

## Memorandum of Agreement Stockton Faculty Associates Program

### Preamble

The Stockton Faculty Associates Program offers faculty members opportunities to work within a Center, Institute, or Office (referred to as Unit moving forward) on research, teaching, and/or service projects that are beyond the scope of a Faculty Fellow or Faculty Administrative Fellow (FAF) position. This MOA complements the existing Faculty Fellows MOA, and also conforms with the Master Agreement, which gives the University the authority to provide faculty release for special needs in the form of alternative assignment.

- I. **Definition:** The University offers Faculty Associates with the title of “(Unit Name) Faculty Associate” or “Faculty Associate for (Unit Name)”.
- II. **Eligibility:** All full-time tenured, tenure-track, non-tenure track, probationary, part-time, faculty, as defined in the Master Agreements, are eligible to serve.
- III. **Responsibilities:** The following responsibilities are common to all Faculty Associates. A detailed description of the responsibilities specific to a particular Faculty Associate position will appear in the Unit’s call for Associates:
  - A. The Faculty Associate’s responsibilities should align with the mission of the Unit where the Associate serves.
  - B. The Faculty Associates will collaborate with other Stockton University offices and community partners, when appropriate for their project(s).
  - C. The Faculty Associates will attend the Advisory Board meetings during the term of service if the Unit has an Advisory Board.
- IV. **Process for Units to Host a Faculty Associate:** Faculty Associate positions are available for Faculty Fellowships that have been deemed necessary to continue. Units seeking approval to host a Faculty Associate must self-fund the position and notify the Provost’s Office each fall of their intention to solicit applicants for these positions.
- V. **Application for Faculty to Serve as a Faculty Associate:** Applications for Faculty Associate positions will be managed by the Unit hosting the Faculty Associate position, including issuing call(s) for new Associate(s) in the fall semester prior to the academic year in which they’d serve. The Provost will formally appoint all new and renewed Faculty Associate positions upon the recommendation of Unit.
  - A. The initial application should, at a minimum, request:
    1. The applicant's 2-page, abbreviated CV.
    2. A 1-page letter, explaining the applicant's interest in the Faculty Associate position. The letter should include a description of the expertise the applicant brings to the position, how the experience will support their professional development, any additional information requested in the call, and the Dean’s signature acknowledging the application.
  - B. Renewal applications are due by the end of January.

1. The renewal application should, at a minimum, request a 1-page letter, explaining the applicant's continued interest in serving in the Faculty Associate position including the Dean's and the Unit Director's acknowledgment.
2. In the event an Associate will not be continuing, a special call will be issued following the approval of the Office of the Provost.

**VI. Compensation and Terms**

- A. Faculty Associates will normally serve during the academic year and terms can be issued for either one (1) or two (2) years. Renewals can occur annually or every two years, depending on the term.
- B. Compensation will receive 4 TCH for each academic year. Units may additionally offer summer compensation up to 4 TCH in consultation with Provost Office and the Union. Faculty Associates may elect compensation in the form of a course release, or the equivalent monetary compensation, subject to the Master Agreement.

**Term**

This agreement shall remain in full force and effect from this date until June 30, 2026, unless modified by changes in the Master Agreement or unless a new MOA replaces this one. The agreement shall automatically be renewed from year to year thereafter, unless either party shall give to the other party written notice of its desire to terminate, modify, or amend this agreement. Said notice shall be given to the other party in writing no later than 30 days prior to June 30, 2026, or 30 days prior to June 30 of any succeeding year for which this agreement is automatically renewed.

IN WITNESS THEREOF, the University and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 11-16-2022.

For: Stockton University

For: The Stockton Federation of Teachers

  
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Harvey Kesselman, President

  
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Emari DiGiorgio, President