



STOCKTON UNIVERSITY

BOARD OF TRUSTEES MEETING

WEDNESDAY, FEBRUARY 22, 2017

SCHEDULE AND AGENDA

REVISED 2/16/17

The Meeting will open to the public at 12:15 p.m. in Conference Room K-203k. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

The Board will reconvene for the Open Public meeting at 4:30 p.m. in the Campus Center, Board of Trustees Room.

1. Call to Order and Roll Call

As required by the Open Public Meetings Act, on November 1, 2016, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the *Press of Atlantic City*, the *Daily Journal*, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

2. [Approval of Regular Meeting Minutes of December 7, 2016](#)

3. [Resolution to Meet in Closed Session is on page 5.](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the FY17 Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

4. Committee of the Whole Open Public Session

A. Chairperson's Report: **Trustee Mady Deininger**

B. President's Report: **Dr. Harvey Kesselman**

C. Academic Affairs and Planning Committee Report:
Trustee Mady Deininger, Chair

1. Presentation: Update on the Middle States Commission on Higher Education Periodic Review Report:
Dr. Michelle Craig McDonald, Assistant Provost & Associate Professor of History

2. [Endorsement of Middle States Commission on Higher Education Periodic Review Report](#)

The Resolution is on page 6.

3. Consent Agenda

a. [Conferral of Distinguished Service Award to Senator James Whelan](#)

The Resolution is on page 7.

b. [Academic Year Calendar \(Fall 2017- Spring 2018\)](#)

The Resolution is on pages 8-10.

4. Information Item

[Research and Professional Development Reports](#)

The information is on pages 11-13.

D. Student Affairs Committee Report: **Vice President Thomasa Gonzalez on behalf of Trustee Ellen D. Bailey, Esq., Chair**

1. [Renaming and Dedication of Stockton University Sports Center's Basketball Court as "Gerry Matthews Court"](#)

The Resolution is on page 14.

2. Information Item

Spring 2017 Enrollment Summary

E. Finance and Professional Services Committee Report:

***Vice President Charles Ingram on behalf of
Trustee Stanley M. Ellis, Chair***

1. Consent Agenda

a. [FY17-FY19 Increase in Bid-Waivered Contracts](#)

The Resolution is on pages 15-16.

b. [FY17-FY20 Bid Waivers](#)

The Resolution is on pages 17-18.

c. Confirmation: Action Taken by the Executive Committee on January 30, 2017

i. [FY17 Bid Waivers](#)

The Resolution is on pages 19-20.

ii. [FY17 Managerial Merit Pool Authorization](#)

The Resolution is on page 21.

2. Information item

[Tuition Waiver Procedures Task Force Recommendations](#)

The information is on pages 22-23.

F. Audit Committee Report: ***Trustee Raymond R. Ciccone, Chair***

G. Buildings and Grounds Committee Report:
Trustee Leo B. Schoffer, Esq., Chair

H. Development Committee Report: ***Trustee Michael Jacobson, Esq.,
Chair***

I. Investment Committee Report: ***Trustee Ray Ciccone on behalf of
Trustee Stanley M. Ellis, Chair***

J. Approval of Actions for University Policies – Second Readings:
Dr. Harvey Kesselman, President

1. [Division of Academic Affairs \(Revised Policy\)](#)

II-7: Academic Warning, Probation, and Dismissal

The Resolution and information are on pages 24-26.

2. [Division of Administration and Finance \(New Policies\)](#)

- a. VI-60: Real Estate Transaction Committee
- b. VI-61: Notifications, Warnings and Prohibitions—Consumer Electronic Products

The Resolution and information are on pages 27-29.

K. University Policies – First Readings: **Dr. Harvey Kesselman, President**

1. [Division of Academic Affairs \(New Policy\)](#)

I-67: Disability, Accessibility, and Reasonable Accommodations

The information is on pages 30-31.

2. [Stockton University Board of Trustees \(Revised Policy\)](#)

I-9: University Board of Trustee By-Laws

The information is on pages 32-40.

3. [President's Office \(New Policy\)](#)

VI-89: Internal Audit

The information is on pages 41-42.

L. [Personnel Actions Resolution](#): **Trustee Mady Deininger, Chair**

- 5. Other Business
- 6. Comments from the Board of Trustees
- 7. Comments from the Public
- 8. The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, May 3, 2017 in the Campus Center, Board of Trustees Room.
- 9. Adjournment

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

WHEREAS, the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and

WHEREAS, subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it

RESOLVED, that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters, including recommendations of the President contained in the Personnel Resolution; therefore, be it further

RESOLVED, that the discussion of personnel, collective bargaining, and litigation matters may, or may not be disclosed to the public during that portion of the meeting which convenes at 4:30 p.m.

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

**ENDORSEMENT OF MIDDLE STATES COMMISSION ON HIGHER EDUCATION
PERIODIC REVIEW REPORT**

- WHEREAS,** Stockton University is accredited by the Middle States Commission on Higher Education (MSCHE), recognized by the U.S. Secretary of Education to conduct accreditation and pre-accreditation activities for institutions of higher education in Delaware, the District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Puerto Rico, and the U.S. Virgin Islands, including distance education offered at those institutions; and
- WHEREAS,** the Commission is a voluntary, non-governmental, membership association that defines, maintains, and promotes educational excellence across institutions with diverse missions, student populations, and resources; and
- WHEREAS,** Stockton University successfully completed its Decennial Self-Study in 2012 and is scheduled to present its intermediate Periodic Review Report (PRR) in June 2017; and
- WHEREAS,** a draft report of the PRR has been collaboratively drafted by the campus community and has been publically available for comment since September 2016; and
- WHEREAS,** the PRR was endorsed by the Stockton Faculty Senate on January 17, 2017; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees hereby endorses the 2017 Periodic Review Report to be filed with MSCHE by June 1, 2017.

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

CONFERRAL OF DISTINGUISHED SERVICE AWARD

- WHEREAS,** a Distinguished Service Award has been established at Stockton University; and
- WHEREAS,** the President has requested that the Provost Council review the qualifications of Senator James Whelan for such consideration; and
- WHEREAS,** Distinguished Service Award recipients are defined as those who have made significant contributions to Stockton University, the State of New Jersey, or the United States; and
- WHEREAS,** Mr. Whelan has demonstrated a long standing commitment to public service, first as a teacher in the Atlantic City School District, 1977-1981 and 2002-2005; and
- WHEREAS,** Mr. Whelan served as a member of the Atlantic City Council from 1982 to 1989, and Mayor from 1990 to 2001; and
- WHEREAS,** as Mayor, Mr. Whelan was a primary advocate for reinvestment into nongaming developments in Atlantic City 1996-2001, including the refurbishment of the Boardwalk Hall; and
- WHEREAS,** Mr. Whelan has served as Senator for Legislative District 2 (Atlantic) from 2008 to present, where he has served as chair of the State Government, Wagering, Tourism & Historic Preservation committee and as a member of the Economic Growth, the Health, Human Services and Senior Citizens, and the Intergovernmental Relations Commission committees; and
- WHEREAS,** the President recommends to the Board of Trustees that Senator James Whelan receive a Distinguished Service Award at the May 12, 2017 Commencement; therefore, be it
- RESOLVED,** that the Board of Trustees of Stockton University accepts the recommendation of the President and hereby authorizes that a Distinguished Service Award be granted to Senator James Whelan at the May 12, 2017 Commencement.

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

ACADEMIC YEAR CALENDAR (FALL 2017 AND SPRING 2018)

WHEREAS, the Board of Trustees has considered the proposed Calendar for the following Academic Year (Fall Term 2017 and Spring Term 2018); therefore, be it

RESOLVED, that the above referenced and attached calendars are adopted.

Fall Term 2017 Academic Calendar

AUGUST '17

3 Thursday	Registration and orientation for new graduate students
10 Thursday	Registration for graduate non-matriculated students
28 Monday	Late registration and orientation for new freshmen and transfer students
29 Tuesday	S.O.A.R. begins
31 Thursday	S.O.A.R. ends
31 Thursday	Welcome Week begins

SEPTEMBER '17

1 Friday	Registration for undergraduate non-matriculated students
1 Friday	Fall Faculty Conference
1 Friday	New residents move in
3 Sunday	Returning students move in
4 Monday	Labor Day holiday
5 Tuesday	Classes begin (full-term and sub-term A)
5-12 Tue-Tue	Drop/add period (full-term)
6-12 Wed-Tues	Distance education orientations
9 Saturday	Saturday classes begin
9 Saturday	Community Day of Service
12 Tuesday	Deadline to file FERPA hold to prevent release of student information
12 Tuesday	Deadline to drop full-term and sub-term A course(s) with a 100% refund
18 Monday	Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)
20 Wednesday	Board of Trustees meeting
22 Friday	Deadline to withdraw from a full-term course(s) with a 50% refund (part-time students only)

OCTOBER '17

1 Sunday	Deadline to file Fall 2017 graduation application without financial penalty
6 Friday	Deadline to withdraw from sub-term A course(s) with W grade
9 Monday	Columbus Day holiday; normal campus operations
19 Thursday	Spring 2018 pre-registration schedule of classes posted (view only)
19 Thursday	Sub-term A classes end
23-25 Mon-Wed	Sub-term B drop/add period
24 Tuesday	Preceptorial Advising Day; no classes
25-26 Wed-Thurs	Seniors (with 96+ earned credits) and matriculated graduate students preregister
25 Wednesday	Sub-term B classes begin
27 Friday	Deadline to drop sub-term B course(s) with a 100% refund
27-30 Fri-Mon	Juniors (with 64-95 earned credits) preregister

NOVEMBER '17

1 Wednesday	Preceptorial Advising Day; classes begin 3:25PM
2-3 Thurs-Fri	Sophomores (with 32-63 earned credits) preregister
6-7 Mon-Tues	Freshmen (0-31 earned credits) preregister
7 Tuesday	Election Day holiday; normal campus operations
10 Friday	Veteran's Day holiday; normal campus operations
10 Friday	Deadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)
14 Tuesday	Deadline to withdraw from full-term course(s) with a W grade
22 Wednesday	Classes end at 3:25PM
23 Thursday	Thanksgiving holiday; University closed
24 Friday	No classes
25 Saturday	No Saturday classes
29 Wednesday	Deadline to withdraw from sub-term B course(s) with a W grade

DECEMBER '17

4 Monday	Graduate Research Symposium; M evening only classes (6-9:50) do not meet
6 Wednesday	Board of Trustees meeting
9 Saturday	Fall term classes end
11-16 Mon-Sat	Final Week
16 Saturday	Term ends
19 Tuesday	Grades due for graduating students by 12 noon
21 Thursday	Grades due for non-graduating students 5PM
25 Monday	Holiday Break; University reopens January 2

Spring Term 2018 Academic Calendar

JANUARY '18

10-11	Wed-Thurs	Registration and orientation for new freshmen and transfer students
11	Thursday	Registration and orientation for new graduate students
12	Friday	Registration for graduate non-matriculated students
13	Saturday	Registration for undergraduate non-matriculated students (Spring and Summer)
15	Monday	Dr. Martin Luther King Jr. Day holiday; Community Day of Service; University closed
16	Tuesday	Classes begin (full-term and sub-term A)
16-23	Tues-Tues	Drop/add period (full-term and sub-term A)
16-22	Tues-Mon	Distance education orientations
20	Saturday	Saturday classes begin
23	Tuesday	Deadline to drop full-term and sub-term A course(s) with a 100% refund
23	Tuesday	Deadline to file FERPA hold to prevent release of student information

FEBRUARY '18

1	Thursday	Deadline to file Spring 2018 graduation application without financial penalty
2	Friday	Deadline to withdraw from sub-term A course(s) with a 50% refund (part-time students only)
9	Friday	Deadline to withdraw from full-term course(s) with a 50% refund (part-time students only)
19	Monday	President's Day holiday; normal campus operations
21	Wednesday	Board of Trustees meeting
26	Monday	Deadline to withdraw from sub-term A course(s) with a W grade

MARCH '18

6	Tuesday	Sub-term A classes end
7	Wednesday	Sub-term B classes begin
7-8	Tue-Wed	Sub-term B drop/add period
8	Thursday	Deadline to drop sub-term B course(s) with a 100% refund
10-18	Sat-Sun	Spring Break
19	Monday	Deadline to withdraw from sub-term B course(s) with a 50% refund (part-time students only)
20	Tuesday	Fall 2018 pre-registration schedule of classes posted (view only)
27	Tuesday	Preceptorial Advising Day; no classes
28-29	Wed-Thurs	Seniors (with 96+ earned credits) and matriculated graduate students preregister
30	Friday	Good Friday holiday; normal campus operations

APRIL '18

2-3	Mon-Tues	Juniors (with 64-95 earned credits) preregister
4	Wednesday	Preceptorial Advising Day; no classes
5-6	Thurs-Fri	Sophomores (with 32-63 earned credits) preregister
6	Friday	Deadline to withdraw from full-term course(s) with a W grade
6	Friday	Final deadline to file Spring 2018 graduation application
9-10	Mon-Tues	Freshmen (with 0-31 earned credits) preregister
19	Thursday	Deadline to withdraw from sub-term B course(s) with a W grade
28	Saturday	Spring term classes end
30-5	Mon-Sat	Final week

MAY '18

2	Wednesday	Board of Trustees meeting
5	Saturday	Term ends
8	Tuesday	Grades due for graduating students by 12 noon
9	Wednesday	Graduate commencement ceremony (tentative)
11	Friday	Commencement ceremony
17	Thursday	Grades due for non-graduating students

February 22, 2017

December 19, 2016

Dear Provost Vermeulen,

A Research and Professional Development Subcommittee met on Wednesday, December 14th to review twenty-four proposals for the FY 2017 Spring Provost Faculty Opportunity Fund (PFOF) round.

Given the overall quality of the proposals, the committee would like to recommend that thirteen of them be funded, for a total of \$17,544.72. Please see the details below.

First Name	Last Name	School	Project Title/Description	Amount Recommended
Neil	Aaronson	NAMS	Intonation Discrimination as a Function of Musical Experience Request for support to travel to the Acoustical Society of America conference in Boston, MA to present the results of an experiment which measures the sensitivity of listeners to musical intonation when presented in a musical context.	\$ 1,648.00
Claire	Abernathy	SOBL	Congressional Learning from Correspondence in U.S. Senate Offices This project will gather data on the treatment of constituent opinion in U.S. Senate offices, as part of research that explores how members of Congress develop their understanding of the districts that they serve.	\$ 1,200.00
Mark	Adelung	HLTH	Medical Mission to Haiti: Providing Health Care to an Under-served Community Travelling to Haiti to be part of a medical mission team to provide care to the people of Haiti who have been displaced from their homes since the earthquake that devastated the nation in 2010.	\$ 668.00
Norma	Boakes	EDUC	Art of Re-engagement Lessons in Math Instruction for Preservice Teachers & Beyond Support to disseminate initial research done in the area of math instruction related to "re-engagement" lessons. This structure will improve learner achievement by using data-based decisions to inform instruction within the math classroom.	\$ 922.30
Lisa	Cox	SOBL	Workshop Session: Advocating for Veterans and Military Families Requesting support for travel to the Association of Baccalaureate Program Directors conference to present an advocacy track workshop session on veterans and their families.	\$ 2,000.00
Sitki	Gulten	BUSN	High-Frequency Trading in Risk-Averse Portfolio Optimization with Higher-Order Risk Measures Support for travel to Canada to present the findings from the project which aimed to find an optimal portfolio for investors with different risk-aversion levels using high-frequency trading and coherent risk functions.	\$ 1,200.00
Elizabeth	Lacey	NAMS	Gandiol Eco Center, Senegal, Africa Field Course Development Support to complete a site visit to continue the development of a field course experience for Stockton University students within NAMS programs: Marine Science, Environmental Studies and Sustainability. The Gandiol Eco Center is a unique field facility with collaborative partners from the Langue de Barbarie National Park and the Saint-Louis Universite Gaston Berger (UGB) in Gandiol, Senegal.	\$ 2,000.00

Michael	Lague	NAMS	Presentation of Research at the Annual Meeting of the American Association of Physical Anthropologists Requesting funds to travel to the AAPA meeting to present the results on a new fossil human humerus from the site of Drimolen that is dated to between 1.5 and 2.0 million years old; and to engage with other paleoanthropologists from around the world.	\$ 1,262.56
Nathan	Long	ARHU	Travel Funds for the FRN seminar on the 'Uprooted and Displaced' in Athens, Greece Requesting support for international travel to participate in the NYU Faculty Resource Network seminar "Uprooted and Displaced: Refugees, (Im)Migrants, and Exiles in World Literature" in Athens, Greece which will promote global awareness and collaboration by increasing knowledge of the global immigrant situation.	\$ 1,003.86
Naz	Onel	BUSN	Greening the Consumption Process through Values, Beliefs, and Norms: A Moral Focus Perspective This study examines the value-based predicting factors of pro-environmental (PE) behaviors of individuals by examining three stages of consumer behavior based on the consumer decision-making process.	\$ 855.00
Nancy	Reddy	GENS	Rhetoric Society of America Summer Institute Participation in seminars and workshops held by the Rhetoric Society of America (RSA) Summer Institute at the University of Indiana, led by senior scholars and prominent thinkers in the field of rhetoric.	\$ 2,000.00
Jianrong	Wang	Library	Introducing Linked Data: What Is It and Why Is It Important? Presenting a "Linked Open Data Model that identifies, describes, links, and relates structured data elements on the Internet" at the Association of College and Research Libraries (ACRL) 2017 Conference.	\$ 1,085.00
Chia-Lin	Wu	NAMS	Stockton Pre-service Mathematics Teachers Project-Global Awareness Funding support to develop a joint project with National ChiaYi University (NCYU) and National Chung Cheng University (NCCU) to improve our pre-service mathematics teachers' performance through collaboration between faculty at NCYU, NCCU and Stockton.	\$ 1,700.00
			TOTAL	\$17,544.72

Thank you for considering the committee's recommendation.

Regards,

Todd

Todd Regn

Executive Director, Office of Research and Sponsored Programs

Stockton University, E-226

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January 26, 2017

Dear Provost Vermeulen,

A subcommittee of the Research and Professional Development (RPD) Committee, consisting of three committee members, the Chair, and Joseph Poma (adjunct representative), met on Friday, the 20th of January to review ten proposals for the Adjunct Faculty Opportunity Fund.

We would like to recommend five for funding, given the overall quality of proposals. The projects recommended for funding for this Spring 2017 are as follows, for a total of **\$3,750.00**:

Last Name	First Name	Project Title/Description	Amount
Fox	Levi	A Time for Change Heritage Tour: A Walking Tour of African-American Historic Sites in Atlantic City <i>'A Time for Change Tour' will offer a place-based perspective on local history for students, staff, and members of the community. The two walking tours of thirty people each will be in conjunction with Black History Month events in February at Stockton and help position the University as the logical place for future AC public history projects. Funding will be used for finalizing the tour route, research of each location, script writing and leading the tours.</i>	\$750.00
Huggins	Dona Jane	Art and Music Analogies: Clarifying Content for Non-Science Majors <i>Analogies to abstract art and music used to teach scientific concepts in the life sciences to non-science majors. Travel funds to visit/observe a colleague at Champlain College in Vermont who is using these analogies to teach general biology. Collaboration for future presentations/publications will be explored.</i>	\$750.00
Maguire	Gina	Knowledge is the Key: Elder Mistreatment and Abuse in Society <i>Enrollment in the American Society on Aging's Elder Mistreatment: Understanding Abuse and Neglect (part 1) certificate program during their spring or summer session. Goals from attendance include expanding the Aging & Health course and presenting for Stockton's Caregiving group and the Cape Atlantic Caregiver Coalition.</i>	\$750.00
Murphy	Peter	Professional Development Through the Association of Writing Programs Annual Conference <i>Invited by publisher to read self-authored poetry chapbooks, <i>I Thought I was Going to be Okay</i> and <i>The Last Pub on Earth</i> at The Association of Writing Programs Annual Conference in Washington D.C., February 9-12, 2017.</i>	\$750.00
Nagiewicz	Stephen	Archaeological Mapping of Historic Sites <i>Sites include: Mullica River Shipwrecks, sonar and magnetometer mapping for shipwrecks that were part of a revolutionary war battle in 1778, Chestnut Neck in Galloway; and Rancocas Underground Railroad and potential historic waterway sites dating back to late 1670's, Mt. Holly.</i>	\$750.00

Thank you for considering the committee's recommendation.

Regards,

Todd

Todd Regn

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STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

**RENAMING AND DEDICATION OF STOCKTON UNIVERSITY SPORTS CENTER'S
BASKETBALL COURT AS "GERRY MATTHEWS COURT"**

- WHEREAS,** Mr. Gerry Matthews, serving Stockton University for 30 years, achieved the distinction of winning the most college men's basketball games as a coach in New Jersey with a record of 603-243. He is one of only 16 coaches in NCAA Division III history to reach the 600-win plateau. He also led the Ospreys to nine New Jersey Athletic Conference championships, won 16 NCAA Tournament games, advanced the Ospreys to the NCAA Final Four in 1987 and 2009, and was voted NJAC Coach of the Year nine times by his peers. Mr. Matthews played an integral role in student success and Stockton athletics programming; and
- WHEREAS,** Mr. Matthews exhibited tremendous leadership, dedication and commitment to Stockton University and students to further an athletic program of excellence and institutional pride; and
- WHEREAS,** the Board of Trustees and Stockton University community praise and acknowledge Mr. Matthew's unwavering leadership and devotion as exemplary and distinctive; and
- WHEREAS,** Mr. Matthews has devoted his talent, time, and spirit to strengthening as well as promoting Stockton University student athletes and the reputation of its athletic programs, student body and University as a whole; and
- WHEREAS,** Stockton University publicly acknowledged Mr. Matthews' achievements at a ceremony held during halftime of a men's basketball game in the Sports Center on January 21, 2017; therefore, be it
- RESOLVED,** in recognition of Mr. Matthew's exemplary contributions to Stockton University, the student body, and community, the Board of Trustees authorizes the renaming and dedication of the Sports Center's basketball court as the "**Gerry Matthews Court.**"

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY17 – FY19 INCREASE IN BID-WAIVERED CONTRACTS

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Richard Stockton College of New Jersey Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Stockton University Board of Trustees has previously approved a waiver of public bidding for each of the below named vendors; and
- WHEREAS,** the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor & Category

Professional Services

Pennoni Associates, Inc. (515041)	FY17: \$26,900
Previous Approved Contract Amount FY15-FY17:	\$297,635
Recommended Contract Amount FY15-FY17:	\$324,535

This request from the Office of Facilities Planning and Construction is for an increase to the bid waiver that was initially approved in May of 2015 for engineering services relating to the development of the Barlow Parking Lot and Extension of Delaware Avenue. This requested increase will provide a preliminary evaluation and concept development of roadway improvements, as requested by the County Highway Department, at the intersection at Barlow Boulevard and Pomona Road (CR 575) (unsigned driveway) in Galloway Township. Prior increases to the bid waiver were approved in September 2015, May 2016 and September 2016 for additional work related to the Barlow Parking Lot. (Reference: N.J.S.A.18A:64-56 (a) [01])

Baker Tilly Virchow Krause, LLP (517015) **FY17: \$36,750**
Previous Approved Contract Amount FY17: \$50,000
Recommended Contract Amount FY17: \$85,000

This request is for an increase to the bid waiver initially approved in July 2016 to provide additional internal audit and review services to the University relating to all central financial functions. (Reference: N.J.S.A.18A:64-56 (a) [01])

Data Processing Software, Systems, Services Equipment

Ellucian Company LP (517016) **FY17-19: \$57,000**
Previous Approved Contract Amount FY17-FY18: \$235,000
Recommended Contract Amount FY17-FY19: \$292,000

This request from the Office of Information Technology Services is for an increase to the Ellucian Company bid waiver for the Ellucian Travel and Expense Management system powered by Chrome River Software. The requested increase will cover a three-year license agreement to access the cloud-based solution as well as all implementation and training costs. The Travel and Expense Management solution will provide an efficient and paperless travel expense submission, approval and reimbursements solution for the University. The Cloud Software enables accessibility from any device. Real-time analytics and dashboards deliver timely access to expense data to help manage overall spending and negotiate better discounts. (Reference: N.J.S.A.18A:64-56 (a) [19])

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY17 – FY20 BID WAIVERS

WHEREAS, N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

WHEREAS, the Board of Trustees finds the following purchases, contracts, and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Personnel Recruitment and Advertising

Suasion Communications Group LLC (517028)

FY17-FY18 \$167,000

Suasion Communications Group will manage a portion of Stockton's Google AdWords advertising campaigns, under the guidance of the University Relations and Marketing Department. Google AdWords is an online advertising service that enables advertisers to display brief advertising copy to web users, based in part on cookies and keywords, predefined by the advertisers. Suasion will help develop strategies for keywords and messaging, monitor results daily and adjust as needed for optimal results. Suasion will also provide monthly reports showing expenditures, results and recommendations. Admissions, General Studies, Graduate Studies, and University Relations and Marketing will utilize Google AdWords for campaigns developed in FY17 to include recruitment into North Jersey, Recruitment Awareness, Spring Decision, Summer Session, Special Initiatives for transfer recruitment, transfer events, open houses, outreach, and Instructional Site Awareness. Continuing Studies, Performing Arts Center, Dante Hall, Athletics, the Wave Arts Garage, and Instructional sites advertise through Media Buying Co-Op. Quotes from the three vendors were obtained. (Reference: N.J.S.A. 18A:64-56 (a) [20])

Data Processing Software, Systems, Services and Equipment

Digation Inc. (517026)

FY17-FY20 \$56,100

This bid waiver will provide Stockton University students, faculty, staff, and alumni with a four-year subscription to the Digation electronic portfolio platform, including implementation and support. In addition to an e-portfolio platform, Digation will provide data analytics to demonstrate institutional effectiveness, supporting accreditation and facilitating University-wide assessment of student learning. The E-portfolio Task Force reviewed products from nine different companies. Two were selected and piloted over a two-year period. Currently Stockton students, faculty and staff use multiple e-portfolio and other web-based curation tools. The Digation e-portfolio platform will support the classroom, co-curricular and experiential learning available to Stockton students on the University's main campus, instructional sites and Atlantic City locations. The University will begin implementing the platform with a small number of courses then add students and courses each year until full FTE is achieved by year four of the contract.

(Reference: N.J.S.A.18A:64-56 (a) [19])

Entertainment

K Dollar Sign Touring LTD (517030)

FY17 \$80,000

This bid waiver will provide the band for the annual music concert planned by the Stockton Entertainment Team (S.E.T.) for the student body. The genre of artist is selected through surveys issued to the student body and then an acceptable artist is selected within the budget. The concert will be held on April 4, 2017. (Reference: N.J.S.A.18A:64-56 (a) [16])

Student Related Services

Global Spectrum, L.P. (517033)

FY17: \$132,000

This bid waiver will provide the venue and associated services related to operational rehearsal needs on Thursday, May 11, 2017, and the spring commencement services that will be held on Friday, May 12, 2017, at the historic Boardwalk Hall in Atlantic City. Global Spectrum, L.P. will provide stagehands, electricians, PSAV lighting, sound, video production and other needed services to support the event. (Reference: N.J.S.A.18A:64-56 (a) [17])

Professional Services

Genova Burns (517032)

FY17: \$40,000

This bid waiver will provide the University with legal services regarding Title IX compliance and related services. (Reference: N.J.S.A.18A:64-56 (a) [1])

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY17 BID WAIVERS

WHEREAS, N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

WHEREAS, the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

RESOLVED, that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendors & Categories

FY and Amount

Specialized Machinery or Equipment

NanoMagnetics Instruments USA LLC (517027)

FY17 \$72,500

This bid waiver is for the purchase of a high performance Atomic Force Microscope. The ultra-high resolution microscope can image atoms, defects in materials and nanoscale electrical and magnetic properties, making it useful to almost every program in the School of Natural Sciences and Mathematics. This instrument could be incorporated in advanced laboratory courses and used for independent studies and senior research projects. Furthermore, this state of the art instrument will enhance the faculty's ability to pursue competitive research agendas, collaborate with other institutions, and produce compelling external grant proposals. Quotes from three vendors were obtained. NanoMagnetics Instruments offered the most competitive pricing. (Reference: N.J.S.A. 18A:64-56 (a) [10])

Consulting Services

The Hanover Research Council, LLC (517025)

FY17 \$45,000

This bid waiver will provide the Division of Academic Affairs, Office of the Provost, with academic programming consulting services in connection with the University's new Atlantic City campus as well as the main campus. Hanover will assist the University in developing and refining research questions relating to strategic academic programming and curriculum for Stockton University's Atlantic City expansion, assist the Provost in establishing a research agenda that best facilitates enrollment growth and intentional planning of new programs, perform positioning analysis, student and employer needs assessment (determine how well Stockton programming aligns with workforce needs), market analysis, and an academic portfolio optimization analysis for continuing education program expansion in Atlantic City and Galloway. Hanover's research is customized and built specifically to meet the University's questions and provide follow-up support related to priority initiatives. Quotes were obtained through an RFQ process and Hanover was the highest ranked and most competitively priced proposal. (Reference: N.J.S.A. 18A:64-56 (a) [25])

Professional Services

R.G. Vanderweil Engineers, P.C. (517029)

FY17 \$112,700

This bid waiver will provide the Office of Facilities Management and Plant Operations with engineering, design and commissioning services, preparation of construction documents and contract administration relating to the replacement of the 600-ton chiller located in USC I. Vanderweil is also completing a feasibility study evaluating the existing equipment deficiencies in the USC I building. This project will take place in Summer 2017 and be complete prior to the Fall 2017 semester. (Reference: N.J.S.A. 18A:64-56 (a) [01])

Pennoni Associates Inc. (517031)

FY17 \$141,825

This bid waiver requested by the Office of Facilities Management and Plant Operations will provide an Environmental Remediation Plan and HVAC Improvement Study for Housing IV. Pennoni will prepare specifications for the environmental remediation and provide an industrial hygienist to administer on-site monitoring for the project and ensure compliance with the guidelines established by American Conference of Governmental Industrial Hygienists and the U.S. Environmental Protection Agency (EPA). Pennoni will also prepare the mechanical construction specifications for a publically advertised procurement, monitor the construction project and provide contract administration. This project will take place during Summer 2017 and be completed prior to the Fall 2017 semester. (Reference: N.J.S.A. 18A:64-56 (a) [01])

Pre-Approved by the Executive Committee Meeting on January 30, 2017

February 22, 2017

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

FY17 MANAGERIAL MERIT POOL AUTHORIZATION

- WHEREAS,** the Stockton University Board of Trustees has fiscal and policy responsibility for the University; and
- WHEREAS,** there has been no Managerial Merit pool since FY15; and
- WHEREAS,** managers are not eligible for annual increments or cost-of-living increases; and
- WHEREAS,** evaluations of the performance of managers have been conducted during FY16 and FY17; now therefore, be it
- RESOLVED,** that the Board of Trustees authorizes the establishment of a 4% merit pool for managerial salary increases; and be it further
- RESOLVED,** that the increase for each manager shall be based on performance-based merit, to be recommended by the Divisional Cabinet Member to the President, and subject to his final approval, retroactive to July 1, 2016 with an implementation date to be determined by the President.

Pre-Approved by the Executive Committee Meeting on January 30, 2017

February 22, 2017



**2016-17 Tuition Procedures Task Force
Summary of Recommendations
February 14, 2017**

The Tuition Procedure Task Force benchmarked our current tuition waiver procedures against the procedures of the other New Jersey Association of State Colleges and University (NJASCU) schools. This resulted in a series of recommendations for changes that have been reviewed and approved by the President. They are as follows:

1. Currently, the Tuition Assistance and Tuition Waiver for Employees Procedure (#6161) maintains an annual cap of 12 credits, an undergraduate cap of 128 credits and graduate cap of 45 credits. This annual cap creates disadvantages for employees with Financial Aid and deferred student loans and delays degree completion for those pursuing their undergraduate degree. The approved changes to this procedure include:
 - Raise the cap to 20 credits attempted in an academic year, with the added provision that these classes are not taken during regularly scheduled work time.
 - Waive some fees including: the Transportation and Safety Fee (\$100.00 per semester); the non-matriculation fee (\$50.00 flat rate per semester) and the Student Life Facilities Fee (\$36.76 per credit). Employees would still be subject to the Education and General Fee which is \$141.77 per credit.
 - Remove the lifetime cap on credits to allow employees to pursue additional degrees. Controls will be reviewed to limit the number of Stockton employees in degree programs to balance the class, and accurately represent the financial health of a program.
2. For both the Tuition Waivers for Spouses, Dependents, Couples in a Civil Union and Domestic Partners Procedure (#6164) and Tuition Assistance and Tuition Waiver for Employees Procedure (#6161), the University will now require the completion of the FAFSA form as part of the eligibility process in order to guarantee that employees are able to maximize resources on behalf of their dependents and for employees who are taking advantage of the Tuition Waiver for their undergraduate degree.
3. The Tuition Waivers for Spouses, Dependents, Couples in a Civil Union and Domestic Partners Procedure (#6164) will be amended to extend the benefit to the dependents of part-time employees on a pro-rata basis.

The Director of Human Resources will develop updated versions of the procedures to integrate these approved changes. These changes will be effective July 1, 2017.

Tuition Procedure Task Force members:

- Dawn Channell, Office Manager, Human Resources
- Thomas Chester, Director, Human Resources
- Robert Heinrich, Chief Information Officer
- Scott Huston, Director of Information Technology Services

Tuition Procedure Task Force members (continued):

- Rodger Jackson, Professor of Philosophy and Vice President, Stockton Federation of Teachers
- Mimi Milazzo, Assistant Supervisor 2, Office of the Bursar
- Andrea Neiderhoffer, Associate Director of Budget and Fiscal Planning
- Thomas Nolan, Associate Professor of Physical Therapy
- Cindy Norman, Professional Services Specialist 4, Office of the Registrar; Vice President, Stockton Communication Worker of America
- Thomas Roth, Bursar
- Karen Tierney, Associate Director, Human Resources
- Lolita Treadwell, Deputy Chief of Staff
- Chia-Lin Wu, Professor of Mathematics

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICY

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to adopt the following updated policy:

- II-17: Academic Warning, Probation and Dismissal

The Board of Trustees has completed a first review of this policy action on December 7, 2016, and therefore be it

RESOLVED, that the Board of Trustees approves adoption of the policy as recommended.

February 22, 2017



POLICY

Academic Warning, Probation and Dismissal

Policy Administrator: Assistant Provost

Authority:

Effective Date: Upon Approval of the Board of Trustees

Index Cross-References: [Procedure 2019 – Student Status Categories and Criteria](#)

Policy File Number: II-17 Approved

By: Board of Trustees

I. Academic Warning, Probation and Dismissal

A. Undergraduate Students

Undergraduate students must have at least a 2.00 term and a 2.00 cumulative GPA to be considered making minimum academic progress. When a student's term GPA is below 2.00, but the cumulative GPA is at least a 2.00, the student will be notified of Academic Warning. Students with a cumulative GPA below 2.00 will be placed on Academic Probation. Students placed on Academic Probation who subsequently earn term GPAs of at least 2.00 will be continued on Academic Probation for a maximum of 32 attempted credits. If an undergraduate student's cumulative GPA is below 2.00 in two consecutive (or three cumulative) semesters, the student is subject to Academic Dismissal. In addition to this minimum GPA requirement, each academic program may have non-academic standards to which students must adhere in order to remain enrolled. Students should refer to their respective program handbooks to learn more about non-academic grounds for dismissal.

B. Graduate Students

A graduate student must maintain a cumulative GPA of 3.00 to be considered as making minimum academic progress. Whenever the GPA for a given semester is below 3.00, but the cumulative GPA is at or above 3.00 for minimum academic progress, the student will be placed on Academic Warning. A graduate student whose cumulative GPA falls below 3.00 is placed on Academic Probation. A graduate student on probation, who does not make minimum academic progress as outlined by his/her graduate program, may be dismissed from the University. Additionally, each graduate program may have non-academic standards to which students must adhere, in addition to the minimum 3.00 GPA required to remain enrolled in the program. Students should refer to their respective program handbooks to learn more about both academic and non-academic grounds for dismissal.

Legislative History:

	Date
Provost Council	7/12/2016
Faculty Senate	10/18/2016
Provost	10/26/2016
President	10/26/2016
Board of Trustees	

STOCKTON UNIVERSITY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF ACTION FOR UNIVERSITY POLICIES

WHEREAS, the Board of Trustees is responsible for establishing the policies of Stockton University; and

WHEREAS, the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

WHEREAS, the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

WHEREAS, the review of policies resulted in a recommendation by policy administrators to add the following policies:

- VI-60: Real Estate Transaction Committee
- VI-61: Notifications, Warnings and Prohibitions – Consumer Electronic Products

The Board of Trustees completed a first review of these policies on December 7, 2016; therefore, be it

RESOLVED, that the Board of Trustees approves the addition of these policies as recommended.

February 22, 2017



POLICY

Real Estate Transaction Committee

Policy Administrator: Vice President for Administration and Finance

Authority:

Effective Date: Upon Approval by the Board of Trustees

Index Cross-References:

Policy File Number: VI-60

Approved By: Board of Trustees

The purpose of the Real Estate Transaction Committee is to provide review, consideration, due diligence and recommendations to the University President regarding any proposed purchase, sale, or lease of property by Stockton University in support of the University's mission.

The voting members of the Real Estate Transaction Committee shall consist of the Vice President for Administration and Finance who shall serve as Committee Chair, the Associate Vice President of Facilities and Construction, the Chair of the Board of Trustees (or Chair's designee), the Chair of the Buildings and Grounds Committee, the University President (Ex Officio), as well as designated non-voting staff support.

The Real Estate Transaction Committee will review and study as it deems necessary or appropriate any proposal for the purchase, sale or lease of property by the University. The Committee has authority to obtain any internal or external studies or reports and to engage any consultants or advisors it deems necessary or appropriate in order to make a recommendation to the President of the University.

Legislative History:

	Date
Vice President for Admin and Finance	11/7/2016
President	11/10/2016
Board of Trustees	



POLICY

Notifications, Warnings and Prohibitions – Consumer Electronic Products

Policy Administrator: Director, Risk Management & Environment/Health/Safety

Authority:

Effective Date: Upon Approval by the Board of Trustees

Index Cross-References: To Be Developed

Policy File Number: VI-61

Approved By: Board of Trustees

Stockton University will evaluate national, state and local warnings and recalls to protect the University community from harmful or dangerous consumer electronic products. Such products may pose a fire, explosive, electrical, chemical, mechanical or other hazard that can injure people and property.

Before notifying, warning or prohibiting the University community from possessing a consumer electronic product on University property, Stockton has established procedures that provide guidance as to when and how such notifications, warnings and prohibitions are instituted.

Legislative History:

	Date
Vice President for Admin and Finance	10/31/2016
General Counsel	11/1/2016
Senior Leadership Council	11/8/2016
President	11/9/2016
Board of Trustees	

Office of the Provost
P: 609.652.4514 • F: 609.626.5509



101 Vera King Farris Drive
Galloway NJ 08205
stockton.edu

MEMORANDUM

TO: Harvey Kesselman, President

FROM: Lori A. Vermeulen, Provost and Vice President for Academic Affairs

DATE: February 22, 2017

SUBJECT: Recommendation for New University Policy

At the recommendation of the Faculty Senate, I submit for your review a new policy on Disability, Accessibility, and Reasonable Accommodation. The University does not have a disability policy and, therefore, I submit for Board consideration and review as recommended by policy administrators:

I-67: Disability, Accessibility, and Reasonable Accommodations

I recommend the Board of Trustees conduct a First Reading at the February 22, 2017 meeting, followed by approval of the recommendation for a Second Reading and vote at the May 3, 2017 meeting.



POLICY

Disability, Accessibility, and Reasonable Accommodations

Policy Administrator: Chief Officer for Institutional Diversity and Equity
Authority: The Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. §§ 12101-12213 (2013) (amended 2008); The Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.
Effective Date: Upon Approval by Board of Trustees
Index Cross-References:
Policy File Number: I-67
Approved By: Board of Trustees

The Americans with Disabilities Act gives civil rights protection to individuals with disabilities and guarantees equal opportunity for individuals with disabilities in public accommodations, employment, transportation, State and local government services, and telecommunications. Section 504 of the *Rehabilitation Act of 1973* prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance.

Stockton University values diversity and seeks to promote access to employment and educational opportunities. As such, it is committed to full compliance with Section 504 of the *Rehabilitation Act of 1973* as well as the *Americans with Disabilities Act of 1990*, and provides reasonable accommodations to qualified faculty, staff, and students with disabilities to allow for full participation in the University's employment and educational programs and activities. Those seeking such accommodations should contact the Office of Human Resources and/or the Learning Access Program as appropriate.

Complaints of discrimination based on disability or failure to provide reasonable employment or academic accommodations should be directed to the ADA/504 Coordinator in the Office of Institutional Diversity and Equity. All members of the campus community are expected to comply with the provisions of this Policy and any related University or campus policies and/or procedures, as applicable.

Legislative History:

	Date
Faculty Senate	11/15/2016
Provost Council	1/5/2017
Provost	1/5/2017
General Counsel	1/20/2017
President	1/23/2017
Board of Trustees	



MEMORANDUM

TO: Dr. Harvey Kesselman, President

FROM: Trustee Mady Deininger, Chair, Stockton University Board of Trustees

DATE: February 22, 2017

SUBJECT: Recommendation to Revise University Board of Trustees By-Laws Policy

Trustee Mady Deininger, Chairperson of Stockton University's Board of Trustees recommends revisions to I-9: Board of Trustees By-Laws Policy. The Board of Trustees By-Laws were updated to reflect changes in status and name (from college to university) on April 30, 2015. I submit that the Board of Trustees reviews and recommends changes to the attached By-Laws.

REVISIONS TO: I-9: University Board of Trustees By-Laws Policy

I further recommend that the Board of Trustees conduct a First Reading at the February 22, 2017 meeting, followed by approval of the recommendation for a Second Reading and vote at the May 3, 2017 meeting.

Policy 1-9 - Board of Trustees By-Laws

Summary of Recommended Changes

The Board of Trustees By-Laws were reviewed and updated to remove references to College and fix typos and grammatical errors. The following substantive changes are also recommended:

1) Addition of Section 1 – Establishment

This addition quotes the New Jersey Statute that gives universities the right to establish a board of trustees.

“The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (NJSA) which state, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing and contracting will enhance the idea of self-government.”

2) Changes to the definition of a quorum

In section 2 – membership, “the President of the University, who shall serve as a member of the Board, without vote; however, can be counted for the purposes of determining a quorum.”

In section 6 – quorum, “Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote.”

3) Addition of Trustee Emeritus designation

“After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board’s advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual’s interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.”

4) Change in nominating committee membership

The line, “board members who wish to be considered for service as officers of the Board may not simultaneously serve on the Nominating Committee,” was deleted. Most board members want to be considered for officers and the practice has been to have the executive committee also serve as the nominating committee.

5) Change in executive committee to include an ex-officio member

Language was added to include the practice of an ex-officio member on the executive committee.

“There shall be an Executive Committee consisting of the Chairperson, Vice Chairperson, Secretary, and an ex-officio member and the President of the University; the ex-officio member and the President shall serve without a vote. The Executive Committee shall act on behalf of the corporate body between meetings of the Board of Trustees subject to approval of its actions by the Board of Trustees at a subsequent meeting.”



POLICY

Board of Trustees By-Laws

Policy Administrator: Office of the President

Authority:

Effective Date: April 9, 1969; March 14, 1972; December 15, 1975; February 18, 1998; July 11, 2007; February 16, 2011; May 4, 2011

Index Cross-References: Policy I-1: Board of Trustees

Policy File Number: I-9

Approved By: Board of Trustees

ARTICLE I

Offices

The principal office of the body corporate shall be on the main campus of the University in Galloway Township, Atlantic County, New Jersey. Such other offices as may be needed for the conduct of its business may be designated by the Board of Trustees.

ARTICLE II

Seal

The body corporate shall have a seal adopted by the Board of Trustees the form and design of which is illustrated above. The custodian of the seal shall be the Secretary or the Assistant Secretary of the Board of Trustees.

ARTICLE III

Board of Trustees

Section 1 Establishment

The Board of Trustees is established pursuant to Title 18A of the New Jersey Statutes Annotated (NJSA) which state, in part, that "the Legislature hereby finds that it is in the best interest of the State that the state colleges shall be and continue to be given a high degree of self-government and that the government and conduct of the colleges shall be free of partisanship. The Legislature finds further that a decentralization of authority and decision-making to the boards of trustees and administrators of the state colleges in the areas of personnel, budget execution, purchasing and contracting will enhance the idea of self-government."

Section 2 Membership

The Board of Trustees shall consist of between seven (7) and up to fifteen (15) members appointed, pursuant to N.J.S.A. 18A:64-3 by the Governor of the State of New Jersey with the advice and consent of the New Jersey Senate, two (2) student trustees elected by the student body (one voting student trustee and a student trustee alternate) and the President of the University, who shall serve as a member of the Board, without vote; however can be counted for the purposes of determining a quorum. At such time as the then Board of Trustees deems it necessary or desirable, the number of members may be increased by a majority vote of the members of the Board of Trustees present and voting at two successive regularly scheduled meetings of the Board. Under no circumstance shall the number of members, with a right to vote, exceed fifteen (15). All members of the Board shall serve without compensation but shall be entitled to reimbursement for all reasonable and necessary expenses.

Section 3 Trustee Emeritus

After leaving Board membership, a trustee member who has served a full six-year term and who has provided outstanding service shall be eligible for nomination as a Trustee Emeritus. Election to Trustee Emeritus status shall be by majority vote of the Board, upon nomination by the Executive Committee. A Trustee Emeritus shall serve for a term of two years and may be re-elected without limit. While the position is non-voting with regard to official actions of the Board, a Trustee Emeritus may be invited to participate in all Board meetings and functions, will be eligible to be appointed by the Chair to serve on any of the Board's advisory special committees, and may be called upon to assist the Board and the President in those matters where the individual's interest, experience and expertise will best serve the University. The number of such positions is discretionary with the Board. However, the honor will be reserved for individuals with a record of distinguished service.

Section 4 Duties and Powers

The Board of Trustees shall have all the powers and duties granted to it by law. Incorporated by this reference are the provisions of New Jersey Statutes 18A: 64-1 et. seq. and all amendments and additions thereto as may, from time to time, be enacted. The board shall control and manage the affairs of the body corporate and shall exercise all such powers and do all such lawful acts and things necessary or expedient in the control and management of the affairs of the body corporate as are not by statute or by these bylaws, otherwise to be exercised. The Board of Trustees may adopt such rules, regulations, and policies for the conduct of its meetings and the management of the body corporate as it may deem appropriate and necessary, consistent with said laws.

Section 5 Meetings

Meetings of the Board of Trustees shall be held at the principal office of the body corporate or at such other places designated by the Chairperson or a majority of the Board of Trustees. The Board shall meet a minimum of four (4) times per year in accordance with a schedule adopted and published annually. All meetings shall be held in compliance with the Open Public Meetings Act. The September meeting shall serve as the annual reorganization meeting, at which time the board will elect officers as necessary from among its voting members. Additional meetings shall be held when called by the Chairperson or requested in writing by any five Trustees. No less than seventy-two hours' notice shall be given to each Trustee by the Secretary or Assistant Secretary of the Board of Trustees of each meeting. Such notice may be given by mail, telephone, other electronic means, or in person. A proposed agenda shall accompany said notice. Similar notice shall be given to the news media and the public in accordance with the requirements of the New Jersey Open Public Meetings Act.

Section 6 Quorum

A quorum for the transaction of business shall be a majority of Trustees currently serving as members of the Board of Trustees. Seats that have been vacated by death or resignation shall not be counted for the purpose of determining a quorum. Each trustee shall be entitled to one vote. In the absence of a quorum, the Trustees present at any meeting may receive reports and adjourn the meeting until such time as a quorum shall be present.

Section 7 Attendance

Trustees are expected to attend all meetings of the Board. No Trustee may be absent from three consecutive public meetings without written authorization from the Chairperson of the Board of Trustees; nor may a Trustee be absent from more than half the public Board meetings in any twelve-month period counted from the annual reorganization meeting. Absences in violation of either or both of these provisions will constitute sufficient cause to seek removal of the Trustee in accordance with the provisions of New Jersey Statutes 18A:64-3.

Section 8 Voting

All questions coming before the Board of Trustees shall be decided by a majority of those present and voting at the meeting except where required otherwise by law or Robert's Rules of Order. Voting shall be by roll call unless otherwise directed by the Chair.

Section 9 Agenda and Procedure

The agenda for each meeting of the Board of Trustees shall be prepared by the Secretary or Assistant Secretary and a copy thereof furnished to each member of the Board of Trustees as set forth in section 5 above. Items may be deleted from the agenda or items not on the agenda may be added by the Chairperson, President of the University or upon request of members of the Board of Trustees.

The following shall be the order of business at each public meeting of the Board of Trustees:

- Call to order
- Roll Call
- Consideration of the minutes of the previous meeting of the Board of Trustees and the approval or amendment thereof
- Resolution to meet in Closed Session
- Report of the Chairperson including report of Executive Committee meetings
- Report of the University President
- Standing Committee reports
- Other reports
- Unfinished business
- New business
- Comments and questions from the public
- Matters for the good and welfare
- Adjournment

The Chairperson shall have the authority to deviate from the above order of business when necessary to expedite the business of the Board.

All meetings of the Board shall be conducted in strict compliance with the New Jersey Open Public Meetings Act and in accordance with parliamentary procedure prescribed in the latest edition of *Robert's Rules of Order*.

Section 10 Rules and Regulations

The Board of Trustees shall, from time to time, in consultation and collaboration with the President, make and promulgate such rules, regulations and statements of policy, not inconsistent with statutory provisions, as may be necessary and proper for the administration and operation of the University.

ARTICLE IV

Officers

Section 1 Election

The Board of Trustees at the annual reorganization meeting shall elect a Chairperson, Vice Chairperson, and Secretary. The Board of Trustees may elect other officers as needs of the body corporate may from time to time require. Any two offices may be held by the same person, except that the Chairperson and Vice Chairperson shall not hold any other office.

Section 2 Chairperson

The Chairperson, when present, shall preside at all meetings of the Board of Trustees. The Chairperson shall be the Chief Executive Officer of the body corporate and shall perform all duties commonly incident to the office and shall have general supervision of the affairs of the corporation, subject to the approval of the Board of Trustees. The President of the University, selected and engaged by the Board of Trustees, shall be the Chief Executive Officer of the University and as a non-voting member of the Board of Trustees shall attend all meetings of the Board of Trustees, but the Chairperson of the Board of Trustees shall continue as the chief executive officer of the body corporate. The Chairperson or Vice Chairperson shall sign all reports, documents and/or instruments of any nature required to be filed or executed by law that require signature. The Chairperson shall report to the Board of Trustees in a timely manner all matters coming to the notice of the Chairperson, relating to the interests of the body corporate that should be brought to the attention of the Board of Trustees.

Section 3 Vice Chairperson

The Vice Chairperson shall have and exercise all the powers and duties of the Chairperson in the case of the absence or inability to act of and by the Chairperson, and shall perform such other duties as may be prescribed, from time to time, by the Chairperson or the Board of Trustees.

Section 4 Secretary

The Secretary shall record all votes and the minutes of all public proceedings in a book to be kept for that purpose. The Secretary shall also be responsible for recording and maintaining the minutes of all executive sessions of the Boards of Trustees. The Secretary shall give notice of all meetings of the Board of Trustees and shall affix the seal of the body corporate to all documents that may require it and shall have charge of the seal of the body corporate and such other books and papers as the Board of Trustees may prescribe. The Secretary shall promptly forward to the Archival Section of the University Library and to any others designated by the Board of Trustees, a copy of the minutes of all public proceedings of the Board after said minutes have been approved by the Board of Trustees.

Section 5 Assistant Secretary

The Assistant Secretary shall perform such duties as may be delegated by the Secretary including, but not limited, to the giving and publishing of all notices of meetings, recording all public proceedings of the Board of Trustees and circulating minutes of such proceedings after the Board has approved the same. The Assistant Secretary shall also be authorized to affix the corporate seal when requested by the President and Chairperson to do so.

ARTICLE V

Committees

Section 1 Standing Committees

The Board of Trustees shall have the power to create standing committees which shall report directly to the Board to aid it in carrying on the business of the corporate body. Among the committees so created shall be Audit, Finance and Professional Services, Academic Affairs and Planning, Buildings and Grounds, Student Affairs, Development, Investment, and Compensation, Nomination and Governance. The existence, duties and functions of these standing committees may be abolished, changed, or added to, and new and additional standing committees may be created by the Board of Trustees at its discretion.

All standing committees shall be chaired by a member of the Board so designated by the Chairperson. A vice chairperson shall be similarly designated. Other members of such committees, with the exception of the Audit committee, may be selected by the Chairperson from among the administration, faculty, students, alumni and friends of the University. The Board of Trustees shall advise and consent on all such appointments.

The Audit committee shall be composed of at least three members of the Board designated by the Chairperson.

The Chairperson and the President shall be ex-officio members of all standing committees with the exception of the Audit committee. Only the Chairperson shall serve as a member ex-officio of the Audit committee.

Section 2 Executive Committee

There shall be an Executive Committee consisting of the Chairperson, Vice Chairperson, Secretary, and an ex-officio member and the President of the University; the ex-officio member and the President shall serve without a vote. The Executive Committee shall act on behalf of the body corporate between meetings of the Board of Trustees subject to approval of its actions by the Board of Trustees at a subsequent meeting.

Section 3 Meeting by Electronic Means

At the discretion of the Chairperson of any committee, meetings may be held wholly or partially by electronic means (including teleconferencing, videoconferencing, webcasts, and other suitable electronic means). Minutes of all committee meetings shall be prepared and maintained.

Section 4 Administrative, Faculty and Student Committees

The Board of Trustees shall have the power to authorize the President of the University to create and abolish administrative, faculty and student committees in accordance with procedures established in cooperation with such groups, respectively, for the purpose of assisting in carrying on the business and functions of the University.

Section 5 Ad Hoc Committees

The Board may create ad hoc committees, the members of which shall serve at the pleasure of the Board and without compensation. After consultation with the President of the University and upon the advice and consent of the Board, the Chairperson of the Board may appoint the members and designate the chairperson of such ad hoc committees. Members of ad hoc committees may include both trustees and non-trustees, as needed. The Chairperson of the Board and the President of the University shall be ex-officio non-voting members of each ad hoc committee.

ARTICLE VI

Amendments

These by-laws may be amended by the affirmative vote of a majority of the full Board of Trustees authorized to vote on any issue at two successive public meetings of the Board of Trustees, provided that a copy of the proposed amendment has been furnished to each member of the Board of Trustees, including non-voting members, by the Secretary or Assistant Secretary at least ten (10) days before the meeting at which the initial vote upon the amendment is to be taken. Amendments of the bylaws shall be consistent with the laws of the State of New Jersey.

Legislative History:

	Date
President	1/14/2017
Board of Trustees	

President
Phone: (609) 652-4521
Fax: (609) 652-4945

101 Vera King Farris Drive
Suite #K203
Galloway, New Jersey 08205
www.stockton.edu



MEMORANDUM

TO: Stockton University Board of Trustees

FROM: Trustee Raymond R. Ciccone, CPA,
Chair, Stockton University Board of Trustees Audit Committee

DATE: February 22, 2017

SUBJECT: Recommendation to New Policy

At the recommendation of the Stockton University's Board of Trustees Audit Committee, and external auditing firm, Baker Tilly Virchow Krause, LLP, I submit for your review a new Internal Audit Policy. The University does not have an internal audit policy and, therefore, I submit for Board consideration and review as recommended by policy administrators:

NEW POLICY: VI-89, Internal Audit

I further recommend the Board of Trustees conduct a First Reading at the February 22, 2017 meeting, followed by approval of the recommendation for a Second Reading and vote at the May 3, 2017 meeting.



POLICY

Internal Audit

Policy Administrator: Executive Vice President
Authority:
Effective Date: Upon Approval by the Board of Trustees
Index Cross-References:
Policy File Number: VI-89
Approved By: Board of Trustees

Stockton University (Stockton) Internal Audit policy is to establish procedures and standards that govern the internal audit process. The policy communicates Internal Audit management's direction and requirements on specific areas covered by the Internal Audit Department (IAD) activity. The standards and procedures document how the internal audit process should be conducted such as ensuring that work papers are well organized, clearly written, and address all areas within the scope of the audit. The work papers should also contain sufficient evidence of the procedures performed and support the conclusions reached.

The Stockton IAD conducts their internal audit activities in accordance with professional standards and frameworks, such as:

- The Standards for the Professional Practice of Internal Auditing issued by the Institute for Internal Auditors (IIA).
- The American Institute of Certified Public Accounting (AICPA) consulting standards
- The Committee of Sponsoring Organizations of the Treadway Commission (COSO)
- Information Systems Audit and Control Association (ISACA) standards
- Control Objectives for Information and related Technology (COBIT)

These standards address independence, professional proficiency, scope of work, performance of audit work, management of internal audit, and quality assurance reviews.

Legislative History:

	Date
Internal Audit Committee of the Board of Trustees	1/17/2017
President	1/18/2017
Board of Trustees	

STOCKTON UNIVERSITY
Board of Trustees
February 22, 2017

Open Public
Meeting Minutes
of December 7, 2016

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES MEETING
OPEN PUBLIC MINUTES
December 7, 2016**

Trustees Present	Mrs. Mady Deininger, ('80), Chair Leo B. Schoffer, Esq., Vice Chair Mr. Raymond R. Ciccone, CPA ('79), Secretary Ellen D. Bailey, Esq. Mr. Andy Dolce Mr. Stanley M. Ellis Michael Jacobson, Esq. Mrs. Meg Worthington Mr. Cristian Moreno, Student Trustee Mr. Ike Ejikeme, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio Dr. Susan Davenport, Executive Vice President and Chief of Staff and Assistant Secretary to the Board
Absent	None
Call to Order	Board Chair, Mady Deininger called the meeting to order at 12:15 p.m. on Wednesday, December 7, 2016 in the President's Conference Room, K-203k. On November 1, 2016, notice of this meeting as required by the Open Public Meeting Act was (a) posted on the University's Website; (b) forwarded to the Business Services/Bursar's Office at the University, the editors of the <i>Press of Atlantic City</i> , <i>the Daily Journal</i> ; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office. Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.
Comments from Faculty Leadership	The Board heard from Anne Pomeroy (representing the Stockton Federation of Teachers) about the union's continuing frustration and difficulties due to their expired contract with the State. There is no indication of when a new contract will be signed. The union is considering its options. Also, the union along with the Stockton University Faculty Senate issued a joint statement reinforcing their position of tolerance, inclusion, social justice while condemning all forms of discrimination, bigotry, and sexism.
Approval of Open Public Regular Meeting Minutes of September 21, 2016	Upon a motion duly made by Trustee Worthington and seconded by Trustee Ellis, the Board voted to adopt the Open Public Meeting minutes of the September 21, 2016 Board of Trustees Open Public Meeting.
Approval of Open Public Retreat Meeting Minutes of November 10, 2016	Upon a motion duly made by Trustee Dolce and seconded by Trustee Worthington, the Board voted to adopt the Open Public Retreat Meeting minutes of the November 10, 2016 Board of Trustees retreat.
Resolution to Meet in Closed Session	Upon a motion duly made by Trustee Worthington and seconded by Trustee Bailey, the Board voted to meet in closed session at 12:15 p.m.

Reconvene of Open Public Meeting	Chairperson Deininger reconvened the Open Public Meeting at 4:30 p.m.
Moment of Silence	President Kesselman asked for a moment of silence in memory of the passing of Cameron W. Hardy, a Stockton University senior and communications major from Sparta, NJ; and for those who died in the historical attack on Pearl Harbor.
Oath of Office to Ms. Nelida Valentin, new Board of Trustee member	<p>Chairperson Deininger and President Kesselman administered the Oath of Office to Ms. Nelida Valentin. Ms. Valentin is the Vice President of Grants and Programs for the Princeton Area Community Foundation (PACF) in Lawrenceville, NJ, and an alumna of Stockton University. Dr. Kesselman provided a brief overview about her history at Stockton, and took great pride in welcoming her as the newest member of the board. Ms. Valentin, a former Equal Opportunity Funding (EOF) student and 1986 Stockton graduate, commented she is extremely honored and delighted to serve on the Board of her alma mater, and looks forward to working with the Trustees, students, and serving the community.</p> <p>Trustee Deininger commented she is pleased to have another alum on the Board.</p>
Report of the Chair	Chairperson Deininger welcomed and thanked everyone for attending today's meeting.
President's Report	<p>President Kesselman requested Board approval for the appointment of Ms. Sydney Sykes as the Student Trustee on the Board of Directors of Stockton Aviation Research and Technology Park (SARTP) of New Jersey from January 1, 2017 to December 31, 2018.</p> <p>Upon a motion duly made by Trustee Worthington and seconded by Trustee Bailey, the Board voted to adopt the resolution.</p> <p>Trustee Moreno commented he has known Ms. Sykes for several years and was proud of her accomplishments. He was very pleased that she has been appointed as the Student Trustee on the SARTP Board of Directors.</p>
Report of the Academic Affairs & Planning Affairs Committee	<p>Dr. Lori Vermeulen, Provost and Vice President of Academic Affairs reported that the Academic Affairs & Planning Committee met earlier in the day and discussed several informational items.</p> <p>Provost Vermeulen called upon Dr. Theresa Bartolotta, Dean, School of Health Sciences and Professor of Communication Disorders, to present the 2016 School of Health Sciences Leadership Award to Dr. Adeola Sonaike, National Director, GetFit Program, Family Network. The award is presented annually to an individual for their outstanding vision, dedication and commitment to excellence. The local GetFIT initiative at Stockton is an exercise and nutrition program geared to help individuals with developmental disabilities live healthier lives.</p> <p>Dr. Sonaike stated she was honored to receive this award and looked forward to her continued relationship with Stockton. Trustee Deininger congratulated Dr. Sonaike on her award.</p> <p>Provost Vermeulen discussed additional information items including the Research and Professional Development Reports, Sabbatical report and the External Funding Booklet for 2015-2016, which illustrates the diverse projects and programs underway at the University.</p>

<p>Report of the Student Affairs and Planning Committee</p>	<p>Trustee Bailey, Student Affairs and Planning Committee Chair, reported the committee met on December 1, 2016 at 4:30 p.m. She called on Dr. Thomasa Gonzalez, Vice President of Student Affairs, to give a brief report. Dr. Gonzalez noted the committee had reviewed the Stockton Board of Trustees for Distinguished Students; and called upon Dr. Pedro Santana, Dean of Students to announce Stockton Board of Trustees Fellowships for Distinguished Students. The following recipients received awards:</p> <p>Christina Comuso, a senior, majoring in Geology, received a \$1,000 fellowship for a project titled, “Fluid Inclusion Analyses of the Rose Blanche Quartz-Gold Body.” Casey Cuff, a senior, majoring in Biology, received a \$500 fellowship for a project titled, “Emotions of the Holocaust: Photos from March 2017 Study Tour.” Gina Irizarry, a sophomore, majoring in Health Sciences, received a \$250 fellowship for a project titled, “Antisemitism in France.” Aurora Landman, a senior, majoring in Literature, received a \$750 fellowship for a project titled, “Digitizing Alliance’s History.” Donald Maute III, a junior, majoring in Geology, received a \$1,000 fellowship for a project titled, “Bulk Rock Isotopic Analysis of Lamprophyre Dikes and Mantle Xenoliths from Westerly, Rhode Island.” Trevor Teehan, a sophomore, majoring in Mathematics and Pre-Engineering, was awarded a \$500 fellowship for a project titled, “Dynamic Density: Aviation Research.” Morgan Vukicevich, a junior, majoring in Biology, received a \$250 fellowship for a project titled, “Benefits of Animals to Communities at Large.”</p> <p>Dean Santana asked the committee and faculty members to stand for recognition.</p> <p>Trustee Deininger and President Kesselman congratulated the students for their fine work, and thanked the committee and faculty members for their dedication.</p> <p>Dr. Gonzalez then called upon Ms. Christy Cunningham, Associate Director of the Career Center, to make a presentation on Stockton Graduates’ Employment Data.</p> <p>Ms. Cunningham provided an overview on the Class of 2015 Employment Data. Students were surveyed six months after graduation to answer the question: <i>Have you landed somewhere?</i> The data included the following highlights:</p> <ul style="list-style-type: none"> • Survey taken with graduates in August 2014, December 2014 and May 2015 included 709 participants, a response rate of nearly 40%. The 2017 survey will include graduate students. • Of the 2015 graduates, 88% reported being employed or enrolled in school within six months of graduation, a 2% increase over 2014. • In a national comparison, 87% of Stockton graduates were either employed or enrolled in school within six months of graduation; the national average is the 84%. • Relationship between occupation and program/area of study: 70% of employed graduates reported that their occupation was related or very related to their area or program of study. • Job Satisfaction: 74% of graduates are somewhat satisfied or very satisfied with their employment. • Employment by state: 84% of employed graduates reported working in New Jersey. • Advanced Studies (further education/degrees pursued): 68.9% of the students are pursuing graduate degrees.
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	<p>Ms. Cunningham thanked Dr. Kesselman and the Board for the opportunity to present this valuable information. She also thanked Dr. Kesselman for his commitment for permanent funding to continue this research.</p>
<p>Report of the Finance and Professional Services Committee</p>	<p>Trustee Ellis, Finance and Professional Services Committee Chair, reported the following items were presented under the consent agenda, and recommended by the committee for Board approval: FY17 Bid Waivers and FY17-21 Increases in Bid-Waivered Contracts. Recommendation was also requested for the Tuition and Fees Effective for 2017 Summer Session at Stockton University's Instructional Site, Confirmation of Actions Taken by the Executive Committee on November 7, 2016 (FY18 Capital Budget Submission).</p> <p>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Schoffer, the Board voted to adopt the FY17 Bid Waivers and FY17-21 Increases in Bid-Waivered Contracts. Trustee Worthington abstained from voting for Underground Energy, LLC on the FY17 Bid Waiver. Trustee Valentin abstained from voting on the FY17 Bid waivers and the FY17-21 Increases in Bid Waivered contracts.</p> <p>Tuition and Fees Effective for 2017 Summer Session at Stockton University's Instructional Site: Upon a motion duly made by Trustee Jacobson and seconded by Trustee Bailey, the Board voted to adopt the resolution.</p> <p>Confirmation of Actions Taken by the Executive Committee on November 7, 2016 (FY18 Capital Budget Submission): Upon a motion duly made by Trustee Dolce and seconded by Trustee Bailey, the Board voted to adopt the resolution.</p> <p>President Kesselman reported we are extremely aggressive when requesting appropriations, to recognize and help fund Stockton's growth as an anchor institution in the State of New Jersey. The FY18 Capital Budget is important because it identifies institutional priorities for capital projects.</p> <p>Mr. Charles Ingram, Vice President of Administration and Finance, and President of Stockton Affiliation Services, Inc. (SASI), gave a brief presentation about SASI, to include the SASI Board's composition and a review of its mission statement. Highlights are as follows:</p> <ul style="list-style-type: none"> • Mr. Ingram commented that SASI provides graduate housing, transportation, food service, bookstore, vending services (beverage and snack), Dante Hall Lease, Seaview Report Operations, Azeez Museum, and Woodbine Instructional Site. • Stockton has implemented a parking system whereby all students, faculty, staff, visitors, and guests are registered to park on campus. SASI also purchased additional buses in anticipation of the Atlantic City campus. • Stockton Seaview earned an operating income of \$1.3 million this year. As of June 30, 2017, SASI has given over \$14 million back to the University since inception. <p>Chairperson Deininger reported the Board had reviewed the Operating Budget Status Report and posted the document on the Board's website.</p>

<p>Report of the Audit Committee</p>	<p>Trustee Ciccone, Audit Committee Chair, reported that the committee met on October 28, 2017. The meeting included an update by the University's external auditors, Grant Thornton. The University received an unqualified opinion (clean audit), no findings were reported, and no concerns were identified regarding internal controls. Trustee Ciccone thanked Vice President Ingram and his staff. PKF also completed a special cyber security audit at the University. The results were favorable, and implementations are ongoing from the company's recommendations. The committee also met with Baker Tilly Virchow Krause, LLP on October 28th. They performed an internal audit of the Athletic Department, and their recommendations will be reviewed and implemented as appropriate.</p>
<p>Report of the Buildings and Grounds Committee</p>	<p>Trustee Schoffer, Buildings and Grounds Committee Chair, called upon Mr. Don Hudson, Associate Vice President for Facilities and Construction to give a brief report.</p> <ul style="list-style-type: none"> • The committee received an overview of nearly 25 projects including the progress of the Atlantic City Project. The Academic Quad Area project is on target. He thanked Mr. Skip West, Director of Facilities for his support. • Sidewalk Renovations – from K-Wing Plaza to N-Wing (includes adding a new accessible handicap ramp) will be underway soon. • Restrooms Renovations in A, D & H Wings (gender neutral, lactation and accessible bathrooms) continue. • New Signage - presented and approved; the signage will roll out sometime in the next fiscal year. • Repairs were completed to a damaged well in our Aquifer Thermal Energy Storage (ATES) system. Next year, we will be performing maintenance on all of the wells to optimize the system. Stockton is the first and one of the largest systems in the country. <p>Trustee Schoffer commented the campus requires a lot of maintenance and care for the on-campus projects.</p> <p>Mr. Robert Heinrich, Chief Information Officer for Information Technology, reported that Stockton is actively engaged in negotiations with American Tower and the State of New Jersey for the placement of two cell towers on either side of the main campus. The State House Commission will review the proposal on December 12, 2016 for approval of the lease agreements. If approved, Stockton can move forward with due diligence, Pinelands Commission approval, and other permits to begin construction this summer, with a roll out projected for next fall. President Kesselman stated that Stockton would not incur any costs for this project.</p>

<p>Report of the Development Committee</p>	<p>Trustee Jacobson, Development Committee Chair, reported the committee had not met since the last Board meeting. He called upon Dr. Philip Ellmore, Chief Development Officer and Executive Director of College Foundation to give a brief report.</p> <ul style="list-style-type: none"> • The Foundation Board received a clean audit, resulting in no findings. • Form 990 is in process of completion; will be finalized and filed accordingly. • Foundation’s net assets at end of FY2016 were \$29,970,000 (up \$800,000 from previous year). • Through November 30, 2016, gifts totaled \$3,062,000 (including \$1.8 million from the Noyes Museum acquisition).
<p>Report of the Investment Committee:</p>	<p>Trustee Ellis, Investment Committee Chair, reported the committee met on November 2, 2016 (he was unable to attend that meeting). He called upon Vice President Charles Ingram to give a brief report. The committee met with Wells Fargo and Ashford Consultants and received investment fund updates. Stockton is currently undergoing the Request for Proposal process and will begin reviewing approximately 13 proposals for investment managers on December 9, 2016. The interview process will begin in January 2017 because the current five-year contract expires in February 2017.</p>
<p>Approval of Actions for University Policies</p>	<p>President Kesselman recommended Board approval of the following policy, which was a Second Reading:</p> <p>Division of Administration and Finance—Deleted Policy: VI-88: Posting and Removal of Announcements.</p> <p>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Worthington, the Board voted to adopt the resolution.</p> <p>President Kesselman presented the Board with two policies as First Readings. These items will be recommended for Board approval at the February 22, 2017 meeting.</p> <p>Division of Administration and Finance (New Policies):</p> <ul style="list-style-type: none"> • VI—60: Real Estate Transaction Committee • VI—61: Notifications, Warnings, and Prohibitions—Consumer Electronic Products. <p>Dr. Kesselman noted that the formation of the Real Estate Transaction committee is important because the members will go through a systematic process when looking at the many opportunities that will be available in the coming years and will provide strategic direction to the Board.</p>
<p>Personnel Actions Resolutions</p>	<p>Chairperson Deininger announced the Board reviewed the Personnel Actions Resolution, which was posted on the Board’s website for the public’s review. Approval of management reappointments have been moved from the spring, in order to better tie managerial evaluation to fiscal year goals and objectives. Upon a motion duly made by Trustee Jacobson and seconded by Trustee Schoffer, the Board voted to adopt the resolution.</p>
<p>Other Business</p>	<p>No other business came before the Board.</p>

<p>Comments from the Board</p>	<p>Trustee Ciccone wished everybody a happy holiday season. He remarked Stockton was always a special place around the holidays. Trustee Worthington welcomed Trustee Valentin to the Board.</p> <p>Chairperson Deininger thanked the Board for their dedication, loyalty, and service. She wished everyone a happy holiday season.</p>
<p>Comments from the Public</p>	<p>Vice President Vermeulen asked all promoted faculty present to stand for recognition. She congratulated the entire faculty body, and acknowledged their accomplishments. Dr. Vermeulen also recognized the SRI/ETTC, and announced a grant they received that would provide K-12 teachers professional development on strategies to teach the core curriculum to English language learners. They will also develop a Massive Open Online Course (MOOC) to provide the same training for up to 500 teachers throughout New Jersey during the 2017-2018 school year.</p> <p>President Kesselman asked Ms. Patricia Weeks, Executive Director of SRI/ETTC to stand for recognition for her outstanding work.</p> <p>Dr. Kesselman also congratulated the faculty members receiving Emeriti status (Dr. Henry VanKuiken, Dr. Bess Kathrins, Dr. David Carr, Dr. Sonia Gonsalves, and Dr. Melaku Lakew). He remarked that he would miss all of them, as would the entire Stockton community. He stated Dr. Gonsalves would be the December 2016 Commencement speaker.</p> <p>Dr. Carr thanked the Board and President Kesselman for all of their support given during his time as an administrator. He remarked he has enjoyed working with everyone, and looks forward to the next phase of his life.</p> <p>Dr. Anne Pomeroy, President of the Stockton Federation of Teachers (SFT), and Professor of Philosophy, congratulated her colleagues and retirees. She read a statement into the record from the Stockton Federation of Teachers and the Stockton University Faculty Senate, which reads as follows:</p> <p>“The Stockton Faculty Senate serves as the representative body that provides the faculty voice in the development of University policy. Senate members are also members of the Stockton Federation of Teachers (SFT), the union of faculty and professional staff of Stockton University. As members of the American Federation of Teachers we uphold the principles of the AFT mission statement and champion ‘fairness; democracy; economic opportunity; and high-quality public education, healthcare and public services for our students, their families and our communities. We are committed to advancing these principles through community engagement, organizing, collective bargaining and political activism, and especially through the work our members do.’ We intend to adhere to these principles, and to carry them out to the best of our abilities, to ensure that all members of our community are treated with equality, fairness, and above all, respect.</p> <p>These principles and our educational mission are properly expressed by our dedication to the members of our Stockton family: students, staff, faculty, and the members of the communities in which we live and work. Especially in these trying times, we reaffirm our support of women, people of color, Jews, Muslims, members of the LGBTQIA community, those with disabilities, the poor, and immigrants, regardless of documented status. The SFT deplors and condemns any and all acts of prejudice, and we offer support and solidarity to any individuals or groups targeted by them. We will stand up to all forms of sexism, racism, Islamophobia, anti-Semitism, xenophobia, homophobia,</p>

	<p>transphobia, and any forms of hatred and discrimination based on ability, class, sexual or gender identity, immigration status, or beliefs.”</p> <p>She also reported that SFT was still working without a contract; faculty and staff have not had an increase since 2015. She thanked Dr. Kesselman for freezing managerial salaries during this time; this act of solidarity with our Unions is the right and good thing to do. She hoped this act encouraged members of the administration to stand with Union members in their contract dispute, and to write the Governor and legislators to assist with the struggle. Membership has determined if there is no movement on the contract at those January meetings, activism will begin on the campus in the spring.</p> <p>Mr. Brian K. Jackson, Chief Operating Officer, Atlantic City Campus, provided an update on Stockton’s Employee Charitable Campaign. Last year Stockton ran a successful campaign and broke the previous record, raising \$52,450 and 196 donors participated from the University. This year, Dr. Kesselman serves as the Co-Chair of the statewide campaign. To date Stockton has raised \$51,306; and has 186 donors thus far. The goal is \$55,555. Mr. Jackson asked everyone to consider participating in the campaign.</p> <p>Mr. Jackson also invited everyone to participate in the 13th Annual MLK Day of Service on January 16, 2017. Stockton hosts the largest MLK Day of Service in southern New Jersey; and has upwards of 1,000 participants annually. Service projects will be located at our main campus, institutional sites and throughout the state. We look forward to seeing our students, faculty, staff, alumni, and community members.</p> <p>Dr. Kesselman invited everyone to attend Stockton basketball games this evening, from 6:00 p.m. and 8:00 p.m. He also reported Stockton’s Annual Holiday Party is Friday, December 16, 2017 at 2:00 p.m., and wished everyone a happy holiday season.</p> <p>Trustee Deininger thanked Information Technology for their support and assistance.</p>
Next Regularly Scheduled Meeting:	The next regularly scheduled meeting will be held on Wednesday, February 22, 2017 at 4:30 p.m. in the Board of Trustees Room, Campus Center.
Adjournment:	Upon a motion duly made by Trustee Bailey and seconded by Trustee Jacobson, the Board voted to adjourn the meeting at 5:35 p.m.

For the Board,

Susan Davenport, Executive Vice President,
Chief of Staff and Assistant Secretary to the Board

Approved by the Board of Trustees on February 22, 2017.

STOCKTON UNIVERSITY
Board of Trustees
February 22, 2017

PERSONNEL ACTIONS
RESOLUTION

**STOCKTON UNIVERSITY
BOARD OF TRUSTEES
RESOLUTION FOR PERSONNEL ACTIONS
February 22, 2017**

BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED * ANNUAL SALARY	INFORMATIONAL NOTES
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NEW APPOINTMENTS - FACULTY

DIVISION OF ACADEMIC AFFAIRS

SCHOOL OF HEALTH SCIENCES

Santamore, William	Visiting Instructor of Health Science	01/31/17 06/30/17		\$ 27,804	Preauthorized 1/11/17 13D – One Semester
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SCHOOL OF NATURAL SCIENCES & MATHEMATICS

Presotto, Andrea	Visiting Assistant Professor of Environmental Science	12/12/16 06/30/17		\$ 64,898	Preauthorized 12/12/16 13D
Schroer, Melanie L.	Instructor of Biology (75%)	09/01/17 06/30/18		\$ 38,371	

SCHOOL OF SOCIAL & BEHAVIORAL SCIENCES

Balasco, Lauren M.	Assistant Professor of Political Science	09/01/17 06/30/19		\$ 64,898	Preauthorized 12/15/16
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Proposed salary schedule for AFT is based on expired 6/30/15 agreement and is pending resolution of new contract negotiations.

BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>NEW APPOINTMENTS - STAFF</u>					
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF ARTS AND HUMANITIES</u>					
Schmidt, Saskia	Director of Education, Noyes Museum of Art at Stockton University	12/24/16 06/30/18		\$ 56,291	Preauthorized 12/21/16
<u>SCHOOL OF EDUCATION</u>					
Gray, John E.	Assistant Dean of Education	01/17/17 06/30/18		\$106,000	Preauthorized 1/11/17
<u>DIVISION OF ADMINISTRATION AND FINANCE</u>					
Rottler, James	Director of Stockton Affiliated Services, Inc. (SASI)	01/09/17 06/30/18		\$115,000	Preauthorized 1/5/17
<u>DIVISION OF STUDENT AFFAIRS</u>					
<u>OFFICE OF HOUSING AND RESIDENTIAL LIFE</u>					
Radwanski, Steven E.	Director of Residential Life	03/04/17 06/30/18		\$100,000	
<u>OFFICE OF THE PRESIDENT</u>					
<u>INSTITUTIONAL DIVERSITY AND EQUITY</u>					
Zellner, Alan E.	Deputy Officer for Institutional Diversity and Equity	02/27/17 06/30/18		\$ 96,000	

Proposed salary schedule for AFT is based on expired 6/30/15 agreement and is pending resolution of new contract negotiations.

BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>FACULTY REAPPOINTMENT – FULL & PART-TIME</u>					
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF ARTS & HUMANITIES</u>					
August, Emily M.	Assistant Professor of British Literature	09/01/17 06/30/19		\$ 62,193	
Chang, Chung Fan	Assistant Professor of Art/Foundations	09/01/17 06/30/19		\$ 64,898	
Pittenger, Caitlin Q.	Assistant Professor of Dance	09/01/17 06/30/19		\$ 62,193	
Smith, Mariana A.	Assistant Professor of Art/Printmaking	09/01/17 06/30/19		\$ 62,193	
Song, Xu	Assistant Professor of Communication Studies	09/01/17 06/30/19		\$ 62,193	
<u>SCHOOL OF BUSINESS</u>					
Chen, Jiajin (Sandy)	Assistant Professor of Business Studies, Finance	09/01/17 06/30/19		\$ 74,524	
Chu, Michael (Hengyi)	Instructor of Business Studies, Computer Science and Information Systems (50%)	09/01/17 06/30/18		\$ 27,804	
Leitner, Lewis A.	Professor of Business Studies, Management (66%)	09/01/17 06/30/18		\$ 90,955	

Proposed salary schedule for AFT is based on expired 6/30/15 agreement and is pending resolution of new contract negotiations.

BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF BUSINESS</u>					
Onel, Naz	Assistant Professor of Business Studies, Marketing	09/01/17 06/30/19		\$ 74,524	
Palatnik, Barry R.	Assistant Professor of Business Studies, Accounting	09/01/17 06/30/19		\$ 74,524	
Previti, Leo	Assistant Professor of Business Studies, Accounting	09/01/17 06/30/19		\$ 74,524	
Seda, Michael A.	Assistant Professor of Business Studies, Accounting	09/01/17 06/30/19		\$ 97,057	
Song, Lei	Assistant Professor of Business Studies, Marketing	09/01/17 06/30/19		\$ 77,504	
Wang, JingHua (Carolyn)	Assistant Professor of Business Studies, Finance	09/01/17 06/30/19		\$ 74,524	
Weeks, Jr., Charles C.	Assistant Professor of Business Studies, Finance (66%)	09/01/17 06/30/18		\$ 48,626	

Proposed salary schedule for AFT is based on expired 6/30/15 agreement and is pending resolution of new contract negotiations.

BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF EDUCATION</u>					
Sharp, George F.	Assistant Professor of Educational Leadership (75%)	09/01/17 06/30/18		\$ 48,673	
<u>SCHOOL OF GENERAL STUDIES</u>					
Blaskiewicz, Robert J.	Assistant Professor of Critical Thinking and First Year Studies	09/01/17 06/30/19		\$ 64,898	
Isabella, Marcy	Assistant Professor of Writing and First Year Studies	09/01/17 06/30/19		\$ 62,193	
Reddy, Nancy O.	Assistant Professor of Writing and First Year Studies	09/01/17 06/30/19		\$ 64,898	
<u>SCHOOL OF HEALTH SCIENCES</u>					
Adelung, Mark R.	Assistant Professor of Nursing	09/01/17 06/30/19		\$ 80,484	
Enriquez, Carla S.	Assistant Professor of Physical Therapy	09/01/17 06/30/19		\$ 83,464	
Gu, Yulong (Helen)	Assistant Professor of Health Science	09/01/17 06/30/19		\$ 74,524	
Hernandez, Phillip A.	Assistant Professor of Communication Disorders	09/01/17 06/30/19		\$ 83,464	

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BE IT RESOLVED, that the following actions are approved:

February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF HEALTH SCIENCES</u>					
McLaughlin, Mary Ann S.	Assistant Professor of Nursing	09/01/17 06/30/19		\$ 86,444	
Welliver, Joyce A.	Instructor of Nursing	09/01/17 06/30/19		\$ 79,851	
<u>SCHOOL OF NATURAL SCIENCES & MATHEMATICS</u>					
Andersen, Rolf B.	Assistant Professor of Chemistry (75%)	09/01/17 06/30/18		\$ 48,673	
Berbasov, Dmytro O.	Assistant Professor of Chemistry (75%)	09/01/17 06/30/18		\$ 46,645	
Furgione, David W.	Instructor of Biology (75%)	09/01/17 06/30/18		\$ 38,371	
Kalman, Steven E.	Assistant Professor of Chemistry	09/01/17 06/30/19		\$ 64,898	
Pfeiffer-Herbert, Anna S.	Assistant Professor of Marine Science	09/01/17 06/30/19		\$ 64,898	
Podlesny, Erin E.	Assistant Professor of Chemistry	09/01/17 06/30/19		\$ 64,898	
Snyder, Christine S.	Assistant Professor of Chemistry (75%)	09/01/17 06/30/18		\$ 46,645	
Zwick, Melissa J.	Assistant Professor of Biology	09/01/17 06/30/19		\$ 75,716	

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February 22, 2017

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<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF SOCIAL & BEHAVIORAL SCIENCES</u>					
Abernathy, Claire E.	Assistant Professor of Political Science	09/01/17 06/30/19		\$ 62,193	
Finch, Jessie K.	Assistant Professor of Sociology	09/01/17 06/30/19		\$ 62,193	
Forestal, Jennifer L.	Assistant Professor of Political Science	09/01/17 06/30/19		\$ 62,193	
Jackson, Christina R.	Assistant Professor of Sociology	09/01/17 06/30/19		\$ 64,898	
Kaiser, Elma	Assistant Professor of Social Work	09/01/17 06/30/19		\$ 62,193	
Kalibatseva, Zornitsa G.	Assistant Professor of Psychology	09/01/17 06/30/19		\$ 62,193	
Kirzner, Rachel S.	Assistant Professor of Social Work	09/01/17 06/30/19		\$ 64,898	
Lewis, Jack B.	Assistant Professor of Social Work	09/01/17 06/30/19		\$ 64,898	
Mallinson, Daniel J.	Assistant Professor of Political Science	09/01/17 06/30/19		\$ 62,193	
Yang, Kaite	Assistant Professor of Psychology	09/01/17 06/30/19		\$ 62,193	

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February 22, 2017

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<u>STAFF SINGLE YEAR REAPPOINTMENTS – AFT - FULL- AND PART-TIME AND MID-YEAR HIRES</u>					
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF ARTS AND HUMANITIES</u>					
Gaylin, Jed J.	Artist in Residence (75%)	09/01/17 06/30/18	\$ 69,303		
Schopp, Paul W.	Assistant Director, South Jersey Culture & History Center (75%)	07/01/17 06/30/18	\$ 46,645		
Zubrzycki, Michael R.	Liaison for TV Studio and Academic Support	07/01/17 06/30/18	\$ 44,490		
<u>SCHOOL OF BUSINESS</u>					
Marsh, Tara E.	Hospitality & Tourism Management Studies Internship Coordinator	07/01/17 06/30/18	\$ 51,161		
<u>SCHOOL OF GENERAL STUDIES</u>					
Coyle, Taylor M.	Program Assistant, Murphy Writing	07/01/17 06/30/18	\$ 42,369		
Feng, Yibin	International Student Advisor	07/01/17 06/30/18	\$ 44,490		
Fonseca, Lauren M.	Tutoring Center Specialist/ Coordinator of Academic Support	07/01/17 06/30/18	\$ 54,079		
Jenniss, Brittany N.	Assistant Director of Academic Advising	03/04/17 06/30/18	\$ 46,714	\$ 51,502	Structural Reclassification

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February 22, 2017

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<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF GENERAL STUDIES</u>					
Marcus, Steven	Coordinator of the Holocaust and Genocide Consortia (75%)	09/01/17 06/30/18		\$ 37,461	
<u>OFFICE OF GRADUATE STUDIES</u>					
Gullón, Jessica	Graduate Enrollment Counselor & Events Coordinator	07/01/17 06/30/18		\$ 59,624	
<u>SCHOOL OF HEALTH SCIENCES</u>					
Boney, Janette D.	Clinical Education Support Specialist	07/01/17 06/30/18		\$ 82,835	
Calabrese, Jennifer A.	Academic Fieldwork Coordinator	07/01/17 06/30/18		\$ 82,835	
<u>SCHOOL OF NATURAL SCIENCES AND MATHEMATICS</u>					
Bick-Zimmermann, Elizabeth	Marine Field Station Assistant	07/01/17 06/30/18		\$ 68,950	
Clarke, Caitlin	Sustainability Coordinator	07/01/17 06/30/18		\$ 51,161	
Ferencz, Alex J.	Geo Spatial Analyst & GIS Program Director	07/01/17 06/30/18		\$ 51,502	13-M Grant Funded
Gruver, Marcus H.	Environmental Specialist & GIS Assistant	07/01/17 06/30/18		\$ 54,079	13-M Grant Funded
Kanaley, Sheila A.	Program Assistant (75%)	09/01/17 06/30/18		\$ 40,522	

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February 22, 2017

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<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF NATURAL SCIENCES AND MATHEMATICS</u>					
McKeage, Robert J.	Professional Services Specialist IV (75%)	03/04/17 06/30/18	\$ 40,038		Transfer/Reassignment/ Title Change
McKenna, Kimberly K.	Senior Project Manager & Director of Sponsored Programs	07/01/17 06/30/18	\$ 82,177		13-M Grant Funded
O'Connell, Bridget M.	Professional Services Specialist 4 (75%)	07/01/17 06/30/18	\$ 35,035		
Petruzzelli, Gina	Biology Lab, Professional Services Specialist 4 (75%)	07/01/17 06/30/18	\$ 36,703		
Redding, Adam M.	Assistant Director, Academic Science Labs & Field Facilities	07/01/17 06/30/18	\$ 71,544		
Robinson, Nathan H.	Marine Field Station Assistant (Vessels and Equipment)	07/01/17 06/30/18	\$ 60,055		
Russell, Joseph D.	Wildlife Management & Recreational Planning Research Fellow	07/01/17 06/30/18	\$ 42,369		13-M Grant Funded
Suran, Mathew C.	Computer Resource Manager & GIS Assistant	07/01/17 06/30/18	\$ 46,714		13-M Grant Funded
Vega, Jonathan J.	Chemistry Lab, Professional Services Specialist 4 (75%)	07/01/17 06/30/18	\$ 38,371		

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February 22, 2017

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<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCES</u>					
Lill, Christine B.	Assistant Coordinator of Field Education, Social Work, BSW (50%)	09/01/17 06/30/18	\$ 28,916		
Monroe, Allison M.	Program Assistant, Child Welfare Education Institute (CWEI)	07/01/17 06/30/18	\$ 46,714		13-M Grant Funded
Parrish, Narina	Assistant Program Manager, NJ Child Welfare Training Partnership	07/01/17 06/30/20	\$72,477		13-M Grant Funded Salary adjustment due to administrative error
Rivera Rodriguez, Hilda R.	Assistant Coordinator of Field Education, Social Work, BSW (60%)	09/01/17 06/30/18	\$ 36,033		
Tomaro, Lori S.	Assistant Coordinator of of Field Education, Social Work, MSW	09/01/17 06/30/18	\$ 55,608		
<u>RICHARD E. BJORK LIBRARY</u>					
Fazio, Patricia	Electronic Resource Coordinator	07/01/17 06/30/18	\$ 71,544		
<u>DIVISION OF STUDENT AFFAIRS</u>					
<u>OFFICE OF ADMISSIONS</u>					
Terrell, Ryan D.	Assistant Director of Admissions	07/01/17 06/30/18	\$ 56,409		

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February 22, 2017

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<u>DIVISION OF STUDENT AFFAIRS</u>					
<u>OFFICE OF ATHLETICS</u>					
Elleman, Sarah K.	Head Field Hockey Coach	07/01/17 06/30/18		\$ 59,234	
Hering, Maureen M.	Head Softball Coach	07/01/17 06/30/18		\$ 56,656	
Maurizi, Cristina K.	Head Women's Lacrosse Coach	07/01/17 06/30/18		\$ 54,079	
Ruttler, Greg L.	Head Men's Soccer Coach	07/01/17 06/30/18		\$ 56,656	
<u>OFFICE OF CAREER PLANNING</u>					
Burns, Patrick J.	Assistant Director, Career Center	07/01/17 06/30/18		\$ 69,024	
Helmeczi, Jacob J.	Assistant Director, Career Center	07/01/17 06/30/18		\$ 65,736	
<u>OFFICE OF COUNSELING AND HEALTH SERVICES</u>					
Levin, Michael W.	Assistant Director, Counseling Services	07/01/17 06/30/18		\$ 56,784	
McConville, Patricia A.	Coordinator of Services for Students with Disabilities	07/01/17 06/30/18		\$ 68,564	
Mittleman, Kristen M.	Health Educator	07/01/17 06/30/18		\$ 65,584	
Spade, Maria H.	Adaptive Technology Specialist	07/01/17 06/30/18		\$ 59,624	

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February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>DIVISION OF STUDENT AFFAIRS</u>					
<u>OFFICE OF EVENT SERVICES AND CAMPUS CENTER OPERATIONS</u>					
Gallo, Maria L.	Facility Coordinator, Campus Center Operations	07/01/17 06/30/18		\$ 44,490	
<u>OFFICE OF FINANCIAL AID</u>					
Martorano, Nancy L.	Assistant Director of Financial Aid	07/01/17 06/30/18		\$ 77,504	
Velez, Angelica	Assistant Director of Financial Aid	07/01/17 06/30/18		\$ 68,564	
<u>OFFICE OF HOUSING AND RESIDENTIAL LIFE</u>					
Argueta, Joseph	Complex Director	07/01/17 06/30/18		\$ 44,490	
Chowdhury, Naima	Complex Director	07/01/17 06/30/18		\$ 44,490	
Human, Candace E.	Complex Director	07/01/17 06/30/18		\$ 44,490	
Timothy, James C.	Assistant Director of Residential Life for Operations and Communications	07/01/17 06/30/18		\$ 65,736	
<u>OFFICE OF THE PRESIDENT</u>					
Davis, Nicole	Data and Financial Analyst	07/01/17 06/30/18		\$ 48,937	
<u>OFFICE OF DEVELOPMENT AND ALUMNI AFFAIRS</u>					
Rorris, Nelson	Annual Giving & Engagement Coordinator	07/01/17 06/30/18		\$ 53,385	

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February 22, 2017

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OFFICE OF THE PRESIDENT

OFFICE OF INFORMATION TECHNOLOGY SERVICES

Sillitoe, Victoria L.	Professional Services Specialist 4	07/01/17 06/30/18	\$ 44,490		
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TRANSFER/REASSIGNMENT

OFFICE OF THE PRESIDENT

OFFICE OF INFORMATION TECHNOLOGY SERVICES

Hughes, Mary	Coordinator of Business Analysis	03/04/17 06/30/18	\$105,000		
Patel, Shiv	Business Analyst	03/04/17 06/30/18	\$ 62,193		

STRUCTURAL RECLASSIFICATION

DIVISION OF STUDENT AFFAIRS

OFFICE OF HOUSING AND RESIDENTIAL LIFE

Pluchino, Brian	Assistant Director of Residential Life Facilities and Student Retention	03/04/17 06/30/18	\$ 55,322	\$ 59,488	
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OFFICE OF THE PRESIDENT

Kowalski, Brian	Senior Finance Counsel	03/04/17 06/30/18	\$140,000.	\$155,000.	
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February 22, 2017

NAME	TITLE	EFFECTIVE DATES	CURRENT SALARY	PROPOSED ANNUAL SALARY	INFORMATIONAL NOTES
<u>EMERITA/EMERITUS STATUS</u>					
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF NATURAL SCIENCES AND MATHEMATICS</u>					
Cromartie, Jamie	Associate Professor of Environmental Studies	07/01/17			
<u>SCHOOL OF SOCIAL AND BEHAVIORAL SCIENCES</u>					
Smith, Franklin	Professor of Sociology	07/01/17			
<u>RETIREMENT</u>					
<u>DIVISION OF ADMINISTRATION AND FINANCE</u>					
<u>OFFICE OF BUDGET</u>					
Neiderhofer, Andrea	Associate Director of Budget & Fiscal Planning	02/01/17			
<u>RESIGNATION</u>					
<u>DIVISION OF ACADEMIC AFFAIRS</u>					
<u>SCHOOL OF ARTS AND HUMANITIES</u>					
Koh, Adeline	Assistant Professor of Literature	06/30/17			
<u>SCHOOL OF HEALTH SCIENCES</u>					
Telesca, Lynne F.	Instructor of Communication Disorders	06/30/17			
<u>SCHOOL OF NATURAL SCIENCES AND MATHEMATICS</u>					
Gatto, Joseph A.	Physics Lab (75%)	06/30/17			

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DIVISION OF STUDENT AFFAIRS

OFFICE OF HOUSING AND RESIDENTIAL LIFE

Cleary, Melissa	Complex Director	02/03/17			
O'Neill, Denise	Director of Residential Life	01/20/17			

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BACKGROUND STATEMENT

Lauren M. Balasco

I. EDUCATIONAL BACKGROUND

Ph.D., University of Delaware	2014
M.A., University of Delaware	2010
B.A., Randolph-Macon Woman's College	2006

II. PROFESSIONAL EXPERIENCE

Assistant Professor, Pittsburg State University	2014-present
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III. OTHER INFORMATION

Dr. Balasco is a seasoned Assistant Professor, having come to us from a tenure-track position she has held since 2014. She has taught a number of courses in comparative politics and has a strong publication record. She has also won a prize for best dissertation in social sciences from the University of Delaware.

RECOMMENDED FOR:

Assistant Professor of Political Science – Tenure Track

BACKGROUND STATEMENT

John E. Gray

I. EDUCATIONAL BACKGROUND

Ed. D.	Administrator Leadership for Teaching and Learning	Walden University, Minneapolis, MN	2012
M.A.	Education Administration	Grand Canyon University, Phoenix, AZ	2006
B.A.	Criminal Justice	Stockton College, NJ	1992

II. PROFESSIONAL EXPERIENCE

Assistant Principal/Acting Principal	Atlantic City Public Schools	2007-present
Adjunct Professor	Stockton University	2014-present
Middle School Teacher	Atlantic City Public Schools	1999-2007
Personal Development Coordinator	Atlantic City Youth Building	1996-1999
Adolescent Family Life Center	Covenant House, AC	1993-1996

III. OTHER INFORMATION

Dr. Gray received his doctoral degree in Administrator Leadership for Teaching and Learning from Walden University, his M.A. in Education Administration at Grand Canyon University and his B.A. from Stockton. He also holds standard NJ Elementary School Teacher and NJ principal certifications, as well as a provisional superintendent certification.

RECOMMENDED FOR:

Assistant Dean of Education

BACKGROUND STATEMENT

Andréa Presotto

I. Educational Background

Ph.D., GIScience, University of Georgia, 2015
Ph.D., Physical Geography, University of Sao Paolo, Sao Paolo, Brazil 2009
MSc., Physical Geography, University of Sao Paolo, Sao Paolo, Brazil 2005
B.S., Dept. of Geography, University of Sao Paolo, Sao Paolo, Brazil 1998

II. Professional Experience

Postdoctoral Researcher 2011, 2015 – present
Center of Geospatial Analysis
Department of Geography
University of Georgia
Athens, GA 30602

Researcher Fellow 2009 – 2010
Laboratory of Cognitive Ethology
Department of Experimental Psychology
University of Sao Paolo
Sao Paolo, Brazil

Consultant 2009 - 2010
Environmental Agency
Campinas
Sao Paolo, Brazil

Visiting Scholar 2006 - 2007
Department of Psychology
University of Illinois at Urbana - Champaign
Champaign, IL 61820

II. Other Information

Dr. Presotto has a Ph.D. in the appropriate field and training in areas of interest for the future direction of the Environmental Science Program. Her teaching experience is a good match for the position. She has the support of the ENVL Program.

Recommended for:

Visiting Assistant Professor of Environmental Sciences

BACKGROUND STATEMENT

Steven E. Radwanski

I. EDUCATIONAL BACKGROUND

Doctor of Education Rowan University, Glassboro, NJ	(anticipated) Fall 2017
Master of Sciences in Higher Education Administration Drexel University, Philadelphia, PA	2008
Bachelor of Arts, Political Science Stockton University, Galloway, NJ	2008

II. PROFESSIONAL EXPERIENCE

Stockton University	
Associate Director of Residential Life – Operation	November 2011 to present
Assistant Director of Student Rights and Responsibilities	May 2010 – November 2011
Adjunct Faculty, School of Education/General Studies	January 2011 – December 2013
Complex Director, Office of Residential Life	August 2005 – May 2010

III. OTHER INFORMATION

Member:

- ACUHO-I: Association of College and University Housing Officers – International
- NASPA: Student Affairs Professionals in Higher Education
- ACPA: American College Personnel Association – College Student Educators International

Selected Presentations:

- ACUHO-I Conference, Scottsdale AZ
- Green Dot Introduction Presentation, Stockton University
- StarRez Users Conference, Galloway, NJ
- NASPA, Chicago, IL

RECOMMENDED FOR: Director of Residential Life

BACKGROUND STATEMENT

JAMES ROTTLER

1. EDUCATIONAL BACKGROUND

Bachelor of Arts, Business 1990
Rutgers University

2. PROFESSIONAL EXPERIENCE

BORGATA HOTEL CASINO & SPA 2008 - Present
Atlantic City, NJ
Director of Administration

BORGATA HOTEL CASINO & SPA 2005-2008
Atlantic City, NJ
Operation Performance Manager

3. OTHER INFORMATION

Jim's expertise with operational and strategic management will no doubt benefit him in his new role as Director of SASI. His work experience in the Atlantic City market makes him the best candidate for the position. Jim has successfully analyzed the performance of all operating departments and provided efficiency recommendations and management tools to assist the operators in running their departments. In addition, Jim has built financial models and assisted in the development of business plans for new restaurants and hospitality projects. While analyzing the operations, he has also built dynamic forecasting models to assist with predicting business volumes in order to ensure proper staffing and service levels.

Jim's experience also includes managing the RFP process for a million-dollar cell phone contract as well as supporting the RFP process for the industry's benefits' contract. His current responsibilities include the financial analysis for the Human Resources areas including compensation, benefits, union negotiations and FLSA recommendations.

RECOMMENDED FOR:

DIRECTOR OF SASI

BACKGROUND STATEMENT

WILLIAM SANTAMORE

I. EDUCATIONAL BACKGROUND

PH.D. Physiology, Temple University	1975
M.S. Biomedical Engineering, Drexel University	1972
B.S. Electrical Engineering, Manhattan College	1969

II. PROFESSIONAL EXPERIENCE

Visiting Assistant Professor (Stockton University)	2015 – 2016
Adjunct Faculty Member (Stockton University)	2016 - Present
Adjunct Faculty Member (Rutgers University)	2012 - Present
Research Professor of Physiology and Medicine (Temple University)	1998-2013

RECOMMENDED FOR:

Visiting Instructor of Health Science, School of Health Sciences

BACKGROUND STATEMENT

SASKIA SCHMIDT

I EDUCATIONAL BACKGROUND

B.F.A., Rowan University 1979
Academy of Visual Arts, Industrial Design/Jewelry Design 1976
Continuing Education:
Stockton University
School of Visual Arts
Parson's School of Design

II PROFESSIONAL EXPERIENCE

Director of Education, The Noyes Museum of Art of Stockton University
Hammonton, NJ
2006-Present

Assistant Education Director and Assistant Curator of Exhibitions and Collections
The Noyes Museum of Art of Stockton University
Oceanville, NJ
2003-2006

Graphic Designer, ATG, Inc., Hempstead, NY, 1986-1988

Visual Merchandiser, Macy's Herald Square, New York, 1985-1986

Graphic Designer, Keller Rubenstein & Jacobs Advertising, Melville, NY
1983-1985

Skills:

Strong writing and public speaking skills.

Fluent French and Dutch.

Working knowledge Spanish, proficient reading and listening, basic speaking skills.

Working knowledge German, proficient reading and listening, basic speaking skills.

Computer Skills: Microsoft Office, FourSquare, Constant Contact.

Social Media: Facebook, Twitter, Instagram, Pinterest

RECOMMENDED FOR:

DIRECTOR OF EDUCATION, NOYES MUSEUM OF ART AT STOCKTON UNIVERSITY

BACKGROUND STATEMENT

MELANIE SCHROER

I. Educational Background

M.S., Biology, Northern Arizona University, 2012

B.S., Environmental Conservation, University of New Hampshire, 2009

II. Professional Experience

2/3 Instructor of Biology 2015 – present
Stockton University

Adjunct Professor of Biology 2013 - 2015
Atlantic Cape Community College

Science Fair Mentor 2015
Galloway Township Middle School

- III.** The Biology Program is increasing Melanie Schroer's responsibility to fill this new $\frac{3}{4}$ Instructor position. Ms Schroer is doing an excellent job as part-time Anatomy instructor. She has taught courses in support of the health professions and Health Sciences, in particular, an area where we have seen substantial growth.

Recommended for:

$\frac{3}{4}$ Instructor of Biology

BACKGROUND STATEMENT

ALAN ZELLNER

1. EDUCATIONAL BACKGROUND

Master of Science in Educational Leadership August 2001
Wilkes University

Bachelor of Science in Business Education June 1972
Wilkes College

2. PROFESSIONAL EXPERIENCE

MANSFIELD UNIVERSITY 2008 –2016
Social Equity and Multicultural Affairs Officer
Mansfield PA

FORT HAYS STATE UNIVERSITY 2006 – 2008
Coordinator of Diversity Affairs – Office of Student Affairs
Hays KS

WILKES UNIVERSITY
Wilkes-Barre PA

Director of Diversity – Provost Office 2003 – 2006

Recruitment Coordinator – Nesbitt School of Pharmacy 1997 – 2003

Head Wrestling Coach – Intercollegiate Athletics 1995 – 2003
Assistant Wrestling Coach – Intercollegiate Athletics 1989 – 1995

Coordinator of Minority Affairs – President’s Office 1990 – 1995

3. OTHER

Alan has many years of experience in higher education. Stockton’s mantra, Student’s First, resonates with Alan given his experience recruiting, retaining, and interacting with students. As the Deputy Officer, Alan will draw upon his experience as he works with the Chief Officer for Institutional Diversity and Equity on Stockton’s compliance efforts, as well as its diversity and inclusion initiatives, that embrace employees and students.

RECOMMENDED FOR:

DEPUTY OFFICER FOR INSTITUTIONAL DIVERSITY AND EQUITY