



Stockton University

BOARD OF TRUSTEES MEETING

WEDNESDAY, December 7, 2022

AGENDA

The Meeting will open to the public at 12:00 p.m. in the President's Conference Room (K203r), Galloway Campus. Immediately following action on the resolution to meet in a closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public Meeting at 3:30 p.m. in the Michael Jacobson Board of Trustees Room on the Galloway Campus.

Notice of Public Meeting: As required by the Open Public Meetings Act, on December 1, 2021, a notice of this Meeting and Public Hearing, the dates, times, and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) sent to the Press of Atlantic City and the Daily Journal, and (c) filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) **Call to Order and Roll Call, Trustee Ciccone, Board Chair**
- 2) **Action Item:** [Approval of Regular Meeting Minutes of September 21, 2022](#)
- 3) **Action Item:** [Approval of Special Meeting Minutes of September 30, 2022](#)
- 4) **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; public safety matters, and other items exempt under the Open Public Meetings Act.

- 5) **Call to Order and Roll Call to reconvene Open Public Meeting: Trustee Ciccone, Board Chair**
- 6) **Oath of Office:** Shalayby Parsons, Student Trustee Alternate: **Trustee Ciccone**

7) **Action Item:** Resolution for Board of Trustees Distinguished Service Award, Dr. Beverly J. Vaughn: **President Kesselman**

8) **President's Report: Dr. Kesselman**

9) **Committee Reports**

a. Academic Affairs and Planning Committee Report: **Trustee Gonsalves, Chair**

Action Items: Resolutions: Consent Agenda

- [Bachelor of Science in Accounting](#)
- [Bachelor of Science in Business Analytics](#)
- [Bachelor of Science in Finance](#)

b. Student Success Committee Report: **Trustee Davis, Chair**

c. Finance and Professional Services Committee Report: **Trustee Dolce, Chair**

Action Items: Resolutions: Consent Agenda

- [Appointment of Board Members to NARTP, Inc.](#)
- [Tuition and Fees Discounts Effective for 2023 Summer Session](#)
- [FY23 Increase in Bid Waiver Contracts](#)
- [FY23 Managerial Merit Pool Authorization](#)

d. Audit Committee Report: **Trustee Lozano, Chair**

e. Buildings and Grounds Committee Report: **Trustee Worthington, Chair**

f. Development Committee Report: **Trustee Days, Chair**

g. Investment Committee Report: **Trustee Keates, Chair**

12) **University Policy Review: President Kesselman**

Information Items: [Review of University Policies \(First Reading\)](#)

- I-9 Board of Trustees By-Laws
- II-6.1 Registration (*recommended for deletion*)
- II-30 Course Attendance Policy
- VI-20 Managerial Employee Appointments

Action Items: Resolution: [Approval of University Policies \(Second Reading\)](#)

- I-5 Organizational Structure
- I-11 Office of Development and Alumni Relations (*recommended for deletion*)
- I-20 Stockton University Foundation (*recommended for deletion*)
- VI-11 Holidays
- VI-13 Drug and Alcohol-Free Workplace
- VI-13.2 Employee Disciplinary Guidelines
- VI-26 Disciplinary Matters for Managerial Employees

13) Action Item: Resolution: [Personnel Actions](#): President Kesselman

14) Comments from the Board of Trustees/Public

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

15) New Business:

The next regularly scheduled meeting of the Board will be held at 3:30 p.m. on Wednesday, February 22, 2023, at the Galloway Campus, in the Michael Jacobson Board of Trustees Room.

Adjournment

STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MINUTES

Wednesday, September 21, 2022

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| Trustees Present (*via Zoom) | Trustee Raymond Ciccone, Chair Trustee Andy Dolce Trustee Nelida Valentin Trustee Nancy Davis Trustee Collins Days, Sr. *Trustee Mady Deininger Trustee Stan Ellis Trustee Sonia Gonsalves Trustee Michelle Keates Trustee Jose Lozano Trustee Leo Schoffer Trustee Meg Worthington Trustee Liliana Morales, Student Trustee Dr. Harvey Kesselman, President and Ex Officio |
| Call to Order | Chair Ciccone called the meeting to order at 12:07 p.m |
| Approval of Open Public Regular Meeting Minutes of July 20, 2022 | Upon a motion duly made by Trustee Davis and seconded by Trustee Schoffer, the Board voted to approve the revised minutes of the July 20, 2022, Board of Trustees Regular Open Public Meeting. |
| Resolution to Meet in Closed Session | Upon a motion duly made by Trustee Dolce and seconded by Trustee Worthington, the Board voted to meet in closed session at 12:24 p.m. |
| Reconvene of Open Public Meeting | Trustee Ciccone reconvened the Open Public Meeting at 3:30 p.m. |
| Chair's Remarks | Trustee Ciccone welcomed everyone to the meeting and expressed well wishes at the start of the academic year. |
| Resolution for the Board of Trustees 2022-2023 Slate of Officers | Upon duly motion made by Trustee Ciccone and seconded by Trustee Worthington, the Board voted to approve the Slate of Officers for the 2022-2023 academic year. |
| Oath of Office: Shalayby Parsons | Trustee Ciccone shared that the Oath of Office for Student Trustee Alternate Shalayby Parsons is postponed to the December Board meeting due to illness. |
| President's Report | President Kesselman began his remarks by speaking about the jointly sponsored Alumni Affairs and Student Affairs event, " <i>An Evening of Black Excellence</i> " held on Friday, August 26 th . President Kesselman received the "Dr. Vera King Farris Excellence in Service Award." |

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| | <p>Other Stockton honorees included Brian Jackson, Diane Stalling, and Haashim Smith-Johnson, in addition to over 15 alumni. President Kesselman offered special thanks to Ayisha Lee, Assistant Director of Alumni Affairs, and Dr. Ashlee Roberts, Executive Director of Student Affairs Planning and Operations.</p> <p>President Kesselman acknowledged Patty Weeks, Director of the School of Education’s SRI-ETTC, for receiving a \$333,000 state grant designed to create a K-12 Computer Science regional hub.</p> <p>On September 12, 2022, President Kesselman attended the Solidarity Park dedication located outside of the Arts & Sciences Building. He thanked the University’s union leadership (CWA, SFT, and IFPTE) for bringing the space to fruition.</p> <p>President Kesselman acknowledged union members who attended the Union Rally in Trenton on Tuesday, September 13, 2022, in response to the proposed cost increase in State health benefits. Since that rally occurred, an amicable resolution was met.</p> <p>President Kesselman offered congratulatory remarks to Dr. Michael Hayse, Trustee Leo Schoffer, Gail Rosenthal, and Irvin Moreno-Rodriguez for the successful launch of the Holocaust Survivors of South Jersey Digital Archive and Website, an initiative of the Sara & Sam Schoffer Holocaust Resource Center. The launch event was held on September 18, 2022.</p> <p>President Kesselman acknowledged that NJ Biz magazine recently included Dr. Jane Bokunewicz, Associate Professor of Hospitality & Tourism Management Studies & Faculty Director of the Lloyd D. Levenson Institute of Gaming, Hospitality, and Tourism (LIGHT) in their list of NJ Biz’s top movers and shakers. Dr. Noel Criscione-Naylor, Associate Professor of Hospitality & Tourism Management Studies, was included in the magazine’s Best 50 Women in Business list. President Kesselman also thanked Sarah Grady, Assistant Director of LIGHT, for all her support.</p> <p>Stockton’s annual Constitution Day, scheduled for Thursday, September 29, 2022, will feature speaker Mary Ziegler, Legal Scholar and author of the book <i>“After Roe: The Lost History of the Abortion Debate.”</i> President Kesselman praised Dr. Linda Wharton, Professor of Political Science, for her ongoing contributions to the Constitution Day programming. This year’s event will be Linda’s last, as she will retire at the end of the academic year.</p> <p>President Kesselman called upon Dr. Marissa Levy, Dean of the School of Social and Behavioral Sciences (SOBL), to speak about some of the recent school initiatives related to NJ JOBS, CompStat, and retired Superior Court Judge Julio Mendez.</p> |
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| | <p>President Kesselman concluded his report by sharing Stockton University’s latest ranking from US News and World Report. Stockton was included in the publication’s listing of the Top 100 Public National Universities for 2023.</p> |
| <p>Academic Affairs & Planning Committee Report</p> | <p>Chair Ciccone called upon Trustee Gonsalves to provide the Academic Affairs and Planning Committee Report.</p> <p>Trustee Gonsalves began her report by welcoming fellow Trustee Collins Days and Dr. Marissa Levy, Dean of SOBL, to the committee. The committee discussed ways to improve faculty involvement and participation in the University’s commencement ceremonies. The committee members put forward some valuable recommendations to increase faculty attendance in the future, and outcomes of additional conversations surrounding the topic will be shared with the Board in the future. Dr. Leamor Kahanov, Provost and Vice President for Academic Affairs, updated the committee on the strategic priorities for the Division of Academic Affairs, which center primarily on Student Success and Diversity, Equity, and Inclusion (DEI). Leamor also shared final numbers about the “Live, Work, Learn” summer pilot. 130 students completed the program, 29 of whom will continue their employment with partner employers. 69% of the students stated they would participate in the program next year if offered. Additional updates were given about the new program development.</p> <p>The committee was formally introduced to the new University Registrar, Bernadette Morris, and Dr. Pat Thatcher, Associate Provost for the Library and Learning Commons. Pat Thatcher shared with the committee her plans to make improvements as per the Middles States’ advice on maximizing the academic resources within the library.</p> |
| <p>Student Success Committee Report</p> | <p>Trustee Davis, the newly appointed Committee Chair, began her report by expressing how happy she is to be working with the Student Success committee; she spoke about an article that Dr. Christopher Catching, Vice President for Student Affairs, shared regarding students and the importance of career readiness. She expressed how pleased she is to see how closely aligned the Division of Student Affairs is to Academic Affairs and then called upon Christopher to give the remainder of the committee report.</p> <p>Christopher gave a brief overview of the topics discussed at the committee meeting, including career readiness, the “Live Work Learn” and “Osprey Rise” programs, and proposed changes in the Office of Career Education and Development. He also acknowledged Dr. Brett Pulliam, Executive Director of the EOF Program, for the success of the EOF Summer Academy and Dr. Bob Heinrich, Vice President for Enrollment Services, Don Hudson, Sr. Vice President for Facilities & Operations, Dr. Ana Edmondson, Director of Student Transition Programs, Dr. Steve Radwanski, Executive Director for Residential Life, Brian Pluchino, Associate Director for Residential Facilities &</p> |

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| | <p>Retention and our ITS Production team for a successful student move-in and Welcome Weekend experience for our new incoming and continuing students. Christopher concluded his portion of the committee report by showing a video clip from the Welcome Weekend activities.</p> <p>Dr. Bob Heinrich, Vice President for Enrollment Services, provided the following enrollment update for Summer 2022 and preliminary numbers for the Fall 2022 semester.</p> <ul style="list-style-type: none"> • Summer 2022 enrollment headcount was up 1% and FTE up 2% compared to Summer 2021. • For Fall 2022, total new student enrollment is up by 5% compared to Fall 2021; the University is down 13% for transfer student enrollment, and graduate enrollment is up 10%. • Fall 2022 total headcount is down 2% compared to Fall 2021, with FTE also down by 3%. <p>Trustee Davis concluded her report by encouraging everyone to read the article <i>“New Pathways from College to Career”</i> in the Chronicle of Higher Education to fully understand the vital work being done by Student Affairs and Enrollment Management.</p> |
| <p>Finance and Professional Services Committee Report</p> | <p>Trustee Dolce began his report by thanking outgoing Committee Chair Trustee Ellis for his exceptional work alongside Jennifer Potter, Vice President for Administration & Finance on the Finance and Professional Services committee. He called upon Jennifer to offer additional details on the resolutions previously approved by the Executive Committee and additional resolutions requiring full board approval.</p> <p>Trustee Dolce presented three items for the Consent Agenda for the Board of Trustees’ approval.</p> <ul style="list-style-type: none"> • FY24 Capital Budget Submission, totaling \$605,992,347. Board approval is requested for 75% of that submission in the amount of \$454,494,260. The request for funding aligns with the institution’s Facilities Master Plan and is necessary to maintain the existing campus facilities, etc. • An increase in Bid Waiver Contract for vendor Accuspec, Inc. This is a one-year increase of \$129,000, bringing the contract total to \$307,680. The increase is for upgrade of 30 additional fume hood control systems in the Unified Science Center. • The reappointment of four board members to the NARTP, Inc.: Mark Loeben for a three-year term beginning September 2022, Dr. Douglas Oliver Stanley for a three-year term starting in December 2022, David E. Sweet for a three-year term beginning in December 2022, and Lauren H. Moore, Jr. for a three-year term starting in December 2022. |

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| | <p>Upon a motion duly made by Trustee Dolce and seconded by Trustee Worthington, the Board unanimously approved the consent agenda resolutions.</p> <p>Jennifer also briefed the Board on items approved at the August 3rd and August 29th Executive Committee Meetings:</p> <ul style="list-style-type: none"> • WittKieffer Inc., a one-year bid waiver contract for \$135,000. WittKieffer is an Executive Search firm that will provide personnel recruitment services to assist in the search for a new President. • Collaborative Safety, LLC: a one-year bid waiver contract for \$126,750, allowing Stockton’s Child Welfare Education Institute (CWEI) to provide training for New Jersey Department of Children and Families (NJDCF) leaders and supervisors. • Resolution to approve proposed projects and financing of such projects through grant programs made available by the State of New Jersey and for the submission of the application to the Office of the Secretary of Higher Education. The three proposed projects totaled \$36,326,435 and included a Library Learning Commons Project, an Academic Classroom Technology Innovation Project, and the John F. Scarpa Health Sciences Center Expansion Project. <p>Trustee Dolce completed his report by informing the Board that the committee reviewed the FY22 operational results; he commended the Division of Administration & Finance on their work managing the University’s finances. The committee also reviewed the FY23 operational and capital spend through August 30th.</p> |
| <p>Audit Committee Report</p> | <p>Trustee Lozano, incoming Committee Chair, began his report by thanking Trustee Dolce for his previous work as the Audit Committee Chair. The Audit Committee last met on August 23, 2022. The University’s external auditor Grant Thornton provided an update on the FY22 financial statements noting that the audits are currently underway. The University’s internal auditor Baker Tilly presented the PCI and Cash Handling Audit results, which were successful with just a few recommendations noted for consideration. Baker Tilly also reviewed the proposed internal audits for the next three fiscal years.</p> |
| <p>Buildings and Grounds Committee Report</p> | <p>Trustee Worthington, incoming Committee Chair, began her report by introducing the newest committee members (Trustee Lozano, Trustee Deininger, and Dr. Zheng Li, Assistant Professor of Computer Science); she also acknowledged Trustee Schoffer’s leadership in his previous role as Committee Chair. She remarked that the committee spent the majority of time during the meeting discussing the construction projects that are correctly in process and possible new ones.</p> |

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| | <p>Trustee Worthington called upon Don Hudson, Senior Vice President of Facilities and Operations, to provide updates on several projects, including:</p> <ul style="list-style-type: none"> • Multicultural Center: Construction is expected to be completed in early December, with a ribbon cutting tentatively scheduled for February. • The Atlantic City Phase II residential project is on target to be completed in Spring 2023, with a dedication ceremony tentatively scheduled for May 2023. • The designs for the Athletic Center Expansion project are complete and will be sent to the state for review, followed by a contract bidding process. Some mobilization will begin in late December, but significant construction will start in early summer. It will take about a year to complete the project. • Wi-Fi and Redundancy Program: Led by ITS and supported by Facilities & Operations. The project will involve a redundancy process and backup system for the University's current IT infrastructure, installing 20,000 linear feet of fiber optics involving roughly 250,000 square feet of space. This project is partially funded through federal COVID funds. • Deferred maintenance in Lot 7, repair of potholes, new sidewalks and curbs, improved lighting, and trash can enclosures. • Pomona Road Entrance Traffic Light: Intersection will be closed beginning September 26, 2022, for two to three weeks to complete underground utility work, followed by paving and installing the traffic lights in the four to five weeks following that. <p>Trustee Worthington thanked Don for the additional information and concluded her report.</p> |
| <p>Development Committee Report</p> | <p>Committee Chair Trustee Days thanked Trustee Ciccone for his new appointment as Chair of the Development Committee. He expressed his enthusiasm for working with Dan Nugent, Vice President for University Advancement and Executive Director of the University Foundation. He noted that the committee had a robust conversation about the newly formed Division of University Advancement and their fundraising and alumni engagement plans for the coming academic year. Trustee Days invited Mr. Nugent to finish the committee report by discussing Ospreys Give.</p> <p>Mr. Nugent provided the following updates:</p> <ul style="list-style-type: none"> • "Ospreys Give," Stockton's annual Day of Giving, will be held from October 12th through the 13th. The event will include opportunities for staff, faculty, and alumni to make a gift or provide a match or challenge to encourage others to support Stockton. Increasing peer-to-peer outreach is one of the primary goals of the program. Sue Werner, Interim Director of Individual Giving, is the lead on the event. |

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| <p>Investment Committee Report</p> | <p>Trustee Keates, the newly appointed Committee Chair, thanked Trustee Worthington for her work as the outgoing Committee Chair. She also thanked Trustee Deininger and Trustee Ellis for serving on the committee. The Investment Committee last met with the University investment managers from Wells Fargo and Windmark on August 23, 2022. As of June 30, 2022, the University’s portfolio balance was approximately \$99.5 million, a loss of \$13.9 million for the fiscal year. The balance as of August 31st was \$101.2 million, a return on investment for the first two months of \$1.7 million.</p> <p>Trustee Keates remarked that market challenges continue. Inflation rates remain elevated and supply and demand imbalances persist following the pandemic and ongoing Russia-Ukraine conflict.</p> <p>The next meeting of the Investment Committee will be on November 15, 2022.</p> |
| <p>University Policies</p> | <p>President Kesselman presented the Board with the following items for a first reading.</p> <ul style="list-style-type: none"> - I-5 Organizational Structure - I-11 Office of Development and Alumni Relations <i>(recommended for deletion)</i> - I-20 Stockton University Foundation <i>(recommended for deletion)</i> - VI-11 Holidays - VI-13 Drug and Alcohol-Free Workplace - VI-13.2 Employee Disciplinary Guidelines - VI-26 Disciplinary Matters for Managerial Employees <p>President Kesselman recommended Board approval for the following policies after second reading:</p> <ul style="list-style-type: none"> - II-6.3 Remission of Out-of-State tuition for Certain Foreign Nationals - II-6.4 Residency Defined for Tuition Purposes <p>Upon a motion duly made by President Kesselman and seconded by Trustee Davis, the Board unanimously approved the revised policies.</p> |
| <p>Personnel Actions Resolution</p> | <p>Upon a motion duly made by President Kesselman and seconded by Trustee Ciccone, the Board unanimously adopted the Personnel Actions Resolution.</p> |
| <p>Board Comments and Comments from the Public</p> | <p>President Kesselman opened the public remarks by recognizing Dr. Susan Davenport, Executive Vice President & Chief of Staff. Dr. Davenport will be stepping down from her position as of June 30,</p> |

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| | <p>2023; after a six-month professional development leave, she will begin her new role as Associate Professor of Business Studies.</p> <p>Provost Kahanov announced and welcomed the following new hire to the Division of Academic Affairs:</p> <ul style="list-style-type: none"> - Mr. Romeo Ruddock, Director of Continuing and Adult Education. <p>Provost Kahanov also announced the retirement of Assistant Dean Mary Beth Sherrier for her 17 years of service to the University in the School of Social and Behavioral Sciences.</p> <p>Jennifer Potter congratulated Administration and Finance staff member Robert Yufer on his official promotion as Director of Procurement & Contracting; he previously served as Interim Director.</p> <p>Christopher Catching, Vice President for Student Affairs, announced the following new hires and recognized additional team members for their new roles within his division.</p> <ul style="list-style-type: none"> - Seth Richards, Associate Director of Student Conduct; - Jhanna Jean-Louis, Director of Student Affairs Finance Administration, and Operations; - Marques Johnson, Associate Dean of Students; - Jamal Akhtar, Student Success Coach (EOF); - Philip Aumack, Fitness Program Coordinator/Head Strength & Conditioning Coach; - Haley Baum, Assistant Vice President for Student Advocacy, Belonging, and Campus Standards & Dean of Students; - Steven Radwanski, Assistant Vice President for Student Living and Learning & Executive Director for Residential Life; - Brian Pluchino, Director of Residential Operations, Facilities, and Retention; - Brooke Zall-Crawford, Associate Director of Counseling & Psychological Services; - Kathleen Womelsdorf, Associate Director of Athletic Compliance & Student Athletic Success. <p>Michael Angulo, Vice President for Personnel, Labor, and Government Relations introduced Tammy Saunders, Director of Title IX and EEO.</p> |
| <p>New Business</p> | <p>President Kesselman’s Presidential portrait was unveiled. Trustee Ciccone began the ceremony by offering a few words about the significance of the Presidential portrait, followed by remarks from President Kesselman where he acknowledged the artist, Alumni James Raczkowski, and spoke about the Stockton presidents that came before him. He ended his speech by thanking everyone for attending the Board meeting and the portrait unveiling.</p> |

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| Next Regularly Scheduled Meeting | The next regularly scheduled Board of Trustees meeting will be held on Wednesday, December 7, 2022, at 3:30 p.m. at the Galloway Campus in the Michael Jacobson Board of Trustees Room. |
| Adjournment | Upon a motion duly made by Trustee Ciccone and seconded by Trustee Davis, the Board voted to adjourn the meeting at 4:40 p.m. |

**BOARD OF TRUSTEES
MINUTES OF OPEN SESSION MEETING
SEPTEMBER 30, 2022
VIA ZOOM**

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| BOT Members Present | Ray Ciccone (<i>Chair</i>), Andy Dolce (<i>Co-Vice Chair</i>), Nelida Valentin (<i>Co-Vice Chair</i>), Meg Worthington (<i>Secretary</i>), Nancy Davis, Reverend Collins Days, Sr., Madeleine Deininger, Sonia Gonsalves, Michelle Keates, Jose Lozano, Leo Schoffer, and Harvey Kesselman (<i>President, Ex-Officio</i>) |
| Absent | Stanley Ellis |
| Additional Guests | Susan Davenport and Brian Kowalski |
| Item I | Call to Order Chair Ciccone called the meeting to order at 8:07 a.m. |
| Item II | Resolution to Meet in Closed Session Upon a motion duly made by Trustee Schoffer and seconded by Trustee Davis, the Board voted to meet in closed session at 8:08 a.m. |
| Item III | Adjournment of Open Session Upon a motion duly made by Trustee Davis and seconded by Trustee Keates, the Board voted to adjourn the open session meeting at 9:48 a.m. |

Respectfully Submitted,
MEG WORTHINGTON
Board Secretary

BRIAN KOWALSKI, Esq.
General Counsel

Approved by the Board of Trustees on December 7, 2022.

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

MEET IN CLOSED SESSION

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session;and
- WHEREAS,** subsection 7(b) of the Act permits a public body to exclude the public from that portion of a meeting at which the public body discusses, among other things, personnel matters; terms and conditions of collective bargaining agreements; pending or anticipated litigation; matters involving the purchase, lease, or acquisition of real estate property; and public safety matters, therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, real estate, litigation, and public safety matters including recommendations of the President contained in the Personnel Resolution; and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, real estate, litigation and public safety matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 3:30 p.m.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

CONFERRAL OF DISTINGUISHED SERVICE AWARD

- WHEREAS,** a Distinguished Service Award has been established at Stockton University; and
- WHEREAS,** Distinguished Service Award recipients are defined as those who have made significant contributions to Stockton University, the State of New Jersey, the United States, or their field of study; and
- WHEREAS,** the President requested that Dr. Beverly J. Vaughn, Professor of Music, and her service record and qualifications be reviewed for consideration of a Distinguished Service Award; and
- WHEREAS,** Dr. Vaughn is an outstanding educator, scholar, and academic mentor, who, in addition to her teaching position, has provided substantial leadership at Stockton University as, among other roles: Chair of the Performing Arts Program, a member of the Faculty Review Committee, Conductor and Coordinator of the bi-annual production of Handel's *Messiah*, Faculty Advisor to the multiple student organizations including: Highest Praise Gospel Choir, Stockapella, Student Music Union, NAACP Stockton Chapter, F.E.M.A.L.E.S., Stockton Oratorio Society Club, and the Performing Arts Society Club; and
- WHEREAS,** Dr. Vaughn has made significant contributions to her field of study by developing bridge programming between Stockton and international colleges such as the University of Malawi's Chancellor College of Performing Arts, The University of Dar es Salaam's Department of Music, Mangere College of Auckland, Babcock University Department of Music (Nigeria), Aristotle University (Greece), Makerere University (Uganda), and the University of Valencia; and
- WHEREAS,** the President of Stockton University recommends to the Board of Trustees that Dr. Beverly J. Vaughn receive the Distinguished Service Award; therefore, be it
- RESOLVED,** that the Board of Trustees of Stockton University accepts the recommendation of the President and hereby authorizes that a Distinguished Service Award be granted to Dr. Beverly J. Vaughn.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TO OFFER A BACHELOR OF SCIENCE IN ACCOUNTING

- WHEREAS,** the University mission statement affirms a goal to, “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”
- WHEREAS,** Stockton graduates enter an increasingly global business environment where understanding and interpreting financial statements are critical. An accounting degree teaches one the ability to create and analyze financial information to evaluate a business’s financial position; and
- WHEREAS,** students with a degree in Accounting can work in a variety of business fields, settings, and industries; and
- WHEREAS,** the Stockton University School of Business is uniquely prepared to deliver high-quality, interdisciplinary education, evidence-based coursework in Accounting; and
- WHEREAS,** such a program responds to the demonstrated market demands in southern New Jersey and the New York, New Jersey, Pennsylvania, and Delaware region; and
- WHEREAS,** the shared governance bodies of the University recommend the proposed Bachelor of Science in Accounting to the Board of Trustees for its endorsement; therefore, be it
- RESOLVED,** that the Board of Trustees approves and authorizes the Stockton University administration to notify the New Jersey higher education community of Stockton’s intent to offer the Bachelor of Science in Accounting degree and, subsequent to review by the Academic Issues Committee and the New Jersey Presidents’ Council, and to take all such further necessary or appropriate steps to implement the academic offering.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TO OFFER A BACHELOR OF SCIENCE IN BUSINESS ANALYTICS

- WHEREAS,** the University mission statement affirms a goal to “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”
- WHEREAS,** Stockton graduates enter an increasingly global business environment where managing and interpreting large amounts of data is critical. Business analytics focuses on processing historical data, using statistical methods and techniques to help investigate and analyze business performance, provide insights, and drive data-driven decisions to improve performance; and
- WHEREAS,** students with a degree in Business Analytics can work in a variety of business fields, settings, and industries; and
- WHEREAS,** the Stockton University School of Business is uniquely prepared to deliver high-quality, interdisciplinary education, evidence-based coursework in Business Analytics; and
- WHEREAS,** such a program responds to the demonstrated market demands in southern New Jersey and the New York, New Jersey, Pennsylvania, and Delaware region; and
- WHEREAS,** the shared governance bodies of the University recommend the proposed Bachelor of Science in Business Analytics to the Board of Trustees for its endorsement; therefore, be it
- RESOLVED,** that the Board of Trustees approves and authorizes the Stockton University administration to notify the New Jersey higher education community of Stockton’s intent to offer the Bachelor of Science In Business Analytics and, subsequent to review by the Academic Issues Committee and the New Jersey Presidents’ Council, and to take all such further necessary or appropriate steps to implement the academic offering.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION
TO OFFER A BACHELOR OF SCIENCE IN FINANCE

- WHEREAS,** the University mission statement affirms a goal to “help our students develop the capacity for continuous learning and the ability to adapt to changing circumstances in a multicultural and interdependent world;”
- WHEREAS,** Stockton graduates enter an increasingly global business environment where providing financial services is critical. A Finance degree provides the ability to manage current and future financial information, while focusing on predicting and analyzing the potential for profit and growth, assessing monetary resources, utilizing statistics and reports, and looking externally for future funding options; and
- WHEREAS,** students with a degree in Finance can work in a variety of business fields, settings, and industries; and
- WHEREAS,** the Stockton University School of Business is uniquely prepared to deliver high-quality, interdisciplinary education, evidence-based coursework in Finance; and
- WHEREAS,** such a program responds to the demonstrated market demands in southern New Jersey and the New York, New Jersey, Pennsylvania, and Delaware region; and
- WHEREAS,** the shared governance bodies of the University recommend the proposed Bachelor of Science in Finance to the Board of Trustees for its endorsement; therefore, be it
- RESOLVED,** that the Board of Trustees approves and authorizes the Stockton University administration to notify the New Jersey higher education community of Stockton’s intent to offer the Bachelor of Science in Finance degree and, subsequent to review by the Academic Issues Committee and the New Jersey Presidents’ Council, and to take all such further necessary or appropriate steps to implement the academic offering.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

**APPOINTMENT OF BOARD MEMBERS TO
NATIONAL AEROSPACE RESEARCH AND TECHNOLOGY PARK, INC.**

- WHEREAS,** on September 18, 2013, the Board of Trustees of Stockton University authorized the establishment of Stockton Aviation Research and Technology Park of New Jersey, Inc. (Stockton ARTP) as an auxiliary corporation under the Public College Auxiliary Organization Act, N.J.S.A. 18A:64-26 et seq., and designated Stockton ARTP as a 501(c)(3) New Jersey non-profit corporation, to support and strengthen the University's mission and serve the University by shaping the growth and activities to meet the evolving needs of the University and community; and
- WHEREAS,** in accordance with N.J.S.A. 18A:64-31, the University trustee, student directors and private sector directors of Stockton ARTP's Board of Directors shall be appointed by the University's Board of Trustees for terms of up to three years; and
- WHEREAS,** on April 27, 2018, pursuant to the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:9-4, Stockton ARTP filed a Certificate of Amendment to its Certificate of Incorporation changing the name of the organization to National Aviation Research and Technology Park, Inc.; and
- WHEREAS,** on May 14, 2018, the State of New Jersey, Department of the Treasury, Division of Revenue & Enterprise Services, issued a Certificate of Amendment verifying the business name change to National Aviation Research and Technology Park, Inc. and assigned Validation Number: 4054250448; and
- WHEREAS,** on July 15, 2021, pursuant to the New Jersey Non-Profit Corporation Act, N.J.S.A. 15A:9-4, National Aviation Research and Technology Park, Inc. filed a Certificate of Amendment to its Certificate of Incorporation changing the name of the organization to National Aerospace Research and Technology Park, Inc.; and
- WHEREAS,** on November 30, 2021, the State of New Jersey, Department of the Treasury, Division of Revenue & Enterprise Services, issued a Certificate of Amendment verifying the business name change to National Aerospace Research and Technology Park, Inc. (NARTP) and assigned Validation Number: 4155888283; and
- WHEREAS,** the President of the University has recommended the appointment of the individuals listed below to serve as NARTP board members for the term indicated; therefore, be it

RESOLVED,

that the Stockton University Board of Trustees authorizes the appointment of the individuals listed below to the NARTP Board of Directors for the term indicated.

| Student Director | Term of Appointment |
|-------------------------|-------------------------------------|
| Erik Armstrong | December 7, 2022 – December 6, 2024 |
| Rocco Mancuso | December 7, 2022 – December 6, 2024 |

December 7, 2022

Erik Armstrong

Who I am:

A motivated 11-year Air Force veteran adept in personnel and project management that recognizes the importance of leveraging the talents of individuals to maximize overall team effectiveness and cohesion. Extensive experience in supervising, training, and motivating teams of all sizes navigating challenges and achieving success. Able to adapt to dynamic environments, employ advancing technologies, and identify results-focused solutions.

PROFESSIONAL EXPERIENCE

UNITED STATES AIR FORCE

Reserve Component **2021-Present**

714th Aircraft Maintenance Squadron **2021-Present**

- Performs routine maintenance and repairs on the KC-46 refueler's turbofan jet engines.
- Ensures administrative compliance and deployment-readiness of ~50 junior maintainers.

Active Duty **2012 - 2021**

National Security Agency - Hawaii (Assigned to JBPHH, HI) **2016 - 2021**

- Served multiple functions over 5 years on a nearly 50-member Joint service team comprised of five specialties, which armed the Intelligence Community with a greater understanding of adversary space/counterspace capabilities through sensitive reporting.
- Sat on the NSA's Space/Counterspace Enterprise Council, which guides a cohesive Agency-wide strategy to tackle critical space issues within the Intelligence Community.
- Represented NSA as the subject-matter expert (SME) to multiple USAF working groups, providing insight for national and strategic doctrine and planning for operations.
- Designed, developed, and curated training programs to teach new analysts concepts of space, including basic orbital mechanics and spacecraft system design. The Director of NSA lauded the program for its ingenuity and featured it on the agency homepage.

Mission Manager, Space and Counterspace Operations Division *2018 - 2021*

- Served as the primary SME for a nearly 50-person team and the primary NSA-H point of contact for the Space/Counterspace Intelligence Community.
- Responsible for billeting/personnel management and hiring decisions.
- Routinely derived courses of action to maximize national-level efficiency, i.e., two mission re-organizations & re-focuses spanning multiple NSA sites.

Team Lead, Counterspace, Operations, and Launch Team *2017 - 2018*

- Directed the daily efforts of nearly 20 members, established training and continuity programs, and coordinated with other teams to ensure appropriate mission coverage.

Senior Enlisted Leader, Space and Counterspace Operations Division *2016 - 2017*

- Directed human resource allocation, project management, and developmental training opportunities.
- Tackled routine issues to ensure morale and well-being of joint-service members dislocated from families working a technically challenging problem set.

National Security Agency - Washington (Assigned to Fort Meade, MD)

2013 - 2016

Language Analyst, Space Branch

- Scanned, triaged, and reported foreign language material pertaining to the research and development of emerging adversary space and counterspace systems.

EDUCATION & TRAINING

- A.A. Mandarin Chinese - Defense Language Institute - Monterey, CA (2021)
- A.A.S Intelligence and Technical Studies - Community College of the Air Force - Montgomery, AL (3 credits left, should be completed next semester)
- Airman Leadership School - Fort Meade, MD (March 2016)

CERTIFICATIONS / QUALIFICATIONS

- Active TS/SCI clearance (SSBI) - 22 March 2019
- CI Polygraph - 29 March 2020

ACCOMPLISHMENTS & AWARDS

National Intelligence Meritorious Unit Citation - Joint Counterspace Technical Team - 2020

NSA-H Military Performer of the Quarter, 4th Qtr 2017 - Group-level (out of ~500 personnel)

NSA-H Team of the Year, 2016 - Site-level (out of nearly 60 teams)

NSA-H Team of the Quarter, 3rd Qtr 2020 - Site-level (out of nearly 60 teams)

NSA-H Team of the Quarter, 4th Qtr 2017 - Group-level (out of nearly 30 teams)

324th Intelligence Squadron Team of the Year 2020 - (out of 12 teams)

Major General Larson Test - Second Round, 2018, 2017 (Top 10% of Intelligence Community)

Designated by Squadron Commander as top 15% during an

Rocco M. Mancuso

Education

- Stockton University, Galloway, New Jersey September 2021-present
Dual-degree Engineering Program Applied Physics/Engineering
- Atlantic Cape Community College, Mays Landing, New Jersey June 2021
Associate Degree of Aviation Studies
- Atlantic County Institute of Technology, Mays Landing, New Jersey June 2021
High School Diploma

Undergraduate Research

- Stockton Board of Trustees Student Fellowship Nominee Spring 2022-present
Researching with Dr. Benjamin Agyare, Ph.D. (Physics) electromagnetic radiation and specific absorption rate in smartphones. Responsible for designing posters and brochures used for presentations around campus.
- Stockton Lake Fred Research Summer 2022-present
Calculating the area of Lake Fred using Green's theorem, Maple software, and Calculus III methods. Collaborating with Dr. Chia-Lin Wu, Ph.D. (Mathematics) and two classmates.
- Stockton Observatory Telescope Summer 2022-present
Helped install the new Stockton observatory telescope for classmates to research and help visitors view the telescopes on Thursday nights.

Extracurricular Activities

- Physics Club January 2022-present
- Stockton Tennis Club (Secretary) September 2021-present
- FAA Aeronautical Monthly Mentorship Program September 2020-May 2021

Certifications, Awards, and Scholarships

- Hughes Family Award for Promising Young Physicist April 2022
- Gerald Clemens Endowed Scholarship June 2022
- Previti Family Scholarship June 2022
- Caesars Entertainment Endowed Scholarship June 2022
- Local 54 Thomas Kissick Sr. Scholarship August 2021
- Unico Foundation Scholarship August 2021
- Stockton Presidential Scholarship September 2021-present
- Flight Commander for JROTC February 2021
- Certified Part 107 Remote Drone Pilot December 2019-present

Work Experience

- Math Tutor - Stockton University January 2022-present
Use mentoring skills to tutor math students to help with their homework and class materials. Help with subjects such as algebra, physics, and calculus.
- Arcade Assistant Manager - The Smile Factory-Brigantine, NJ August 2017-present
- Use people skills to talk with adults who have questions and help children with anything they need at the arcade. Responsible for opening and closing on select days and managing. Help with birthday parties in the winter.

Volunteer Experience

- Feeding the homeless with Professor Dr. Trout December 2021
- Spirit of Coalition Brigantine - Toys for Tots Volunteer December 2019-present
- Clarinet Mentor at Brigantine Community School September 2019-present

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY23 INCREASE IN BID WAIVER CONTRACTS

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college and university Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges and universities; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendors; and
- WHEREAS,** the contracts with the below named vendors must be increased to accomplish the purposes of the bid waivers as specified below; and
- WHEREAS,** the increase in the contracts with the below named vendors require the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Original Materials & Supplies

Joyce James Consulting LLC (522030)

Additional Amount Requested FY23: \$ 90,000
Previously Approved Contract Amount FY22-FY23: 265,500
New Recommended Contract Total FY22-FY23: \$355,500

This bid waiver increase will allow the Child Welfare Education Institute at Stockton University to continue contracting with Joyce James Consulting LLC. The Child Welfare Education Institute at Stockton University coordinates the Race Equity Initiative training series for all New Jersey Department of Children and Families (NJDCF) staff. Joyce James is a subject-matter expert who developed the curriculum specific to this training series and NJDCF mandates that this training and training related assignments are delivered by Joyce James. Joyce James will prepare an additional set of ten two-day workshops for the Race Equity Initiative training series to take place between January 2023 and June 2023. (Reference: N.J.S.A. 18A:64-56(a)[03]).

Utilities

South Jersey Gas (521002)

Additional Amount Requested FY23: \$ 250,000
Previously Approved Contract Amount FY21-FY23: 1,500,000
New Recommended Contract Total FY21-FY23: \$1,750,000

This bid waiver increase covers the increased cost of natural gas that is supplied and delivered via an existing infrastructure owned and operated by this public utility company for the Atlantic City and Galloway Campuses and all University satellite locations. The increase also includes a payment due to South Jersey Gas resulting from an adjustment to a meter at the AC Campus Residential Complex. (Reference: N.J.S.A. 18A:64-56(a)[08]).

Insurance

**NJ State Colleges and Universities Risk Management Program
(The College of NJ) (523010)**

Additional Amount Requested FY23: \$ 60,000
Previously Approved Contract Amount FY23: 518,000
New Recommended Contract Total FY23: \$578,000

This bid waiver increase will cover the increased cost of the state auto liability program to the University. (Reference: N.J.S.A.18A:64-56(a)[11]).

Data Processing Software, Systems, Services, Equipment

CBORD Group, Inc. (521007)

Additional Amount Requested FY23-FY25: \$ 65,000
Previously Approved Contract Amount FY21-FY25: 277,500
New Recommended Contract Total FY21-FY25: \$342,500

This bid waiver increase will cover the Odyssey PCS upgrade to the University identification card printing system. Implementation services, license for printers, printers, ribbons, and remote project technical services and support are included. (Reference: N.J.S.A.18A:64-56(a)[19]).

Contracts with Other Government Agencies

Atlantic County Utilities Authority (ACUA) (522005)

Additional Amount Requested FY23: \$ 10,000
Previously Approved Contract Amount FY22-FY23: 115,000
New Recommended Contract Total FY22-FY23: \$125,000

This bid waiver increase will cover the monthly fee increase and any replacements and repairs that arise during the two-year bid waiver that are not covered in the regular maintenance contract for the University's five pumping stations. (Reference: N.J.S.A.18A:64-56(b)).

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

TUITION AND FEES DISCOUNTS EFFECTIVE FOR 2023 SUMMER SESSION

- WHEREAS,** the Stockton University Board of Trustees is authorized under New Jersey Statutes 18A:3B-6 and 18A:64-6 to set tuition and fees for the University; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University mission; and
- WHEREAS,** the Board of Trustees recognizes the desirability of establishing competitive tuition and fee rates that are attractive to students for the summer semester; and
- WHEREAS,** the Board of Trustees recognizes the need to promote summer occupancy at the Atlantic City residence building; therefore, be it
- RESOLVED,** that the Board of Trustees approves the following discounted tuition rate for the 2023 summer semester for any undergraduate who lives on campus in the summer in a 12-month or 3-month contract.

| Undergraduate All-Inclusive Charge | Per Credit Hour |
|---|------------------------|
| Current In-State per credit charge | \$463 |
| 20% Discount In-State per credit charge | \$370 |
| Current Out-of-State per credit charge | \$682 |
| 20% Discount Out-of-State per credit charge | \$546 |

Note: The all-inclusive charge is comprised of tuition, educational & general fees, and facilities fees only. Any additional, non-refundable fees must be paid by the student.

December 7, 2022

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

FY23 MANAGERIAL MERIT POOL AUTHORIZATION

- WHEREAS,** the Board of Trustees of Stockton University has fiscal and policy responsibility for the University; and
- WHEREAS,** the University has recognized excellence and promoted meritorious managerial performance through its managerial merit program; and
- WHEREAS,** managers are not eligible for annual increments or cost of living increases; and
- WHEREAS,** evaluations of the performance of the University's managers were conducted during FY22 and ongoing through FY23; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the establishment of a merit pool up to 3% for managerial increases and expected reclassifications; therefore, be it further
- RESOLVED,** that the increase for each manager shall be based on performance, equity and/or a reclassification of duties, to be recommended by the Divisional Executive to the President, and subject to his approval, and paid from the merit pool with an implementation date to be determined by the President

December 7, 2022

Office of the President
P: 609.652.4521 • F: 609.652.4945



101 Vera King Farris Drive
Galloway NJ 08205
stockton.edu

MEMORANDUM

TO: Harvey Kesselman, President
FROM: Susan Davenport, Executive Vice President and Chief of Staff
DATE: December 7, 2022
SUBJECT: Recommendation to Revise/Delete University Policy

I am pleased to request revision of the following policies as recommended by policy administrators:

- I-9 Board of Trustees By-Laws
- II-6.1 Registration (*For Deletion*)
- II-30 Course Attendance Policy
- VI-20 Managerial Employee Appointments

I recommend the Board of Trustees conduct a First Reading of the updated policies at the December 7, 2022, meeting, followed by approval of the recommendation for a Second Reading and vote on the updated policies at the February 22, 2023 meeting.

I-9: Board of Trustees By-Laws

Summary of Key Changes

The Policy has been updated as follows:

- Development Committee changed to Advancement Committee

STOCKTON UNIVERSITY



POLICY

Board of Trustees By-Laws

Policy Administrator: Office of the President

Authority:

Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998;
July 11, 2007; February 16, 2011; May 4, 2011; December 5, 2018; May 1, 2019;
TBD

Index Cross-References: Policy I-1: Board of Trustees Policy File

Policy File Number: I-9

Approved By: Board of Trustees

ARTICLE I

Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

ARTICLE II

Seal

The body corporate shall have a seal adopted by the Board of Trustees, the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

ARTICLE III

Board of Trustees

Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (N.J.S.A.) which states, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the Boards of Trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing, and contracting will enhance the idea of self-government."

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) Student Trustees elected by the student body (one voting Student Trustee and a Student Trustee alternate), and the President of the University, who shall serve as a member of the Board, without a vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

Section 3 Trustee Emeritus

After leaving Board membership, a Trustee who has served a full six-year term and who has provided outstanding service shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by a majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions and, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of N.J.S.A. 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The Board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chair or a majority of the Board of Trustees. The Board shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the Board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chair or requested in writing by any five Trustees. No less than seventy-two hours' notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news media and the public in accordance with the requirements of the New Jersey Open Public

Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each Trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items, not on the agenda may be added by the Chair, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

- Call to order
- Roll Call
- Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof
- Resolution to meet in Closed Session
- Report of the Chair including a report of Executive Committee meetings
- Report of the University President
- Standing Committee reports
- Other reports
- Unfinished business
- New business
- Comments and questions from the public
- Adjournment

The Chair shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with the parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations, and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

ARTICLE IV

Officers

Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chair, Vice Chair, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chair and Vice Chair shall not hold any other office.

Section 2 Chair

The Chair, when present, shall preside at all meetings of the Board of Trustees. The Chair shall be the Chief Executive Officer of the body corporate, shall perform all duties commonly incident to the office, and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University, and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chair of the Board of Trustees shall continue as the Chief Executive Officer of the body corporate. The Chair or Vice Chair shall sign all reports, documents, and/or instruments of any nature required to be filed or executed by law that require a signature. The Chair shall report to the Board of Trustees in a timely manner all matters coming to the notice of the Chair, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

Section 3 Vice Chair

The Vice Chair shall have and exercise all the powers and duties of the Chair in the case of the absence or inability to act of and by the Chair and shall perform such other duties as may be prescribed, from time to time, by the Chair or the Board of Trustees.

Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all executive sessions of the Boards of Trustees. The Secretary shall give notice of all meetings

of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it, and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees, a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees, and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chair to do so.

ARTICLE V

Committees

Commitment to Shared Governance

The Board of Trustees is fully committed to the principles of shared governance as defined by the University's value statement in order to promote the University's mission and to strengthen the educational quality and overall well-being of the institution. The standing committees of the board serve as the primary vehicle to demonstrate this commitment.

Section 1 Standing Committees

The Board of Trustees shall have the power to create standing committees that shall report directly to the Board to aid it in carrying on the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Success, Advancement, Investment, and Compensation, Nomination and Governance. The existence, duties, and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chair. A Vice Chair shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chair from among the administration, faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chair.

The Chair and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chair shall serve as a member ex-officio of the Audit committee.

Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair, Secretary, and the immediate past chair, and the President of the University; The immediate past chair and the President shall serve without a vote. For items that require immediate action, the Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees. These Executive Committee actions shall be included as information items on the next Open Public meeting agenda.

Section 3 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty, and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the by-laws shall be consistent with the laws of the State of New Jersey.

Review History:

| | Date |
|-------------------|------|
| Board of Trustees | |

Policy II-6.1: Registration

Summary of Key Changes

The Policy has been updated as follows:

- Recommend the deletion of this policy. One item will be moved to Procedure 2033.

STOCKTON UNIVERSITY



POLICY

| |
|--|
| Registration |
| Policy Administrator: Registrar Authority: N.J.S.A. 18A: 64-8 Effective Date: March 25, 1975; February 16, 2011 Index Cross-References: Procedure 2033 - Registration Policy File Number: II-6.1 Approved By: Board of Trustees |

POLICY:

The Office of the Registrar is responsible for overseeing all aspects of the course registration process. It is the intent of the registration process to:

- A. Expediently aid students to obtain the courses required or desired to support their various curricula.
- B. Minimize inconvenience to students, faculty, and administration while also assuring that proper administrative controls are enforced.
- C. Monitor all aspects of the course registration process and produce essential reports in a timely manner.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 08/17/2022 |
| Faculty Senate | 04/15/2022 |
| Dean's Council | 08/15/2022 |
| AA Leadership | 07/15/2022 |
| General Counsel | 10/26/2022 |
| Divisional Executive | 08/19/2022 |
| Cabinet | 11/14/2022 |
| President | 11/16/2022 |
| Board of Trustees | |

Policy II-30: Course Attendance Policy

Summary of Key Changes

The Policy has been updated as follows:

- Updated wording
- Updated Policy Administrator's title

STOCKTON UNIVERSITY



POLICY

Course Attendance Policy

Policy Administrator: Provost

Authority: NJSA 18A:62-4.2, Higher Education Opportunity Act of 2008, Public Law 110-315 Section 487, Title IX of the Educational Amendments of 1972

Effective Date: September 17, 2014; TBD

Index Cross-References: Procedure 2030 – Course Attendance

Policy File Number: II-30

Approved By: Board of Trustees

Stockton University expects students to attend all class sessions and/or engage in online course interaction as further set forth in applicable University procedures including Procedure 2030. Faculty members retain the right and the responsibility to clarify their specific class attendance policy on their course syllabus in accordance with the University's Course Attendance Procedure Number 2030.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 01/21/2022 |
| Deans Counsel | 02/22/2022 |
| AA Leadership | 08/19/2022 |
| Faculty Senate | 09/16/2022 |
| Provost | 10/10/2022 |
| Counsel | 11/03/2022 |
| Cabinet | 11/22/2022 |
| President | 11/22/2022 |
| Board of Trustees | |

Policy VI-20: Managerial Employee Appointments

Summary of Key Changes

The Policy has been updated as follows:

- To be consistent with changes to Procedures 6101 and 6200.

STOCKTON UNIVERSITY



POLICY

Managerial Employee Appointments

Policy Administrator: Associate Vice President for Human Resources
Authority: N.J.S.A. 18A:64-6
Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011;
September 26, 2018; TBD
Index Cross-References: Procedure 6101
Policy File Number: VI-20
Approved By: Board of Trustees

It is the policy of the University to appoint Managerial staff of the highest quality who have experience and extensive knowledge of their discipline. Managerial employees are unclassified staff who are not members of a bargaining unit.

Unless otherwise expressly stated in a written appointment to a position or in a written contract of employment duly approved and executed by the University, employees not covered by a collective bargaining agreement are employed "at will." The University is authorized to discharge at-will employees at any time, with or without cause, and without prior notice.

If in the judgment of the President there is a need to fill a vacancy, the President may make an interim appointment through the use of a search waiver, pending approval of the appointment by the Board of Trustees at its next scheduled meeting.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 09/07/2022 |
| Divisional Executive | 08/25/2022 |
| General Counsel | 09/14/2022 |
| Cabinet | 10/05/2022 |
| President | 10/06/2022 |
| Board of Trustees | |

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES**

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to adopt the following updated policies:

- I-5 - Organizational Structure
- I-11 - Office of Development and Alumni Relations (For Deletion)
- I-20 - Stockton University Foundation (For Deletion)
- VI-11- Holidays
- VI-13 - Drug and Alcohol-Free Workplace
- VI-13.2 - Employee Disciplinary Guidelines
- VI-26 - Disciplinary Matters for Managerial Employees

The Board of Trustees has completed a first review of these policies on September 21, 2022, and therefore be it

RESOLVED, that the Board of Trustees approves the adoption of these policies as recommended.

December 7, 2022

I-5: Organizational Structure

Summary of Key Changes

The Policy has been updated as follows:

- Language updated to reflect the university's commitment to shared governance;
- Clarified language for readability.

STOCKTON UNIVERSITY



POLICY

Organizational Structure

Policy Administrator: Executive Vice President and Chief of Staff
Authority: N.J.S.A. 18A: 64-6 and 18A: 64-8
Effective Date: November 22, 1976; February 16, 2011; July 17, 2019; TBD
Index Cross-References:
Policy File Number: I-5
Approved By: Board of Trustees

Stockton University utilizes a well-defined organizational structure, that is flexible and transparent in its approach, and designed to support the achievement of the University's mission, goals, and strategic priorities. The organizational structure specifies designated University officers and the respective areas of leadership and administrative responsibility. The University publishes organizational charts on the University's website.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 08/10/2022 |
| Divisional Executive | 08/11/2022 |
| General Counsel | 08/17/2022 |
| Cabinet | 08/25/2022 |
| President | 08/29/2022 |
| Board of Trustees | |

Policy I-11: Office of Development and Alumni Relations

Summary of Key Changes

The Policy has been updated as follows:

- Recommend the deletion of this policy. The contents of the document do not necessitate a policy.

STOCKTON UNIVERSITY



POLICY

Office of Development and Alumni Relations

Policy Administrator: Chief Development Officer / Executive Director of the University Foundation

Authority: N.J.A.C. 18A: 64-6

Effective Date: February 16, 2011; September 26, 2018; TBD

Index Cross-References: I-20 – Stockton University Foundation

Policy File Number: I-11

Approved By: Board of Trustees

~~Stockton University is a publicly funded institution of higher education. The fulfillment of its goals related to access and quality demand a wide range of development/fund-raising efforts to augment state appropriations. The Office of Development and Alumni Relations is mandated to coordinate, strengthen, and expand all University fundraising opportunities and programs.~~

~~Comprehensive Development Plan: the Office of Development and Alumni Relations is responsible for the formulation and implementation of a comprehensive, multi-faceted development plan for contributions of cash, real property, securities, and deferred gifts, from all possible sources (public and private, individual and corporate).~~

~~Fund-Raising Events and Programs: the Office of Development and Alumni Relations is responsible for the oversight and coordination of all University fundraising efforts initiated and organized by the Stockton Foundation and any affiliated organizations.~~

~~Leadership and Donor Development: the identification and cultivation of potential volunteer leadership as prospective donors are coordinated by Advancement Services in the Office of Development and Alumni Relations. Input from all members of the University community is invited. The cultivation of prospects shall be coordinated by the Office of Development and Alumni Relations and implemented by those individuals closest to each prospect.~~

~~Gifts and Grants: the Office of Development and Alumni Relations coordinates the solicitation and receipt of gifts and non-governmental grants that will reside in the accounts of the Stockton University Foundation, by individual members of the University community or department. Notice of preliminary and final applications of external funding sources for financial assistance to the University and for private research and professional development grants must be forwarded to the Office of Development and Alumni Relations. Upon notice of determination of award, the Office of Development and Alumni Relations shall be notified again by the grant recipient. Gift acceptance and recording shall be coordinated between the Office of Development and Alumni Relations and the Stockton University Foundation. Acknowledgements shall be coordinated~~

~~between the Office of Development and Alumni Relations and the department or individual involved in solicitation and/or receipt of the gift.~~

~~The Office of Development and Alumni Relations is responsible for all fundraising activities, special events, and correspondence related to the Stockton University Foundation.~~

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 07/01/2022 |
| Divisional Executive | 07/01/2022 |
| General Counsel | 07/12/2022 |
| Cabinet | 08/15/2022 |
| President | 08/15/2022 |
| Board of Trustees | |

Policy I-20: Stockton University Foundation

Summary of Key Changes

The Policy has been updated as follows:

- Recommend the deletion of this policy. The contents of the document do not necessitate a policy.

STOCKTON UNIVERSITY



POLICY

Stockton University Foundation

Policy Administrator: Vice President for University Advancement and Executive Director of the University Foundation

Authority: N.J.S.A. 15A:1-1 et. seq.

Effective Date: January 29, 1975; February 16, 2011; September 26, 2018; TBD

Index Cross-References:

Policy File Number: I-20

Approved By: Board of Trustees

- ~~• The Stockton University Foundation (the "Foundation"), is an independent organization incorporated under the New Jersey Nonprofit Corporation Act (N.J.S.A. 15A:1-1 et. seq.), whose sole mission is to support the philanthropic needs of Stockton University (the "University") as follows: Solicit, hold, manage and expend gifts and contributions of any kind or nature, and to provide general oversight of the financial affairs of the Foundation; to acquire, receive, administer, operate, expend and dispose of the tangible and intangible resources of the Foundation, which resources may consist of cash; securities; bonds; real and personal property; present, contingent or future interest and other property consistent with the mission of the Foundation.~~
- ~~• Encourage citizens, civic and other external organizations, businesses, and industries to make loans, gifts, grants, devises or bequests of property or money for research and instruction, the establishment of endowments, scholarships, fellowships, professorships and academic chairs, cultural programs, buildings, equipment and all other facilities of the University, including gifts or loans of works of art, historical papers, documents and museum specimens and exhibits.~~
- ~~• Act without profit as trustees of educational and charitable trusts established to advance the purposes of the University.~~

~~The Foundation is governed by an autonomous volunteer Board of Directors.~~

~~The Vice President for University Advancement and Executive Director of the University Foundation and staff shall serve as the University's liaison to the Foundation.~~

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 07/01/2022 |
| Divisional Executive | 07/01/2022 |
| General Counsel | 07/12/2022 |
| Cabinet | 08/15/2022 |
| President | 08/15/2022 |
| Board of Trustees | |

Policy VI-11: Holidays

Summary of Key Changes

The Policy has been updated as follows:

- Updated wording
- Added comp time approval, and eligibility criteria for NL employees

STOCKTON UNIVERSITY



POLICY

Holidays

Policy Administrator: Associate Vice President for Human Resources
Authority: N.J.S.A. 18A:64-6; N.J.A.C. 4A:6-2.4
Effective Date: September 17, 2009; August 11, 2010; February 16, 2011; July 6, 2011; September 26, 2018; TBD
Index Cross-References: Policy VI-23 Managerial Hours of Work; Procedure 6116 Overtime
Policy File Number: VI-11
Approved By: Board of Trustees

Legal holidays observed by the State of New Jersey may be found on the Office of Human Resources website. If a State holiday falls on a Sunday, the holiday will be observed on the following Monday. If the State holiday falls on a Saturday, the holiday will be observed on the preceding Friday.

There may be occasions when the Governor declares a special day off for State employees. These will be announced along with appropriate details.

Unless modified by a collective bargaining agreement, employees with a fixed work week who work on a legal, or special day off, will earn overtime/compensation time at the rate of time-and-one-half for such work. This compensation is in addition to the normal credit due to the employee for the holiday. Managers and staff with an "NL" work week designation are eligible for hour-for-hour compensatory time in addition to the normal credit for working on Presidents' Day; Good Friday; Columbus/Indigenous Peoples' Day; Election Day; and Veterans Day.

No compensatory time or overtime may be earned without prior approval of the Divisional Executive or their designee based on operational need. "NL" employees and managers do not earn compensatory time for hours worked outside of their regularly scheduled workweek except for unusual circumstances including, but not limited to, emergencies, critical events or programs, one-time special projects, and/or key initiatives as determined by the Divisional Executive or their designee.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 08/30/2022 |
| Divisional Executive | 08/30/2022 |
| General Counsel | 08/30/2022 |
| Cabinet | 09/08/2022 |
| President | 09/08/2022 |
| Board of Trustees | |

Policy VI-13: Drug and Alcohol-Free Workplace

Summary of Key Changes

The Policy has been updated as follows:

- Inserted text to comply with the Drug-Free Workplace Act of 1988
- Added 6140 Disciplinary Guidelines and I-55 Campus Code of Conduct as cross references.
- Added 3130 Use of University Property & 6010 Dispensing Alcoholic Beverages.

STOCKTON UNIVERSITY



POLICY

Drug and Alcohol-Free Workplace

Policy Administrator: Associate Vice President for Human Resources
Authority: Drug Free Workplace Act, 1988; Executive Order 204 (Kean)
Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011; September 26, 2018; TBD
Index Cross-References: Policy I-55 Campus Conduct Code, Procedure 3103 Use of University Property, Procedure 6010 Dispensing of Alcoholic Beverages on Campus, Procedure 6140 Disciplinary Guidelines
Policy File Number: VI-13
Approved By: Board of Trustees

This Policy and its requirements are promulgated in accordance with the requirements of the Drug-Free Workplace Act of 1988 enacted by the United States Congress, as adopted by the State of New Jersey by Executive Order #204 (Kean). The University will continue its efforts to maintain a drug/alcohol-free environment through adherence to this Policy and by providing ongoing substance abuse awareness and prevention programs.

The illegal possession, use, distribution, dispensation, sale or manufacture of controlled substances and/or alcohol is prohibited on University premises. Violation of this Policy may result in the imposition of employment discipline, progressive discipline, up to and including termination. In addition, at the discretion of the University, any employee convicted of a drug or alcohol offense involving the workplace shall be subject to employee discipline, progressive discipline, and/or required to satisfactorily complete a drug/alcohol rehabilitation program as a condition of continued employment. N.J.S.A. 2C:51-2 requires forfeiture of public office or employment upon conviction of a crime of the third degree or above.

Employees must notify their supervisor if they are convicted of a criminal drug/alcohol offense within two days of the conviction. In the event any such conviction involves an employee working on a Federal contract or grant, the University will notify the granting or contracting Federal agency within ten days of receiving notice of a conviction.

Employees should not engage in any drug or alcohol-related conduct while off duty that may affect their work performance. No employee shall be under the influence of alcohol or any substance that may impair their ability to perform their duties or may present a safety risk to themselves or others at any time when engaged in their employment. An employee is a representative of the University and should act accordingly.

The illegal use of controlled substances and/or alcohol can seriously injure the health of employees; adversely impair the performance of their responsibilities; and endanger the safety and wellbeing of fellow employees, students, and members of the general public. Therefore, the University strongly urges employees engaged in the illegal use of controlled substances/alcohol to seek professional advice and treatment. Anyone who is employed at Stockton University who has a drug/alcohol problem is encouraged to contact the Office of Human Resources for information about available assistance. Faculty and staff can also contact the University Employee Assistance Program listed on the Office of Human Resources website.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 08/10/2022 |
| Divisional Executive | 08/10/2022 |
| General Counsel | 08/11/2022 |
| Cabinet | 08/15/2022 |
| President | 08/15/2022 |
| Board of Trustees | |

Policy VI-13.2: Employee Disciplinary Guidelines

Summary of Key Changes

The Policy has been updated as follows:

- Updated Policy Administrator's title
- Added language regarding corrective action and conduct unbecoming
- Added authority provision

STOCKTON UNIVERSITY



POLICY

Employee Disciplinary Guidelines

Policy Administrator: Associate Vice President for Human Resources
Authority: N.J.S.A. 18A:3B-6, N.J.A.C. 4A:2-2.3(a)6
Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011; September 26, 2018; TBD
Index Cross-References: Procedure 6140 Disciplinary Guidelines for Supervisors, Procedure 6220 Disciplinary Matters
Policy File Number: VI-13.2
Approved By: Board of Trustees

It is the policy of the University that when an employee repeatedly fails to meet written performance expectations of which the employee has been given notice, or demonstrates inappropriate conduct or behavior, the supervisor shall document the behavior, take corrective action, and report the conduct or behavior as mandated by other University requirements, policies, or procedures. Disciplinary action can be issued for conduct that is contrary to, or in violation of, federal or State laws or regulations or University policies or procedures. Discipline can also be issued for any behavior that is inconsistent with the University's Mission, Vision or Values. All University employees can be disciplined for conduct that violates University policies and procedures and/or State or federal law, regardless of whether it occurs in the workplace or outside of the work environment, including any social media platform. All University employees must refrain from engaging in conduct that adversely impacts public trust and confidence in the University, or otherwise portrays the University in a negative light.

The purpose of any disciplinary action is corrective, not punitive. The imposition of disciplinary action should be timely, appropriate, and directly related to the seriousness of the infraction committed by the employee. Once an infraction is identified, the supervisor and/or manager, in consultation with the Office of Human Resources, will identify and impose the appropriate corrective action(s). The University follows the concept of Progressive Discipline based on the nature of the violation and the severity of the conduct or behavior and takes into consideration any prior relevant disciplinary history. University policies, procedures, or practices may warrant the imposition of a more severe sanction, up to and including termination. In addition, there may be instances where the first infraction involves serious misconduct, performance problems, and violation of laws, and in those instances progressive discipline may not be appropriate.

Illegal behavior generally is not eligible for progressive discipline and may result in immediate termination and referral to law enforcement authorities.

Managers and Temporary Employment Services (TES) employees are at-will employees and as such, progressive discipline may not be applicable in every instance.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 03/28/2022 |
| Divisional Executive | 04/04/2022 |
| General Counsel | 08/17/2022 |
| Cabinet | 08/25/2022 |
| President | 08/29/2022 |
| Board of Trustees | |

Policy VI-26: Disciplinary Matters for Managerial Employees

Summary of Key Changes

The Policy has been updated as follows:

- Update Policy Administrator's title
- Included language from VI13.2 for consistency
- Changed title to align with VI-13.2

STOCKTON UNIVERSITY



POLICY

Disciplinary Matters for Managerial Employees

Policy Administrator: Associate Vice President for Human Resources
Authority: N.J.S.A. 18A:64-6
Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011;
September 26, 2018; TBD
Index Cross-References: Procedure 6220: Disciplinary Matters for Managerial
Employees
Policy File Number: VI-26
Approved By: Board of Trustees

Managerial Employees are high-level employees of the University and are therefore held to a higher standard of conduct. Managerial Employees serve at-will and can be discharged any time without cause.

The President or designee has the authority concerning personnel matters of Managerial Employees that result in suspension or removal from office for disciplinary reasons. The Managerial Employee's supervisor, in consultation with the Divisional Executive and, as needed, the Office of Human Resources, shall determine the disciplinary process and action if the employee demonstrates conduct that is inconsistent with the rules, regulations, policies, procedures, norms, and/or standards governing the University's workplace or the State of New Jersey.

Review History:

| | Date |
|----------------------|------------|
| Policy Administrator | 07/06/2022 |
| Divisional Executive | 07/13/2022 |
| General Counsel | 08/17/2022 |
| Cabinet | 08/25/2022 |
| President | 08/29/2022 |
| Board of Trustees | |

STOCKTON UNIVERSITY

Board of Trustees

DECEMBER 7, 2022

PERSONNEL ACTIONS

RESOLUTION

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
DECEMBER 7, 2022**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University:

NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS

| Name | Title | Division | Effective Dates | Salary | Preauthorized |
|---------------------|--|----------|-------------------|-----------|---------------|
| Albert, William | Assistant Dean, School of Social and Behavioral Sciences | AA | 11/5/22 | \$100,000 | 11/3/22 |
| Bamberger, Samantha | Institutional Research Analyst | OPR | 11/19/22 | \$67,500 | 11/16/22 |
| Drysdale, Jestina | Assistant Director, Office of Student Conduct | SA | 11/5/22 – 6/30/23 | \$66,502 | 11/3/22 |
| Fernandez, Jovin | Director, Multicultural Center | SA | 11/7/22 | \$95,000 | 10/11/22 |
| Jenkins, Alexis | Director of Goals Gear Up | EM | 12/3/22 | \$80,000 | 11/16/22 |
| Maarouf, Rawan | Goals Gear Up Counselor (13M) | EM | 12/3/22 – 6/30/23 | \$49,735 | 11/22/22 |
| Rosenello, Regina | Risk Manager | AF | 10/8/22 | \$104,000 | 10/5/22 |
| Smith, Michael | Associate Director of Stockton Cares | SA | 10/10/22 | \$85,000 | 10/5/22 |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | | |
|-----------------|--------------------------------|----|-------------------|-----------|----------|
| Vetter, Richard | Sustainability Farm Specialist | AA | 12/3/22 – 6/30/23 | \$57,193 | 11/22/22 |
| Werner, Susan | Director of Individual Giving | UA | 10/22/22 | \$102,000 | 10/19/22 |

FACULTY PROMOTIONS

| Name | Title | Division | Effective Dates | Salary | Notes |
|--------------------|---|----------|-----------------|-----------|-------|
| Bokunewicz, Jane | Professor of Hospitality and Tourism Management Studies | AA | 9/1/23 | \$123,116 | |
| Bonnan-White, Jess | Professor of Criminal Justice | AA | 9/1/23 | \$111,661 | |
| Culleney, Stacey | Assistant Professor of Education | AA | 9/1/23 | \$83,990 | |
| Kinsella, Thomas | Distinguished Professor of Literature | AA | 9/1/23 | \$152,670 | |
| Miyashiro, Adam | Professor of Literature | AA | 9/1/23 | \$111,661 | |
| Mukherjee, Amit | Professor of Business Studies, Marketing | AA | 9/1/23 | \$125,060 | |
| O'Hara, John | Professor of Critical Thinking & First-Year Studies | AA | 9/1/23 | \$123,116 | |
| Sanchez, F. Javier | Professor of Spanish | AA | 9/1/23 | \$120,593 | |
| White, Meg | Professor of Education | AA | 9/1/23 | \$107,194 | |

All AFT salaries reflect the current schedules and are subject to change.

PROFESSIONAL STAFF YEARS 3, 4, 5

| Name | Title | Division | Effective Dates | Salary | Notes |
|--------------------|---|----------|---------------------------------------|----------------------|--------------------------------|
| Allen, Luz | Assistant Director, Counseling Services | SA | 7/1/23 – 6/30/26 | \$89,972 | |
| Arroyo, Ginna | Coordinator of Event Services | SA | 8/11/22 – 6/30/23 7/1/23 – 6/30/26 | \$77,741 \$80,622 | Structural Reclassification |
| Barone, Teresa | Assistant Director, Women, Gender & Sexuality Center | SA | 7/1/23 – 6/30/24 | \$79,979 | |
| Davis, Kenneth | Simulation Coordinator | AA | 7/1/23 – 6/30/24 | \$104,180 | |
| Deibert, Matthew | Environmental Specialist & GIS Team Leader | AA | 7/1/23 – 6/30/24 | \$60,455 | |
| DeRooy, Enrico | Assistant Director of Admissions & Transfer Coordinator | EM | 7/1/23 – 6/30/26 | \$89,972 | |
| Drysdale, Jestina | Assistant Director, Office of Student Conduct | SA | 7/1/23 – 6/30/26 | \$69,525 | |
| Duffey, Mariah | Assistant Director, Office of Continuing Studies | AA | 7/1/23 – 6/30/26 | \$81,619 | |
| Fisher, Mark | Professional Services Specialist 3 | ITS | 7/1/23 – 6/30/26 | \$69,098 | |
| Gawlak, Richard | Head Baseball Coach | SA | 7/1/23 – 6/30/24 | \$69,098 | |
| GriffinHall, Flora | Student Success Coach EOF (13M) | SA | 7/1/23 – 6/30/24 | \$74,860 | |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | | |
|----------------------|--|----|------------------|----------|--|
| Hoffman, Steven | Environmental Specialist 1 | AA | 7/1/23 – 6/30/26 | \$59,678 | |
| Janik, Steven | Athletic Trainer | SA | 8/1/23 – 5/31/24 | \$66,217 | |
| Jefferson, Devin | Head Women’s Basketball Coach | SA | 7/1/23 – 6/30/26 | \$77,741 | |
| Knapp, Jordan | Liaison for Communication Studies & Academic Support | AA | 7/1/23 – 6/30/26 | \$62,164 | |
| Laffitte, Wayne | Math Workshop Specialist | AA | 7/1/23 – 6/30/24 | \$59,678 | |
| Martin, Danielle | Academic Advisor | AA | 7/1/23 – 6/30/24 | \$69,098 | |
| Maurice, Alyssa | Research Associate, William J. Hughes Center for Public Policy | AA | 7/1/23 – 6/30/24 | \$81,619 | |
| Milillo, Justin | Environmental Specialist 1 | AA | 7/1/23 – 6/30/26 | \$59,678 | |
| O’Hanlon-Keys, Erin | Coordinator of Service Learning | AA | 7/1/23 – 6/30/24 | \$75,572 | |
| Perez Nieves, Roxana | Goals Gear Up Lead Counselor (13M) | EM | 7/1/23 – 6/30/24 | \$76,647 | |
| Peterson, Netesha | Assistant Director, Career Education & Development | SA | 7/1/23 – 6/30/26 | \$84,514 | |
| Petruzzelli, Gina | Biology Lab Professional Services Specialist 4 | AA | 7/1/23 – 6/30/24 | \$72,107 | |
| Pimpinelli, Holly | Coordinator of Field Operations | AA | 7/1/23 – 6/30/26 | \$66,217 | |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | | |
|-------------------------|---|----|------------------|-----------|--|
| Rivera Rodriguez, Hilda | Assistant Coordinator, Undergraduate Field Education in Social Work | AA | 9/1/23 – 6/30/26 | \$75,568 | |
| Roberts, Chad | General Manager WLFR | AA | 7/1/23 – 6/30/24 | \$77,741 | |
| Rodia, James | Assistant Director of Admissions | EM | 7/1/23 – 6/30/26 | \$93,304 | |
| Romen, Matthew | Director of Clinical Education | AA | 7/1/23 – 6/30/24 | \$108,040 | |
| Strelczyk, Diana | Assistant Director, Office of Continuing Studies | AA | 7/1/23 – 6/30/26 | \$74,031 | |
| Talian, Grace | Assistant Director of Admissions | EM | 7/1/23 – 6/30/24 | \$69,985 | |

GRANTING TENURE

| Name | Title | Division | Effective Dates | Salary | Notes |
|-----------------|---|----------|-----------------|-----------|-------|
| Marshall, Ian | Dean, School of Arts and Humanities & Tenured Professor of Literature | AA | 7/1/24 | \$185,000 | |
| Norvell, Amanda | Dean, School of Natural Sciences and Mathematics & Tenured Professor of Biology | AA | 7/1/24 | \$190,000 | |

STRUCTURAL RECLASSIFICATIONS

| Name | Title | Division | Effective Dates | Salary | Notes |
|----------------|---|----------|-----------------|----------|-------|
| Cavezza, Renee | Manager, Health Science Accreditation and Clinical Placements | AA | 12/17/22 | \$70,000 | |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | | |
|----------------------|---|-----|-------------------|-----------|--|
| Coyle, Taylor | Program Coordinator | AA | 6/22/22 – 6/30/23 | \$69,098 | |
| McConville, Patricia | Coordinator, Student Accessibility and Support Services | SA | 8/15/22 – 6/30/23 | \$108,040 | |
| Sramaty, Joseph | Director, Academic Administration | AA | 12/17/22 | \$87,500 | |
| Strothers, Nikki | Director of Communications and Stewardship | UA | 12/17/22 | \$95,000 | |
| Suprun, Nicole | Associate Director of Planning | OPR | 12/17/22 | \$87,250 | |
| Terrell, Ryan | Assistant Vice President for Enrollment Management | EM | 12/17/22 | \$131,700 | |

RETIREMENTS

| Name | Title | Division | Effective Dates | Notes |
|------------------|--|----------|-----------------|-------|
| Farrell, Stewart | Executive Director, Coastal Research Center | AA | 1/1/23 | |
| Lechner, David | Assistant Professor in the Library | AA | 1/1/23 | |
| Waties, Carol | Director, New Jersey Small Business Development Center | AA | 1/1/23 | |

All AFT salaries reflect the current schedules and are subject to change.

EMERITUS STATUS

| Name | Title | Division | Effective Dates | Notes |
|-----------------|--------------------------------|----------|-----------------|-------|
| Nichols, Robert | Professor of History | AA | 7/1/23 | |
| Wharton, Linda | Professor of Political Science | AA | 7/1/23 | |

RESIGNATIONS

| Name | Title | Division | Effective Dates | Notes |
|------------------------|---|----------|-----------------|-------|
| Cho, Young Doo ‘Peter’ | Associate Professor of Mathematics and First-Year Studies | AA | 6/30/23 | |
| Jones, Darwin | Assistant Professor of Business Studies, Accounting | AA | 10/14/22 | |
| Sandberg, Alexandra | Director of Alumni and Development Communications | UA | 9/30/22 | |

SABBATICALS

| Name | Title | Division | Dates | Notes |
|----------------|------------------------------------|----------|-------------|--|
| Barney, Robert | Associate Professor of Social Work | AA | Spring 2024 | Social Entrepreneurship Research in Lukaya, Uganda |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | |
|-----------------------|---|----|---------------------------|---|
| Garcia, Luis | Assistant Professor of Health Science | AA | Fall 2023 | Research and Writing: An Analysis on HIV Testing Data, Wellness Orientation Instrument Development, and Textbook Authorship |
| Hancock, Nathaniel | Assistant Professor of Dance | AA | Spring 2024 | Walking on the Moon: Collaborative Creation for the Development of an Evening-Length Solo Performance |
| Hultquist, Aleksandra | Associate Professor of Critical Thinking and First-Year Studies | AA | Fall 2023 and Spring 2024 | Final Phase: Editing Aphra Behn's Love-Letters for Cambridge University Press |
| Kazi, Nazia | Associate Professor of Anthropology | AA | Fall 2023 and Spring 2024 | Manuscript Completion for "The CIA and Anti-Muslim Racism" |
| Kirzner, Rachel | Associate Professor of Social Work | AA | Fall 2023 | Textbook Cost as Social Justice: Developing an Open Access Social Work Research Text |
| Lind, Craig | Associate Professor of Biology | AA | Spring 2024 | Thermal and Endocrine Disease Coping Responses in Reptiles |
| Moscovici, Daniel | Professor of Environmental Science and Geology | AA | Fall 2023 and Spring 2024 | Wine production and Eco-Certification |
| Privitello, Lucio | Professor of Philosophy & Religion | AA | Fall 2023 | Approaching the Parmenidean Sublime |

All AFT salaries reflect the current schedules and are subject to change.

| | | | | |
|-----------------------|--------------------------------|----|---------------------------|--|
| Shah, Ameer | Professor of Health Science | AA | Fall 2023 and Spring 2024 | Teaching Emotional Intelligence Across the Disciplines: A Book Project |
| Siecienski, A. Edward | Professor of Religion | AA | Spring 2024 | Clerical Celibacy East and West: An Ecumenical History |
| White, Wendel | Distinguished Professor of Art | AA | Fall 2023 | Manifest: Thirteen Colonies |

All AFT salaries reflect the current schedules and are subject to change.

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

William Albert

I. EDUCATIONAL BACKGROUND

| | |
|--|------|
| Master of Science, Data Science and Strategic Analytics Stockton University, Galloway, NJ | 2019 |
| Bachelor of Science, Psychology Stockton University, Galloway, NJ | 2003 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|--------------|
| PSS3 Coordinator of Assessment and Academic Support Stockton University, Galloway, NJ | 2014-present |
| PSS4, School of Social and Behavioral Sciences Stockton University, Galloway, NJ | 2011-2014 |
| Program Assistant, School of Social and Behavioral Sciences Stockton College, Galloway, NJ | 2009-2011 |
| Senior Clerk Typist, Institute for Faculty Development Stockton College, Galloway, NJ | 2007-2009 |
| Clerk Typist, Institute for Faculty Development Stockton College, Galloway, NJ | 2005-2007 |

III. OTHER INFORMATION

Certificate, R Programming, 2015;
Certificate, Getting and Cleaning Data, 2015;
Certificate, The Data Scientist's Toolbox, 2015;
Publication: Longitudinal benefits of wellness coaching interventions for cancer survivors,
International Journal of Interdisciplinary Social Sciences, 2009.

Mr. William Albert has worked in the School of Social and Behavioral Sciences since 2009, bringing with him a wealth of experience and over 13 years of knowledge. He supported the incumbent assistant dean, giving him a strong understanding of the expectations and workload associated with the role. Mr. Albert's experience, paired with his strong administrative acumen, make him an ideal candidate for the role of Assistant Dean, School of Social and Behavioral Sciences.

RECOMMENDED FOR:

Assistant Dean, School of Social and Behavioral Sciences

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Samantha Bamberger

I. EDUCATIONAL BACKGROUND

Master of Science, Data Science and Strategic Analytics 2020
Stockton University, Galloway NJ

Bachelor of Science, Mathematics 2018
Mount St. Mary's University, Emmitsburg, MD

II. PROFESSIONAL EXPERIENCE

PSS3, Institutional Research 9/2021 - Present
Stockton University, Galloway, NJ

PSS4, Admissions 2/2021 - 9/2021
Stockton University, Galloway, NJ

Program Assistant, Admissions 8/2019 - 2/2021
Stockton University, Galloway, NJ

Clerk Typist, Admissions 12/2018 - 8/2019
Stockton University, Galloway, NJ

TES, Admissions 9/2018 - 12/2018
Stockton University, Galloway, NJ

III. OTHER INFORMATION

Member, North East Association for Institutional Research (NEAIR)

Ms. Samantha Bamberger meets the position requirements related to education, experience, and skill-set. She has worked at Stockton since 2018 and continues to show dedication through her hard work and outcomes. Ms. Bamberger has all the professional experience and skills to serve as the Institutional Research Analyst.

RECOMMENDED FOR:
Institutional Research Analyst

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Jestina Drysdale

I. EDUCATIONAL BACKGROUND

| | |
|--|----------|
| Master of Education, Counseling and College Student Affairs Bloomsburg University of Pennsylvania, Bloomsburg, PA | May 2015 |
| Bachelor of Arts, Mass Communications Bloomsburg University of Pennsylvania, Bloomsburg, PA | May 2013 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|------------------|
| Assistant Director of Residential Life, Office of Residential Life Stockton University, Galloway, NJ | 7/2021 - Present |
| Complex Director, Office of Residential Life Stockton University, Galloway, NJ | 6/2018 - 7/2021 |
| Residence Hall Director, Residential Community Life The State University of New York at Oneonta, Oneonta, NY | 8/2015 - 5/2018 |
| Instructor, Residential Community Life The State University of New York at Oneonta, Oneonta, NY | 10/2015 - 5/2018 |
| Graduate Hall Director, Residence Life Bloomsburg University of Pennsylvania, Bloomsburg, PA | 8/2013 - 5/2015 |

III. OTHER INFORMATION

Philadelphia Futures College Retention and Success Assistant (12/2014-1/2015)
Community Assistant/Core Assistant (7/2010-5/2013)
Trainings: Title IX & Sexual Harassment Prevention (2021); Discrimination Awareness
Workplace (2021); Campus Security Authorities (2020, 2021)
Skills: CPR/AED Certified, Maxient, Campus Lab Assessment, StarRez, Safe Colleges Online

Ms. Jestina Drysdale meet the position requirements related to education, experience, and skill-set. Ms. Drysdale is an experienced higher education professional, with an extensive background in residential life. Her work extends to counseling, programming, administration, student learning and development. Furthermore, she possesses an exceptional set of skills ranging from technical skills to interpersonal skills that demonstrates intention, commitment, and prioritization of students safety, well-being, and success - here and beyond the institution.

RECOMMENDED FOR:
Assistant Director, Office of Student Conduct



BACKGROUND STATEMENT

Jovin Fernandez

I. EDUCATIONAL BACKGROUND

| | |
|--|---------------------|
| Ed.D. Organizational Leadership Stockton University, Atlantic City, NJ | 2023 (Anticipated) |
| M.A. Organizational Leadership: Higher Education Administration Rider University, Lawrenceville, NJ | 2014 |
| B.A. Sociology: Concentration-Criminal Justice Bloomfield College, Bloomfield, NJ | 2011 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|----------------|
| College Access Coordinator, Rutgers Future Scholars Rutgers University-Camden, Camden, NJ | 2020 - Present |
| Student Development Coordinator, Office of Student Involvement, Rutgers University-Camden, Camden, NJ | 2016 - 2020 |
| Complex Residence Coordinator, Residence Life and Housing Drew University, Madison, NJ | 2014 - 2016 |
| Graduate Residence Hall Director, Office of Residence Life Westminster Choir College, Princeton, NJ | 2011 - 2014 |
| Junior Admissions Counselor/ EOF Recruiter, Admissions Bloomfield College, Bloomfield, NJ | 2010 - 2011 |

III. OTHER INFORMATION

Graduate Assistant School of Education, Stockton University, 2021 - Present
Youth Leadership Retreat Leader Passaic County, 2021 - Present

Ms. Jovin Fernandez has worked in higher education for over 10 years, serving in Residential Life, Student Development, and College Access. She has coordinated large scale events, managed budgets for state institutions, advised several student organizations, and worked directly to support underrepresented students through college readiness. She has years of experience working in DEI, such as participating in strategic planning committees, serving as panelist at conferences and seminars, founding the MACUHO Diversity & Inclusion Summit, and facilitating events like Rites of Passage. Ms. Fernandez has the professional experience and skills to serve as the Multicultural Center Director.

RECOMMENDED FOR:
Director of Multicultural Center

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Alexis Jenkins

I. EDUCATIONAL BACKGROUND

| | |
|--|------------------|
| Doctor of Education Saint Peter's University, Jersey City, NJ | 2023 Anticipated |
| Master of Science, Education Monmouth University, Long Branch, NJ | 2019 |
| Bachelor of Arts in Mathematics Georgian Court University, Lakewood, NJ | 2016 |

II. PROFESSIONAL EXPERIENCE

| | |
|--|--------------|
| EOF Assistant Director/Academic Counselor Rowan College at Burlington County, Mount Laurel, NJ | 2021-Present |
| Financial Aid/Academic Advising Center Coordinator Middlesex County College, Edison, NJ | 2020- 2021 |
| Educational Opportunity Fund Recruitment Specialist Salem Community College, Carney's Point, NJ | 2019 |

III. OTHER INFORMATION

Member, Zeta Phi Beta Sorority Inc.
Administrative Senate Representative, Steering Committee for Title III Initiative
Club Chair, Peer Empowerment Program
Student Advocacy Chair, President Advisory Council on DEI

Based on Ms. Alexis Jenkins's higher education experience, she would be an extreme asset to the Division of Enrollment Management specifically the GOALS Gear Up Program.

RECOMMENDED FOR:
Director of Goal Gear Up



BACKGROUND STATEMENT

Rawan Maarouf

I. EDUCATIONAL BACKGROUND

Bachelor of Arts, Communications 2020
Stockton University, Galloway, NJ

II. PROFESSIONAL EXPERIENCE

Academic Coordinator 2022
Stockton University, Galloway, NJ

English Teacher 2019 - Present
Islamic Academy of South Jersey, Egg Harbor Township, NJ

Writing Tutor 2017 - 2020
Stockton University, Galloway, NJ

III. OTHER INFORMATION

Alpha Lambda Delta National Honor Society
First Year Excellence Award, Stockton University Student Leader of Year L.E.A.D. Award
Stockton 2019 Leader in Action Award

Ms. Maarouf is qualified for this position and has experience with the student population. The committee believes that the candidate possesses the knowledge and skills that are required as a GOALS Gear Up Counselor.

RECOMMENDED FOR:
GOALS Gear Up Counselor (13M)



BACKGROUND STATEMENT

REGINA ROSENELLO

I. EDUCATIONAL BACKGROUND

J.D. May 2009
Rutgers University School of Law, Camden, NJ

Bachelor of Science May 2000
New York University, NY, NY

II. PROFESSIONAL EXPERIENCE

Risk Manager June 2022 - present
Stockton University, Galloway, NJ

Manager of Accounts Payable Oct 2017 - present
Stockton University, Galloway, NJ

Professional Services Specialist June 2012 - Oct 2017
Stockton University, Galloway, NJ

Associate Sept 2010 - Oct 2011
Levine, Staller, Sklar, Chan & Brown, P.A.

Law Clerk Sept 2009 - Sept 2010
New Jersey Judiciary, Cape May Court House, NJ

III. OTHER INFORMATION

Due to the resignation of the Director of Procurement, Contracting and Risk Management, Regina has taken on the additional role of serving as the University's Risk Manager.

Regina has been employed at Stockton University for over 10 years and has served as the Manager of Accounts Payable for the past five. In June 2022, she began managing the University's insurance portfolio. She possesses strong analytical and problem-solving skills and has experience reading and interpreting insurance policies and other contracts.

Regina is a valuable asset to the Division of Administration & Finance and her service to the University community is further continued in her new role.

RECOMMENDED FOR:

Risk Manager



BACKGROUND STATEMENT

Michael J. Smith

I. EDUCATIONAL BACKGROUND

| | |
|--|------|
| Master of Business Administration University of Phoenix, Phoenix, AZ | 2009 |
| Bachelor of Science, Psychology State University of New York, College at Oneonta, Oneonta, NY | 2003 |

II. PROFESSIONAL EXPERIENCE

| | |
|---|-------------------|
| Assistant Director of Student Advocacy and Success Georgian Court University, Lakewood, NJ | 09/2020 - present |
| Business Administration and Logistics Michael Schwartz VP Mortgage Lending, Middletown, NJ | 10/2019 - 09/2020 |
| Academic Advisor Post University, Waterbury, CT | 02/2017 - 04/2019 |
| OEI Graduate Academic Success Counselor Post University, Waterbury, CT | 05/2013 - 02/2017 |
| OEI Senior Graduate Admissions Counselor Post University, Waterbury, CT | 03/2011 - 05/2013 |

III. OTHER INFORMATION

Adjunct Instructor – College Success Seminar, Post University (2012-2019)

Mr. Michael Smith has worked in higher education for over 10 years ranging from admissions counselor, to academic advising, to student success coaching. He has supervised success specialist staff, oversaw his institution's Violence Against Woman Act grant, and has managed caseloads for students needing support and intervention. Mr. Smith has served on Diversity, Equity, and Inclusion, Student Concerns, and Community Response Team committees. He also has taught a College Success Seminar as an adjunct professor. Mr. Smith has the professional experience and skills to serve as the Associate Director of Stockton Cares.

RECOMMENDED FOR:
Associate Director of Stockton Cares



BACKGROUND STATEMENT

Richard F. Vetter

I. EDUCATIONAL BACKGROUND

Bachelor of Science, Sustainability 2020
Stockton University, Galloway, NJ

Associate of Science, Environmental Science 2018
County College of Morris, Randolph, NJ

II. PROFESSIONAL EXPERIENCE

TES, Stockton Sustainability Farm 2022-present
Galloway, NJ

Farm Hand, A.G. Ammon Nursery 2021-2022
Chatsworth, NJ

Farm Hand, B&B Farms 2019-2020
Egg Harbor City, NJ

Farm Hand, Snapping Turtle Farm 2019-2020
Cranbury, NJ

TES, Stockton Sustainability Farm 2019-2020
Galloway, NJ

III. OTHER INFORMATION

Commissioner, Roxbury Environmental Commission

The Sustainability Farm Specialist position requires an experienced agricultural professional capable of maintaining and supporting farm activities and providing active material assistance to the unique agroecology curriculum at Stockton. The training and experience required for this position is notably rare. Mr. Richard Vetter possesses the education, skills, and experience crucial to the position. Mr. Vetter is exceptionally suited for this role.

RECOMMENDED FOR:
Sustainability Farm Specialist (PSS4)

 **STOCKTON**
UNIVERSITY
BACKGROUND STATEMENT

Susan Werner

I. EDUCATIONAL BACKGROUND

Bachelor of Science, Human Resources May 1979
University of Delaware, Newark, DE

II. PROFESSIONAL EXPERIENCE

Associate Director of Development 2019 - Present
Stockton University, Galloway, NJ

Director of Institutional Advancement 2010 - 2018
Holy Spirit High School, Absecon, NJ

Director of Development and Marketing 2004 - 2010
Gilda's Club South Jersey, Linwood, NJ

Corporate Director, Marketing and Public Relations 2001 - 2004
AtlantiCare Health System, Egg Harbor Township, NJ

III. OTHER INFORMATION

Awarded 2016 President's Award for Dedicated Service at Holy Spirit High School
Awarded Kiwanis Club of Atlantic City 2007 Community Service Award

Ms. Werner has worked in the Development field for over 18 years with a proven track record of success. She has been at Stockton University since 2019 and continues to show dedication through her hard work and great outcomes. At Stockton University, Ms. Werner helped build the annual giving program, researched, negotiated and launched a new planned giving platform, and oversees all aspects of Ospreys Give. After the resignation of the Director of Development, Ms. Werner took on the duties of that role along with the supervision of the PSS4 and the Associate Director of Development. She has shown continued success with the additional job duties and supervisory role.

RECOMMENDED FOR:
Director of Individual Giving