work (MSW) Practicum

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Amber Hahn

I. EDUCATIONAL BACKGROUND

| | |
|---|------|
| Master's of Sociology Temple Univeristy | 2015 |
| Bachelor's Degree in Sociology Stockton Univeristy | 2012 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|----------------|
| Program and Evaluation Coordinator CASA for Children of Atlantic, Cape May, and Camden Counties | 2019 - Present |
| Quality Assurance Specialist Helping Hand Behavioral Health | 2017 - 2019 |
| Mental Health Case Manager Helping Hand Behavioral Health | 2016 - 2017 |
| Graduate Intern/ Advocate LIFT-Philadelphia Community Resource Center | 2015 - 2015 |

III. OTHER INFORMATION

Ms. Hahn has experience designing and implementing a quality review process in accordance with national, state, and program standards. Ms. Hahn has completed annual reviews for staff Case Coordinator and Traveling Visitation Assistant. Ms. Hahn has experience training and coaching volunteers best interest of children in the foster care system utilizing the National CASA curriculum. Additionally, offered feedback to Program Directors regarding issues and assisted in the development of solutions that met standards. Ms. Hahn has experience working closely with Program Directors in deveolping program policies which met federal, state, and internal requirements while completing quarterly documentation reviews and data collections for numerous clinical programs.

RECOMMENDED FOR:

Associate Director, Office of Research and Sponsored Programs

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Matthew Greer

I. EDUCATIONAL BACKGROUND

| | |
|--|------|
| Doctor of Education, Higher Education Temple University | 2023 |
| Master of Education, College Student Affairs Rutgers University | 2017 |
| Bachelor of Arts, Psychology | 2015 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|------------------------|
| Assistant Director for Student Activities Temple University | March 2021 - present |
| Program Coordinator for Fraternity and Sorority Life Temple University | May 2018 - March 2021 |
| Coordinator for Fraternity and Sorority Life Indiana University Purdue University Indianapolis | June 2017 - May 2018 |
| Graduate Intern, Fraternity and Sorority Life Advising Rutgers University | August 2015 - May 2017 |

III. OTHER INFORMATION

Contracted Chapter Advisor, Alpha Sigma Pi, March 2022 - present
Panhellenic Advisor, Drexel University, September 2021 - January 2023

The candidate exceeded the requirements related to education, experience and skill set. He was highly recommended for the position. He has a terminal degree, having just completed his Doctorate of Education from Temple University. He has a wealth of experience managing fraternity and sorority communities at several universities including Temple University and Indiana University Purdue University Indianapolis. He also has a well-rounded set of experiences supporting diverse communities, managing large scale service and leadership programs along with assessment of programs for effectiveness and educational outcomes.

RECOMMENDED FOR:

Associate Director of Fraternity and Sorority Life



BACKGROUND STATEMENT

James Hamill

I. EDUCATIONAL BACKGROUND

| | |
|---|------|
| Ph.D, English Literature Lehigh University, Bethlehem, PA | 2023 |
| M.A., English Literature Lehigh University, Bethlehem, PA | 2015 |
| B.A., English, Summa Cum Laude Saint Joseph's University, Philadelphia, PA | 2012 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|----------------|
| Instructor of English Albright College, Reading, PA | 2021- Present |
| Instructor of First-Year Writing Albright College, Reading PA | 2019 - Present |
| Graduate Assistant Lehigh University, Bethlehem, PA | 2020 - 2020 |
| Program Assistant to the First-Year Writing Program Lehigh University, Bethlehem, PA | 2019 - 2020 |
| Graduate Assistant, Pride Center Lehigh University, Bethlehem, PA | 2018 - 2019 |

III. OTHER INFORMATION

Mr. Hamill has a broad spectrum of service including serving in many committees, advisory boards including: LGBT, Diversity, Belonging and Equity, Graduate Student Diversity, Writing Committee and Graduate Student Senate. He has attended trainings and workshops regarding racism, asexuality, and religion and spirituality, and brings outside professional experience as a copywriter and editor.

Mr. Hamill's personal and professional experience will help to enhance the Writing and First Year Studies minor, as he brings with him a broad knowledge on subjects such as equity and diversity, and a finite knowledge on Writing across the curriculum - which he will be able to share with Stockton students. Having received his PhD in English Literature, Mr. Hamill stays relevant in his field by attending conferences, trainings, and workshops and currently (co)published three pieces. Mr. Hamill has shown to be active and engaged in University service and for the under-representated student population, he has also received several awards for writing.

RECOMMENDED FOR:

Assistant Professor of Writing and First Year Studies

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Bobbi Hornbeck

I. EDUCATIONAL BACKGROUND

| | |
|--|------|
| Ph.D., Anthropology, State University of New York Buffalo, NY | 2020 |
| M.A., Anthropology, State University of New York Buffalo, NY | 2014 |
| B.A., Anthropology, Richard Stockton University Galloway, NJ | 2008 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|--------------|
| Teaching Specialist (NTTP) of Sociology, School of Social and Behavioral Sciences, Stockton University, Galloway, NJ | 2022-Present |
| Adjunct Faculty of School of Social and Behavioral Sciences Stockton University, Galloway, NJ | 2015-2022 |
| Adjunct Faculty of Social Sciences Delaware Co. Community College, Upper Darby, PA | 2015 |

III. OTHER INFORMATION

Dr. Hornbeck currently serves as Teaching Specialist, Sociology for FY24 and she served as Teaching Specialist, Sociology for FY23. Since 2015 she has taught several courses in our SOAN program and is very familiar with the coursework, faculty in our school, and Chair of SOAN. Dr. Hornbeck is currently working on various grant-funded projects, including the NJ State Historical Commission Re-grant for Project Accessibility through Digitization, which includes student researchers. She obtained a Stockton Travel Award and an Arctic Social Sciences award for her doctoral studies: Exploring Monumental Mound Construction in Rat Islands, Alaska. Prior to starting at Stockton she held many field positions and brings a wealth of knowledge to our SOAN Program.

RECOMMENDED FOR:

Assistant Professor of Archaeology

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Karen Reardon

I. EDUCATIONAL BACKGROUND

| | |
|---|------|
| Ph.D. Sociology University of Michigan, Ann Arbor MI | 2016 |
| MA Sociology University of Michigan, Ann Arbor MI M.A. Sociology | 1983 |
| BA Sociology University of Pennsylvania, Philadelphia, PA | 1980 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|----------------|
| Tenured Associate Professor La Salle University, Philadelphia, PA | 2018 - Present |
| Assistant Professor La Salle University, Philadelphia, PA | 2012-2018 |
| Adjunct faculty Stockton University, Galloway, NJ | 2011-2012 |
| Founding and Managing Partner Reardon, Golinkin, and Reed, Chicago, IL | 1996-2010 |
| Partner and Associate Attorney Sedgwick Detert Moran & Arnold, Chicago, IL | 1993-1996 |

III. OTHER INFORMATION

Dr. Reardon holds a Juris Doctorate from Vanderbilt University School of Law.

In addition to the above listed education and work experience, Dr. Reardon has worked independently as a mediator since 2010. She has extensive experience not only mediating conflict but also creating and delivering training workshops to faculty, staff, and managers on conflict resolution methods.

RECOMMENDED FOR:

Ombuds Officer 50%

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Patricia Sagasti Suppes

I. EDUCATIONAL BACKGROUND

| | |
|---|------|
| Ph.D. in Romance Languages and Literatures University of North Carolina at Chapel Hill | 2006 |
| M.A. in Romance Languages and Literatures University of North Carolina at Chapel Hill | 1997 |
| AB in Spanish and French, Minor in English Sweet Briar College | 1993 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|--------------|
| Freelance Consultant | 2022-present |
| Director of Global Engagement, Senior International Officer Hartwick College, Oneonta, NY | 2021-2022 |
| Associate Director, U.S., Cormack Consultancy Group Edinburgh, Scotland | 2020-2021 |
| Director of International Education and Experiential Term Ferrum College, Ferrum, VA | 2010-2021 |
| Assistant Professor of Spanish, Acting Department Chair, Director of Study Abroad, Florida Southern College, Lakeland, FL | 2008-2010 |

III. OTHER INFORMATION

Dr. Sagasti Suppes has served as a reviewer on the Boren Scholarship and 100,000 Strong in the America Grant competition. Dr. Sagasti Suppes is also a member of the NAFSA's Trainer Corps since 2019. Additionally, Dr. Sagasti Suppes served as a Board member of Virginia Tech Carilion School of Medical Global Engagement Council from 2020 to 2021.

Dr. Sagasti Suppes has worked as a Freelance Consultant that developed an international travel service-focused learning program for international undergraduates students in Belize. Dr. Sagasti Suppes collaborated with Prairie View A&M University to host a summer program for international graduates. Dr. Sagasti Suppes worked as the Director of Global Engagement at Hartwick College where she developed systems to partner with other campus offices to better support student development. Finally, Dr. Sagasti Suppes provided site development and performance metrics for assessment and reporting for new study abroad exchanges and destinations.

RECOMMENDED FOR:

Director of Global Engagement and Senior International Officer

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Stephanie Sussmeier

I. EDUCATIONAL BACKGROUND

| | |
|---|------|
| Masters in Archives and Records Management (MARA), San Jose State University, CA | 2019 |
| Masters in Library and Information Science (MLIS), Drexel University, PA | 2012 |
| Bachelor of Arts in Music, Thomas Edison State College, NJ | 2009 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|------------------------|
| Avalon History Center, Avalon Free Public Library Discovery Archivist | January 2023-present |
| Ocean City Free Public Library, Ocean City, NJ Reference Librarian | October 2017-present |
| Talbot Music Library - Westminster Choir College of Rider University-Special Collections and Archives Librarian | October 2019-January 2 |
| Stockton University, Galloway, NJ Technical Library Assistant | June 2006-October 2019 |

III. OTHER INFORMATION

NJLA/ACRL-CUS Archives and Special Collections Committee Co-Chair; Rider University
Summer Fellowship

Ms. Sussmeier holds a Masters in Library and Information Science (MLIS) as well as a Masters in Archives and Records Management (MARA). Ms. Sussmeier has/had extensive experience working as a para-professional for 12 years in cataloguing at Stockton and then 5 additional years as a Librarian and specifically with Metadata at three additional institutions. Throughout the interview process, Ms. Sussmeier exhibited that she has the required background, skills and experience to be successful in this position.

RECOMMENDED FOR:

Metadata Librarian (Librarian III)/Instructor in the Library