



## STOCKTON UNIVERSITY BOARD OF TRUSTEES MEETING

WEDNESDAY, May 1, 2019

### AGENDA

The Meeting will open to the public at 12:15 p.m. in the President's Conference Room, Galloway Campus. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

**The Board will reconvene for the Open Public meeting at 4:30 p.m. in the Campus Center Board of Trustees Room, Galloway Campus.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 11, 2018, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the Press of Atlantic City, the Daily Journal, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) Call to Order and Roll Call, Trustee Schoffer, Chair
- 2) [Approval of Regular Meeting Minutes of February 20, 2019](#)
- 3) [Action Item: Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

- 4) Call to Order and Roll Call to reconvene open public meeting: **Trustee Schoffer**
- 5) President's Report: **Dr. Kesselman**
  - Special Recognition: Stockton Esports team wins the Eastern College Athletic Conference (ECAC) Fortnite Championship
- 6) Committee Reports

- Academic Affairs and Planning Committee Report: **Trustee Davis, Chair**
- Student Success Committee Report: **Trustee Worthington, Chair**

**Information Item:**

- Board of Trustees Fellowships for Distinguished Students Award Report  
**Mr. Stephen Davis, Assistant VP/ Dean of Students, Inclusion and Wellness**

- Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

**Action Items: Resolutions by Consent Agenda:**

- [Continuation of FY19 Budget into FY20](#)
- [FY20 Meal Plan Rates](#)
- [Authorization to Contract with Janney Montgomery Scott, LLC through a Joint Purchasing Agreement with New Jersey City University](#)
- [Authorization for Purchase and Sale of Property- Carnegie Center and Atlantic City Boathouse](#)

**Action Item: Resolution:**

- [FY19 Increase in Bid Waiver Contract \(pre-approved at 4/8/19 Exec. Comm. Mtg.\)](#)
- [FY19-22 Bid Waiver Contracts](#)
- [FY20-23 Increase in Bid Waiver Contracts](#)

- Audit Committee Report: **Trustee Ciccone, Chair**
- Buildings and Grounds Committee Report: **Trustee Dolce, Chair**
- Development Committee Report: **Trustee Deininger, Chair**
- Investment Committee Report: **Trustee Ellis, Chair**

7) University Policy Review: **Dr. Kesselman**

**Action Item: Resolution:** [Approval of University Policies \(Second Reading\)](#)

- [I-9](#) [Board of Trustees By-Laws \(Revised\)](#)
- [III-100](#) [Educational Opportunity Fund Program \(Deleted\)](#)
- [VI-12.1](#) [New Jersey State Compensation Plan \(Deleted\)](#)

**Information Item:** (First Reading)

- [I-5](#) [Organizational Structure \(Revised\)](#)
- [VI-4](#) [Accepting Service of Subpoenas, Court Orders and Other Legal Documents \(Revised\)](#)

8) **Action Item: Resolution:** Personnel Actions: **Trustee Schoffer, Chair**

9) Other Business

10) Comments from the Board of Trustees/Public

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, July 17, 2019 on the Atlantic City Campus in the Fannie Lou Hamer Event Room.

Adjournment

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**  
**OPEN PUBLIC MINUTES**  
**February 20, 2019**

<b>Trustees Present</b>	Leo B. Schoffer, Esq., Chair Mr. Raymond R. Ciccone, CPA, Vice Chair Mr. Stanley M. Ellis, Secretary Ms. Mady Deininger Dr. Nancy Davis Michael Jacobson, Esq. Ms. Nelida Valentin (via conference call) Ms. Meg Worthington Mr. Deon Davis, Student Trustee Ms. Nadira Anderson, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio
<b>Absent</b>	Mr. Andy Dolce
<b>Call to Order</b>	Chairperson Schoffer called the meeting to order at 12:23 p.m. on Wednesday, February 20, 2019 on the Galloway Campus in the President's Conference Room (K-203r). On September 11, 2018, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i> ; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.
<b>Approval of Open Public Regular Meeting Minutes of December 5, 2018</b>	<b>Upon a motion duly made by Trustee Davis and seconded by Trustee Ciccone, the Board voted to adopt the Open Public Meeting minutes of the December 5, 2018 Board of Trustees Open Public Meeting.</b>
<b>Resolution to Meet in Closed Session</b>	<b>Upon a motion duly made by Trustee Ellis and seconded by Trustee Worthington, the Board voted to meet in closed session at 12:50 p.m.</b>
<b>Reconvene of Open Public Meeting</b>	Chairperson Schoffer reconvened the Open Public meeting at 4:30 p.m. in the Campus Center Board of Trustees Room.
<b>Chairperson's Remarks</b>	Trustee Schoffer called upon President Kesselman to provide the President's Report.

<p><b>President's Report</b></p>	<p>President Kesselman thanked those in attendance despite the inclement weather.</p> <p>President Kesselman remarked on the 50<sup>th</sup> anniversary of the establishment of the Board of Trustees and recognized former Board members in the audience: Mr. Ike Ejikeme, Ellen Bailey, Esq. and Mr. Steve Radwanski. President Kesselman also mentioned Mr. David Taylor, an original member of the Board, and Mr. Charles Worthington, father of Trustee Meg Worthington. President Kesselman then thanked Heather Perez, special collections librarian, for gathering photos of former trustees.</p> <p>President Kesselman recognized the Atlantic City Historical Waterfront Foundation (ACHWF) for their endowment gift of \$125,000 to the Stockton University Foundation to establish the ACHWF Marine Science Program Fund. The Fund will be used for Marine and Maritime programs involving Stockton faculty and students in Atlantic City. Dr. Kesselman called upon Dr. Peter Straub, Dean, NAMS, to offer remarks and recognize ACHWF members in attendance. Dr. Straub recognized board members Chris Seher, President, Brenda Pecan, Vice President and Marty Bloomberg, and thanked the entire Board for their commitment to Atlantic City, Gardner's Basin and the AC Aquarium. Chris Seher recognized Jimmy Cooper and Murray Raphael for being the founding fathers of the Foundation.</p> <p>President Kesselman then recognized and thanked Tom Kinsella and Ken Tompkins for starting the Stockton Stories website, which is designed to celebrate 50 years of Stockton's teaching excellence. Tom Kinsella called upon student interns, Kat Wensel and Ray Dudo to present on their experience creating and launching this project.</p> <p>Finally, President Kesselman stated the Governor and the Secretary of Higher Education have postponed the release of the Master Plan for Higher Education, noting that it will be released soon. He also remarked it will be the first blueprint for higher education the state has had in about 8 to 10 years. He then turned the meeting over to Trustee Schoffer.</p>
<p><b>Academic Affairs &amp; Planning Committee Report (AA&amp;P)</b></p>	<p>Trustee Nancy Davis presented three resolutions for Board approval:</p> <ul style="list-style-type: none"> <li>• Approval of Academic Year Calendar for 2019 - 2020</li> <li>• Conferral of Honorary Degree to Congressman Jeff Van Drew</li> <li>• Expansion of Stockton University's Dual Credit Program to High Schools in Pennsylvania.</li> </ul>

	<p><b>Upon a motion duly made by Trustee Deininger and seconded by Trustee Ciccone, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>In connection with the high school dual credit program, President Kesselman remarked that students who have taken part in Stockton's high school partnership program have a 90% retention rate and a four-year graduation rate of 75% if they pursue a degree at Stockton.</p> <p>Trustee Davis called upon Dr. Lori Vermeulen, Provost and Vice President for Academic Affairs, to report. Dr. Vermeulen reported:</p> <p>Dr. Kelly Dougherty, Asst. Professor of Exercise Science, presented to the Academic Affairs subcommittee on the status of the in the Exercise Science Program. The Committee also discussed the Atlantic City campus and how the pre-opening planning has come to fruition. Dr. Vermeulen remarked how Academic Affairs is looking forward to the next semester and next fall with the Business and Hospitality programs having a greater presence in Atlantic City.</p>
<p><b>Student Success Committee Report</b></p>	<p>Trustee Worthington called upon Mr. Bob Heinrich, Chief Enrollment Management Officer to report on spring enrollment numbers. Mr. Heinrich reported:</p> <p>For the spring 2019 semester:</p> <ul style="list-style-type: none"> <li>• There was a 3% increase over spring 2018 in first-time new freshman.</li> <li>• There was a 6% increase over spring 2018 in transfer students.</li> <li>• There were 94 new graduate students.</li> <li>• Total number of newly admitted students is 531 which is an overall 3% increase over spring 2018.</li> <li>• Total headcount including undergraduate and graduate students for spring 2019 is 9,082, which is a 4% increase over the headcount in spring 2018.</li> <li>• Full time equivalency has grown by 3%.</li> </ul> <p>Mr. Heinrich shared an initiative that will affect future enrollment at Stockton. It is a college bound program based out of the Atlantic City campus. The program will accept 100 students in grades 7 through 12 in Atlantic City and Pleasantville school districts. Students will get specialized instructional classes on Saturdays throughout the spring and a week of summer enrichment with mentoring and college tours, academic, career and financial aid counseling.</p> <p>He also shared that Stockton has established strategic partnerships with seven local community colleges.</p> <p>Upcoming spring events include:</p>

	<p>Diversity Dinner - March 22, 2019  Annual Admitted Students Day - March 30, 2019  Open House - April 7, 2019</p> <p>Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs to report. Dr. Catching reported:</p> <p>The Culture of Respect initiative was extremely successful last semester. The initiative co-sponsored 18 programs during the spring semester. Updates includes:</p> <ul style="list-style-type: none"> <li>• The launch of the WGSC 24/7 Violence Intervention hotline has seen some activity since October.</li> <li>• Expanded access to mental health resources on all campuses with initiatives such as: <ul style="list-style-type: none"> <li>○ The Let's Talk Initiative launched the week of February 11, 2019. Members of the Counseling Center meet students where they are in an effort to destigmatize the idea of seeking counseling or mental health support.</li> <li>○ Student Affairs is exploring the option of having Therapists Assist Online (TAO), a technology-based resource that provides services to help students manage their own self-care issues.</li> </ul> </li> <li>• The food assistance program is helping many students in need. There is always need for more food pantry items. Currently collecting toiletries and other items.</li> <li>• Working on realigning many of the programs that serve first generation college students. Approximately 55% of first-time freshman identify as first-generation college students where neither parent has graduated with a bachelor's degree. Will have resources in place to support not only first-generation students and their parents.</li> <li>• Currently examining the possibility of IACS Accreditation for our counseling services.</li> </ul>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Trustee Ellis provided the Finance and Professional Services Committee report, presenting the following consent agenda resolutions:</p> <ul style="list-style-type: none"> <li>• FY20 Housing Rents</li> <li>• Appointment of Board Member to National Aviation Research Technology Park, Inc. (NARTP)</li> </ul>

	<ul style="list-style-type: none"> <li>• Authorization of Agreement for Purchase of Property - 421 Chris Gaupp Drive (Trustee Schoffer abstained from voting on this resolution.)</li> </ul> <p><b>Upon a motion duly made by Trustee Ciccone and seconded by Trustee N. Davis, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>Trustee Ellis then presented the following bid waiver resolutions:</p> <ul style="list-style-type: none"> <li>• FY19-FY22 Bid Waiver Contracts</li> </ul> <p><b>Upon a motion duly made by Trustee D. Davis and seconded by Trustee Valentin, the Board voted to adopt the resolutions as bid waiver agenda items.</b> (Trustee Jacobson abstained from the AtlantiCare Bid Waiver portion of the resolution.)</p> <p>Trustee Ellis reminded the public that the tuition hearing is scheduled for March 28, 2019 at 4:30 p.m. in the BOT Event Room.</p>
<p><b>Audit Committee Report</b></p>	<p>Trustee Ciccone reported that the external audit of the financial statements is complete. Waiting for the state to define an accounting pronouncement issue. This issue effects every college in the state of NJ. Around the end of March or beginning of April, the internal audit will commence its audit of campus security.</p>
<p><b>Buildings and Grounds Committee Report</b></p>	<p>Trustee Schoffer called upon Mr. Don Hudson, Vice President for Facilities and Operations to report. Mr. Hudson stated we have 40 ongoing projects; 20 priority projects will start the day after graduation. In addition:</p> <ul style="list-style-type: none"> <li>• Received Certificate of Occupancy for the Quad project</li> <li>• Added 60 car capacity in parking lot 5</li> <li>• The Women’s Gender and Sexuality Center and Veterans Lounge are in full design. Bid going out in April. Construction will start in May. They will be open and operational for the fall semester.</li> <li>• Holocaust Resource Center expansion should be completed this semester.</li> </ul>
<p><b>Development Committee Report</b></p>	<p>Trustee Deininger called on Mr. Dan Nugent, Chief Development Officer and Executive Director of the University Foundation, to report. Mr. Nugent reported that:</p> <p>The Committee is focused on the impact efforts surrounding the Atlantic City campus. In committee, both Mr. Nugent and Geoff Pettifer, Executive Director of University Relations and Marketing, gave a joint presentation on the impact efforts of their respective areas. Mr. Nugent invited Mr. Pettifer to give an overview of the marketing and development efforts made in Atlantic City, with</p>

	<p>emphasis on the marketing campaign results specific to the AC campus. Mr. Pettifer reported:</p> <ul style="list-style-type: none"> <li>• The campaign won several regional and national awards</li> <li>• 10% of all media mentions last year were attributed to the Atlantic City campus</li> <li>• AC campaign generated nearly 2/3 of all the traffic that went to the Atlantic City website</li> <li>• Share of Voice- University Presidents, President Kesselman comes in the highest at 36%.</li> </ul> <p>Mr. Nugent then highlighted a few initiatives that the Office of Development and Alumni Relations has been working on over the past two years for AC:</p> <ul style="list-style-type: none"> <li>• New Areas of Support <ul style="list-style-type: none"> <li>○ The Atlantic City Scholarship Fund which will provide funds for students from Atlantic City who want to attend Stockton.</li> <li>○ The Atlantic City Opportunity Fund which will provide grants for community organizations in Atlantic City.</li> <li>○ Naming opportunities for campus buildings</li> </ul> </li> <li>• Engagement Opportunity - “Second Saturdays,” which targets alumni with children under the age of 12 and offers family friendly programming.</li> </ul>
<p><b>Investment Committee Report</b></p>	<p>Trustee Ellis reported that Stockton’s portfolio was down for the year due to a difficult stock market month in December. As a result, it missed the benchmark objective but made up most of what was lost in January. On track to achieve much better returns for this upcoming year.</p>
<p><b>University Policies</b></p>	<p>President Kesselman presented three policies for informational items. They are as follows:</p> <ul style="list-style-type: none"> <li>I-9 Board of Trustees By-Laws (Revised)</li> <li>III-100 Educational Opportunity Fund Program (Deleted)</li> <li>VI-12.1 New Jersey State Compensation Plan (Deleted)</li> </ul>
<p><b>Personnel Actions Resolution</b></p>	<p>Chairperson Schoffer announced the Board’s review of the Personnel Actions Resolution, which was posted on the University’s website for review.</p> <p><b>Upon a motion duly made by Trustee Ciccone and seconded by Trustee N. Davis, the Board voted to adopt the resolution.</b></p>

<p><b>Board Comments/ Comments from the Public</b></p>	<p>Trustee Deon Davis thanked the administration, faculty and staff at Stockton for making such a huge investment and impact as a in Atlantic City. As a citizen of Atlantic City, he said he is proud to be a part of the Stockton community.</p> <p>Trustee Meg Worthington remarked on the opening of the National Aviation Research &amp; Technology Park. The park is 60,000 square feet and is working to be fully occupied.</p> <p>Dr. Lori Vermeulen recognized and congratulated Ms. Christina Birchler, who has been appointed as the Director of the Hammonton Instructional Site.</p> <p>Mr. Scott Huston, Chief Information Officer, recognized two employees who are expanding their roles in ITS; Mr. Joe Loefflad is now the Director of I.T. Infrastructure and Communications and Mr. Brian Gormley, who will be assuming the role of Associate Director of I.T. Infrastructure and Communications.</p> <p>Michael Angulo, Esq., Vice President for Administration and Finance, recognized and congratulated Mr. Chris Howard who is now the Director of Stockton Aviation Services, Inc.</p> <p>Mr. Dan Nugent recognized Ms. Sue Werner, who is the Associate Director of Development. He also recognized Ms. Jennifer Kosakowski, Director of Development.</p>
<p><b>Next Regularly Scheduled Meeting</b></p>	<p>The next regularly scheduled meeting will be held on Wednesday, May 1, 2019 at 4:30 p.m. in the Board of Trustees Room, Campus Center, Galloway.</p>
<p><b>Adjournment</b></p>	<p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Deininger, the Board voted to adjourn the meeting.</b></p>

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**  
**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters, including recommendations of the President contained in the Personnel Resolution; therefore, be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 4:30 p.m.

May 1, 2019

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**CONTINUATION OF FY19 BUDGET INTO FY20**

**WHEREAS,** the Office of Administration and Finance of Stockton University proposes a continuation of the FY19 operating budget effective July 1, 2019 for consideration by the Board of Trustees for adoption; therefore, be it

**RESOLVED,** that the continuation of the FY19 operating budget into FY20 is hereby presented to the Stockton University Board of Trustees for adoption pending approval of the FY20 operating budget.

May 1, 2019

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**  
**FY20 MEAL PLAN RATES**

- WHEREAS,** Title 18A: 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and
- WHEREAS,** the University Food Service is a self-supporting program, and
- WHEREAS,** the funds necessary to support operating and capital needs must come from the revenues available to the food service, including meal plan charges; therefore, be it
- RESOLVED,** that the annual meal plan rates for FY20, effective September 1, 2019, are established in the table below:

<b>Annual Meal Plans</b>	<b>FY19</b>	<b>FY20</b>
Ultimate 19 Plan	\$4,050	\$4,100
The Fab 14 Plan	\$3,770	\$3,820
180 Block Plan	\$3,650	\$3,740
150 Block Plan	\$3,100	\$3,176
95 Block Plan	\$2,100	\$2,152
25 Block Plan	\$2,800	\$2,800
Gaupp Residents 50 Block Plan	\$1,940	\$1,988
Residential Advisor Plan	\$1,000	\$1,024
Atlantic City Residents 50 Block Plan	\$1,940	\$1,988
<b>Average Cost</b>	<b>\$2,706</b>	<b>\$2,754</b>
<b>Average Increase</b>	<b>\$48 (1.8%)</b>	

<b>Commuter Meal Plans*</b>	<b>FY19</b>	<b>FY20</b>
Osprey on the Go 50	\$435	\$455
Osprey on the Go 25	\$270	\$285
Osprey Sampler	\$99	\$100
<b>Average Cost</b>	<b>\$268</b>	<b>\$280</b>
<b>Average Increase</b>	<b>\$12 (4.48%)</b>	

\*Note: Commuter Meal Plans are not purchased on an annual basis.

May 1, 2019

**STOCKTON UNIVERSITY****BOARD OF TRUSTEES****RESOLUTION****AUTHORIZATION TO CONTRACT WITH JANNEY MONTGOMERY SCOTT, LLC THROUGH A JOINT PURCHASING AGREEMENT WITH NEW JERSEY CITY UNIVERSITY**

- WHEREAS,** Pursuant to N.J.S.A. 18A:64-61 of the State College Contracts Law the Board of Trustees of Stockton University (the “University”) may provide for the purchase of work, materials or supplies through a joint purchasing agreement with other State Colleges and Universities; and
- WHEREAS,** On November 20, 2018, New Jersey City University (“NJCU”) issued a Cooperative Request for Proposal (“RFP”) on behalf of the New Jersey State Colleges and Universities and the New Jersey Higher Education Purchasing Association (NJHEPA) for financial advisory services; and
- WHEREAS,** NJCU after evaluating all responsive bid proposals, awarded the contract to three Financial Advising companies including Janney Montgomery Scott, LLC; and
- WHEREAS,** The University has reviewed the RFP and the proposal submitted by Janney Montgomery Scott, LLC and determined that the Contract contains competitive and favorable terms and conditions; and
- WHEREAS,** the Board of Trustees determines to authorize the purchase of financial advisory services through the joint purchasing agreement with NJCU and further determines that the award of a contract to Janney without public bid meets the requirements under the provisions of the State College Contracts Law; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President’s designee to enter into an agreement with Janney Montgomery Scott, LLC through the joint purchasing agreement with NJCU on the terms and conditions set forth in the RFP and the Contract in accordance with the provisions of the State College Contracts Law.

May 1, 2019

**STOCKTON UNIVERSITY****BOARD OF TRUSTEES****RESOLUTION****AUTHORIZATION FOR PURCHASE AND SALE OF PROPERTY****Carnegie Center and Atlantic City Boathouse**

- WHEREAS,** The Board of Trustees of Stockton University (“University”) has the responsibility for general financial oversight of property acquisitions and sales for the University; and
- WHEREAS,** The Board of Trustees is authorized to enter into contracts to purchase or sell land, building and property that are deemed necessary or advisable for the Board to carry out the purposes of the University, as set forth in N.J.S.A. 18A:64-6(k) and (q); and
- WHEREAS,** The University currently owns the property and improvements located at 35 S. Dr. MLK, Jr., Blvd., Atlantic City, New Jersey and referred to as the Carnegie Center (the “Carnegie Center”); and
- WHEREAS,** The University determined that the Atlantic City Academic Center contains academic and administrative space to support the University services currently provided at the Carnegie Center; and
- WHEREAS,** The University wishes to purchase from the Atlantic City Board of Education (“AC BOE”) the property and improvements located at 3401 Fairmont Avenue, Atlantic City, New Jersey and referred to as the Atlantic City Boathouse (the “Atlantic City Boathouse Property”) and located in the Atlantic City University District, to support the University’s crew teams and other University opportunities; and
- WHEREAS,** The University proposes to sell the Carnegie Center to the AC BOE in exchange for the purchase of the Atlantic City Boathouse Property from the AC BOE; and
- WHEREAS,** On the date hereof, in closed session, the President presented and the Board of Trustees discussed the University proposed sale of the Carnegie Center in exchange for the purchase of the Atlantic City Boathouse Property; and
- WHEREAS,** The Board of Trustees determined that the sale of the Carnegie Center in exchange for the purchase of the Atlantic City Boathouse Property is in the best interests of the University; now therefore be it,
- RESOLVED,** that the Board of Trustees hereby approves and authorizes the sale of Carnegie Center in exchange for the purchase of the Atlantic City Boathouse Property, and further authorizes the President and in his absence, the Vice President of Administration and Finance, with the advice of the Executive Committee and the Office of General Counsel, to negotiate, execute and deliver the purchase and sale agreements on behalf of the University and such other documents and

certificates, and to do and perform such other actions, as may be necessary or appropriate to effectuate the sale of the Carnegie Center in exchange for the purchase of the Atlantic City Boathouse Property.

May 1, 2019

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**  
**FY19 INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

<u><b>Vendor &amp; Category</b></u>	<u><b>Amount</b></u>
<u><b>Original Materials &amp; Supplies</b></u>	
<b>Vespoli USA, Inc. (519030)</b>	<b>Additional Amount Requested FY19: \$40,500</b>
	<b>Previously Approved Contract Amount FY19: <u>\$80,500</u></b>
	<b>New Recommended Contract Total FY19: <u>\$121,000</u></b>

This bid waiver increase is for the purchase of one additional new racing shell for the Stockton University Rowing Team. (Reference: N.J.S.A.18A:64-56 (a) [03])

***Pre-Approved by the Executive Committee on April 8, 2019***

May 1, 2019 (pending)

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**  
**FY19-FY22 BID WAIVER CONTRACTS**

- WHEREAS,** N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and
- WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories****FY and Amount****Contract with Other Governmental Agencies****Atlantic County Utilities Authority (ACUA) (520002)****FY20-FY21: \$94,000**

This bid waiver provides for the daily operational monitoring of the University's five (5) pumping stations that are responsible for the removal of all campus sanitary waste. ACUA staff is knowledgeable of the Galloway campus sewage system, equipment and pumping stations and is the sole entity capable of performing this effort in this service territory. This bid waiver will ensure the continued provision of these services through FY21. (Reference: N.J.S.A.18A:64-56 (b))

**Data Processing Software, Systems, Services and Equipment****International Business Machines (IBM) (520003)****FY20-FY22: \$110,000**

This bid waiver will provide the University with software license, subscription and support services for the IBM SPSS Statistics Standard Campus Edition Campus Value Unit & IBM SPSS Custom Tables Campus Value Unit Term License. The IBM SPSS Campus Edition will provide unlimited use of SPSS for teaching and learning purposes, making it easy to meet the data science needs of students, faculty, and researchers. The IBM SPSS Custom Tables is a reporting tool that combines comprehensive analytical capabilities with interactive table-building features to help students learn from the data and summarize the results in different styles for different audiences. The Campus Value License is designed specifically for Higher Educational Institutions and is only available through IBM. (Reference: N.J.S.A.18A:64-56 (a) [19])

**TouchNet Information Systems Inc. (520004)****FY20-FY22: \$317,500**

This bid waiver effective July 1, 2019 will provide the University with software license, subscription and support services for TouchNet Payment Gateway Suite, Payment Gateway Credit Card and ACH Engine Suite, Payment Client, TouchNet Payment Plans software, eDeposits, TouchNet Marketplace uPay and ScaleFunder. The TouchNet Software provides credit card and e-check processing services that permits the acceptance of electronic payments with real time posting of payment transactions to Banner. (Reference: N.J.S.A.18A:64-56 (a) [19])

## **Insurance**

### **South Jersey Industries (520006)**

**FY20: \$78,000**

This bid waiver will provide Commercial General Liability and Property Insurance to cover the University's portion of the Atlantic City parking garage for FY20 pursuant to the Owner Committee Agreement between the University and South Jersey Industries. (Reference: N.J.S.A.18A:64-56 (a) [11])

### **Willis of New Jersey (USA) Inc. (520007)**

**FY20: \$530,000**

This bid waiver will provide Commercial General Liability, Property Insurance and NFIP Flood Insurance for the University's Atlantic City Campus academic and residential buildings for FY20. (Reference: N.J.S.A.18A:64-56 (a) [11])

### **NJ State Colleges & Universities Risk Management Program (The College of NJ) (520008)**

**FY20: \$435,000**

This bid waiver will provide the University with Property Insurance, Executive Auto Liability Insurance, State Auto Liability Fund, Commercial Crime Insurance and Cyber Liability Insurance for FY20. Stockton participates in pooled annual insurance policies along with the other State colleges and universities. The NJ State College and University's ("NJSCU") Risk Manager competitively bids the insurance policies on an annual basis. The payment to The College of New Jersey represents Stockton's share of the premiums of the various policies as well as its share of the NJSCU Risk Manager's salary. (Reference: N.J.S.A.18A:64-56 (a) [11])

### **Borden Perlman Insurance Agency Inc. (520010)**

**FY20: \$87,000**

This bid waiver will provide the University with Intercollegiate Athletic Accident Insurance for FY20. Stockton participates in pooled annual insurance policies along with the other State colleges and universities. The NJ State College and University's Risk Manager competitively bids the insurance policies on an annual basis. The payment to Borden Perlman represents Stockton's share of the Athletic Accident Insurance premium. (Reference: N.J.S.A.18A:64-56 (a) [11])

## **Original Materials & Supplies**

### **CSL Water Quality, Inc. (520001)**

**FY20-FY21: \$120,000**

This bid waiver effective July 1, 2019 is for the purchase of FL2150 Caustic soda liquid & Calciquest water treatment for the University's potable water system. Calciquest is available exclusively from CSL. These items are specified by the original engineer of the University's water treatment system. (Reference: N.J.S.A.18A:64-56 (a) [03])

## **Professional Consulting Services**

### **GPM Associates (520009)**

**FY20-FY22: \$175,375**

This bid waiver effective July 1, 2019 will provide professional consulting services and other services related to the University's three independently registered potable water systems on its Galloway campus through FY22; one serving the main campus, the second serving the Free To Be Child Daycare facility and the third at the Barlow Athletic Fields. This bid waiver will ensure the University's compliance with the Department of Environmental Protection Drinking Water Quality, Water Treatment and Water Distribution Systems regulations. (Reference: N.J.S.A.18A:64-56 (a) [15])

## **Professional Services**

### **AtlantiCare Regional Medical Center (520013)**

**FY20: \$40,000**

The AtlantiCare Regional Medical Center will provide an on-site student health center at the Atlantic City Primary Care Office for the University students residing at the Atlantic City campus. The walk-in student clinic will administer health services on an as needed basis for approximately 250 students and physicals for up to 50 EOF students in FY20. The Atlantic City medical personnel will furnish the Stockton Galloway Clinic staff with patient notes for input into the Stockton's Electronic Medical Records. (Reference: N.J.S.A. 18A:64-56 (a) [01])

### **Norman Chazin M.D. LLC (520011)**

**FY20: \$100,000**

This bid waiver will permit the University's Wellness Center to provide psychiatric services for Stockton University students. These psychiatric services will include medication management, psychiatric exams and 24/7 phone consultation services. Dr. Chazin has over thirty years of experience providing psychiatric services and counseling in the university setting. (Reference: N.J.S.A. 18A:64-56 (a) [01])

## **Textbooks, Subscriptions & Other Educational Materials**

### **Ithaka Harbors Inc. (519033)**

**FY19-FY21: \$114,000**

This bid waiver will permit the University's Library to access the online academic journals from JSTOR, the complete National Council of Teachers of Mathematics package, and ARTstor, an online resource of more than two million images in the arts, architecture, humanities and sciences through FY21. (Reference: N.J.S.A. 18A:64-56 (a) [06])

## **Utilities**

### **Comcast of South Jersey Inc. (520005)**

**FY20-FY22: \$884,000**

This bid waiver will provide bulk TV service for the Galloway campus, including all housing, academic and administrative units. This bid waiver will also provide cable modems and TV service for the University's satellite locations: Dante Hall, Wave Arts Garage, Rothenberg Building, Parkway Building, Free-to-Be Daycare, Kramer Hall, Manahawkin & the Chris Gaupp property. This bid waiver will provide services effective July 1, 2019 through FY22. (Reference: N.J.S.A. 18A:64-56 (a) [08])

May 1, 2019

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY20-FY23 INCREASES IN BID WAIVER CONTRACTS**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for each of the below named vendors; and
- WHEREAS,** the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**FY and Amount**

**Original Materials & Supplies**

**Tozour Energy Systems, Inc. dba Tozour-Trane (518010)**

<b>Additional Amount Requested FY20-FY21:</b>	<b>\$500,000</b>
<b>Previously Approved Contract Amount FY18-FY19:</b>	<b>\$440,000</b>
<b>New Recommended Contract Total FY18-FY21:</b>	<b>\$940,000</b>

This bid waiver increase effective July 1, 2019 is for the purchase of OEM parts sold by Tozour and for the repair, service and maintenance of Tozour HVAC control systems in the Carnegie Center, Kramer Hall, Atlantic City Campus and Stockton's main campus, including all emergency service calls required to maintain equipment/building operations through FY21. Tozour will support the chiller upgrades in K-wing, N-wing, and the Maintenance Building. The control system must be inspected, adjusted and maintained by a Tozour-Trane manufacturer technician and Tozour-Trane has an exclusive franchise agreement for this area. (Reference: N.J.S.A.18A:64-56 (a) [03])

## Utilities

### **Atlantic City Sewerage Company (519010)**

**Additional Amount Requested FY20-FY23: \$1,200,000**  
**Previously Approved Contract Amount FY19: \$307,000**  
**New Recommended Contract Total FY19-FY23: \$1,507,000**

This bid waiver increase effective July 1, 2019 is for sewerage service at the Stockton-Rothenberg Building (3430 Atlantic Avenue, Atlantic City, NJ), the University's Atlantic City Campus and Carnegie Center (35 S. Dr. MLK, Jr. Blvd, Atlantic City, NJ) through FY23. (Reference: N.J.S.A.18A:64-56 (a) [08])

### **Comcast Cable Communication Management LLC (517006)**

**Additional Amount Requested FY20: \$110,000**  
**Previously Approved Contract Amount FY17-FY21: \$656,697**  
**New Recommended Contract Total FY17-FY21: \$766,697**

This bid waiver increase is for additional services related to the removal of overhead cables at the entrance of Stockton University, Jimmie Leeds Road and Vera King Farris Drive. (Reference: N.J.S.A.18A:64-56 (a) [08])

### **Verizon (517010)**

**Additional Amount Requested FY20: \$95,000**  
**Previously Approved Contract Amount FY17-FY21: \$305,000**  
**New Recommended Contract Total FY17-FY21: \$400,000**

This bid waiver increase is for additional services related to the removal of overhead cables at the entrance of Stockton University, Jimmie Leeds Road and Vera King Farris Drive. (Reference: N.J.S.A.18A:64-56 (a) [08])

**Atlantic City Electric Company (518006) Additional Amount Requested FY20: \$450,000**  
**Previously Approved Contract Amount FY18-FY20: \$6,460,000**  
**New Recommended Contract Total FY18-FY20: \$6,910,000**

This bid waiver increase is for additional services related to the relocation of electrical cables and poles at the entrance of Stockton University, Jimmie Leeds Road and Vera King Farris Drive. (Reference: N.J.S.A.18A:64-56 (a) [08])

## Data Processing Software, Systems, Services and Equipment

**Ellucian Company LP (517016) Additional Amount Requested FY20-FY21: \$1,100,000**  
**Previously Approved Contract Amount FY17-FY19: \$1,426,893**  
**New Recommended Contract Total FY17-FY21: \$2,526,893**

This bid waiver increase effective July 1, 2019 will provide support, maintenance, and service for the University's administrative services and web-based systems including Banner, Document Management, Recruiter, Degree Works, Oracle, Flexible Registration and Travel and Expense Management by Chrome River through FY21. Ellucian Company LP is the sole-source provider of maintenance, support and upgrades for its software. (Reference: N.J.S.A.18A:64-56 (a) [19])

**Consulting Services**

**The Rodgers Group LLC (518014)**                      **Additional Amount Requested FY20:     \$75,000**  
**Previously Approved Contract Amount FY18-FY19:     \$150,000**  
**New Recommended Contract Total FY18-FY20:     \$225,000**

This bid waiver increase effective July 1, 2019 will allow The Rodgers Group to establish a strategic plan and marketing plan for the continuation of the Office of Continuing Studies training program for advancement of public safety and security in New Jersey. The Rodgers Group is the only provider of executive-level training for police and other emergency personnel in the immediate area. The vendor will assist the Office of Continuing Studies in developing programs and certifications that will enhance the level of professionalism of New Jersey’s public safety and security sectors. (Reference: N.J.S.A.18A:64-56 (a) [25])

**Contracts with Other Governmental Agencies**

**Atlantic County Utilities Authority (ACUA) (518005)**                      **Additional Amount Requested FY20-FY21:     \$200,000**  
**Previously Approved Contract Amount FY18-FY19:     \$165,000**  
**New Recommended Contract Total FY18-FY21:     \$365,000**

This bid waiver increase effective July 1, 2019 is for trash and recycling material tipping fees and services for the University’s Galloway and Atlantic City campuses. (Reference: N.J.S.A.18A:64-56 (b))

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVAL OF ACTION FOR UNIVERSITY POLICY**

- WHEREAS,** the Board of Trustees is responsible for establishing the policies of Stockton University; and
- WHEREAS,** the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and
- WHEREAS,** the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and
- WHEREAS,** the review of policies resulted in a recommendation by policy administrators to adopt the following revised policy:
- I-9 Board of Trustees By-Laws (Revised)
- the Board of Trustees has completed a first review of this policy action on February 20, 2019; therefore, be it
- RESOLVED,** that the Board of Trustees approves adoption of the policy as recommended.

May 1, 2019

**Policy I-9: Board of Trustees By-Laws  
Summary of Key Changes**

The Policy has been updated as follows:

- Added reference to the Board's commitment to shared governance
- Gave executive committee authority to act when immediate action is required between board meetings

# STOCKTON UNIVERSITY

## POLICY



### Board of Trustees By-Laws

Policy Administrator: Office of the President

Authority:

Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998; July 11, 2007; February 16, 2011; May 4, 2011, December 5, 2018

Index Cross-References: Policy I-1: Board of Trustees

Policy File Number: I-9

Approved By: Board of Trustees (pending)

## ARTICLE I

### Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

## ARTICLE II

### Seal

The body corporate shall have a seal adopted by the Board of Trustees, the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

## ARTICLE III

### Board of Trustees

#### Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (N.J.S.A.) which states, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing and contracting will enhance the idea of self-government."

## Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) student trustees elected by the student body (one voting student trustee and a student trustee alternate), and the President of the University, who shall serve as a member of the Board, without vote, however, can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

## Section 3 Trustee Emeritus

After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service, shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

## Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of N.J.S.A. 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The Board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

## Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chair or a majority of the Board of Trustees. The Board shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the Board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chair or requested in writing by any five Trustees. No less than seventy-two hours notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news media and the public in accordance with the requirements of the New Jersey Open Public Meetings Act.

## Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

## Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chair of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both of these provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

## Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

## Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items not on the agenda may be added by the Chair, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

- Call to order
- Roll Call
- Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof
- Resolution to meet in Closed Session
- Report of the Chair including report of Executive Committee meetings
- Report of the University President
- Standing Committee reports
- Other reports
- Unfinished business
- New business
- Comments and questions from the public
- Adjournment

The Chair shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

## Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

## **ARTICLE IV**

### **Officers**

#### Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chair, Vice Chair, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chair and Vice Chair shall not hold any other office.

#### Section 2 Chair

The Chair, when present, shall preside at all meetings of the Board of Trustees. The Chair shall be the Chief Executive Officer of the body corporate, shall perform all duties commonly incident to the office, and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University, and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chair of the Board of Trustees shall continue as the Chief Executive Officer of the body corporate. The Chair or Vice Chair shall sign all reports, documents and/or instruments of any nature required to be filed or executed by law that require signature. The Chair shall report to the Board of Trustees in a timely manner all matters coming to the notice of the Chair, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

#### Section 3 Vice Chair

The Vice Chair shall have and exercise all the powers and duties of the Chair in the case of the absence or inability to act of and by the Chair, and shall perform such other duties as may be prescribed, from time to time, by the Chair or the Board of Trustees.

#### Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all executive sessions of the Boards of Trustees. The Secretary shall give notice of all meetings of the Board of Trustees, shall affix the seal of the body corporate to all documents that may require it and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees, a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

## Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited to, the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chair to do so.

# ARTICLE V

## Committees

### Commitment to Shared Governance

The Board of Trustees is fully committed to the principles of shared governance as defined by the University's value statement in order to promote the University's mission and to strengthen the educational quality and overall well-being of the institution. The standing committees of the board serve as the primary vehicle to demonstrate this commitment.

### Section 1 Standing Committees

The Board of Trustees shall have the power to create standing committees that shall report directly to the Board to aid it in carrying on the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Success, Development, Investment, and Compensation, Nomination and Governance. The existence, duties and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chair. A Vice Chair shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chair from among the administration, faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chair.

The Chair and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chair shall serve as a member ex-officio of the Audit committee.

### Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chair, Vice Chair, Secretary, and the immediate past chair, and the President of the University; The immediate past chair and the President shall serve without a vote. For items that require immediate action, the Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees. These Executive Committee actions shall be included as information items on the next Open Public meeting agenda.

### Section 3 Meeting by Electronic Means

At the discretion of the Chair of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

### Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

### Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chair of the Board may appoint the members and designate the Chair of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chair of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

## ARTICLE VI

### Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the by-laws shall be consistent with the laws of the State of New Jersey.

Review History:

	Date
Board of Trustees	TBD

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVAL OF ACTION FOR UNIVERSITY POLICY**

**WHEREAS,** the Board of Trustees is responsible for establishing the policies of Stockton University; and

**WHEREAS,** the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

**WHEREAS,** the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

**WHEREAS,** the review of policies resulted in a recommendation by policy administrators to delete the following policies:

- III-100 Educational Opportunity Fund Program
- VI-12.1 New Jersey State Compensation Plan

the Board of Trustees has completed a first review of this policy action on February 20, 2019; therefore be it

**RESOLVED,** that the Board of Trustees approves deletion of the policy as recommended.

May 1, 2019

**Policy III-100: Educational Opportunity Fund Program  
Summary of Key Changes**

Title 9A:11 of the NJ Administrative Code (N.J.A.C.) governs all aspects of the Educational Opportunity Fund, to include administrative procedures and policies. Title 9A:11 is referenced throughout our University procedures pertaining to the EOF program thus making this Policy redundant. Accordingly, Policy III-100 should be officially deleted and removed from the University's web content management system.

# STOCKTON UNIVERSITY



## POLICY

### **Educational Opportunity Fund Program**

Policy Administrator: Vice President, Student Affairs

Authority:

Effective Date: September 22, 2009; February 16, 2011

Index Cross References: Procedure 3920: Educational Opportunity Fund Program

Policy File Number: III-100

Approved By: Board of Trustees

### **ELIGIBILITY REQUIREMENTS FOR A STOCKTON E.O.F. GRANT**

#### **I. PURPOSE:**

To describe the policies governing the eligibility requirements of Stockton University's Educational Opportunity Fund Program.

#### **II. OVERVIEW:**

A. The Educational Opportunity Fund (EOF) is a restricted financial aid program which limits its grants to disadvantaged, low income families as well as educationally disadvantaged students. EOF is not an open door admissions policy. Ultimate decision for admission to an EOF Program rests with the Office of Enrollment Management.

B. The guidelines which govern the EOF program are contained in a publication entitled Chapter II Educational Opportunity Fund: Administrative Procedures and Policies. These policies and guidelines reflect the mandates and directives created by an act of the New Jersey State Legislature.

#### **III. POLICY:**

To be eligible for the E.O.F. Grant, an applicant must satisfy the following criteria:

A. Residency: An applicant must demonstrate that he/she has been a legal resident of New Jersey for at least 12 months before receiving

~~an E.O.F. Grant. An applicant whose parents or guardians are not legal residents of New Jersey is presumed to be in the state for the temporary purpose of obtaining an education.~~

- ~~B. Academic: Applicants who do not demonstrate sufficient academic preparation for regular admission but exhibit evidence of academic potential are encouraged to apply to the E.O.F. program.~~
- ~~C. Financial: To be eligible for an E.O.F. grant, a student must demonstrate that he or she meets the financial criteria as either a dependent or independent applicant.~~
- ~~D. Dependent Applicant: The dependent applicant is one who normally resides with his or her parents or guardians or is claimed as a dependent for the calendar year on income tax forms.~~
- ~~E. Independent Applicant: The independent applicant is one who, during the 12 months preceding application, has not resided with his or her parents or guardians for more than six consecutive weeks; has not been and will not be claimed by any person (excluding spouse) as an exemption for income tax purposes and is able to document his or her ability to support himself or herself through his or her own resources, exclusive of financial aid. An independent applicant is financially eligible for an E.O.F. grant if his or her annual income (including spouse's) does not exceed the financial criteria established by the State of New Jersey.~~

~~An independent applicant's income is not added to that of his or her parents or guardians. In cases where the independent applicant's parents or guardians are receiving welfare support, parental income eligibility is presumed to have been met. An independent applicant may submit evidence of a background from a "high distress area" in lieu of specific information concerning parents' or guardians' income.~~

## ~~E.O.F. STUDENT PARTICIPATION IN SUMMER PROGRAM~~

### ~~I. PURPOSE:~~

~~To describe the policy governing a student's participation in the E.O.F. Summer Program.~~

### ~~II. POLICY:~~

~~Students who have been admitted to the E.O.F. Summer Program are required and expected to participate fully in all the activities (classes, tutoring, morning~~

~~exercises, etc.) and components of the summer program unless limited by special needs or physical limitations.~~

~~Unjustified and/or unauthorized absence from the Summer Program may lead to dismissal (ref. Dismissal Policy E.O.F. Summer Program).~~

## ~~ALCOHOL AND DRUG POLICY FOR E.O.F. SUMMER PROGRAM~~

### ~~I. PURPOSE:~~

~~To describe the policy governing the use of alcohol and drugs during the E.O.F. Summer Program.~~

### ~~II. POLICY:~~

~~A. Alcohol: The use of alcohol during the E.O.F. Summer Program is strictly prohibited for all students participating in the Summer Program.~~

~~Violators of the alcohol policy may be subject to immediate dismissal from the E.O.F. Summer Program.~~

~~State Law restricts drinking to individuals 19 years of age and older. Individuals providing alcohol to persons under the legal age will be prosecuted. Members of the E.O.F. Summer Program (students and staff) who provide alcohol to students in the E.O.F. program will be prosecuted and dismissed.~~

~~B. Drugs: Students possessing, using and/or distributing drugs will be prosecuted and subject to immediate dismissal from the program.~~

## ~~PHILOSOPHICAL FOUNDATIONS OF THE SUMMER E.O.F. PROGRAM~~

### ~~I. PURPOSE:~~

~~To describe the general philosophical foundation of the E.O.F. Summer Program.~~

### ~~II. POLICY:~~

~~A. Overview: The Educational Opportunity Fund Program is designed to meet the needs of students whose potential for college is limited by academic and economic constraints. All freshman students found financially eligible and academically admissible to the E.O.F. Program must participate in the Summer Program prior to enrollment in the Fall term.~~

~~The Summer Program focuses on developing and challenging multiple~~

~~facets of the individual. The program features a team building design through which students bond together and become members of the E.O.F. family.~~

~~B. Assumptions: All members of the E.O.F. Team (faculty, staff, coordinators and tutors) have a strong belief that students have the ability to be successful. Success means passing courses, being challenged and enjoying the effort.~~

~~1. The team requires Dignity, Intensity and Pride.~~

~~2. This enthusiasm requires that students put forth their best efforts. Faculty and staff, in turn, are pledged to do everything possible to assist, encourage and support students.~~

~~3. Extraordinary effort and intensity are required to try to assure a successful transition from high school to college and from the Summer Program to Fall semester classes.~~

#### ~~E.O.F. SUMMER PROGRAM VISITING RIGHTS~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing the visiting rights of students participating in the E.O.F. Summer Program.~~

##### ~~II. POLICY:~~

~~A. Visitors: Students participating in the E.O.F. Summer Program may not host any visitors (friends) in their respective apartments unless authorized by the Director of the E.O.F. Program.~~

~~B. Overnight Visitors: Overnight quests are strictly prohibited.~~

#### ~~E.O.F. SUMMER PROGRAM FOOD SERVICES~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing food services throughout the Summer Program.~~

##### ~~II. PROCEDURE:~~

~~A. Students: Food services will be provided according to the publicized schedule to all students in the E.O.F. Summer Program. Students will be provided three (3) meals each weekday and two (2) meals on each day~~

of the weekend.

- B. ~~Conduct: It is expected that all students will be courteous to all employees of the Food Service provider. All problems should be reported to the Residential Coordinator(s).~~

#### ~~E.O.F. SUMMER PROGRAM HEALTH AND SAFETY REQUIREMENTS~~

##### ~~I. PURPOSE:~~

~~To describe the policy that broadly defines the responsibility placed upon E.O.F. Summer Program staff regarding health and safety.~~

##### ~~II. POLICY:~~

- A. ~~Overview: The duty of all staff in the E.O.F. Summer Program is to assure the health and safety of all students. All potentially detrimental incidents to health and/or safety of any member of the University community should be immediately reported to the proper authorities.~~
- B. ~~Responsibility: It is the responsibility of all members of the E.O.F. Summer Program to observe and enforce all health and safety policies.~~

#### ~~E.O.F. SUMMER PROGRAM ACADEMIC ASSISTANCE~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing academic services to students.~~

##### ~~II. POLICY:~~

- A. ~~Services: Academic assistance is available free of charge to all students. Services include classroom instruction, evening and weekend tutoring, and Skills Center assistance.~~

#### ~~E.O.F. SUMMER PROGRAM MEDICAL REQUIREMENTS~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing the basic medical requirements for participation in the E.O.F. Summer Program.~~

##### ~~II. POLICY:~~

~~Health and safety of all students is a primary concern of the E.O.F. staff. Students participating in the E.O.F. Summer Program must meet the following~~

requirements:

- A. ~~Medical Examination: Students shall submit a medical examination on the opening day of the Summer Program. The statement of good health must be signed by a physician and submitted to the E.O.F. office.~~
- B. ~~Health Waiver: Students shall submit a signed waiver and a medical history of illnesses and/or special needs which may impair full participation in the summer program must be submitted to the E.O.F. office.~~
- C. ~~Students' parents or guardians shall sign the health waiver for students under eighteen years of age.~~

#### ~~E.O.F. SUMMER PROGRAM LEAVES FROM CAMPUS~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing leaves from the campus.~~

##### ~~II. POLICY:~~

- A. ~~E.O.F. students must go home on the weekend when activities have not been scheduled.~~
  - 1. ~~Departure from the University. Students may travel home Thursday evenings during the designated times.~~
  - 2. ~~Return to the University. Students are expected to return to the University by Sunday at 5:00 p.m. Students shall check in with the Residential Coordinator(s) upon their return to the University.~~
  - 3. ~~Emergencies. In cases where a student cannot return to the University as prescribed, he/she shall report in by calling a designated emergency phone number.~~
- B. ~~Emergency Leave. In the event that a student has an emergency and/or illness in his/her family, he/she shall report the emergency to the Residential Coordinator(s) before leaving the campus.~~

#### ~~HIGH SCHOOL REQUIREMENTS FOR E.O.F. SUMMER PROGRAM~~

##### ~~I. PURPOSE:~~

~~To describe the policy governing the admission of students who have not received high school diplomas into the E.O.F. Summer Program.~~

~~H. — POLICY:~~

~~High School Graduation. — Students who have completed high school requirements and who have not formally received high school diplomas may be admitted into the E.O.F. Summer Program and may participate in the summer program from the first day.~~

~~Special leaves are authorized for students who desire to attend commencement ceremonies of their respective high schools and receive diplomas.~~

~~Special authorization for a leave must be obtained from the Director of the E.O.F. Program.~~

~~SUMMER E.O.F. DISCIPLINARY AND DISMISSAL ACTIONS~~

~~I. — PURPOSE:~~

~~To describe the disciplinary and dismissal policy governing students participating in the E.O.F. Summer Program.~~

~~H. — POLICY:~~

~~Students participating in the Educational Opportunity Fund program are subject to the following disciplinary actions:~~

~~A. — Step One. Students who do not participate in a given prescribed program activity are notified verbally by the Residential Coordinator(s) / Director of the E.O.F. Program regarding the violation of program policy.~~

~~B. — Step Two. Students who fail to participate in a given program activity despite previous notification, are given a written warning of possible dismissal from the program.~~

~~C. — Step Three. Students who continue to violate program policy after notifications at step one and step two may be dismissed from the E.O.F. program.~~

~~Immediate dismissal from the Summer Program may be warranted in instances where a student's violation of program policy disrupts the operation of the program and/or endangers the safety of an individual. For example, fighting or the use of drugs is cause for immediate dismissal.~~

~~Approval History:~~

<del>-</del>	<del>Date</del>
<del>Board of Trustees</del>	<del>02/16/11</del>

**Policy VI-12.1: New Jersey State Compensation Plan  
Summary of Key Changes**

Title 4A of the NJ Administrative Code (N.J.A.C.) governs all aspects of employment for civil servants (classified employees) and/or those employees covered by a CBA (which typically are classified employees), to include compensation. Title 4A is referenced throughout our Policies and Procedures pertaining to this specific employee group thus making this Policy redundant. Accordingly, Policy VI-12.1 should be officially deleted and removed from the University's web content management system.

DRAFT

# STOCKTON UNIVERSITY



## POLICY

### ~~New Jersey State Compensation Plan~~

~~Policy Administrator: Director of Human Resources~~

~~Authority: N.J.A.C. 4:1-7.1; N.J.S.A. 18A: 64-6~~

~~Effective Date: January 30, 1975; May 30, 2009; August 10, 2010; February 16, 2011~~

~~Index Cross References: [Procedure 6122: Emergency Overtime](#)~~

~~Policy File Number: VI 12.1~~

~~Approved By: Board of Trustees~~

#### ~~I. POLICY:~~

~~A. The State Civil Service Commission will establish the State Compensation Plan. This is the official plan for compensating all employees.~~

~~B. The Board of Trustees of the University fixes the compensation of all Unclassified Staff in accordance with the State Compensation Plan. Such personnel actions are subject to proper recording by the Department of Civil Service and approval by the Division of Budget and Accounting.~~

#### Approval History:

	Date
-	
Board of Trustees	2/16/11



Office of the President  
P: 609.652.4521 • F: 609.652.4945

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Galloway NJ 08205  
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## **MEMORANDUM**

**TO:** Harvey Kesselman, President  
**FROM:** Susan Davenport, Executive Vice President and Chief of Staff  
**DATE:** May 1, 2019  
**SUBJECT:** Recommendation to Update University Policy

I am pleased to submit the following for Board consideration and review as recommended by policy administrators. Below, please find a summary of the proposed recommendations:

### **REVISED POLICIES:**

I-5	Organizational Structure
VI-4	Accepting Service of Subpoenas, Court Orders and Other Legal Documents

I recommend the Board of Trustees conduct a First Reading at the May 1, 2019 meeting, followed by approval of the recommendation for a Second Reading and vote at the July 17, 2019 meeting.

**Policy I-5: Organizational Structure  
Summary of Key Changes**

The Policy has been updated as follows:

- Updated title of policy administrator;
- Enhanced definition of the University's organizational structure to include the institution's designation and role of University officers in leadership.

# STOCKTON UNIVERSITY



## POLICY

### Organizational Structure

Policy Administrator: Executive Vice President and Chief of Staff  
Authority: N.J.S.A. 18A: 64-6 and 18A: 64-8  
Effective Date: November 22, 1976; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: I-5  
Approved By: Board of Trustees (pending)

Stockton University utilizes a well-defined organizational structure, designed to support the achievement of the University's mission, goals, and strategic priorities. The organizational structure specifies designated University officers and the respective areas of leadership and administrative responsibility. The University publishes an official representation of Stockton's organizational structure housed on the University's website, under [Human Resources](#).

### Review History:

	Date
Executive Vice President and Chief of Staff	3/27/2019
General Counsel	4/4/2019
Cabinet	4/4/2019
President	4/5/2019
Board of Trustees	TBD

**Policy VI-4: Accepting Service of Subpoenas,  
Court Orders and Other Legal Documents  
Summary of Key Changes**

Policy VI-4 (the “Policy”) provides guidelines to University employees regarding service of legal documents upon the University. The Policy has been updated as follows:

- Changed title of policy administrator
- Updated name of university president
- Formatting updated
- Specifies University Officers as individuals authorized to accept service and act on legal documents
- Minor, non-substantive changes to text

# STOCKTON UNIVERSITY



## POLICY

### Accepting Service of Subpoenas, Court Orders and Other Legal Documents

Policy Administrator: General Counsel  
Authority: N.J.S.A. 18A:64-6  
Effective Date: April 28, 1977, May 30, 2009, August 10, 2010; TBD  
Index Cross-References: Procedure 6012: Accepting Service of Subpoenas, Court Orders and Other Legal Documents  
Policy File Number: VI-4  
Approved By: Harvey Kesselman, President (pending)

Stockton University recognizes the critical importance of appropriately receiving and handling of University-related legal documents and communications, such as subpoenas, citations, court summonses, or violation notices. To ensure proper acceptance, timely coordination of responses, and compliance with legal obligations, only authorized University Officers shall receive and take appropriate action of legal documents served upon the University. Under no circumstances should any member of the Stockton community who is not a University Officer accept service of legal papers that name the University as a defendant.

#### Review History:

	Date
General Counsel	3/21/2019
Cabinet	4/4/2019
President	4/5/2019
Board of Trustees	TBD

**STOCKTON UNIVERSITY**

**Board of Trustees**

**May 1, 2019**

**PERSONNEL ACTIONS  
RESOLUTION**

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION FOR PERSONNEL ACTIONS  
MAY 1, 2019**

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions:

**NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS**

Name	Title	Division	Effective Dates	Salary	Preauthorized
Brzozowski, Kathryn	Assistant Professor of Social Work, BSW	AA	9/1/19 – 6/30/21	\$64,231	3/7/19
Chakraborty, Vasundhara	Assistant Professor of Business Studies, Accounting	AA	9/1/19 – 6/30/21	\$80,043	4/23/19
Froonjian, John	Interim Executive Director, William J. Hughes Center for Public Policy	AA	4/27/19	\$112,000	4/17/19
Gipson-Jones, Trina	Assistant Professor of Health Science	AA	9/1/19 – 6/30/21	\$80,043	4/24/19
Girgis, Helana	Assistant Professor of Psychology	AA	9/1/19 – 6/30/21	\$67,024	3/7/19
Gray, John	Visiting Instructor of Organizational Leadership (13O)	AA	9/1/19 – 6/30/20	\$75,995	4/24/19
Hussein, Mariam	Visiting Instructor of Mathematics & First-Year Studies (13D)	AA	9/1/19 – 6/30/20	\$57,430	4/3/19
Jones, Darwin	Assistant Professor of Business Studies, Accounting	AA	9/1/19 – 6/30/21	\$83,121	4/17/19

All AFT salaries reflect the current Master Agreement.

Kanuga, Malav	Visiting Assistant Professor of Anthropology (13D)	AA	9/1/19 – 6/30/20	\$64,231	4/24/19
Kovalick, Heidi	Director of Financial Aid	EM	5/28/19	\$135,000	
Manalang, Maria Elena	Associate Director of Human Resources	EVP	3/18/19	\$85,000	3/7/19
McKnight, William	Visiting Instructor of Criminal Justice (13D)	AA	9/1/19 – 6/30/20	\$57,430	4/17/19
Milan-Tyner, Nicole	Assistant Professor of Health Science	AA	9/1/19 – 6/30/20	\$80,043	4/24/19
Mooney, Loretta	Instructor of Social Work, MSW or Assistant Professor of Social Work, MSW	AA	9/1/19 – 6/30/21	\$57,430 or \$64,231	3/7/19
Moss-Thorne, Chandra	Visiting Instructor of Dance 66% (13D)	AA	9/1/19 – 6/30/20	\$41,307	4/3/19
Nguyen, Quynh	Instructor of Computer Information Systems or Assistant Professor of Computer Information Systems	AA	9/1/19 – 6/30/21	\$75,995 or \$80,043	4/17/19
Olson, Matthew	Assistant Professor of Environmental Science	AA	9/1/19 – 6/30/21	\$69,817	3/7/19
Perez Nieves, Roxana	College Bound Lead Academic/Career Counselor (13M)	EM	3/18/19 – 6/30/20	\$55,851	3/12/19
Powers-Klooster, Dana	Visiting Instructor of Dance (13D)	AA	9/1/19 – 1/29/20	\$28,715	4/3/19
Roberts, Chad	General Manager, WLFR	AA	7/1/19 – 6/30/20	\$61,174	

All AFT salaries reflect the current Master Agreement.

Tourtual, Jill Marie	Assistant Professor of Nursing	AA	9/1/19 – 6/30/21	\$83,121	4/24/19
Vaughan, Pamela	Visiting Assistant Professor of MAED-CE (13D)	AA	9/1/19 – 6/30/20	\$72,610	4/24/19
Ye, Ning	Instructor of Business Studies, Marketing or Assistant Professor of Business Studies, Marketing	AA	9/1/19 – 6/30/21	\$75,995 or \$80,043	4/17/19

**FACULTY – RANGE ADJUSTMENT**

Name	Title	Division	Effective Dates	Salary	Notes
Rajaraman, Shanthi	Associate Professor of Chemistry	AA	9/1/19	\$104,804	
Sedia, Ekaterina	Associate Professor of Biology	AA	9/1/19	\$112,292	

**FACULTY – TENURE AND/OR PROMOTION**

Name	Title	Division	Effective Dates	Salary	Notes
Agyare, Benjamin	Instructor of Physics	AA	9/1/20	\$71,209	
Cavaliere, Christina	Associate Professor of Hospitality and Tourism Management Studies	AA	9/1/20	\$89,827	
Diener, Keith	Associate Professor of Business Studies, Public Law	AA	9/1/20	\$97,316	

All AFT salaries reflect the current Master Agreement.

Dougherty, Kelly	Associate Professor of Exercise Science	AA	9/1/20	\$93,572	
Gust, Geoffrey	Associate Professor of Critical Thinking & First-Year Studies	AA	9/1/20	\$88,265	
Kazi, Nazia	Associate Professor of Anthropology	AA	9/1/20	\$81,474	
Moskalski, Susanne	Associate Professor of Marine Science	AA	9/1/20	\$84,869	
Pawlowska, Monika	Associate Professor of Communication Disorders	AA	9/1/20	\$104,804	
Shah, Ameer	Associate Professor of Health Science	AA	9/1/20	\$108,548	
Sowers, Kerri	Associate Professor of Health Science	AA	9/1/20	\$89,827	
Tracy-Bronson, Chelsea	Associate Professor of Education	AA	9/1/20	\$86,083	
Van Duyne, Emily	Associate Professor of Writing & First-Year Studies	AA	9/1/20	\$84,869	
Witt, Emma	Associate Professor of Environmental Science	AA	9/1/20	\$81,474	
Wolf, Kerrin	Associate Professor of Business Studies, Public Law	AA	9/1/20	\$93,572	

All AFT salaries reflect the current Master Agreement.

**FACULTY – REAPPOINTMENT (YEAR 4)**

Name	Title	Division	Effective Dates	Salary	Notes
Abernathy, Claire	Assistant Professor of Political Science	AA	9/1/19 – 6/30/21	\$75,403	
Adelung, Mark	Assistant Professor of Nursing	AA	9/1/19 – 6/30/21	\$89,276	
August, Emily	Assistant Professor of British Literature	AA	9/1/19 – 6/30/21	\$75,403	
Blaskiewicz, Robert	Assistant Professor of Critical Thinking & First-Year Studies	AA	9/1/19 – 6/30/21	\$75,403	
Chang, Chung-Fan	Assistant Professor of Art, Foundations	AA	9/1/19 – 6/30/21	\$75,403	
Chen, JiaJin (Sandy)	Assistant Professor of Business Studies, Finance	AA	9/1/19 – 6/30/21	\$86,198	
Criscione-Naylor, Noel	Assistant Professor of Hospitality and Tourism Management Studies	AA	9/1/19 – 6/30/21	\$80,046	
Enriquez, Carla	Assistant Professor of Physical Therapy	AA	9/1/19 – 6/30/21	\$92,353	
Gu, Yulong	Assistant Professor of Health Science	AA	9/1/19 – 6/30/21	\$86,198	
Hernandez, Phillip	Assistant Professor of Communication Disorders	AA	9/1/19 – 6/30/21	\$92,353	
Isabella, Marcy	Assistant Professor of Writing & First-Year Studies	AA	9/1/19 – 6/30/21	\$75,403	
Jackson, Christina	Assistant Professor of Sociology	AA	9/1/19 – 6/30/21	\$75,403	

All AFT salaries reflect the current Master Agreement.

Kaiser, Elma	Assistant Professor of Social Work	AA	9/1/19 – 6/30/21	\$75,403	
Kalibatseva, Zornitsa	Assistant Professor of Psychology	AA	9/1/19 – 6/30/21	\$72,610	
Kalman, Steven	Assistant Professor of Chemistry	AA	9/1/19 – 6/30/21	\$75,403	
Kirzner, Rachel	Assistant Professor of Social Work	AA	9/1/19 – 6/30/21	\$75,403	
Lewis, Jack	Assistant Professor of Social Work	AA	9/1/19 – 6/30/21	\$75,403	
Onel, Naz	Assistant Professor of Business Studies, Marketing	AA	9/1/19 – 6/30/21	\$86,198	
Palatnik, Barry	Assistant Professor of Business Studies, Accounting	AA	9/1/19 – 6/30/21	\$86,198	
Pfeiffer-Herbert, Anna	Assistant Professor of Marine Science	AA	9/1/19 – 6/30/21	\$75,403	
Pittenger, Caitlin	Assistant Professor of Dance	AA	9/1/19 – 6/30/21	\$75,403	
Podlesny, Erin	Assistant Professor of Chemistry	AA	9/1/19 – 6/30/21	\$75,403	
Reddy, Nancy	Assistant Professor of Writing & First- Year Studies	AA	9/1/19 – 6/30/21	\$75,403	
Seda, Michael	Assistant Professor of Business Studies, Accounting	AA	9/1/19 – 6/30/21	\$100,236	
Small, Emmanuel	Assistant Professor of Business Studies, Management	AA	9/1/19 – 6/30/21	\$86,198	

All AFT salaries reflect the current Master Agreement.

Smith, Mariana	Assistant Professor of Art, Printmaking	AA	9/1/19 – 6/30/21	\$75,403	
Song, Xu	Assistant Professor of Communication Studies, Public Relations	AA	9/1/19 – 6/30/21	\$75,403	
Yang, Kaite	Assistant Professor of Psychology	AA	9/1/19 – 6/30/21	\$75,403	
Zwick, Melissa	Assistant Professor of Biology	AA	9/1/19 – 6/30/21	\$86,576	

**AFT PROFESSIONAL STAFF – REAPPOINTMENT (MULTI-YEAR)**

Name	Title	Division	Effective Dates	Salary	Notes
Castillo, Roberto	Learning Designer & Technology Trainer	AA	7/1/20 – 6/30/25	\$95,431	
Everett, Joseph	Program Coordinator, Child Welfare Education Institute (13M)	AA	7/1/20 – 6/30/23	\$69,159	
Klenk, Christine	Athletic Trainer	OPR	7/1/20 – 6/30/23	\$80,043	
Maciejewski, Justin	Technical Director for Music and Dance	AA	9/1/20 – 6/30/23	\$66,616	
Matos, Melinda	Assistant Director of Financial Aid	EM	7/1/20 – 6/30/25	\$95,431	
Mecouch, Terra	Assistant Director of Financial Aid	EM	7/1/20 – 6/30/24	\$95,431	
Morell, Nathan	Assistant Director of Counseling Services	SA	7/1/20 – 6/30/23	\$86,198	

All AFT salaries reflect the current Master Agreement.

Parrish, Narina	Assistant Program Manager, NJ Child Welfare Training Partnership (13M)	AA	7/1/20 – 6/30/23	\$92,680	
Patel, Shiv	Assistant Director of Enrollment Systems and Data Analyst	EM	7/1/20 – 6/30/24	\$83,121	Title Change
Resch, Jayson	Director of Cross Country/Track & Field and Head Coach of Men’s Cross Country/Track & Field	OPR	5/11/19 – 6/30/23	\$88,266	Structural Reclassification
Rollman, Brooke	Assistant Director for Athletic Administration	OPR	7/1/20 – 6/30/24	\$92,353	
Rose, Stacey	Assistant Director of Student Rights & Responsibilities	SA	7/1/20 – 6/30/23	\$76,965	
Walker, Allison	Head Volleyball Coach	OPR	7/1/20 – 6/30/24	\$92,353	
Wendt, Michelle	Technology Integrationist Specialist (SRI&ETTC)	AA	7/1/20 – 6/30/23	\$77,144	
Zubrzycki, Michael	Senior Liaison for Communication Studies and Academic Support	AA	7/1/19 – 6/30/20	\$55,851	

**STRUCTURAL RECLASSIFICATIONS**

Name	Title	Division	Effective Dates	Salary	Notes
Bailey, Ellen	Deputy General Counsel	OPR	3/16/19	\$167,000	
Zulauf, Kevin	Head Men’s Lacrosse Coach	OPR	5/11/19 – 6/30/20	\$61,578	

All AFT salaries reflect the current Master Agreement.

**RETIREMENTS**

Name	Title	Division	Effective Dates	Notes
Donahue, Patricia	Assistant Director, Career Center	SA	6/1/19	
Youhari, Faisal	Associate Director for Technology Innovation, SRI & ETTC	AA	9/1/19	

**RESIGNATIONS**

Name	Title	Division	Effective Dates	Notes
Cassidy, Donald	Director of Counseling	SA	6/30/19	
Froonjian, John	Senior Research Associate, William J. Hughes Center for Public Policy	AA	4/26/19	
Gray, John	Assistant Dean of Education	AA	8/31/19	
Johnson, Jonathan	Director, Office of Community Wellness and Health Education	SA	6/7/19	
Niu, Xu	Assistant Professor of Business Studies, Finance	AA	6/30/19	
Resta, Meaghan	Director of Publications & Special Projects	EVP	5/30/19	
Song, Lei	Assistant Professor of Business Studies, Marketing	AA	6/30/19	
Zhang, Ai	Associate Professor of Communications	AA	6/30/19	

All AFT salaries reflect the current Master Agreement.

**REASSIGNMENTS**

Name	Title	Division	Effective Dates	Notes
Klein, Michael	Research Associate for the Office of Academic Affairs	AA	4/27/19 – 5/24/19	Resignation effective 5/24/19

**REORGANIZATION AND ELIMINATION OF MANAGERIAL POSITION**

Name	Title	Division	Effective Dates	Notes
Bradeis, Michael	Emergency Management Coordinator	FO	6/30/19	

**EMERITUS**

Name	Title	Division	Effective Dates	Notes
Simlot, Rupendra	Associate Professor of Criminal Justice	AA	7/1/19	

All AFT salaries reflect the current Master Agreement.

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Kathryn M. Brzozowski**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Clinical Social Work University of Pennsylvania, Philadelphia, PA	2013
M.S.W., Sociology University of Central Florida, Orlando, FL	2001
B.S.W., Sociology University of South Florida, Tampa, FL	1998

**II. PROFESSIONAL EXPERIENCE**

Assistant Professor Temple University, Philadelphia, PA	2013 - 2019
Adjunct Faculty Kean University, Union, NJ	2013
Adjunct Faculty Monmouth University, West Long Branch, NJ	2012 - 2013

**III. OTHER INFORMATION**

- Licensed Clinical Social Worker in New Jersey
- Private Practice, Psychotherapist, Cherry Hill, New Jersey
- Brzozowski, K. (2014). Divorce; Social Work, Diversity in practice in; Hospitals; Hospice; Medical social workers; Outpatient medical care. In Encyclopedia of Human Services and Diversity. Thousand Oaks, California: Sage Publishing.

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Dr. Kathryn Brzozowski has a doctorate in Clinical Social Work from University of Pennsylvania and a Post-Masters Certificate in End-of-Life Care. Dr. Brzozowski has published in the area of divorce and has presented on topics of social work education at the Council on Social Work Education annual meetings. The interdisciplinary of Dr. Brzozowski's work is consistent with the School of Social & Behavioral Sciences.

**RECOMMENDED FOR:**  
Assistant Professor of Social Work, BSW



**STOCKTON**  
UNIVERSITY

**BACKGROUND STATEMENT**

**Vasundhara Chakraborty**

**I. EDUCATIONAL BACKGROUND**

Ph.D. in Management Rutgers University, Newark, NJ	2011
M.S. in Industrial & Systems Engineering Rutgers University, New Brunswick, NJ	2004
B.S. in Engineering Nagpur University, Nagpur, India	1997

**II. PROFESSIONAL EXPERIENCE**

Assistant Professor in Accounting Monmouth University	2014 - Present
Assistant Professor in Accounting Ramapo College of New Jersey	2011 - 2014
Instructor and Graduate Assistant Rutgers University	2005 - 2011

**III. OTHER INFORMATION**

Research interests include Accounting Information Systems, Financial Reporting, Sustainability, and other subject areas.

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Dr. Chakraborty has been a Professor of Accounting for 8 years, beginning with Ramapo College of NJ and then moving to Monmouth University. Previously, Vasundhara Chakraborty was an instructor as well as graduate assistant at Rutgers University, where she earned her Ph.D.

**RECOMMENDED FOR:**  
Assistant Professor of Business Studies, Accounting

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**John Froonjian**

**I. EDUCATIONAL BACKGROUND**

Doctor of Education Stockton University, Organizational Leadership, Galloway, NJ	Expected 2019
Master of Arts, Public Administration Rutgers University, Camden, NJ	2013
Bachelor of Arts, Journalism Glassboro State College, Glassboro, NJ	1979

**II. PROFESSIONAL EXPERIENCE**

Adjunct Professor Stockton University, Galloway, NJ	2018 - present
Senior Research Associate William J. Hughes Center for Public Policy, Galloway, NJ	2018 - present
Statehouse Bureau The Press of Atlantic City Trenton, NJ	6/2011-10/2011
Special Projects Unit The Press of Atlantic City, Pleasantville, NJ	1997-2010
Statehouse Bureau The Press of Atlantic City, Trenton, NJ	1988-1997

**III. OTHER INFORMATION**

Awards: Philadelphia Press Association Journalism Award, 2007; NJ Press Association Journalism Award, 2003; NJ Conference for Community and Justice, Statewide Award for writing about diversity, 2003; Society for Professional Journalists, Enterprise Reporting, 2003.

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Mr. John Froonjian expects to complete his Ed.D. in Organizational Leadership in May 2019. He expertly manages the Stockton Polling Institute, conducts research and analysis for the Hughes Center, writes press releases and reports, and assists in programs, panel discussions, and election debates. He has extensive knowledge of the career and accomplishments of Ambassador William Hughes, as he is currently editing his memoirs. John also brings strong managerial skills and over 30 years of experience as a New Jersey journalist covering politics, elections, government, and public policy to Stockton. Since joining the Stockton team in 2011, John has worked to increase faculty collaborations wi

**RECOMMENDED FOR:**

Interim Executive Director, William J. Hughes Center for Public Policy

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Trina Gipson-Jones**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy, Nursing, Hampton University, Hampton VA	2005
Master of Science, Nursing Administration Hampton University, Hampton VA	2002
Bachelor of Science, Nursing, University of Tennessee, Knoxville TN	1996

**II. PROFESSIONAL EXPERIENCE**

Research Coordinator, Planned Parenthood of Southeastern PA Philadelphia, PA	6/2017 – Present
Assistant Professor, Nursing, Hampton University, Hampton ,VA	10/2015 - Present
Assistant Professor, Nursing The College of NJ, Ewing, NJ	8/2009 - 5/2012
Presidential Fellow-Nursing, Rutgers University, Newark NJ	8/2007 – 6/2009

**III. OTHER INFORMATION**

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Dr. Trina Gipson-Jones received her Ph.D in Nursing from Hampton University. Dr. Gipson-Jones' received a Master of Science in Nursing Administration with a concentration in Psychiatric/Community Health Nursing. She was appointed a Presidential Fellowship in the College of Nursing at Rutgers University (2007-2009). Her background as a nurse scholar and Health Disparities researcher will strengthen the BSHS program.

**RECOMMENDED FOR:**  
Assistant Professor of Health Science

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Helana Girgis**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Psychology University of Arkansas, Fayetteville, AR	2015
M.A., Psychology University of North Carolina, Wilmington, NC	2011
B.A., Psychology University of North Carolina, Chapel Hill, NC	2008

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor Hartwick College, Oneonta, NY	2017 - 2019
Visiting Assistant Professor St. Lawrence University, NY	2015-2017
Lab Coordinator University of North Carolina, NC	2012 - 2013

**III. OTHER INFORMATION**

- Published an article: Shape or Substance: Children's strategy when labeling food and its healthfulness in 2018.
- Received a Hartwick College Travel Grant in 2017.
- Invited Talk: Children's Developing Concepts of Food, American University of Cairo, 2017

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Dr. Helana Girgis has a Ph.D. in Psychology from University of Arkansas. She comes to Stockton after holding a Visiting Assistant Professor position at Hartwick College in New York. Dr. Girgis has published in the area of child psychology and will be a welcomed addition to the Psychology program as well as the Childhood Studies minor. The interdisciplinary of Dr. Girgis's work fits with the programs housed within the School of Social & Behavioral Sciences.

**RECOMMENDED FOR:**  
Assistant Professor of Psychology

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**John E. Gray**

**I. EDUCATIONAL BACKGROUND**

Ed.D., Administrator Leadership Walden University, Minneapolis, MN	2012
Master of Education, Educational Administration Grand Canyon University, Phoenix, AZ	2006
Bachelor of Science, Criminal Justice Stockton University, Galloway, NJ	1992

**II. PROFESSIONAL EXPERIENCE**

Assistant Dean of Education Stockton University, Galloway, NJ	2017-present
Adjunct Faculty Stockton University, Galloway, NJ	2015-present
Assistant Principal Atlantic City Public Schools, Atlantic City, NJ,	2007-2017
Teacher Atlantic City Public Schools, Atlantic City, NJ	1999-2010
Senior Pastor Goodwill Tabernacle Baptist Church, Philadelphia, PA	2008-Present

**III. OTHER INFORMATION**

New Jersey Provisional School Administrator Certification  
New Jersey Standard Principal Certification  
New Jersey Standard Teaching License  
Task Force against Hate Speech, Member; SEMP Committee-Marketing and Recruitment, Member; Sankofa Retention Initiative, Member

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Dr. Gray's background and experience in Education as well as in Leadership make him very well suited for this position. He has been involved in the Organizational Leadership Program as invited speaker for the past two years and has worked closely with the resigning faculty member. This will help to promote the continuity and the expansion of the program.

**RECOMMENDED FOR:**

Visiting Instructor of Organizational Leadership (13O)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Mariam Hussein**

**I. EDUCATIONAL BACKGROUND**

Master of Science, Mathematics University of Texas Rio Grande Valley, Brownsville, TX	2017
Bachelor of Science, Biological Science Rowan University, Glassboro, NJ	2010
Associate of Science, Chemistry Atlantic Cape Community College, Mays Landing, NJ	2009

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of First-Year Studies & Mathematics Stockton University, Galloway, NJ	2018-present
Teacher, Mathematics Oceanside Charter School, Atlantic City, NJ	2012-2013
Teacher, Mathematics Mullica Township School District, Elwood, NJ	2011-2018
Tutor, Mathematics Kumon Learning Center, Mays Landing, NJ	2011-2012
Professor, Mathematics Atlantic Cape Community College, Mays Landing, NJ	2010-2015

**III. OTHER INFORMATION**

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Mariam Hussein was hired as a Visiting Instructor of Mathematics & First-Year Studies (13D) for the 2018-2019 academic year due to the increase in enrollment and the need for additional mathematics instructors. Ms. Hussein was very successful in the classroom and had excellent results and due to the continued additional need for instructors, we were granted permission to extend her contract for the 2019-2020 academic year. Her experience as a teacher in Mathematics in several area high schools and a professor in Mathematics at Atlantic Cape Community College has certainly helped her transition to Stockton's First-Year Studies Mathematics program.

**RECOMMENDED FOR:**

Visiting Instructor of Mathematics & First-Year Studies (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Darwin C. Jones**

**I. EDUCATIONAL BACKGROUND**

DBA Business Administration Drexel University, Philadelphia, PA	Expected-Fall 2020
Master of Science in Taxation, with Distinction, Long Island University, Brooklyn, NY	2009
Bachelor of Science in Accounting, Minor-Business Administration, State University of New York, Albany, NY	2006

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Business Studies, Accounting Stockton University, Galloway, NJ	2017-Present
Interim CFO. American Congress of Obstetricians and Gynecologists - District II	2016-2017
Transaction Advisory Services Manager Ernst & Young LLP	2006-2008 & 2015-2016
Mergers & Acquisitions (M&A) Manager KPMG LLP	2011-2015
Global Tax & Finance/Deal Execution Manager Apax Partners LP, US Tax Compliance & Reporting	2010-2011
Investment Management Senior Consultant Deloitte Tax LLP - Financial Services	2008-2010

**III. OTHER INFORMATION**

New York State Society of Certified Public Accountants (NYSSCPA), Committee Chair  
American Institute of Certified Public Accountants (AICPA)  
Omicron Delta Kappa (ODK) - National Leadership Honor Society

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Mr. Jones has been employed as a 13D in accounting for a second term at Stockton. He is a Certified Public Accountant for the state of New York and is an Adjunct Professor for the LIU Brooklyn - School of Business, Public Administration, and Information Sciences. He sits on the Board of Directors and ODK Foundation Board of Trustees.

**RECOMMENDED FOR:**  
Assistant Professor of Business Studies, Accounting

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Malav Kanuga**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Cultural Anthropology The Graduate Center, City University of New York, NY	2018
M.A., Philosophy The Graduate Center, City University of New York, NY	2016
B.A., Political Philosophy Cornell University, NY	2004

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Anthropology (13D) Stockton University, NJ	Fall 2018
Adjunct Professor Parsons School of Design, NY	Spring 2018
Adjunct Professor Parsons School of Design, NY	Fall 2016

**III. OTHER INFORMATION**

- Marilyn J. Gittell Dissertation Fellowship, Graduate Center, 2015-2016
- Social Science Research Council International Dissertation Research Fellowship, 2014-2015
- Wohnungsfrage Academy "The Housing System". Haus der Kulturen der Welt, Berlin, Germany, 2015

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Malav Kanuga was hired as a Visiting Assistant Professor of Anthropology (13D) for the 2018-2019 academic year, to address a program shortfall. Dr. Kanuga has made considerable contributions to the Sociology and Anthropology program and was favorably reviewed in the spring personnel cycle. The School of Social and Behavioral Sciences was granted permission to extend his contract for 2019-2020.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Anthropology (13D)



## BACKGROUND STATEMENT

**Heidi Kovalick**

### **I. EDUCATIONAL BACKGROUND**

M.S., Economics 2000  
University of Nebraska Omaha

B.S., Sociology 1993  
University of Wisconsin-Madison

### **II. PROFESSIONAL EXPERIENCE**

Associate Director, Compliance & Training 2015-Present  
Office of Financial Aid, Rowan University, Glassboro, NJ

Institutional Review Specialist 2012-2015  
U.S. Department of Education, Federal Student Aid

Manager, New Business Technologies 2001-2012  
N.J. Higher Education Student Assistance Authority (HESAA)

### **III. OTHER INFORMATION**

Project Management Professional Certification  
Multiple NASFAA Professional Credentials including Application Process, Student Eligibility,  
Need Analysis, Professional Judgment, and Return of Title IV Funds.

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Heidi Kovalick has the relevant education and diverse experience to lead our Financial Aid team. Prior to her time at Rowan University, Ms. Kovalick handled program reviews for the Department of Education and was also at the NJ Higher Education Student Assistance Authority. Ms. Kovalick is well versed in audit and compliance related to Financial Aid. Ms. Kovalick also possesses extensive experience in automating manual based processes through the implementation of technological solutions.

**RECOMMENDED FOR:**

Director of Financial Aid

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Maria Elena Manalang**

**I. EDUCATIONAL BACKGROUND**

Masters, Human Resources Thomas Edison State College	2018
Bachelor of Arts, Psychology	1994

**II. PROFESSIONAL EXPERIENCE**

Personnel Supervisor Hamilton Township School District	2008-Present
Human Resources Specialist Syport Systems, Inc.	2006-2007

**III. OTHER INFORMATION**

Ms. Manalang is a member of Society for Human Resources Management (SHRM) and the NJ Network to Close the Achievement Gaps (NJNCAG) Human Resources Directors Task Force - EIRC. She has PHR professional certification and has volunteered with the Boy Scouts of America.

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Ms. Manalang has more than 10 years of professional Human Resources experience, including oversight of the entire department for the Hamilton Township School District. Her skillset is well-rounded in all facets of Human Resources, including employee relations and implementation of Collective Bargaining Agreements.

**RECOMMENDED FOR:**  
Associate Director of Human Resources

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**William J. McKnight, III**

**I. EDUCATIONAL BACKGROUND**

M.S., Criminal Justice, St. Joseph's University Philadelphia, PA	1990
FBI National Academy Quantico, Virginia	1990
B.A., Criminal Justice, Stockton University Galloway, NJ	1980

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor (13D), Stockton University Galloway, NJ	2017 - Present
Adjunct Instructor, Farleigh Dickinson University Teaneck, NJ	2005 - 2017
Adjunct Instructor, Stockton University Galloway, NJ	2000 - 2017

**III. OTHER INFORMATION**

Secretary of the Police and Firemen's Association

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Mr. McKnight was hired as a Visiting Instructor of Criminal Justice (13D) for the 2018-19 academic year to address a shortfall in the program needs. Mr. McKnight brings a wealth of knowledge and teaching experience, which is reflected by his favorable evaluations. Mr. McKnight's time as an adjunct for Stockton University has allowed him to seamlessly transition into a visiting position.

**RECOMMENDED FOR:**  
Visiting Instructor of Criminal Justice (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Nicole Milan-Tyner**

**I. EDUCATIONAL BACKGROUND**

Doctor of Educational Leadership, Rowan University, Glassboro, NJ	2018
Master of Arts, Urban Affairs and Public Policy, University of Delaware, Newark, DE	1996
Bachelor of Arts, Sociology and English, Rutgers University, New Brunswick, NJ	1993

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor, Stockton University, Galloway, NJ	2018 - Present
Adjunct Faculty, Stockton University, Galloway, NJ	2017-2018
Associate Director-Career Center, Stockton University, Galloway, NJ	2017-2018
Adjunct Faculty, Atlantic Cape Community College, Mays Landing, NJ	2015-2017
Assistant Director-Continuing Studies, Stockton University, Galloway, NJ	2013-2017

**III. OTHER INFORMATION**

Co-Chairperson, Atlantic County Advisory Commission on Women  
Charter Member, United Way Women's Leadership Initiative  
Volunteer, Atlantic County Coalition of Safe Communities  
Mentor, Stockton University CARE Program

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Dr. Nicole Milan-Tyner completed her Bachelors degree in English and Sociology at Rutgers University. She went on to pursue a Masters degree in Urban Affairs and Public policy from the University of Delaware. Dr. Milan-Tyner recently completed her Ed.D. in Educational Leadership from Rowan University. Dr. Milan-Tyner comes with a strong background in Public Health and community-based health care.

**RECOMMENDED FOR:**  
Assistant Professor of Health Science

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Loretta A. Mooney**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Philosophy in Social Work Widener University, Chester, PA	Expected 2019
M.S.W., Sociology University of Maryland, Baltimore, MD	1995
B.S.W., Sociology LaSalle University, Philadelphia, PA	1994

**II. PROFESSIONAL EXPERIENCE**

Part Time Instructor Rutgers University, Camden, NJ	2009 - present
Program Coordinator Rowan University, Glassboro, NJ	2015 - 2017
Faculty Rowan University, Glassboro, NJ	2015 - 2017

**III. OTHER INFORMATION**

- Suicide Across the States. Poster Presentation at the Graduate Student Research Symposium, Widener University
- Wall of Frame for Excellence in Teaching, Rowan University, 2015 and 2017
- Nominated for the Lindback Award for Distinguished Teaching, Rowan University, 2014

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Ms. Loretta Mooney has a BSW and MSW and she is currently finishing her Ph.D. in Social Work. Ms. Mooney comes to Stockton with significant teaching experience. Most recently Ms. Mooney was a part-time instructor at Rutgers-University Camden in the Graduate School of Social Work. Ms. Mooney brings significant leadership experience to the Social Work program and Master's level teaching experience to Stockton's MSW program.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Social Work, MSW

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Chandra Moss-Thorne**

**I. EDUCATIONAL BACKGROUND**

B.A., Dance Pedogogy 1994  
Butler University, Indianapolis, IN

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of Dance and Adjunct 2016-present  
Stockton University, Galloway, NJ

Instructor and Dance Consultant 2015-present  
Swarthmore college, Swarthmore, PA

Ballet Technique Instructor 2012-2017  
Bryn Mawr College, Bryn Mawr, PA

Pilates Instructor 2011-present  
Urban Front Pilates, Philadelphia, PA

**III. OTHER INFORMATION**

Certified Pilates Instructor having completed a 600 hour course at Body Mind Balance,  
Cincinnati, OH.  
Principal and soloist roles at Cincinnati Ballet from 1995-2001.

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Ms. Chandra Moss-Thorne received a Bachelor of Arts in Dance from Butler University and then continued on to the Dance Theatre of Harlem where she then performed throughout New York, D.C., and Detroit. Moss-Thorne danced with the Cincinnati Ballet and with the Washington and Cincinnati Operas. Her professional experience provides valuable insight for students interested in the field.

**RECOMMENDED FOR:**

Visiting Instructor of Dance 66% (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Quynh Nguyen**

**I. EDUCATIONAL BACKGROUND**

Ph.D. in Business; concentration in Information Systems University of North Texas College of Business, Denton, TX	Expected - May 2019
M.B.A. Texas Tech University Rawls College of Business, Lubbock, TX	2013
B.A. in Economics University of Economics, Ho Chi Minh City, Vietnam	2010

**II. PROFESSIONAL EXPERIENCE**

Research Assistant College of Business, University of North Texas, Denton, TX	2015 - Present
Graduate Teaching Fellow College of Business, University of North Texas, Denton, TX	2016 - Present
Personal Financial Advisor Buttery LLC	2013 - 2014
Student Assistant The Vietnam Center & Archive (Texas Tech University)	2012 - 2013
Customer Service & Marketing Officer Vietnam Bank for Agricultural and Rural Development	2011

**III. OTHER INFORMATION**

Research interests include Human Interactions with Artificial Intelligence, Information Security, Business Intelligence, Business Analytics, and others.

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Ms. Nguyen has been a Research Assistant with the University of North Texas since 2015. Additionally, she has been a Graduate Teaching Fellow there since 2016. Quynh has several papers, presentations and publications which demonstrate her research and knowledge in her subject areas.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Computer Information Systems



## BACKGROUND STATEMENT

**Matthew G. Olson**

### **I. EDUCATIONAL BACKGROUND**

Ph.D., Forest Resources University of Maine, Orono, Maine	2009
M.S., Forestry, Statistics Minor University of Tennessee, Knoxville, TN	2003
B.S., Forest Ecosystem Science University of Maine, Orono, Maine	2001

### **II. PROFESSIONAL EXPERIENCE**

Assistant Professor University of Arkansas at Monticello, Monticello, AR	2016 - present
Resource Scientist Missouri Department of Conservation, Jefferson City, MO	2012 - 2015
Instructor Paul Smith's College, Paul Smiths, NY	2012
Post-Doctoral Research Fellow University of Maine, Orono, Maine	2009 - 2011

### **III. OTHER INFORMATION**

Academic Appeals Committee, University of Arkansas at Monticello  
Member, Society of American Foresters  
Scholarship Committee, 2019 Biennial Southern Silviculture Conference  
Education Chair, Arkansas Chapter of Society of American Foresters

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Dr. Olson has a Ph.D. in forest ecology, years of forestry experience with a state agency, and three (3) years' teaching experience. He is qualified to teach the required courses, and he should be able to establish a good research program at Stockton that continues - and expands - on George Zimmermann's legacy. He is from this area, is interested in the NJ Pine Barrens, and will be able to continue work with the Stockton Forest Management project.

### **RECOMMENDED FOR:**

Assistant Professor of Environmental Science

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Roxana Perez-Nieves**

**I. EDUCATIONAL BACKGROUND**

Columbia University, Teachers College, New York, NY College Advising Certification	2017
Stockton University, Galloway, NJ B.A., Political Science	2009

**II. PROFESSIONAL EXPERIENCE**

Carlos Rosario International Charter School, Washington, DC Student Success Manager	7/18 - Present
The Next Step Public Charter School, Washington, DC Career & Life Skills Advisor	10/14 - 8/18
The Next Step Public Charter School, Washington, DC Enrollment Manager	7/13 - 10/14
The Next Step Public Charter School, Washington, DC Registrar and Telecommunications Coordinator	9/11 - 6/13
Literacy AmeriCorps Member	2/09 - 5/09

**III. OTHER INFORMATION**

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Roxana Perez Nieves would make an incredible asset to the College Bound Program at Stockton University considering her professional and personal experience with the opportunity grant and similar programs. In addition, she is a Stockton alumna who is knowledgeable of the population we are serving and the college preparation process.

**RECOMMENDED FOR:**

College Bound Lead Academic/Career Counselor (13M)



**STOCKTON**  
UNIVERSITY

**BACKGROUND STATEMENT**

**Dana Powers-Klooster**

**I. EDUCATIONAL BACKGROUND**

Master of Fine Arts, Dance 2014  
The University of Iowa, Iowa City, Iowa

Bachelor of Arts, Dance & Drama and Spanish Area Studies 2006  
Kenyon College, Gambier, OH

**II. PROFESSIONAL EXPERIENCE**

Adjunct Faculty, School of Arts & Humanities 2018-present  
Stockton University, Galloway, NJ

Adjunct Faculty 2017  
Ursinus College, Collegeville, PA

Adjunct Faculty 2014-2016  
The University of Iowa, Iowa City, Iowa

**III. OTHER INFORMATION**

Recipient of Strategic Initiative Fund Summer Fellowship for Alexander Technique studies at  
Movement Research in New York, New York.  
Recipient of the Iowa Arts Fellowship.

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Ms. Dana Powers-Klooster has been studying, choreographing, and dance educator for almost two decades. Her freelance work in New York City allowed her to perform works by Stephanie Liapis, Lindsey Dietz Marchange, Oliver Steel, Jennifer Kain and Deb Silver. Ms. Powers-Klooster has had her own choreography showcased in various venues around Philadelphia.

**RECOMMENDED FOR:**  
Visiting Instructor of Dance (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Chad Roberts**

**I. EDUCATIONAL BACKGROUND**

Master of Science 2005  
Saint Cloud University, Saint Cloud, MN

Bachelor of Arts 1997  
Winona State University, Winona, MN

**II. PROFESSIONAL EXPERIENCE**

Interim General Manager-WLFR 2017-Present  
Stockton University, Galloway, NJ

Audio Labs Manager 2010-2017  
Central Michigan University, Mt. Pleasant, MI

Instructor/Student Media Specialist 2005-2010  
Simpson College, Indianola, IA

**III. OTHER INFORMATION**

Convention Director and President for Iowa College Media Association.  
Executed format changes from a single station to two HD stations which resulted in the station named Signature Radio Station of the Year by Broadcast Education Association.

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Chad Roberts received his M.S. from Saint Cloud State University. Roberts is familiar with the rules of FCC and how to work within a university budget. Roberts is knowledgeable in areas of broadcasting, news writing, promotions, production, and management. His vision for growth at Stockton include, but not limited to, microwave link at the transmitter site to allow for internet access for increased speed and utilization of our HD-2 channel, moving the transmitter to improve sound quality, and development of tiered audio production courses

**RECOMMENDED FOR:**  
General Manager, WLFR

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jill Marie Tourtual**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy, Nursing, Widener University Chester, PA	2014
Master of Science in Nursing, Widener University Chester, PA	1988
Bachelor of Science in Nursing, Widener University Chester, PA	1983

**II. PROFESSIONAL EXPERIENCE**

Clinical Field Specialist, Atlantic Cape Community College Mays Landing, NJ	Sep 2016 - Present
School Nurse, Brooklawn Board of Education Brooklawn, NJ	Feb 2008 - Present
Staff RN, Facility Administrator, Davita Healthcare Partners NJ and PA	Jun 1999 - Present
Staff RN, Christiana Health Care System, Newark, DE	Jan 1992 - Jun 1999

**III. OTHER INFORMATION**

School Nurse State of NJ Standard Certificate, 2009

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Dr. Jill Marie Tourtual received her Ph.D in Nursing from Widener University in 2014. Dr. Tourtual has several years of experience as a clinical instructor and many years of experience in critical care, trauma, health promotion and school nursing. With extensive experience in critical care, dialysis and current state and federal government regulations, Dr. Tourtual will provide insight to current challenges, trends and practices in the nursing field today.

**RECOMMENDED FOR:**  
Assistant Professor of Nursing



## BACKGROUND STATEMENT

**Pamela Vaughan**

### **I. EDUCATIONAL BACKGROUND**

Ed.D., Educational Leadership Widener University, Chester, PA	2003
Master of Public Administration Fairleigh Dickinson University, Eatontown, NJ	1998
Bachelor of Arts, Education Fairleigh Dickinson University, Rutherford, NJ	1980

### **II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of MAED-CE Stockton University, Galloway, NJ	2018-present
Visiting Assistant Professor of Leadership Stockton University, Galloway, NJ	2017-2018
Assistant Dean of Education Stockton University, Galloway, NJ	2011-2017
Principal Ocean City Intermediate School, Ocean City, NJ	2003-2011
Adjunct Faculty Stockton University, Galloway, NJ	2002-2018

### **III. OTHER INFORMATION**

- Bachelor of Science, Psychology, Fairleigh Dickinson University, Rutherford, NJ, 1978
- New Jersey Teaching Certificate
- New Jersey Principal's Certificate
- New Jersey Letter of Eligibility for Chief School Administrator
- Instructor, New Jersey Provisional Teacher Training Program

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Dr. Vaughan has been working in her capacity as Visiting Assistant Professor of MAED-CE for the past year. Her background in teaching in the Provisional Teacher Training Program in addition to her experience as Assistant Dean and Principal at the Ocean City Intermediate School make her an asset to the Program. A Search Waiver was granted to keep the continuity in the MAED-CE Program.

### **RECOMMENDED FOR:**

Visiting Assistant Professor of MAED-CE (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Ning Ye**

**I. EDUCATIONAL BACKGROUND**

Ph.D. in Marketing Temple University, Philadelphia, PA	Expected - May 2019
Master of Science in Marketing Johns Hopkins University, Baltimore, MD	2013
Bachelor of Arts in Business English Dongbei University of Finance & Economics, Liaoning, China	2011

**II. PROFESSIONAL EXPERIENCE**

Executive Doctorate in Business Administration (DBA) Program Assistant, Temple University Fox School of Business	2017 - Present
Instructor Temple University, Philadelphia, PA	2017 - 2017
Teaching Assistant Temple University, Philadelphia, PA	2017 - 2017
Lab Manager Consumer Sensory Innovation Lab	2016 - 2018
Teaching Assistant Johns Hopkins University, Baltimore, MD	2016 - 2016

**III. OTHER INFORMATION**

- Session Chair for "Big Data and Machine Learning", ISMS Doctoral Consortium, 2018
- Working Paper Reviewer, Society for Consumer Psychology Conference, 2017
- Working Paper Reviewer, Association for Consumer Research Conference, 2016, 2017, 2018
- Member, American Marketing Association; Society for Consumer Psychology; Association for Consumer Research

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Ms. Ye has been employed as an Executive Doctorate in Business Administration (DBA) Program Assistant at Temple University since Fall 2017. She has also served as both an Instructor and Teaching Assistant for Temple University, and was previously a Teaching Assistant at Johns Hopkins University.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Business Studies, Marketing