**Program Annual Reports 2024-2025**

Please use the following structure (2-3 pages):

1. **List program goals for the 2024-25 academic year as identified during the goal-setting meeting following the latest PPR. If goals have been updated/amended since the goal-setting meeting, please use the most recent iteration as stated in last year’s annual report.**

***Goals Table***

|  |  |  |  |
| --- | --- | --- | --- |
| **Goal** | **Action/Activity to Accomplish Goal (Objective)** | **Results** | **Notes** |
|  |  |  |   |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Provide an Executive Summary of program goal achievements (1-3 paragraphs).** Briefly discuss progress made toward achieving program goals. Also address challenges and planned interventions moving forward, including modification of a goal.

Please note that the narrative should be evidence-based. Data may include enrollment trends, student performance, curricular revisions, assessment of student learning outcomes, faculty course evaluations, scholarship, grants, community service, and other documents or data that support your discussion.

1. **Describe resources used last year to achieve your program goals.**
2. **Identify any changes to program goals for the 2024-25 academic year.**

**a.** Note: A meeting with the Dean, Director of Academic Assessment, and Associate Provost is required before making any changes to the program goals (except for the removal of a completed goal).

**b.** Discuss any resources that may be needed to achieve goals.

1. **Program-Level Student Learning Outcomes Assessment Report.**

**a.** Submit the Academic Assessment Form that can be found in your program’s

Google folder.

**b.** A blank copy of the form can be found on p. 2 of this template.

1. **OPTIONAL Appendices to support Annual Report based on identified goals:**
2. Summary list of Faculty Grants/Scholarship (not individual vitae)
3. Summary list of Community Service tied to curriculum or student outcomes
4. Accreditation Annual Report

**Academic Assessment Plan**

AY 2024 – 2025

**Contact Person:**

**School:**

**Program:**

**Outcome(s)**

What Program-Level Student Learning Outcome(s) did I focus on this year?

Assessment

What course(s) did we use to assess the program-level student learning outcome?

What assignment within the course did we use as the means of assessment?

How will this assessment show me that the program-level student learning outcome is being met?

**Results**

Record the results of the assessment:

**Reflective Summary**

What did I, as the instructor, learn from giving this assessment?

**Action Plan**

As a result of the assessment, what actions will take place in the next academic year?

**Continuous Improvement: Use of Assessment Results from Previous Year**

**AY 2023-24**

Program-level student learning outcome from previous year:

Course(s) from previous year:

Planned improvement from previous year:

Implementation and Results: