



## STOCKTON UNIVERSITY BOARD OF TRUSTEES MEETING

WEDNESDAY, July 18, 2018

### AGENDA

The Meeting will open to the public at 12:15 p.m. in Conference Room K-203r. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the room.

**The Board will reconvene for the Open Public meeting at 4:30 p.m. in the Campus Center, Board of Trustees Room.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 11, 2017, notice of this meeting and Public Hearing, the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to Business Services/Bursar's Office at the University, the *Press of Atlantic City*, the *Daily Journal*, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office.

- 1) Call to Order and Roll Call, Trustee Deininger, Chair
- 2) [Approval of Regular Meeting Minutes of May 2, 2018](#)
- 3) [Action Item: Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, including new appointments, compensation, active searches, legal issues related to pending litigation and complaints, and other legal matters, as well as the Bid Waiver Report, Contracts for Competitive Bidding, and items exempt under the Open Public Meetings Act.

- 4) Call to Order and Roll Call to reconvene open public meeting: **Trustee Deininger, Chair**
- 5) President's Report: **Dr. Kesselman**

Special Presentation: Stockton University Police Department Sgt. Tracy Stuart and her canine partner, Hemi, will be recognized for their first place victory in the 2018 National Explosives Detection competition.

## 6) Committee Reports

- Academic Affairs and Planning Committee Report: **Trustee Dolce, Chair**

### **Action Items: Resolutions:**

- [Authorization to Accept an Award from the New Jersey Department of Children and Families \(NJDCF\) for the Child Welfare Education Institute \(CWEI\) and to Certify the Accuracy of the Contract Commitments](#)
- Information Items
  - Offer a Minor in Cannabis Studies
  - Offer a Minor in Migration Studies
  - Offer a Concentration in Business Analytics in the Business Studies Baccalaureate Program
  - Offer a Concentration in International Affairs in the Political Science Baccalaureate Program
  - Offer a Bachelor of Arts in Liberal Studies Concentration in Community Leadership and Civic Engagement
- Student Affairs Committee Report: **Trustee Worthington, Chair**
- Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

### **Action Items: Resolutions by Consent Agenda:**

- [Academic Term Fees Effective for FY19 \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [Academic Term Tuition and Fees Effective for FY19 and 2019 Summer Session Tuition and Fees \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [FY19 Tuition Rates for AtlantiCare MBA Program \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [FY19 Tuition Rates for AtlantiCare MSN, Doctor of Nursing Practice and Post-Masters Certificate Programs](#)
- [FY19 Tuition Rates for AtlantiCare RN-To-BSN Program \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [FY19 Tuition Rates for Community Medical Center RN-To-BSN Program \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [FY19 Tuition Rates for Meridian Health Care System Employees \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [FY19 Tuition Rates for Criminal Justice & Law Enforcement Employees for Master's Degrees/Graduate Certificate Criminal Justice Programs \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [Approval and Authorization of the Withdrawal of Funds From the University's Investment Accounts \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [Bid Waiver Contract \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [Increase in Bid Waiver Contract \(preapproved 06/25/2018 Executive Committee Mtg.\)](#)
- [Bid Waiver Contracts](#)
- [Increases in Bid Waiver Contracts](#)
- [Proposed FY19 Operating & Capital Budget and Adoption](#)
- [FY19 Governmental Affairs Contract](#)

- [Appointment of Board Member to Stockton Affiliated Services, Inc. \(SASI\)](#)
- [FY19 Meal Plan Rates \(Revised as of 7/2/18\)](#)

- Audit Committee Report: **Trustee Ciccone, Chair**
- Buildings and Grounds Committee Report: **Trustee Schoffer, Esq., Chair**
- Development Committee Report: **Trustee Jacobson, Esq., Chair**
- Investment Committee Report: **Trustee Ellis, Chair**

7) [University Policy Review, First Reading](#): **Dr. Kesselman, President**

I-11	<a href="#">Office of Development and Alumni Affairs</a>
I-20	<a href="#">Stockton University Foundation</a>
I-50	<a href="#">Code of Ethics</a>
I-70	<a href="#">Publications</a>
I-100	<a href="#">Emergency Closing</a>
I-112	<a href="#">Public Information</a>
III-140	<a href="#">Appointment of Police Officers, Police Powers, and Security Officers</a>
III-141	<a href="#">Campus Police Department Responsibilities and Functions</a>
III-142	<a href="#">Sworn Police Officer - Firearms</a>
VI-10	<a href="#">Applicability of Civil Service Rules</a>
VI-10.2	<a href="#">Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers</a>
VI-10.6	<a href="#">Agreement Resulting from Collective Negotiations</a>
VI-11	<a href="#">Holidays</a>
VI-11.1	<a href="#">Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing</a>
VI-12	<a href="#">Supplemental Compensation Upon Retirement</a>
VI-13	<a href="#">Drug and Alcohol Free Workplace</a>
VI-13.2	<a href="#">Employee Disciplinary Guidelines</a>
VI-14	<a href="#">Health Benefit Plans</a>
VI-20	<a href="#">Managerial Employee Appointments</a>
VI-21*	<a href="#">Appointment, Reappointment and Reassignment</a>
VI-22	<a href="#">Compensation Plan for Managers</a>
VI-23	<a href="#">Managerial Hours of Work</a>
VI-26	<a href="#">Managerial Employee Discipline</a>
VI-27	<a href="#">Leaves of Absence</a>
VI-44	<a href="#">Payment of Tuition, Fees and Indebtedness to the University</a>
VI-46	<a href="#">Delinquent Accounts</a>
VI-53	<a href="#">Tuition Waiver for Senior Citizens</a>

\*Deleted

8) **Action Item: Resolution:** [Personnel Actions](#): **Trustee Deininger, Chair**

9) Other Business

10) Comments from the Board of Trustees/Public

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, September 26, 2018 in the Campus Center, Board of Trustees' Room.

Adjournment

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES MEETING  
OPEN PUBLIC MINUTES  
May 2, 2018**

<p><b>Trustees Present</b></p>	<p>Ms. Mady Deininger, ('80), Chair Mr. Leo B. Schoffer, Esq., Vice Chair Mr. Raymond R. Ciccone, CPA ('79), Secretary Dr. Nancy Davis Mr. Stanley M. Ellis Ms. Meg Worthington Mr. Ike Ejikeme, Student Trustee Mr. Deon Davis, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio Dr. Susan Davenport, Executive Vice President and Chief of Staff and Assistant Secretary to the Board</p>
<p><b>Absent</b></p>	<p>Mr. Andy Dolce Mr. Michael Jacobson, Esq. Ms. Nelida Valentin ('86)</p>
<p><b>Call to Order</b></p>	<p>Chairperson Deininger called the meeting to order at 12:15 p.m. on Wednesday, May 2, 2018 in the President's Conference Room, K-203r. On September 11, 2017, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i>; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.</p> <p><b>Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.</b></p>
<p><b>Approval of Open Public Regular Meeting Minutes of February 21, 2018</b></p>	<p>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Davis, the Board voted to adopt the Open Public Meeting minutes of the February 21, 2018 Board of Trustees Open Public Meeting.</p>
<p><b>Approval of Open Public Special Meeting Minutes of April 9, 2018</b></p>	<p>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Ellis, the Board voted to adopt the Open Public Special Meeting minutes of the April 9, 2018 Board of Trustees Open Public Special Meeting.</p>
<p><b>Resolution to Meet in Closed Session</b></p>	<p>Upon a motion duly made by Trustee Davis and seconded by Trustee Ellis, the Board voted to meet in closed session at 1:52 p.m.</p>
<p><b>Reconvene of Open Public Meeting</b></p>	<p>Chairperson Deininger reconvened the Open Public meeting at 4:32 p.m. in the Campus Center Board of Trustees Room.</p>
<p><b>Public Hearing on Academic Tuition and Fees for FY19</b></p>	<p>President Kesselman called upon Mr. Michael Angulo, Vice President for Administration and Finance, to open the annual tuition hearing, and provide an annual tuition presentation. The President also stated the University is awaiting final appropriations from the state. Therefore the amount of tuition for next fall would not be approved at this Board meeting.</p>

	<p>Mr. Angulo stated FY19 tuition and fees will be set at the June 25, 2018 BOT Executive Committee Meeting. He presented a financial overview of the university, and detailed the process by which the university develops and strategizes for the upcoming budget cycle. Mr. Angulo also expressed the importance of the university not relying solely on increases in tuition to maximize revenues, because we are in an extremely competitive tuition environment. Stockton's tuition and fees remain below the average of those charged by our sister institutions. After his presentation, the public was offered the opportunity to ask questions or give comments. No comments were offered from the public, ending the public hearing.</p> <p>President Kesselman thanked the Administration and Finance team for the presentation; and communicated how Stockton is strenuously advocating before the Senate Appropriations Committee the need for the restoration of 300+ lines and equity funding in NJ higher education. Resolving this issue will play a significant role in decreasing the level of out-migration of NJ students.</p>
<p><b>Chairperson's Report</b></p>	<p>Chairperson Deininger called upon President Kesselman to give his report.</p>
<p><b>President's Report</b></p>	<p>President Kesselman called upon Mr. Kevin McHugh, Executive Director of Athletics, to present an award for athletic excellence to Mr. Jared Lewis. Mr. Lewis is the most decorated student athlete in Stockton's history with 11 individual NJAC indoor and outdoor titles, is the winner of the Arthur Ashe award, and is the recipient of the Stockton Honor Academic Award. Mr. McHugh presented Mr. Lewis with a National Championship Ring.</p> <p>President Kesselman recognized Liam and Sean Rea for their heroism in saving a young man from drowning. While vacationing in Jamaica, Liam, a freshman at Stockton and a long time lifeguard, witnessed an accident in the water that rendered a young man unconscious. Liam and his brother Sean saw the young man floating face down and rescued him to safety. President Kesselman presented Liam with a certificate of appreciation on behalf of Stockton University. Liam's brother Sean was unable to attend due to a prior commitment.</p>
<p><b>Academic Affairs &amp; Planning Committee Report (AA&amp;P)</b></p>	<p>Trustee Deininger, on behalf of Trustee Dolce, called upon Dr. Lori Vermeulen, Provost and Vice President for Academic Affairs, to report.</p> <p>Provost Vermeulen presented one resolution and three informational items:</p> <p>Resolution: Conferral of Honorary Degree to the Honorable Phillip D. Murphy, Governor of the State of New Jersey</p> <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Davis, the Board voted to adopt the resolution.</b></p> <p>Informational items:</p> <ul style="list-style-type: none"> <li>• Research and Professional Development Report</li> <li>• Scholarship of Learning Fund</li> </ul>

	<ul style="list-style-type: none"> <li>Approval of Master of Arts in Counseling Psychology by the New Jersey President's Council</li> </ul>
<b>Student Affairs and Planning Committee Report</b>	<p>Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs, to report. Dr. Catching called upon Dr. Pedro Santana, Dean of Students, to present the Board of Trustees Distinguished Fellowship Award recipients: Aimee Balint, Tyler Black, James Langschultz, Anastasia Morozova, Dennis Pham, Shilo Previti, Qudratullah Qadiri and Jamie Walters.</p> <p>In addition, Dr. Santana reported that his team, through efforts with Relay for Life, raised \$33,000 at this year's race and \$194,000 over the past six years.</p>
<b>Finance and Professional Services Committee Report</b>	<p>Trustee Ellis, Finance and Professional Services Committee Chair, presented the following resolutions:</p> <ul style="list-style-type: none"> <li>FY18 Bid Waivers (Pre-Approved by the Executive Committee on April 9, 2018)</li> <li>FY18 – FY21 Bid Waivers</li> <li>FY18 – FY21 Increases in Bid Waivered Contracts</li> <li>Continuation of FY18 Budget into FY19</li> <li>FY19 Meal Plan Rates</li> </ul> <p><b>Upon a motion duly made by Trustee Schoffer and seconded by Trustee Worthington, the Board voted to adopt the resolutions as consent agenda items.</b></p>
<b>Audit Committee Report</b>	<p>Trustee Ciccone, Audit Committee Chair, reported that the Audit Committee met with both external auditors. They will be auditing FY18 for the year ending June 30, 2018. The committee also met with Stockton's internal auditors, CPA firm Baker Tilly. Internal audit results will be reported at the July 18, 2018 BOT meeting.</p>

<b>Buildings and Grounds Committee Report</b>	<p>Trustee Schoffer reported that the Building and Grounds Committee did not meet due to the Quad Ribbon Cutting Ceremony. He then called upon Mr. Don Hudson, Vice President for Facilities and Operations, to report (video footage shown) on the various campus projects, specifically:</p> <ul style="list-style-type: none"> <li>• Atlantic City Campus: views of actual construction (parking garage, residential, academic building, etc.) and final expected project were shown. The project is on schedule and maintaining its original budget expectations; move-in will begin summer 2018;</li> <li>• Galloway Campus: <ul style="list-style-type: none"> <li>○ Quad project—3<sup>rd</sup> floor of the classroom building under construction and on task to be operational for the PT Program in fall 2018;</li> <li>○ Parking lot 8c construction will add approximately 350 parking spaces;</li> <li>○ Approximately 15 major projects including bathroom, classroom and roofing renovations commencing this summer;</li> <li>○ The Sara and Sam Schoffer Holocaust Memorial Resource Center expansion project is underway. Anticipating construction completed by January/February 2019.</li> </ul> </li> </ul> <p>Mr. Hudson thanked the Provost, Academic Affairs, IT, Facilities and Residence Life for their collaboration on various projects.</p>
<b>Development Committee Report</b>	<p>Trustee Deininger, on behalf of Trustee Jacobson, stated the Development Committee had nothing to report at this time.</p>
<b>Investment Committee Report</b>	<p>Trustee Ellis, Chair of the Investment Committee, reported the Committee met in April and advised that although the investment fund declined slightly this past quarter, the university's portfolio continues to show a strong long-term performance.</p>
<b>University Policies</b>	<p>President Kesselman presented one policy for Board consideration:</p> <p>Resolution: Approval of University Policy (Second Reading): Office of the President: I-55 Code of Conduct</p> <p><b>Upon a motion duly made by Trustee Schoffer and seconded by Trustee Worthington, the Board voted to adopt the resolution.</b></p>
<b>Personnel Actions Resolutions</b>	<p>Chairperson Deininger announced the Board's review of the Personnel Actions Resolution, which was posted on the Board's website for review.</p> <p><b>Upon a motion duly made by Trustee Davis and seconded by Trustee Worthington, the Board voted to adopt the resolution.</b></p> <p>President Kesselman acknowledged Interim Chief of Police, Cynthia Parker for her incredible efforts in policing within the Stockton community. President Kesselman also introduced Mr. Adrian J. Wiggins, the new Director of Campus Public Safety and thanked Dr. Dennis Devery for his work as an ACE Fellow.</p>
<b>Other Business/ Board Comments</b>	<p>Trustee Ciccone recognized Mr. Don Hudson for an extraordinary job on all of the projects between Galloway and Atlantic City.</p>

<p><b>Comments from the Public</b></p>	<p>Dr. Lori Vermeulen congratulated Dean Cheryl Kaus on her retirement. She will retire at the end of this year after 14 years of service at Stockton. Dr. Marissa Levy has been appointed Interim Dean of the School of Behavioral Sciences.</p> <p>Dr. Vermeulen recognized Dr. Michelle McDonald who will now be the Chief Officer for Academic Programming in Atlantic City.</p> <p>Dr. Vermeulen recognized Ms. Anna Maria Valerio, the new Academic Fieldwork Coordinator for the nursing program.</p> <p>Dr. Vermeulen recognized Ms. Tara Williams, who has been appointed Associate Director of Graduate Studies.</p> <p>Dr. Susan Davenport introduced Ms. Kathleen Malloy, the new Assistant Director of Advancement Services in Development and Alumni Affairs.</p> <p>Dr. Christopher Catching recognized Dr. Haley Baum who will be the Assistant Dean of Students in Atlantic City.</p> <p>Mr. Brian Jackson announced Mr. Alex Marino will now serve as Director of Operations for the Atlantic City campus.</p> <p>President Kesselman reminded the audience that the baccalaureate commencement will be held on Friday, May 11, 2018 at Boardwalk Hall.</p> <p>President Kesselman reported that out of the 533 beds to be filled in the Atlantic City residential housing, 454 have been filled.</p>
<p><b>Next Regularly Scheduled Meeting</b></p>	<p>The next regularly scheduled meeting will be held on Wednesday, July 18, 2018 at 4:30 p.m. in the Board of Trustees Room, Campus Center.</p>
<p><b>Adjournment</b></p>	<p><b>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Davis, the Board voted to adjourn the meeting at 5:44 p.m.</b></p>

For the Board,  
Susan Davenport, Executive Vice President,  
Chief of Staff and Assistant Secretary to the Board

Approved by the Board of Trustees on July 18, 2018.



**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it
- RESOLVED,** that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, litigation matters and the acquisition of real property; and be it further
- RESOLVED,** that the discussion of these matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at approximately 4:30 p.m.

July 18, 2018

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**AUTHORIZATION TO ACCEPT AN AWARD  
FROM THE NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES (NJDCF)  
FOR THE CHILD WELFARE EDUCATION INSTITUTE (CWEI)  
AND TO CERTIFY THE ACCURACY OF THE CONTRACT COMMITMENTS**

- WHEREAS,** the mission of the New Jersey Department of Children and Families (NJDCF) is focused on strengthening families and achieving safety, well-being, and permanency for all New Jersey's children, and NJDCF strives to incorporate the best thinking of New Jersey stakeholders, frontline workers, and supervisors to achieve positive results and improvements to the state's child welfare system; and
- WHEREAS,** since 2005, Stockton University has provided administrative and oversight services for a consortium of seven New Jersey baccalaureate programs and now master's in social work programs focusing on educating and developing a trained workforce in child welfare; and
- WHEREAS,** the University submitted a proposal on behalf of the consortium to renew and expand the contract with NJDCF; and
- WHEREAS,** the University has been notified that the proposal has been funded by NJDCF for \$2,002,675 for the period July 1, 2018 through June 30, 2019, and under regulations of NJDCF policy, the University's Board of Trustees must approve a standardized Board resolution which authorizes certification by the University's Board of Trustees; and
- WHEREAS,** the Board of Trustees has the authority to enter into contracts and agreements pursuant to State College Contracts Law (N.J.S.A. 18A:64:52 et.seq.); therefore, be it

**RESOLVED,** The Board of Trustees authorizes and directs the President of the University or his designee to enter into a contract with NJDCF subsequent to the review and approval by the Office of General Counsel in accordance with the terms of the contract.

July 18, 2018

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**ACADEMIC TERM FEES EFFECTIVE FOR FY19**

**WHEREAS,** in April 1987, the Stockton University Board of Trustees adopted a policy that affirmed the University's adherence to the following principles: 1) maintain a strong commitment to access, excellence, and increasing minority enrollments; 2) maintain a commitment to facilities maintenance and educational support; 3) develop and maintain an appropriate working fund balance; and 4) maintain or improve the academic index of regular admission students; and

**WHEREAS,** the Stockton University Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University's mission; therefore, be it

**RESOLVED,** that the following all-inclusive tuition rate shall be collected from high school students taking approved university courses in high school facilities with instruction provided by qualified high school teachers under the supervision of University faculty:

	<b>FY2018</b>	<b>FY2019</b>
All-inclusive tuition for high school students (per credit)	\$ 100.00	\$ 100.00

therefore, be it further

**RESOLVED,** that the following non-refundable fee shall be collected from all students:

	<b>FY2018</b>	<b>FY2019</b>	
Transportation and Safety Fee	\$ 110.00	\$ 120.00	(1)

therefore, be it further

**RESOLVED,** that the following non-refundable fees shall be collected from new matriculants:

	<b>FY2018</b>	<b>FY2019</b>
Graduate Admissions Acceptance Deposit	\$ 250.00	\$ 250.00
Graduate Admissions Acceptance Deposit for Physical Therapy/Occupational Therapy/Communication Disorders Programs	\$ 500.00	\$ 500.00
Graduate Orientation Fee	\$ 120.00	\$ 120.00
Undergraduate Admissions Acceptance Deposit	\$ 250.00	\$ 250.00
Undergraduate Admissions Deposit for Nursing	\$ 500.00	\$ 500.00
Undergraduate Orientation Fee	\$ 150.00	\$ 150.00

therefore, be it further

**RESOLVED,** that the following non-refundable fees shall be applied when appropriate:

	<b>FY2018</b>	<b>FY2019</b>	
Admission Application Fee	\$ 50.00	\$ 50.00	
Collection Agency Fee	\$ 50.00	\$ 50.00	
Dishonored Check Fee	\$ 50.00	\$ 50.00	
English as a Second Language (ESL) Endorsement Fee (CEAS)	\$ 200.00	\$ 200.00	(2)
English as a Second Language (ESL) Endorsement Fee (Standard Certificate)	\$ 125.00	\$ 125.00	(3)
Graduate Maintenance of Matriculation Fee	\$ 50.00	\$ 50.00	
Graduate Nursing Assessment Fee	\$ 200.00	\$ 200.00	
Graduation Fee (one time per degree level)	\$ 165.00	\$ 165.00	
Graduation with Late Application Fee	\$ 225.00	\$ 225.00	
Identification Card	\$ 25.00	\$ 25.00	
Late Payment Due Date Fee	\$ 100.00	\$ 100.00	
Late Payment Monthly Fee	\$ 50.00	\$ 50.00	
Late Registration Fee	\$ 50.00	\$ 50.00	
Leadership Licensed Test and Course Fee	\$ 150.00	\$ 150.00	(4)
Learning Disabilities Teacher Consultant Test Fee	\$ 50.00	\$ 50.00	(5)
Locker/Lock/Key Usage Fee	\$ 25.00	\$ 25.00	
Non-Matriculated Student Fee	\$ 50.00	\$ 50.00	
Nursing – RN Comprehensive and Assessment Review Program	\$ —	\$ 649.00	(6)
Nursing – Virtual ATI NCLEX Preparation (Senior Year)	\$ —	\$ 400.00	(7)
Official Student Transcript Fee	\$ 30.00	\$ 30.00	(8)
Official Student Transcript Express Fee (Additional Cost)	\$ 10.00	\$ 10.00	(9)
Overseas Study Program Fee – Matriculated Students	\$ 200.00	\$ 200.00	(10)
Overseas Study Program Fee – Non-Matriculated Students	\$ 300.00	\$ 300.00	(10)
Payment Plan – Two Payments	\$ 45.00	\$ 45.00	
Payment Plan – Three or Five Payments	\$ 60.00	\$ 60.00	
Reinstatement/Re-Registration Fee	\$ 50.00	\$ 50.00	
Replacement Diploma Fee	\$ 25.00	\$ 25.00	
Second Certification for Teachers Fee	\$ 200.00	\$ 200.00	(11)
Special Education Licensed Test Fee	\$ 100.00	\$ 100.00	(12)
Student Teaching Fee	\$ 400.00	\$ 400.00	(13)
Summer Tuition Deposit	\$ 50.00	\$ 50.00	
Teacher Education Verification of Completion Forms Fee	\$ 25.00	\$ 25.00	

therefore, be it further

**RESOLVED,** that the following Fees be collected for services rendered in the Stockton University SPAD Clinic:

	<b><u>FY2018</u></b>	<b><u>FY2019</u></b>
Audiological Evaluation	\$ 100.00	\$ 100.00
Audiological Follow-Up Evaluation	\$ 50.00	\$ 50.00
Central Auditory Processing Evaluation	\$ 350.00	\$ 350.00
Speech/Language Initial Evaluation	\$ 120.00	\$ 120.00
Speech-Language Therapy Registration Fee (per semester)	\$ 250.00	\$ 250.00
Support Group Registration Fee	\$ 20.00	\$ 20.00

- (1) Transportation and Safety Fee — \$120.00 per academic semester and \$40.00 for summer session.
- (2) ESL Endorsement Fee (Certificate of Eligibility with Advanced Standing) — Of this amount, \$170.00 is remitted to the State.
- (3) ESL Endorsement Fee (Standard Certificate) — Of this amount, \$95.00 is remitted to the State.
- (4) Leadership Licensed Test and Course Fee — Covers the cost of licensed testing and expenses for the executive-style leadership program.
- (5) Learning Disabilities Teacher Consultant Test Fee — Covers the cost of licensed testing materials for this certification area.
- (6) Nursing – RN Comprehensive and Assessment Review Program — Provides students with learning, studying, and testing resources, as well as standardized exams to assist in preparing them for the National Council Licensure Examination (NCLEX).
- (7) Nursing – Virtual Assessment Technologies Institute NCLEX Preparation — Provides students with individualized testing and tutoring to prepare them for the National Council Licensure Examination.
- (8) Official Student Transcript Fee — One-time flat fee that entitles a student to receive an unlimited number of official transcripts at no additional cost. Unofficial transcripts are available free-of-charge through Stockton’s student website.
- (9) Official Student Transcript Express Fee — Charged each time a student requires a same day/next day transcript.
- (10) Overseas Study Program Fee — Covers the administrative costs of the program.
- (11) Second Certification for Teachers Fee — Of this amount, \$190.00 is remitted to the State.
- (12) Special Education Licensed Test Fee — Covers the cost of licensed testing materials for this certification area.
- (13) Student Teaching Fee — Of this amount, \$190.00 is remitted to the State and \$150.00 is remitted to the cooperating teacher.

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**ACADEMIC TERM TUITION AND FEES EFFECTIVE FOR FY19  
AND 2019 SUMMER SESSION TUITION AND FEES**

- WHEREAS,** the Board of Trustees has maintained a tuition policy that affirms the University's adherence to the following principles: 1) maintain a strong commitment to access, excellence, and increasing minority enrollments; 2) maintain a commitment to facilities maintenance and educational support; 3) develop and maintain an appropriate working fund balance, and 4) maintain or improve the academic index of regular admission students; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the University's mission; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves a 2.5% increase in Tuition and Fees rates for the 2018-2019 academic semesters and 2.5% Tuition and Fees increase for the 2019 summer semester.

Student Level	Current FY18			Proposed FY19		
	Tuition Rate	Educational and General Fees Rate	Facilities Fees Rate	Tuition Rate (2.5% Increase)	Educational and General Fees Rate (2.5% Increase)	Facilities Fees Rate (2.5% Increase)
Undergraduate Full-Time (Flat Rate Per Semester)						
In-State	\$4,322.76	\$1,889.00	\$489.83	\$4,430.83	\$1,936.23	\$502.08
Out-of-State	\$7,799.71	\$1,889.00	\$489.83	\$7,994.70	\$1,936.23	\$502.08
Undergraduate Part-Time (Per Credit Hour)						
In-State	\$332.52	\$145.31	\$37.68	\$340.83	\$148.94	\$38.62
Out-of-State	\$599.98	\$145.31	\$37.68	\$614.98	\$148.94	\$38.62
Post-Baccalaureate, Masters, and Post-Masters Full-Time and Part-Time (Per Credit Hour)						
In-State	\$608.48	\$145.31	\$37.68	\$623.69	\$148.94	\$38.62
Out-of-State	\$936.68	\$145.31	\$37.68	\$960.10	\$148.94	\$38.62
Doctoral Full-Time and Part-Time (Per Credit Hour)						
In-State	\$669.33	\$145.31	\$37.68	\$686.06	\$148.94	\$38.62
Out-of-State	\$1,077.18	\$145.31	\$37.68	\$1,104.11	\$148.94	\$38.62

Student Level	Current FY18			Proposed FY19		
	Tuition Rate	Educational and General Fees Rate	Facilities Fees Rate	Tuition Rate (2.5% Increase)	Educational and General Fees Rate (2.5% Increase)	Facilities Fees Rate (2.5% Increase)
Undergraduate (Per Credit Hour)						
In-State	\$244.30	\$131.39	\$34.07	\$250.41	\$134.67	\$34.92
Out-of-State	\$440.81	\$131.39	\$34.07	\$451.83	\$134.67	\$34.92
Post-Baccalaureate, Masters, and Post-Masters Full-Time and Part-Time (Per Credit Hour)						
In-State	\$579.18	\$138.31	\$35.86	\$593.66	\$141.77	\$36.76
Out-of-State	\$891.57	\$138.31	\$35.86	\$913.86	\$141.77	\$36.76
Doctoral Full-Time and Part-Time (Per Credit Hour)						
In-State	\$637.10	\$138.31	\$35.86	\$653.03	\$141.77	\$36.76
Out-of-State	\$1,025.30	\$138.31	\$35.86	\$1,050.93	\$141.77	\$36.76

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018



**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY19 TUITION RATES FOR ATLANTICARE MBA PROGRAM**

- WHEREAS,** the University’s School of Business and Office of Graduate Studies have developed a program which was last approved by the Board of Trustees on July 5, 2017 that permits individuals with bachelor’s degrees to complete the requirements for an MBA degree; and
- WHEREAS,** the University has a special commitment to offer this program to AtlantiCare employees as a means of enhancing its partnership with AtlantiCare and fulfilling the University’s mission of providing educational programs that meet the needs of the South Jersey community; and
- WHEREAS,** special arrangements have been made with AtlantiCare for cohort groups of members of its staff to participate in the University’s MBA program at a reduced, per credit, all-inclusive, annual tuition charge; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to the cohort MBA program offered to AtlantiCare employees:

	Current per credit charge (includes Graduate Tuition and Educational General Fee only)	\$772.63
5% discount	All-inclusive per credit tuition charge, cohort of 8 to 11 students	\$734.01
10% discount	All-inclusive per credit tuition charge, cohort of 12 to 15 students	\$695.37
15% discount	All-inclusive per credit tuition charge, cohort of 16 or more students	\$656.74

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
REVISED RESOLUTION**

**FY19 TUITION RATES FOR ATLANTICARE MSN, DOCTOR OF NURSING PRACTICE AND  
POST-MASTERS CERTIFICATE PROGRAMS**

- WHEREAS,** Stockton University has a graduate program which was last approved by the Board of Trustees on July 5, 2017 that offers baccalaureate prepared nurses the opportunity to complete the requirements for an MSN degree; and
- WHEREAS,** there is a shortage of qualified nurse practitioners to provide primary care to members of the community; and
- WHEREAS,** increasing access to the MSN, Doctor of Nursing Practice and the Post-Masters Certificate programs will benefit the residents of the region by increasing the number of professionals qualified to provide to primary care; and
- WHEREAS,** increasing access to the MSN, Doctor of Nursing Practice and the Post-Masters Certificate programs will benefit healthcare community partners such as AtlantiCare by enabling them to meet current and future workforce needs; and
- WHEREAS,** AtlantiCare has access to multiple facilities throughout the region that can provide clinical practicum placements to their employees who are enrolled as students in Stockton’s MSN, Doctor of Nursing Practice and Post-Masters Certificate programs; and
- WHEREAS,** Stockton University has a special commitment to meet the needs of AtlantiCare by offering a bundled, per credit tuition and fee rate that reflects a 20% reduction for graduate courses; and
- WHEREAS,** the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and
- WHEREAS,** the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton University and clinical practicum placements for the MSN, Doctor of Nursing Practice and Post-Masters Certificate students at Stockton; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to AtlantiCare employees enrolled in the MSN, Doctor of Nursing Practice and Post-Masters Certificate programs:

<b>Graduate all-inclusive charge</b>	<b>Per Credit Hour</b>
Current In-State per credit charge	\$811.25
20% Discount In-State per credit charge	\$649.00
Current Out-of-State per credit charge	\$1,147.66
20% Discount Out-of-State per credit charge	\$918.13

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY19 TUITION RATES FOR ATLANTICARE RN-TO-BSN PROGRAM**

- WHEREAS,** the University’s School of Health Sciences has a program which was last approved by the Board of Trustees on July 5, 2017 that permits individuals with RN certification to complete the requirements for a BSN degree; and
- WHEREAS,** the University has a special commitment to offer this program to AtlantiCare employees as a means of enhancing its partnership with AtlantiCare and fulfilling the University’s mission of public service; and
- WHEREAS,** special arrangements have been made with AtlantiCare for cohort groups of members of its nursing staff to participate in the University’s RN-to-BSN program at a reduced, flat-rate, all-inclusive, annual tuition charge, inclusive of summer courses, to be paid one-half in the fall semester and one-half in the spring semester, with AtlantiCare to pay 75% of the charge and the students to pay the balance, additional discounts will be provided depending on the cohort size; and
- WHEREAS,** the establishment of a special deferred-payment plan for the students to pay their share will strongly enhance the ability of employees of AtlantiCare to participate in the RN-to-BSN program; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to the 3-year cohort RN-to-BSN program of the School of Health Sciences offered to AtlantiCare employees who start the program fall 2018:

Reduced flat rate	All-inclusive annual tuition charge, cohort of students	\$8,489.42
5% discount	All-inclusive annual tuition charge, cohort of 8 to 11 students	\$8,064.95
10% discount	All-inclusive annual tuition charge, cohort of 12 to 19 students	\$7,640.47
15% discount	All-inclusive annual tuition charge, cohort of 20 or more students	\$7,216.00

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY19 TUITION RATES FOR COMMUNITY MEDICAL CENTER RN-TO-BSN PROGRAM**

- WHEREAS,** the University’s School of Health Sciences has a program which permits individuals with RN certification to complete the requirements for a BSN degree; and
- WHEREAS,** the University has a special commitment to offer this program to Community Medical Center employees as a means of enhancing its partnership with Community Medical Center and fulfilling the University’s mission of public service. As part of this partnership, Community Medical Center will provide clinical placements for 80 Stockton nursing students; and
- WHEREAS,** special arrangements have been made with Community Medical Center for cohort groups of members of its nursing staff to participate in the University’s RN-to-BSN program at a reduced, flat-rate, all-inclusive, annual tuition charge, inclusive of summer courses, to be paid one-half in the fall semester and one-half in the spring semester. Additional discounts will be provided depending on the cohort size; and
- WHEREAS,** the establishment of a special deferred-payment plan for the students to pay their share will strongly enhance the ability of employees of Community Medical Center to participate in the RN-to-BSN program; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to the 2-year cohort RN-to-BSN program of the School of Health Sciences offered to Community Medical Center employees who start the program fall 2018:

Reduced flat rate	All-inclusive annual tuition charge, cohort of students	\$8,489.42
5% discount	All-inclusive annual tuition charge, cohort of 8 to 11 students	\$8,064.95
10% discount	All-inclusive annual tuition charge, cohort of 12 to 19 students	\$7,640.47
15% discount	All-inclusive annual tuition charge, cohort of 20 or more students	\$7,216.00

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY19 TUITION RATES FOR MERIDIAN HEALTH CARE SYSTEM EMPLOYEES**

- WHEREAS,** Stockton University has entered into a partnership with Meridian Health which was last approved by the Board of Trustees on July 5, 2017. This partnership offers Meridian Health employees undergraduate and graduate courses that would benefit our health care community partners and our health professions programs; and
- WHEREAS,** the University has a special commitment to meet the needs of Meridian Health by offering a bundled, per credit tuition and fee rate that reflects a 20% reduction in cost for undergraduate and graduate courses; and
- WHEREAS,** Meridian Health has multiple facilities throughout New Jersey. As part of this partnership, Meridian Health will be encouraged to enhance the availability of clinical internship placements for Stockton health professions students; and
- WHEREAS,** the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and
- WHEREAS,** the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton and clinical internship placements for Stockton health professions students; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable only to Meridian Health employees:

<b>Undergraduate all-inclusive charge</b>	<b>Per Credit Hour</b>
Current In-State per credit charge	\$528.39
20% Discount In-State per credit charge	\$422.71
Current Out of State per credit charge	\$802.54
20% Discount Out of State per credit charge	\$642.03
<b>Graduate all-inclusive charge</b>	<b>Per Credit Hour</b>
Current In-State per credit charge	\$811.25
20% Discount In-State per credit charge	\$649.00
Current Out of State per credit charge	\$1,147.66
20% Discount Out of State per credit charge	\$918.13

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**

**FY19 TUITION RATES FOR CRIMINAL JUSTICE & LAW ENFORCEMENT**  
**EMPLOYEES FOR MASTER'S DEGREES/GRADUATE**  
**CERTIFICATE CRIMINAL JUSTICE PROGRAMS**

- WHEREAS,** Stockton University has a program which was last approved by the Board of Trustees on February 21, 2018 that offers a bundled, per credit tuition and fee rate that reflects a 20% reduction in cost for graduate courses to meet the needs of criminal justice and law enforcement employees; and
- WHEREAS,** the University has local law enforcement and criminal justice employees attend graduate school elsewhere because other institutions offer tuition discounts. These law enforcement and criminal justice employees are our community partners; and
- WHEREAS,** law enforcement and criminal justice employees are employed at multiple facilities throughout New Jersey. As part of this partnership, the law enforcement and criminal justice employees will be encouraged to enhance the availability of internship placements for Stockton students; and
- WHEREAS,** eligible criminal justice students must be employed full-time by a government, for-profit, or non-profit company, organization, or agency that works with individuals connected with the criminal justice system, including offenders, victims, and at-risk adults and juveniles; and
- WHEREAS,** the bundled, per credit tuition and fee rate will be subject to University-wide changes in tuition and fees; and
- WHEREAS,** the terms of this partnership will be reviewed annually with special attention to number of students enrolled at Stockton and internship placements for Stockton students; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the following all-inclusive per credit tuition rate effective with the fall semester 2018, applicable to law enforcement and criminal justice employees who enroll in either the Master of Arts in Criminal Justice or the Post Baccalaureate Certificate in Criminal Justice Administration Program:

<b>Graduate all-inclusive charge</b>	<b>Per Credit Hour</b>
Current In-State per credit charge	\$811.25
20% Discount In-State per credit charge	\$649.00
Current Out of State per credit charge	\$1,147.66
20% Discount Out of State per credit charge	\$918.13

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVAL AND AUTHORIZATION OF THE WITHDRAWAL OF FUNDS FROM THE  
UNIVERSITY'S INVESTMENT ACCOUNTS**

- WHEREAS,** the Board of Trustees (the "Board") of Stockton University (the "University") desires to authorize and approve the President or his designee to withdraw funds from the University's Investment Accounts to support the University's capital needs; and
- WHEREAS,** the Board has determined that the amount of Twelve Million, Seven Hundred Thousand (\$12,700,000) Dollars is needed to replenish funds intended for the Stockton University Atlantic City project that had been expended for other capital expenditures; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes and directs the President or his designee to withdraw funds from the University's Investment accounts being invested by Wells Fargo Advisors and Windmark Investment Partners for the purpose of replenishing funds for the capital expenses related to the Atlantic City Project.

*Pre-approved by the Executive Committee on June 25, 2018*

July 18, 2018

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**BID WAIVER CONTRACT**

- WHEREAS,** N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and
- WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**Amount**

**Utilities**

**Comcast of South Jersey (519008)**

**\$250,000**

Comcast of South Jersey provides cable utility and cable modems used by the University on the main campus in Galloway and its satellite locations. This three-year bid waiver will provide the students at the Atlantic City campus with the same channels and service that are available at the other University locations. The amount requested includes a one-time installation fee as well as the monthly charges for the Atlantic City campus through July of 2021. (Reference: N.J.S.A.18A:64-56 (a) [08])

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018



**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**Amount**

**Professional Consulting Services**

**Ruffalo Noel Levitz LLC (517013)**

**Additional Amount Requested: \$335,000**

**Previously Approved Contract Amount: \$631,350**

**New Recommended Contract Total: \$966,350**

Ruffalo Noel Levitz LLC (RNL) provides comprehensive student search services using predictive modeling and a methodology designed to increase authentic applications that meet the University's enrollment objectives while focusing on relationships with the best potential students. This one-year bid waiver increase will extend the current RNL contract, providing the Office of Enrollment Management with the same services as last fiscal year which included the use of RNL's Demand Builder and Applicant Cultivator (seniors). This increase will also include RNL's Class Optimizer for Financial Aid Predictive Modeling, which will help balance Stockton's yield rate (percentage of students who enroll after being accepted). The cost for all of the above services will be the same amount as the prior fiscal year cost. Reference: N.J.S.A. 18A:64-56 (a) [15]

***Pre-approved by the Executive Committee on June 25, 2018***

July 18, 2018

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**

**BID WAIVER CONTRACTS**

**WHEREAS,** N.J.S.A. 18A:64-56 (The State College Contracts Law) authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and

**WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it

**RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**Amount**

**Professional Services**

**Pennoni Associates (519007)**

**\$137,660**

Pennoni Associates will provide the Office of Facilities Planning and Construction with engineering services for a new traffic signal and intersection improvements at the intersection of Vera King Farris Drive and Pomona Road (CR 575). A Traffic Impact Study Addendum and conceptual traffic signal design plans will be developed for the proposed intersection improvements in accordance with Atlantic County standards. Pennoni will coordinate the conceptual design of the proposed Vera King Farris Drive signal with the signal at the Garden State Parkway exit on Pomona Road. Land surveying, test pits and infiltration testing will be performed to determine soil properties for schematic design. Improvements to the existing storm water drainage system will be designed. Pennoni will develop construction documents and submit for the required environmental permits. (Reference: N.J.S.A. 18A:64-56 (a) [01])

**Saul Ewing LLP (519012)**

**\$90,000**

This bid waiver contract will provide the University with legal services related to the proposed transactions involving the TJM AC Hotel LLC. The amount requested for this engagement includes \$15,255 paid through June 27, 2018, and an additional \$74,745 for prospective legal fees. (Reference: N.J.S.A. 18A:64-56 (a) [01])

**Original Materials & Supplies**

**University and Student Services (519005)**

**\$ 54,000**

This one-year bid waiver contract for the Office of Residential Life will provide "move-in" services for the Freshman Move-In Day on main campus on August 31, 2018. USS will provide management, labor and equipment to support the move-in of up to 652 students. (Reference: N.J.S.A. 18A:64-56 (a) [03])

**College Entrance Examination Board (519006)**

**\$ 63,000**

This one-year bid waiver contract will supply the Office of Enrollment Management with student records, including the name, date of birth, address, high school, academic information and SAT scores of students that meet specific criteria selected by the University's enrollment management consultant, to solicit admission applications from prospective students. (Reference: N.J.S.A. 18A:64-56 (a) [03])

## **Utilities**

### **Atlantic City Municipal Utilities Authority (ACMUA) (519009) \$600,000**

This three-year bid waiver contract is for the supply of water to the Rothenberg building, Carnegie Library and the Atlantic City Campus for the period ending FY21. (Reference: N.J.S.A.18A:64-56 (a) [08])

### **Atlantic City Sewerage Company (519010) \$307,000**

This one-year bid waiver contract is for sewerage service at the Rothenberg building, Carnegie Library and the Atlantic City Campus. (Reference: N.J.S.A.18A:64-56 (a) [08])

## **Insurance**

### **Willis of New Jersey Inc. (519011) \$850,000**

This one-year bid waiver contract will provide Commercial General Liability and Property Insurance for the Atlantic City Campus, including the parking garage, academic and residential buildings. (Reference: N.J.S.A.18A:64-56 (a) [11])

July 18, 2018

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**

**INCREASES IN BID WAIVER CONTRACTS**

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify that public bidding procedures may be waived for certain goods and services as specified in the State College Contracts Law; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for each of the below named vendors; and
- WHEREAS,** the contract with each of the below named vendors must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in each of the contracts with the below named vendors requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into contracts with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**Amount**

**Utilities**

**Atlantic City Electric (518006)**

**Additional Amount Requested: \$700,000**  
**Previously Approved Contract Amount: \$5,760,000**  
**New Recommended Contract Total: \$6,460,000**

This bid waiver contract increase is for the transportation and use of existing infrastructure owned and operated by this public utility company for the Atlantic City Campus for a two-year period ending in FY20. (Reference: N.J.S.A.18A:64-56 (a) [08])

**South Jersey Gas (518009)**

**Additional Amount Requested: \$300,000**  
**Previously Approved Contract Amount: \$1,800,000**  
**New Recommended Contract Total: \$2,100,000**

This bid waiver contract increase is for the transportation and use of existing infrastructure owned and operated by this public utility company for the Atlantic City Campus for a two-year period ending in FY20. (Reference: N.J.S.A.18A:64-56 (a) [08])

**Personnel Recruitment and Advertising**

**Hobsons Inc. (518021)**

**Additional Amount Requested: \$56,070**  
**Previously Approved Contract Amount: \$47,171**  
**New Recommended Contract Total: \$103,241**

This bid waiver contract increase is for a one-year extension of the current contract, which expires August 2018. This increase will provide Stockton University's Enrollment Management Office with vital enrollment services through the use of Hobsons' proprietary software systems, Naviance Active Match, Active Match Plus and Intersect Awareness. The majority of the high school student population (in NJ and nationwide), parents, counselors, and administration use Naviance as the primary source for obtaining college information during the college search process to select the college of their choice. This bid waiver also includes new features offered by Hobsons including Intersect Presence, which is a comprehensive platform that helps higher education institutions increase awareness with high school counselors and students to facilitate connections with best-fit students. In addition, this bid waiver includes Naviance Self-Matching, which permits Stockton to engage students who have added Stockton to a list of colleges they are considering which generates leads, visits and applications, all critical to Stockton's enrollment plan. The price increase for this bid waiver is due to the additional and enhanced features including Hobsons' Intersect Presence and Self-Matching that will be purchased. (Reference: N.J.S.A.18A:64-56 (a) [20])

**Consulting Services**

**The Rodgers Group LLC (518014)**

**Additional Amount Requested: \$75,000**  
**Previously Approved Contract Amount: \$75,000**  
**New Recommended Contract Total: \$150,000**

This bid waiver contract increase is for a one-year extension of the current contract, which expires June 30, 2018 for The Rodgers Group to establish a strategic plan and a marketing plan for the continuation of the Office of Continuing Studies training program for advancement of public safety and security in New Jersey. The Rodgers Group is the only provider of executive-level training for police and other emergency personnel in the immediate area. The vendor will assist the Office of Continuing Studies in developing programs and certifications that will enhance the level of professionalism of New Jersey's public safety and security sectors. (Reference: N.J.S.A.18A:64-56 (a) [25])

**Contracts with Other Governmental Agencies**

**Atlantic County Utilities Authority (ACUA) (518005)**

**Additional Amount Requested: \$45,000**  
**Previously Approved Contract Amount: \$120,000**  
**New Recommended Contract Total: \$165,000**

This bid waiver contract increase is for trash and recycling material tipping fees and services for the Atlantic City Campus for a one-year period ending in FY19. ACUA is a Sole Source for this service within their territory. (Reference: N.J.S.A.18A:64-56 (b))

July 18, 2018

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**

**PROPOSED FY19 OPERATING & CAPITAL BUDGET AND ADOPTION**

- WHEREAS,** Stockton University has prepared a proposed FY19 Operating & Capital Budget for consideration by the Board of Trustees for adoption; and
- WHEREAS,** the Finance and Professional Services Committee of the Board of Trustees has met to discuss the proposed FY19 Operating & Capital Budget and has recommended that the proposed budget, with any modifications, be presented to the Board for its consideration; therefore, be it
- RESOLVED,** that the proposed FY19 Operating & Capital Budget is accepted by the Stockton University Board of Trustees, and is hereby adopted.

July 18, 2018

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY19 GOVERNMENTAL AFFAIRS CONTRACT**

- WHEREAS,** N.J.S.A. 18A:64-55 authorizes a contract or agreement for the performance of any work, the cost or price of which is to be paid with or out of college funds, which is made and awarded after public advertising for bids and bidding therefore, for a sum exceeding in the aggregate \$33,300; and
- WHEREAS,** N.J.S.A. 18A:3B-56 requires that any proposed contract to retain the services of a governmental affairs agent shall be considered by the governing board of a public research university or a State college at a public meeting and approval of the contract shall require the adoption of a resolution by a majority of the board members present at the meeting; and
- WHEREAS,** after public advertising for bids and bidding therefor, the University seeks to award a contract to provide governmental relations and public affairs representation and related services on a yearly basis to CLB Partners; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with CLB Partners, which shall have a monthly retainer of \$5,000 per month.

July 18, 2018

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**

**APPOINTMENT OF BOARD MEMBER TO**  
**STOCKTON AFFILIATED SERVICES, INC. (SASI)**

- WHEREAS,** on July 9, 2008, the Board of Trustees authorized the establishment of Stockton Affiliated Services, Inc., (SASI) as an auxiliary corporation under the Public College Auxiliary Organization Act, N.J.S.A. 18A:64-26 et seq., and designated as a 501(c)(3) New Jersey non-profit corporation, to support and strengthen the University's mission and serve the University by shaping the growth and activities to meet the evolving needs of the University and community; and
- WHEREAS,** in accordance with N.J.S.A. 18A:64-31, the Board of Directors shall consist of two (2) administrative members (composed of the President of Stockton University, or his/her designee and the Vice President for Administration and Finance for Stockton University or his/her designee); one (1) member of Board of Trustees; two (2) student members; two (2) faculty members; and at least three (3) citizen members who are neither faculty, administrative nor students but community individuals interested in Stockton University; and
- WHEREAS,** the President of the University has nominated student Damian B. Majewski to serve as a student representative on the SASI Board of Directors for two (2) years; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the appointment of Damian B. Majewski to the Board of Directors of Stockton Affiliated Services, Inc. for two (2) years.

July 18, 2018



**Damian B. Majewski**  
**32 Spruce Circle**  
**South Barnegat, NJ 08005**  
**609-276-9788**  
**majewsk2@go.stockton.edu**

### EDUCATION

Stockton University, Prospective Graduation 2020 – Major in Political Science with Pre-Law Concentration, Minor in Computer Science  
101 Vera King Farris Dr., Galloway, NJ 08205

Barnegat High School, Graduated June 22, 2016  
180 Bengal Blvd, Barnegat Township, NJ 08005

### COLLEGE HONOR AWARDS AND EXTRACURRICULAR ACTIVITIES

- Student Senator
- Stockton Honors Program
- Alpha Lambda Delta National Honors Society
- Golden Key National Honors Society
- Dean's list three semesters consecutively
- The National Society of Leadership and Success
- Ultimate Frisbee
- Pi Sigma Alpha Honor Society

### HIGH SCHOOL

- National Honor Society
- Student Government
- Concert Band, Jazz Band
- Track & Field
- Math League
- Debate Club
- Instruments: Piano, Drums, Guitar
- Black Belt: Tai-Kwon-Do

### EMPLOYMENT EXPERIENCE

August 2017- Present

*Stockton University Residential Life*

Position: Resident Assistant

Duties: Develop and maintain a welcoming community through enforcing the Code of Conduct of Stockton University, working with campus resources to facilitate educational programs, and managing multiple weekly responsibilities such as office hours rounds, and programming

101 Vera King Farris Dr., Galloway, NJ 08205

Darius Edwards, Complex Director,

Darius.Edwards@stockton.edu, 609-626-3628

August 2016- Present

*Stockton University Information Technology Services*

Position: Student Worker - Tier 1/Tier 2 Operations

Duties: Maintain the status of equipment around campus through problem diagnosis and updates/hardware/software installation. Assist faculty, staff, and students with technology related questions/issues.

101 Vera King Farris Dr., Galloway, NJ 08205

Peter Gallagher, Associate Director of IT Help Desk Services, Peter.Gallagher@stockton.edu, 609-652-4972

June 2017 - September 2017

*Always Nature's Way Landscaping and Irrigation*

Position: Landscaping and Maintenance Laborer

Duties: Diagnose and solve issues related to irrigation systems such involving tasks such as wiring, plumbing; Other tasks include landscaping to maintain the appearance and functionality of property.

310 W Water St, Toms River, NJ 08753 Chris Coppola - 848-240-3604

Joe Coppola - 848-240-5325

July 2015 – August 2016

*Barnegat Township Recreation Center*

Position: Camp Counselor, Event Assistant

Duties: Mentor children ages 5 – 12 years old during summer camp, coordinate camp activities while ensuring the participation and safety of campers, attend and assist coordinators of activities held and the recreation center

Jean Broadbent, Director, 900 West Bay Ave., Barnegat, NJ  
609-698-0080 x130

2013- 2015

Position: *Estate Sale Assistant*. Sales, set-up and carry out service  
Great Estates, Dr. Arthur J. Waltz, 3 Rimwood Lane, Howell, NJ

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY19 MEAL PLAN RATES (Revised 7/2/2018)**

- WHEREAS,** Title 18A: 64-6(n) of the Statutes of New Jersey empowers the Board of Trustees to set student tuition and fee rates, and
- WHEREAS,** the University Food Service is a self-supporting program, and
- WHEREAS,** the funds necessary to support operating and capital needs must come from the revenues available to the food service, including meal plan charges; therefore, be it
- RESOLVED,** that the annual meal plan rates for FY19, effective September 1, 2018 are established in the table below:

<b>Annual Meal Plans</b>	<b>FY18</b>	<b>FY19</b>
Ultimate 19 Plan	\$4,050	\$4,050
The Fab 14 Plan	\$3,770	\$3,770
180 Block Plan	\$3,600	\$3,650
150 Block Plan	\$3,050	\$3,100
95 Block Plan	\$2,100	\$2,100
25 Block Plan	\$2,700	\$2,800
Gaupp Residents 50 Block Plan	\$1,900	\$1,940
<b>Average of Existing Plans</b>	<b>\$3,024</b>	<b>\$3,059</b>

<b>New Annual Meal Plans</b>	<b>FY18</b>	<b>FY19</b>
Residential Advisor Plan	N/A	\$1,000
Atlantic City Residents 50 Block Plan (Optional)	N/A	\$1,940

July 18, 2018



Office of the President  
P: 609.652.4521 • F: 609.652.4945

101 Vera King Farris Drive  
Galloway NJ 08205  
stockton.edu

## MEMORANDUM

**TO:** Harvey Kesselman, President  
**FROM:** Susan Davenport, Executive Vice President and Chief of Staff  
**DATE:** July 1, 2018  
**SUBJECT:** Recommendation to Revise University Policy

I am pleased to submit the following for Board consideration and review as recommended by policy administrators. The table below provides a summary of the proposed recommendations:

### **DELETED POLICY:**

VI-21	Appointment, Reappointment and Reassignment*
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\*Content incorporated into Policy VI-20

### **REVISED POLICIES:**

I-11	Office of Development and Alumni Affairs
I-20	Stockton University Foundation
I-50	Code of Ethics
I-70	Publications
I-100	Emergency Closing
I-112	Public Information
III-140	Appointment of Police Officers, Police Powers, and Security Officers
III-141	Campus Police Department Responsibilities and Functions
III-142	Sworn Police Officer - Firearms
VI-10	Applicability of Civil Service Rules
VI-10.2	Terms of Appointment for Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers
VI-10.6	Agreement Resulting from Collective Negotiations
VI-11	Holidays
VI-11.1	Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing
VI-12	Supplemental Compensation Upon Retirement
VI-13	Drug and Alcohol Free Workplace
VI-13.2	Employee Disciplinary Guidelines
VI-14	Health Benefit Plans
VI-20	Managerial Appointments
VI-22	Compensation Plan for Managers

VI-23	Managerial Hours of Work
VI-26	Managerial Employee Discipline
VI-27	Leaves of Absence
VI-44	Payment of Tuition, Fees and Indebtedness to the University
VI-46	Delinquent Accounts
VI-53	Tuition Waiver for Senior Citizens

I recommend the Board of Trustees conduct a First Reading at the July 18, 2018 meeting, followed by approval of the recommendation for a Second Reading and vote at the September 26, 2018 meeting.

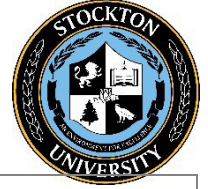
## **Policy I-11: Office of Development and Alumni Relations Summary of Key Changes**

Changes were made to Policy I-11 to clarify the mission of the Office of Development and Alumni Relations.

The Policy has been updated as follows:

- Reflect the name change of the office to the Office of Development and Alumni Relations
- Language as to lack of state support eliminated
- The job responsibilities of the Chief Development Officer edited to reflect current job description
- Removed and generalized the role of the Alumni Association
- Globalized the role of the office

# STOCKTON UNIVERSITY



## POLICY

### Office of Development and Alumni Relations

Policy Administrator: Chief Development Officer / Executive Director of the University Foundation

Authority: N.J.A.C. 18A: 64-6

Effective Date: February 16, 2011; TBD

Index Cross-References: I-20 – Stockton University Foundation

Policy File Number: I-11

Approved By: Board of Trustees (pending)

Stockton University is a publicly funded institution of higher education. The fulfillment of its goals related to access and quality demand a wide range of development/fund-raising efforts to augment state appropriations. The Office of Development and Alumni Relations is mandated to coordinate, strengthen, and expand all University fundraising opportunities and programs.

Comprehensive Development Plan: the Office of Development and Alumni Relations is responsible for the formulation and implementation of a comprehensive, multi-faceted development plan for contributions of cash, real property, securities, and deferred gifts, from all possible sources (public and private, individual and corporate).

Fund-Raising Events and Programs: the Office of Development and Alumni Relations is responsible for the oversight and coordination of all University fundraising efforts initiated and organized by the Stockton Foundation and any affiliated organizations.

Leadership and Donor Development: the identification and cultivation of potential volunteer leadership as prospective donors are coordinated by Advancement Services in the Office of Development and Alumni Relations. Input from all members of the University community is invited. The cultivation of prospects shall be coordinated by the Office of Development and Alumni Relations and implemented by those individuals closest to each prospect.

Gifts and Grants: the Office of Development and Alumni Relations coordinates the solicitation and receipt of gifts and non-governmental grants that will reside in the accounts of the Stockton University Foundation, by individual members of the University community or department. Notice of preliminary and final applications of external funding sources for financial assistance to the University and for private research and professional development grants must be forwarded to the Office of Development and Alumni Relations. Upon notice of determination of award, the Office of Development and Alumni Relations shall be notified again by the grant recipient. Gift acceptance and recording shall be coordinated between the Office of Development and Alumni Relations and the Stockton University Foundation. Acknowledgements shall be coordinated between the Office of Development and Alumni Relations and the department or individual involved in solicitation and/or receipt of the gift.

The Office of Development and Alumni Relations is responsible for all fundraising activities, special events, and correspondence related to the Stockton University Foundation.

Review History:

	Date
Chief Development Officer	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD



**Policy I-20: Stockton University Foundation  
Summary of Key Changes**

Policy I-20 was changed to reflect Stockton University Foundation Board Members.

The Policy has been updated as follows:

- Language change “from twenty (20) to fifty (50) members” from thirty-two (32) members

# STOCKTON UNIVERSITY



## POLICY

### Stockton University Foundation

Policy Administrator: Chief Development Officer / Executive Director of the University Foundation

Authority: N.J.S.A. 15A:1-1 et. seq.

Effective Date: January 29, 1975; February 16, 2011; TBD

Index Cross-References:

Policy File Number: I-20

Approved By: Board of Trustees (pending)

The Stockton University Foundation, incorporated under the laws of the State of New Jersey has as its purpose the following:

- The Stockton University Foundation, Inc. (the "Foundation") is an independent organization incorporated under the New Jersey Nonprofit Corporation Act (N.J.S.A. 15A:1-1 et. seq.), whose sole mission is to support the philanthropic needs of Stockton University (the "University").
- To solicit, hold, manage and expend gifts and contributions of any kind or nature, and to provide general oversight of the financial affairs of the Foundation; to acquire, receive, administer, operate, expend and dispose of the tangible and intangible resources of the Foundation, which resources may consist of cash; securities; bonds; real and personal property; present, contingent or future interest and other property consistent with the mission of the Foundation.
- To encourage citizens, civic and other external organizations, businesses, and industries to make loans, gifts, grants, devises or bequests of property or money for research and instruction, the establishment of endowments, scholarships, fellowships, professorships and academic chairs, cultural programs, buildings, equipment and all other facilities of the University, including gifts or loans of works of art, historical papers, documents and museum specimens and exhibits.
- To act without profit as trustees of educational and charitable trusts established to advance the purposes of the University.

The Foundation is governed by an autonomous volunteer Board of Directors consisting of from 20 to 50 members. Members are elected by the present members of the Board to serve for terms of four (4) years.

The Chief Development Officer and staff shall serve as the University's liaison to the Foundation.

Review History:

	Date
Chief Development Officer	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy I-50: Code of Ethics  
Summary of Key Changes**

Only change made to Policy I-50 is to update the policy administrator.

# STOCKTON UNIVERSITY



## POLICY

### Code of Ethics

Policy Administrator: Chief Officer for Institutional Diversity and Equity

Authority: N.J.S.A. 52:13D-23; N.J.S.A. 52:13D-12 et seq.

Effective Date: November 17, 1975; February 16, 2011; TBD

Index Cross-References:

Policy File Number: I-50

Approved By: Board of Trustees (pending)

Pursuant to N.J.S.A. 52:13D-23, the New Jersey State Ethics Commission has adopted the Uniform Ethics Code to govern and guide the conduct of State Officers and employees and special State officers and employees in the Executive Branch of State Government.

The State Ethics Commission's Plain Language Guide explains the ethics rules and laws found in the New Jersey Conflicts of Interest Law (N.J.S.A. 52:13D-12 et. seq.), which are applicable to all University Trustees, Officers, and employees.

### Review History:

	Date
Chief Officer for Institutional Diversity and Equity	05/09/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy I-70: Publications  
Summary of Key Changes**

The Policy is administered by the Executive Director of University Relations and Marketing and describes the purpose of official University publications.

The policy has been updated as follows:

- Removed the list and summaries of official publication examples.
- Minor, non-substantive changes of text and format.

# STOCKTON UNIVERSITY



## POLICY

### Publications

Policy Administrator: Executive Director of University Relations & Marketing  
Authority: N.J.S.A. 18A: 64-6 and N.J.S.A. 18A: 64-7  
Effective Date: August 21, 1977; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: I-70  
Approved By: Board of Trustees (pending)

Official University publications are created to provide members of the University community with current institutional policies, goals and operating procedures, and to indicate standards by which individuals and the University can be evaluated.

While every effort is made to ensure the accuracy of the information contained in the publications, the University reserves the right to make changes and revisions without prior notice.

### Review History:

	Date
Executive Director of URM	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

## **Policy I-100: Emergency Closing Summary of Key Changes**

Policy I-100 grants the authority to the President to close the University when deemed necessary due to weather or other emergency conditions beyond the control of the University.

The Policy has been updated as follows:

- Emergency Operation Policy number corrected
- Administrator title updated



# STOCKTON UNIVERSITY



## POLICY

### Emergency Closing

Policy Administrator: Director of Campus Public Safety  
Authority: N.J.S.A. 18A: 64-8  
Effective Date: July 2, 1976; February 16, 2011; TBD  
Index Cross-References: Policy I-100.5- Emergency Operations Plan; Procedure 1070- Emergency Closing  
Policy File Number: I-100  
Approved By: Board of Trustees (pending)

The President of the University shall have the authority for closing the University and/or suspending/cancelling classes and activities when such action is deemed necessary due to weather and/or other emergency conditions, or situations beyond the control of the University.

In the absence of the President, the authority rests with the Executive Vice President and Chief of Staff, followed by the Vice President for Facilities and Operations.

The notice to the University and the community will be given through the established channels and means as stated in the Emergency Closing Procedure 1070 and the Emergency Operations Policy I -100.5.

### Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy I-112: Public Information  
Summary of Key Changes**

The policy has been updated as follows:

- Minor, non-substantive changes of titles and offices.

# STOCKTON UNIVERSITY



## POLICY

### Public Information

Policy Administrator: Director of News & Media Relations  
Authority: N.J.S.A. 18A:64-6  
Effective Date: January 29, 1975; February 16, 2011; TBD  
Index Cross-References: [Procedure 1014: News Media Relations](#)  
Policy File Number: I-112  
Approved By: Board of Trustees (pending)

The dissemination of public information for the University shall be the responsibility of the Office of University Relations & Marketing. All official news releases will be reviewed and approved by that office.

### Review History:

	Date
Director of News & Media Relations	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy III-140: Appointment of Police Officers, Police Powers, and  
Security Officers  
Summary of Key Changes**

Only change made to Policy III-140 is to update the policy administrator.

# STOCKTON UNIVERSITY



## POLICY

### Appointment of Police Officers, Police Powers, and Security Officers

Policy Administrator: Director of Campus Public  
Safety Authority: N.J.S.A. 18A: 6-4.1– 4.11  
Effective Date: July 25, 1983; May 28, 2009; February 16, 2011; TBD Index Cross-  
References: Policy III-141: Campus Police Department Responsibilities and Functions  
Policy File Number: III-140  
Approved By: Board of Trustees (pending)

The Campus Police Department has been established as a unit within the Division of Facilities and Operations.

Appointment of personnel as police officers will be made through the issuance of a commission by the University in accordance with the provisions of N.J.S.A. 18A:6-4.2.

The Director of Campus Public Safety will establish regulations, policies and procedures for commissioned police officers and all other departmental personnel.

Police Officers so commissioned and sworn shall have successfully completed a basic police training course within one year of the date of commission in accordance with the provisions of N.J.S.A. 18A: 6-4.4 and as set forth by the New Jersey Police Training Commission. Every person so appointed, commissioned and sworn shall possess all the powers of police officers and constables in criminal cases and offenses against the law anywhere in the State of New Jersey in accordance with N.J.S.A. 18A:6-4.5.

In addition to commissioned police officers, the Director of Campus Police Safety may employ personnel as security officers and other personnel. Such personnel will augment the police force and perform security and safety functions as assigned by the Director of Campus Public Safety. Such personnel shall not require nor possess the powers of Police Officers under N.J.S.A. 18A:6-4.5.

#### Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy III-141: Campus Police Department Responsibilities and Functions  
Summary of Key Changes**

Only change made to Policy III-141 is to update the policy administrator.

# STOCKTON UNIVERSITY



## POLICY

### Campus Police Department Responsibilities and Functions

Policy Administrator: Director of Campus Public Safety  
Authority: N.J.S.A. 18A: 6-4.2 – 6-4.5  
Effective Date: July 25, 1983; May 28, 2009; February 16, 2011; TBD  
Index Cross-References: [Procedure 6921: Building Evacuation](#)  
Policy File Number: III-141  
Approved By: Board of Trustees (pending)

The Campus Police Department has been established for the enforcement of state and local laws and to provide police services and security for the University community, its facilities and property.

Police personnel will operate as a trained, cohesive unit; maintain written records and reports; maintain regular patrols of University facilities, grounds and contiguous roadways; take prompt action regarding violations of the law and/or University Code of Conduct regulations, reports of fire, safety hazards, accidents/crashes or any other violations.

The Director of Campus Public Safety will maintain liaison with all federal, state and local police agencies and related groups to maintain workable relations and agreements; to seek solutions regarding all areas affecting the University community and to proactively work with all members of the campus community to prevent crime and to provide safety and security.

#### Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy III-142: Sworn Police Officer - Firearms  
Summary of Key Changes**

This Policy has been updated as follows:

- The Title of the Policy has been changed to “Sworn Police Officer Firearms” to accurately describe the intent of the policy
- The title of the Policy Administrator has been updated



# STOCKTON UNIVERSITY



## POLICY

### Sworn Police Officer – Firearms

Policy Administrator: Director of Campus Public Safety Authority: N.J.S.A. 2C: 39-6, ET AL and N.J.S.A. 18A: 6 – 4.8, et seq.

Effective Date: April 1, 1983; May 28, 2009; February 16, 2011; TBD

Index Cross-References:

Policy File Number: III-142

Approved By: Board of Trustees (pending)

All commissioned, sworn police officers shall be armed with the weapons approved and authorized by the Director of Campus Public Safety. Police Officers shall adhere to all applicable policies, procedures, regulations, directives and laws regarding the use of firearms as set forth by state and federal statutes, departmental Standard Operating Procedures, the Office of the Prosecutor for Atlantic County and the Office of the Attorney General of the State of New Jersey.

### Review History:

	Date
Director of Campus Public Safety	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-10: Applicability of Civil Service Rules  
Summary of Key Changes**

This Policy has been updated as follows:

- Title Change of Administrator
- Regulation citation corrected – N.J.A.C. 4 to N.J.A.C. 4A

# STOCKTON UNIVERSITY



## POLICY

### Applicability of Civil Service Rules and Regulations

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. Title 11A and N.J.A.C. Title 4A

Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References:

Policy File Number: VI-10

Approved By: Board of Trustees (pending)

The Civil Service provisions contained in N.J.S.A. Title 11A, and the rules, regulations, and definitions contained in Title 4A, New Jersey Administrative Code, will apply to all University positions and employment in the classified service.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-10.2: Terms of Appointment for Faculty and Unclassified Staff  
Represented by the Stockton Federation of Teachers  
Summary of Key Changes**

This Policy has been updated as follows:

- Policy title change for clarity
- Authority – added AFT contract
- States that Faculty and Staff in the bargaining unit, SFT, are offered a contract
- Title of Administrator was updated

# STOCKTON UNIVERSITY



## POLICY

### Faculty and Unclassified Staff Represented by the Stockton Federation of Teachers

Policy Administrator: Assistant VP for Human Resource Operations and Payroll  
 Authority: N.J.S.A. 18A:64-6; AFT Contract  
 Effective Date: March 7, 1977; May 30, 2009; August 10, 2010; February 16, 2011, TBD  
 Index Cross-References: [Procedure 6110: Resignation from the University / Release from Contract](#)  
 Policy File Number: VI-10.2  
 Approved By: Board of Trustees (pending)

Appointments to the faculty and unclassified staff represented by a bargaining unit of Stockton University are normally made for the period July 1 - June 30 for members of the unclassified staff and September 1 - June 30 for members of the faculty. Employees appointed after the start of the appointment period shall normally be appointed for the balance of the period. When the reappointment calendar or evaluation schedules prevent this timetable, the appointment may be made through June 30 of the following year.

The primary work obligation of full-time employees is to the University throughout the period of the employee’s contractual relationship with the University. Employees who have signed a contract with the University shall be expected to carry out the terms of the contract throughout the period in which it is in effect.

Employees may be released from the obligations of their contract upon their request when such action is in the best interests of the University and does not interfere with the University’s educational or operational needs.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-10.6: Agreement Resulting from Collective Negotiations  
Summary of Key Changes**

This Policy has been updated as follows:

- Administrator title updated
- Format change

# STOCKTON UNIVERSITY



## POLICY

### Agreements Resulting from Collective Negotiations

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. 34:13A-1 et. seq.

Effective Date: January 20, 1975; December 30, 2008; February 16, 2011, TBD

Index Cross-References:

Policy File Number: VI-10.6

Approved By: Board of Trustees (pending)

This policy applies to all University employees in labor organizations certified by the New Jersey Public Employment Relations Commission as their majority representative for collective negotiations and conflict resolution.

It is the policy of Stockton University to comply with the provisions of the New Jersey Employer-Employee Relations Act, N.J.S.A. 34:13A-1 et seq. In so doing, this policy recognizes and provides for implementing the terms and conditions of employment agreed upon between the State of New Jersey and the various collective negotiation representatives of University employees and between the University and any collective negotiation representative authorized to locally negotiate and agree upon terms and conditions of employment with the University.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**POLICY VI-11: Holidays  
Summary of Key Changes**

This Policy has been updated as follows:

- Corrected Index Cross Reference
- Since it is a policy, changed from President approval to BOT
- Administrator title updated



# STOCKTON UNIVERSITY



## POLICY

### Holidays

Policy Administrator: Assistant VP for Human Resource Operations and Payroll  
Authority: N.J.A.C. 4A: 6-2  
Effective Date: September 17, 2009; August 11, 2010; February 16, 2011; July 6, 2011, TBD  
Index Cross-References: [Policy VI-23 Managerial Hours of Work](#)  
Policy File Number: VI-11  
Approved By: Board of Trustees (pending)

Legal holidays observed by the State of New Jersey may be found on the [Human Resources Web Site](#). If a holiday falls on a Sunday, the following Monday is observed as a holiday. If the holiday falls on a Saturday, the holiday will be celebrated on the preceding Friday.

There may be occasions when the Governor declares a special day off for employees. These will be announced along with appropriate details.

Except as might be modified by a collective bargaining agreement, employees with a fixed work week who work on a legal or special day off will earn overtime /compensation time at the rate of time and one half for such work. This is in addition to the normal credit due the employee for the holiday. Staff with an “NL” work week designation are eligible for hour for hour compensatory time in addition to the normal credit for the holiday.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-11.1: Office Hours, Work Week, Lunch Period, Breaks and  
Emergency Closing  
Summary of Key Changes**

This Policy has been updated as follows:

- Remove number of hours per week, add that number of hours per week depends on the title of the employee
- Added that breaks cannot be combined for use at the beginning or end of day
- Clarified in an Emergency closing all but essential employees may not report to work
- Authority corrected
- Administrator title updated

# STOCKTON UNIVERSITY



## POLICY

### Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.A.C. 4A:6-2.1

Effective Date: January 20, 1975; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References: Policy VI-23 Managerial Hours of Work

Policy File Number: VI-11.1

Approved By: Board of Trustees (pending)

Departmental Office Hours - The University requires that all offices have staff coverage minimally from 8:30 a.m. to 5:00 p.m. Monday through Friday. Staff may be required to have staggered starting and departure times to conform to the hours of coverage needed. This will be determined by the supervisor of the employing department.

Work Week - Regardless of the scheduled starting time, the standard hours for a work week are determined by the civil service title for a position.

Lunch Periods - Lunch periods are one hour or less in length. The department supervisor may assign staggered lunch hours to provide for adequate coverage. All offices should have complete telephone and office coverage at all times; whenever one must leave the office for any reason, co-workers should be advised.

Breaks - In accordance with the collective bargaining agreements, each employee will be given two 15-minute breaks. One is to be taken in the morning, and one in the afternoon. The unit supervisors will assign these breaks to ensure proper staff coverage of their offices. These breaks may not be combined or used by the employee at the beginning or end of the day or lunch period.

Emergency Closing - Normally the University will remain open to meet scheduled classes. This includes being open during periods of inclement weather. Closing of University facilities can be ordered only by the President or a designee. Evacuation of the University buildings, for example during report of a bomb scare, does not constitute the closing of the University and employees are expected to promptly return to the building at the end of the evacuation period.

If University facilities are ordered closed by the President or designee, then an excused non-chargeable absence will be granted to that group of employees specifically included in the emergency closing order. Unless notified that they or their shift is excused, essential employees are expected to report to work.

During inclement weather (for example a severe snowstorm) essential employees are expected to report to work after exercising caution and prudence in making the trip. Employees not present for duty will be charged with the loss of leavetime.

Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-12: Supplemental Compensation upon Retirement  
Summary of Key Changes**

This Policy has been updated as follow:

- Policy title changed to conform to wording of N.J.A.C. 4A:6-3 and to clarify that this only happens at retirement
- Administrator updated
- Cross-reference corrected
- Authority corrected

# STOCKTON UNIVERSITY



## POLICY

### Supplemental Compensation Upon Retirement

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.A.C. 4A:6-3.3

Effective Date: January 11, 1977; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References:

Policy File Number: VI-12

Approved By: Board of Trustees (pending)

Upon retirement, employees, excluding faculty, are eligible for a lump sum payment for unused sick leave computed at one-half of the employee's daily rate up to a maximum of \$15,000.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-13: Drug and Alcohol-Free Workplace  
Summary of Key Changes**

The Policy has been updated as follows:

- Approval changed from President to Board of Trustees
- Authority added
- Revision clarifies drug/alcohol use when off duty; states that employees must be free of any substance that would impair ability to perform duties or create a safety risk to themselves or others
- Administrator title updated

# STOCKTON UNIVERSITY



## POLICY

### Drug and Alcohol-Free Workplace

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: Drug Free Workplace Act, 1988; Executive Order 204

Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References:

Policy File Number: VI-13

Approved By: Board of Trustees (pending)

The University is committed to promoting the health and positive development of its employees and recognizes that in order to accomplish this goal, it must implement programs that will enable the University to achieve its objectives in a cost effective manner, while respecting the rights of its employees. With this in mind, the University makes every reasonable attempt to establish a work environment that is free, directly and indirectly, from the adverse effects of drug and alcohol abuse. The University will be sure that the workplace is free from potentially adverse effects of drug and alcohol use through the establishment of effective means to detect and deal with drug and alcohol abuse and will insure compliance with applicable federal and state laws and regulations.

Employees are also expected not to engage in any drug or alcohol-related conduct while off duty that may affect their work performance. No employee shall be under the influence of alcohol or any substance that may impair their ability to perform their duties or may present a safety risk to themselves or others at any time when engaged in their employment. An employee is a representative of the University and should act accordingly. Violation of this rule shall subject the employee to discipline up to and including discharge.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD



**POLICY VI-13.2: Employee Disciplinary Guidelines  
Summary of Key Changes**

The Policy has been updated as follows:

- Authority to discipline included
- Administrator title updated

# STOCKTON UNIVERSITY



## POLICY

### Employee Disciplinary Guidelines

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. 18A:3B-6

Effective Date: December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References: Procedure 6140 Disciplinary Guidelines for Supervisors, Procedure 6220 Disciplinary Matters

Policy File Number: VI-13.2

Approved By: Board of Trustees (pending)

It is the policy of the University that when an employee has demonstrated inappropriate conduct, the supervisor must take corrective action. The purpose of any disciplinary action is corrective, not punitive. Disciplinary action can occur for conduct contrary to or in violation of established policies, procedures, norms, rules, and/or standards governing the workplace.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-14: Health Benefit Plans  
Summary of Key Changes**

The policy has been updated as follows:

- Changed Policy Administrator titles and format.
- Removed references to domestic partnerships.
- Removed section describing participation in Red Cross Blood Bank Program (no longer in operation)
- Changed age of dependent ineligibility from 23 to 26 years of age.

# STOCKTON UNIVERSITY



## POLICY

### Health Benefit Plans

Policy Administrator: Assistant VP for Human Resource Operations and Payroll  
Authority: N.J.S.A. 52:14-17.29  
Effective Date: March 4, 1977; December 30, 2008; May 30, 2009; August 10, 2010; February 16, 2011, TBD  
Index Cross-References: Procedure 6113: Enrollment in Benefit Plans  
Policy File Number: VI-14  
Approved By: Board of Trustees (pending)

It is University policy that all employees may participate in the State Health Benefits Program for health, dental, prescription drug, and long term care.

Health, dental and prescription drug coverage becomes effective 60 days after employment. However, faculty who begin employment at the start of the academic year are covered September 1. Faculty who begin employment after the start of the academic year must wait 60 days for coverage. Faculty who have completed a ten-month appointment are entitled to health benefits coverage for the two (2) summer months following termination with the University.

Information and rates regarding the various plans available through the State Health Benefits Commission are available on the University [Human Resources Website](#) or in the Office of Human Resources.

On the first day of employment, a new employee will complete the necessary enrollment forms to join the health plan of their choice. Any change by the employee in the health benefits program must be made in writing during the open enrollment period. Exceptions to making changes during the open enrollment period are: marriage; birth; adoption/guardianship; divorce or separation; death; dependent ineligibility at age 26; and loss of coverage due to loss of employment or retirement.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**POLICY VI-20: Managerial Appointments  
Summary of Key Changes**

The title of Policy VI-20 has been changed from “Cabinet Officers Appointment, Reappointment and Reassignment” to “Managerial Appointments.” Policy VI-21 “Appointment, Reappointment and Reassignment” has been eliminated and the content incorporated into Policy VI-20.

Policy VI-20 has been updated as follows:

- Title of the Policy Administrator updated
- Managers are appointed by the Board of Trustees
- Managers are not members of a bargaining unit
- Managers are “at will” employees
- Managers are in continuous employment
- The President has authority to make Interim appointments

# STOCKTON UNIVERSITY



## POLICY

### Managerial Employee Appointments

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. 18A:64-6

Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011; TBD

Index Cross-References:

Policy File Number: VI-20

Approved By: Board of Trustees (pending)

It is the policy of the University to appoint Managerial staff of the highest caliber who have experience and extensive knowledge of their discipline. Managerial Employees are unclassified staff who are not members of a bargaining unit.

Unless otherwise expressly stated in a written appointment to a position or in a written contract of employment duly approved and executed by the University, employees not covered by a collective bargaining agreement are employed "at will," which means the University is authorized to discharge at-will employees at any time for any reason, with or without cause and without prior notice, just as an employee may resign at any time for any reason.

If in the judgment of the President there is a need to fill a vacancy, the President may make an interim appointment pending the approval of the Board of Trustees at their next scheduled meeting.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

# STOCKTON UNIVERSITY



## POLICY TO BE DELETED

### ~~Appointment, Reappointment and Reassignment~~

~~Policy Administrator: Director of Human Resources~~

~~Authority: N.J.S.A. 18A:64-6~~

~~Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011~~

~~Index Cross-References: Procedure 6200: Initial Appointment, Reappointment, Reassignment Policy File Number: VI-21~~

~~Approved By: Board of Trustees~~

~~I. EMPLOYEES COVERED: All Executive and Managerial Staff recommended by the President for appointment or reappointment and approved by the Board of Trustees.~~

### ~~II. POLICY~~

~~A. It is the policy of the Stockton University, to appoint individuals of the highest caliber and to seek to attract qualified and competent individuals. Based on the nomination and recommendation of the President, the Board of Trustees appoints these individuals in accordance with the appointment cycle, described in the Personnel Calendar. Any managerial employee may be reassigned at the discretion of the President in order to meet institutional needs.~~

### Approval History:

	Date
Board of Trustees	02/16/11

**Policy VI-22: Compensation Plan for Managerial Employees  
Summary of Key Changes**

This Policy has been updated as follows:

- Administrator changed to Assistant VP for Human Resource Operations and Payroll
- Clarification of criteria used by the President to evaluate Managers to include independent judgment, scope of authority and equity within the University



# STOCKTON UNIVERSITY



## POLICY

### Compensation Plan for Managerial Employees

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A 18A: 64-6

Effective Date: January 7, 2009, May 30, 2009, August 10, 2010, February 16, 2011, TBD

Index Cross-References:

Policy File Number: VI-22

Approved By: Board of Trustees (pending)

The following establishes the employment and compensation plan for Managerial Employees. Managerial Employees are those employees whose positions are defined as unclassified and not being within a State recognized bargaining unit.

It is the policy of the University that an employment and compensation process be adopted and implemented for employees designated by the University as Managerial Employees. The process to determine salary is intended to facilitate recruitment of highly qualified employees and provide competitive compensation and benefits. To determine salary, the President will evaluate the level of responsibility and accountability of the position, independent judgment required of the incumbent, the scope of authority of the position, and the knowledge required to effectively perform the duties of the position. Salary determinations include relevant equity considerations.

#### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/05/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI- 23: Managerial Hours of Work  
Summary of Key Changes**

The Policy has been updated as follows:

- Authority added
- Administrator title updated
- Executive removed from title of policy for consistency

# STOCKTON UNIVERSITY



## POLICY

### Managerial Hours of Work

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. 18A:64-6

Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References: Policy VI-11.1 Office Hours, Work Week, Lunch Period, Breaks and Emergency Closing

Policy File Number: VI-23

Approved By: Board of Trustees (pending)

Managerial Employees are unclassified staff and not members of a bargaining unit, therefore they are expected to work the number of hours each day necessary to fulfill their job responsibilities.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-26: Managerial Employee Discipline  
Summary of Key Changes**

The Policy has been updated as follows:

- Identifies the final administrative authority (BOT) for disciplinary matters of Managers
- Updates Administrator title
- Title Change to clarify group of employees

# STOCKTON UNIVERSITY



## POLICY

### Managerial Employee Discipline

Policy Administrator: Assistant VP for Human Resource Operations and Payroll

Authority: N.J.S.A. 18A:64-6

Effective Date: January 7, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD

Index Cross-References: Procedure 6220: Disciplinary Matters

Policy File Number: VI-26

Approved By: Board of Trustees (pending)

The Stockton University Board of Trustees will exercise jurisdiction over disputes concerning personnel matters of Managerial Employees that result in suspension or removal from office for disciplinary reasons. The President or designee shall have the responsibility to determine the disciplinary process and action if a Managerial Employee demonstrates conduct that is inappropriate to the office held or inconsistent with the rules, regulations or policies of the University and the State of New Jersey.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-27: Leaves of Absence  
Summary of Key Changes**

Policy VI-27 states that all University employees are granted both paid and unpaid leaves of absence.

The Policy has been updated as follows:

- Authority to grant leaves has been added
- Title change to include all employees not just managers

# STOCKTON UNIVERSITY



## POLICY

### Leaves of Absence

Policy Administrator: Assistant VP for Human Resource Operations and Payroll  
Authority: N.J.S.A. 18A; N.J.A.C 4A; Negotiated Agreements  
Effective Date: January 5, 2009; May 30, 2009; August 10, 2010; February 16, 2011, TBD  
Index Cross-References: Procedure 6149 Leaves of Absence – Unpaid; Procedure 6153  
Leaves of Absence – Paid, Procedure 6120 Faculty Attendance and Leave – Paid and  
Unpaid  
Policy File Number: VI-27  
Approved By: Board of Trustees (pending)

The University has the authority to grant both paid and unpaid leave time to all classified, unclassified, faculty and management employees as provided for in State statutes and under the provision of the relevant collective agreements.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-44: Payment of Tuition, Fees and Indebtedness to the University  
Summary of Key Changes**

Policy VI-44 describes the methods of payment permitted for all University costs.

The Policy has been updated as follows:

- Authority was omitted and now included
- Added that students may apply for a payment plan and that non-payment of deferred tuition or dishonored check may result in the cancellation of a student's registration for that term.



# STOCKTON UNIVERSITY



## POLICY

### Payment of Tuition, Fees and Indebtedness to the University

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A-64.6  
Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: VI-44  
Approved By: Board of Trustees (pending)

Students are expected to meet financial obligations as they accrue at the University. This includes tuition, fees, housing and meal plan charges that must be paid by the deadlines announced by the Bursar's Office.

A student indebted to the University for any reason will not be permitted to register. Final grades and transcripts will not be issued for a student unless all financial obligations to the University have been met. Tuition, fees, housing and meal plan charges paid after the announced deadlines will be subject to late payment fees.

Students may apply for a payment plan to defer all charges. However, enrollment in a payment plan must be completed by the payment due date. Non-payment of deferred tuition or receipt of a dishonored check may result in a cancellation of the student's registration for the term.

#### Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-46: Delinquent Accounts  
Summary of Key Changes**

Policy VI-46 states how the University will handle delinquent accounts.

The Policy has been updated as follows:

- Language change for clarity and added that a collection agency will be employed through the procurement process
- Authority for policy added

# STOCKTON UNIVERSITY



## POLICY

### Delinquent Accounts

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A:64-8  
Effective Date: January 30, 1975; June 9, 2009; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: VI-46  
Approved By: Board of Trustees (pending)

Acting for the President, the Vice President for Administration and Finance will make every effort to collect delinquent accounts owed to the University.

The Bursar's Office on behalf of the Division of Administration and Finance will engage the services of a collection agency, through the applicable procurement process, when deemed advisable in collecting delinquent accounts.

### Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

**Policy VI-53: Tuition Waiver for Senior Citizens  
Summary of Key Changes**

Policy VI-53 permits senior citizens of the State of New Jersey to take classes at the University tuition free.

The Policy has been updated as follows:

- Authority for this policy cited
- Language change to senior citizens may “register” instead of “enroll”

# STOCKTON UNIVERSITY



## POLICY

### Tuition Waiver for Senior Citizens

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A:64-6.13  
Effective Date: November 22, 2010; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: VI-53  
Approved By: Board of Trustees (pending)

Senior Citizens who are age 65 and older and who have been residents of the State of New Jersey for the twelve months prior to enrollment, may register for courses and have the tuition waived. Fees are not waived. Registration is permitted if seats are available on the first day of class and tuition-paying students constitute the minimum number of students required to run the course.

#### Review History:

	Date
Bursar	05/01/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	TBD

# **STOCKTON UNIVERSITY**

**Board of Trustees  
July 18, 2018**

## **PERSONNEL ACTIONS RESOLUTION**

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION FOR PERSONNEL ACTIONS  
JULY 18, 2018**

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions:

**NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS**

Name	Title	Division	Effective Dates	Salary	Preauthorized
Arnone, Jacqueline	Visiting Assistant Professor of Nursing (13D)	AA	9/1/18 - 6/30/19	\$93,767	7/10/18
Austin, Anthony	Visiting Assistant Professor of Psychology (13O)	AA	9/1/18 - 6/30/19	\$67,024	7/2/18
Averkiev, Boris	Visiting Assistant Professor of Chemistry (13D)	AA	9/1/18 - 6/30/19	\$67,024	6/19/18
Barberi-Matthews, Tracie	Visiting Assistant Professor of Social Work (13D)	AA	9/1/18 - 6/30/19	\$67,024	6/4/18
Berry, Amber	Environmental/Health/Safety Compliance Supervisor	FO	7/9/18	\$75,000	6/18/18
Boyd, Cecilia	Visiting Assistant Professor of Nursing (13D)	AA	9/1/18 - 6/30/19	\$83,121	7/10/18
Chahine, Nesrine	Visiting Assistant Professor of Writing (13D)	AA	9/1/18 - 6/30/19	\$64,231	6/4/18
Cirio, Joseph	Instructor of Writing and First-Year Studies or Assistant Professor of Writing and First-Year Studies	AA	9/1/18 - 6/30/19	\$52,837 or \$64,231	6/4/18
Drysdale, Jestina	Complex Director	SA	6/9/18 - 6/30/19	\$45,269	5/24/18

Gibson, Mary	Visiting Instructor of Health Science (13D)	AA	9/1/18 - 6/30/19	\$57,430	7/10/18
Hernandez, Angel	Associate Director of the Educational Opportunity Fund – Atlantic City	SA	5/29/18	\$80,399	5/24/18
Hultquist, Aleksandra	Assistant Professor of Critical Thinking & First-Year Studies	AA	9/1/18 - 6/30/19	\$67,024	6/4/18
Jefferson, Devin	Head Women’s Basketball Coach	ATH	7/2/18 - 6/30/19	\$61,174	6/18/18
Jones, Darwin	Visiting Assistant Professor of Business Studies, Accounting (13D)	AA	9/1/18 - 6/30/19	\$80,043	7/2/18
Levy, Marissa	Interim Dean, School of Social and Behavioral Sciences and Tenured Professor of Criminal Justice	AA	7/1/18	\$160,000	4/27/18
Li, Zheng	Assistant Professor of Computer Science	AA	9/1/18 - 6/30/20	\$83,121	7/9/18
Majd, Mariam	Instructor of Economics or Assistant Professor of Economics	AA	9/1/18 - 6/30/20	\$65,859 or \$70,810	6/4/18
McKnight, William	Visiting Instructor of Criminal Justice (13D)	AA	9/1/18 - 6/30/19	\$57,430	6/14/18
Milan-Tyner, Nicole	Visiting Assistant Professor of Health Science (13D)	AA	9/1/18 - 6/30/19	\$76,965	7/10/18
Millin, Ann	Ida E. King Distinguished Visiting Scholar of Holocaust Studies	AA	9/1/18 - 6/30/19	\$136,493	7/3/18
Moss, Aaron	Assistant Professor of Theatre/Directing	AA	9/1/18 - 6/30/20	\$77,594	6/4/18



Moss-Thorne, Chandra	Visiting Instructor of Dance 66% (13D)	AA	9/1/18 - 6/30/19	\$39,778	6/4/18
Muth, Bryce	Instructor of Exercise Science or Assistant Professor of Exercise Science	AA	9/1/18 - 6/30/19	\$66,498 or \$76,965	6/4/18
Ransom, Barry	Visiting Assistant Professor of Health Science (13D)	AA	9/1/18 - 6/30/19	\$86,576	7/10/18
Roberts, Chad	Interim General Manager – WLFR (13D)	AA	7/1/18 - 6/30/19	\$58,513	7/9/18
Rosen, David	Visiting Assistant Professor of Psychology (13D)	AA	9/1/18 - 6/30/19	\$64,231	7/11/18
Santamore, William	Visiting Instructor of Nursing 75% (13D)	AA	9/1/18 - 6/30/19	\$46,517	7/10/18
Schneider, Tracey	Assistant Professor of Organizational Leadership	AA	9/1/18 - 6/30/20	\$69,817	7/11/18
Simpson, Earnestine	Visiting Assistant Professor of Social Work (13D)	AA	9/1/18 - 6/30/19	\$64,231	7/2/18
Sims, Leanne	Dr. Vera King Farris Fellow (13D)	AA	9/1/18 - 6/30/19	\$64,231	6/7/18
Strelczyk, Diana	Assistant Director, Office of Continuing Studies	AA	7/7/18 - 6/30/19	\$58,257	7/9/18
Suppa, Siobahn	Instructor of Mathematics & First-Year Studies or Assistant Professor of Mathematics & First-Year Studies	AA	9/1/18 - 6/30/20	\$52,837 or \$64,231	6/4/18
Sweet, Sequetta	Assistant Professor of Organizational Leadership	AA	9/1/18 - 6/30/20	\$69,817	7/11/18

Tavakkol, Behnam	Assistant Professor of Business Studies, Business Analytics and Management	AA	9/1/18 - 6/30/20	\$80,043	6/4/18
Youngblood, Lisa	Instructor of Writing & First-Year Studies	AA	9/1/18 - 6/30/19	\$52,837	6/5/18
Zhang, Aihua	Visiting Assistant Professor of Asian History (13D)	AA	9/1/18 - 6/30/19	\$67,024	5/16/18

### REAPPOINTMENT

Name	Title	Division	Effective Dates	Salary	Notes
Kesselman, Harvey	President and Tenured Professor of Education	OPR	7/1/19 - 6/30/22	\$347,000	

### STRUCTURAL RECLASSIFICATIONS

Name	Title	Division	Effective Dates	Salary	Notes
Brennan, Kelly	Associate Director of Annual Giving	EVP	7/21/18	\$74,000	
Collins-Davies, Michele	Director, Stockton University at Manahawkin	AA	5/12/18	\$87,000	
Hudson, Donald	Vice President for Facilities & Operations	FO	7/1/18	\$214,000	
McMackin, Alicia	Associate Director of Special Events	EVP	7/21/18	\$66,000	

Sena, Nicholas	Director of Development	EVP	7/21/18	\$100,000	
Strothers, Nikki	Associate Director of Records & Stewardship	EVP	7/21/18	\$74,000	

### **MANAGERIAL REASSIGNMENTS**

Name	Title	Division	Effective Dates	Salary	Notes
Heinrich, Robert	Chief Enrollment Management Officer	EMG	7/1/18	\$181,000	
Huston, Scott	Chief Information Officer	IT	7/1/18	\$160,000	

### **RETIREMENTS**

Name	Title	Division	Effective Dates	Notes
Hickman, Robert	Management Analyst	AF	9/1/18	
Olan, Michael	Professor of Computer Science and Information Systems	AA	7/1/19	
Zimmerman, George	Professor of Environmental Studies	AA	7/1/19	

**RESIGNATIONS**

Name	Title	Division	Effective Dates	Notes
Bond, Janice	Special Assistant to the Vice President for Administration and Finance	AF	3/1/19	
Milan-Tyner, Nicole	Associate Director, Career Center	SA	8/31/18	
Taman, Paul	Internal Auditor	OPR	7/1/18	

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jacqueline Arnone**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Nursing Educational Leadership, Kean University, Union NJ	2018
MSN, Nursing, Kean University, Union NJ	2011
BSN, Nursing, Kean University, Union NJ	2009

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Nursing, Stockton University, Galloway NJ	2017-Present
Adjunct Professor, Kean University, Union NJ	2011-2017
Staff Nursing and Senior Family Liaison Manager, Private Practice, Eatontown NJ	1991-2015
Staff/Charge Nurse, Monmouth Medical Center, Long Branch NJ	1987-1997

**III. OTHER INFORMATION**

Editorial Board Member, International Journal of Celiac Disease  
Editorial Board Member, Archives of Depression and Anxiety  
Scholarship Committee Chair, Sigma Theta Tau International Honor Society  
Member, Health and Wellness Advisory Board Kean University

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Dr. Jacqueline Arnone completed her studies in Nursing, Bachelors, Masters, and Doctoral preparation at Kean University. She is a seasoned clinician who spent many years working in the private sector before turning her focus to academia. A well-loved professor, her areas of expertise are in Mental Health and Community Health Education. Her current area of research involves the perception of role-play as a teaching strategy in Psychosocial Nursing. Dr. Arnone joined Stockton University as a visiting professor in our nursing program where she remains a wonderful addition to the School of Health Sciences.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Nursing (13D)



## BACKGROUND STATEMENT

### **ANTHONY AUSTIN**

#### **I. EDUCATIONAL BACKGROUND**

Ph.D., Ohio University Athens, OH	2011
M.A., Cleveland State University Cleveland, OH	2006
B.S., Tennessee Technological University Cookeville, TN	2003

#### **II. PROFESSIONAL EXPERIENCE**

Assistant Professor, University of Arkansas Pine Bluff, AR	2014 - 2018
Postdoctoral Fellow, Montreal Behavioural Medicine Centre Montreal, Quebec	2011 - 2014

#### **III. OTHER INFORMATION**

Fellowships for research excellence.  
Merit scholarship for foreign postdoctoral fellows in Canada.  
Scholarship to promote international collaboration and stewardship.

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Dr. Austin has several years of experience as a full-time faculty member. He has taught several core courses in psychology and will be able to fulfill the teaching needs in the psychology program.

#### **RECOMMENDED FOR:**

Visiting Assistant Professor of Psychology (130)



## BACKGROUND STATEMENT

### **Boris B. Averkiev**

#### **I. EDUCATIONAL BACKGROUND**

Ph.D., Chemistry Utah State University, Logan, UT	2009
M.S., Chemistry New Mexico Highlands University, Las Vegas, NM	2005
M.S., B.S., Engineering and Technology Moscow Academy of Fine Chemical Technology, Moscow, USSR	1998, 1996

#### **II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Chemistry Stockton University, Galloway, NJ	2017 - 2018
Research Scientist (Postdoctoral Researcher) New Mexico Highlands University, Las Vegas, NM	2016 - present
Research Scientist (Postdoctoral Researcher) Delaware State University, Dover, DE	2015
Visiting Assistant Professor of Chemistry Stockton University, Galloway, NJ	2014 - 2015

#### **III. OTHER INFORMATION**

USU Graduate Research Assistant of the Year 2009  
College of Science Ph.D. Graduate Researcher of the Year 2009  
USU School of Graduate Studies Dissertation Fellowship 2008-2009  
Outstanding Graduate Student in Chemistry 2008

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Dr. Averkiev is well-equipped to teach CHEM I and II lectures and labs, having taught CHEM I lectures and labs here at Stockton currently as a Visiting Assistant Professor from 2017-2018, and previously from 2014-2015. As such, he has a good understanding of University and program needs and expectations. He also teaches advanced courses, has significant experience teaching students from diverse cultural backgrounds, combined with extensive research and several publications.

#### **RECOMMENDED FOR:**

Visiting Assistant Professor of Chemistry (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**TRACIE BARBERI-MATTHEWS**

**I. EDUCATIONAL BACKGROUND**

M.S.W., Fordham University  
New York, NY May 1997

B.S., Georgian Court University  
Lakewood, NJ May 1995

**II. PROFESSIONAL EXPERIENCE**

Adjunct Professor  
Stockton University, NJ Spring 2018-present

Adjunct Professor  
Georgian Court University, NJ Fall 2013-present

Assistant Professor  
Georgian Court University, NJ Fall 2013-2015

**III. OTHER INFORMATION**

Has a private practice in Toms River, NJ.

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Ms. Barberi-Matthews has extensive experience in both teaching and practice. She will be a fine addition to the MSW Program given the need for advanced practice courses.

**RECOMMENDED FOR:**  
Visiting Assistant Professor of Social Work (13D)





## BACKGROUND STATEMENT

### **Amber Berry**

#### **I. EDUCATIONAL BACKGROUND**

MS, Occupational Health, Columbia Southern University	Enrolled
BS, Public/Environmental Health, Stockton University	2013

#### **II. PROFESSIONAL EXPERIENCE**

Leidos, Inc., FAA, Egg Harbor Township, NJ	11/17 - Present
EIT, Inc., FAA, Egg Harbor Township, NJ	5/16 - 11/17
Hillmann Consulting, LLC, Mt. Laurel, NJ	2/16 - 5/16

#### **III. OTHER INFORMATION**

NJ DOH Lead Inspector/Risk Assessor License, ACAC Council Certified Microbial Investigator, NJ AHEREA Asbestos Building Inspector

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Amber Berry has over five years experience in Environmental Health Safety including project management, monitoring and coordinating environmental programs, creating policies, carrying out various inspections, implementing campaigns for promoting good safety practices and culture, risk management, delivering safety and environmental training and ensuring environmental, health and safety programs and objectives.

#### **RECOMMENDED FOR:**

Environmental/Health/Safety Compliance Supervisor

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Cecilia Boyd**

**I. EDUCATIONAL BACKGROUND**

DNP, Nursing Practice, Rutgers University, Camden NJ	2015
MSN, Nursing, Thomas Jefferson University, Philadelphia PA	2003
BSN, Nursing, Thomas Jefferson University, Philadelphia PA	2002

**II. PROFESSIONAL EXPERIENCE**

Clinical Instructor, Rutgers University, Camden NJ	2013-Present
Online Instructor, Grand Canyon University, Phoenix AZ	2010-2012
Clinical Instructor, Helene Fuld School of Nursing, Camden NJ	2006-2010
Adjunct Instructor, Thomas Jefferson University, Philadelphia PA	2003-2007

**III. OTHER INFORMATION**

Peer Reviewer, American Nurses Informatics Association  
Member, American Psychiatric Nurses Association  
Member, American Nurses Association

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Dr. Cecilia Boyd completed both her Bachelors and Masters degrees in Nursing at Thomas Jefferson University. She completed her DNP (Doctor of Nursing Practice) at Rutgers University. Dr. Boyd is an experienced nursing clinician with experience both in academic and corporate settings. She has served as a speaker and panelist at multiple nursing conferences and workshops. Her areas of expertise include Health Informatics, Mental Health Nursing, and Health Simulation.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Nursing (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**NESRINE CHAHINE**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Comparative Literature University of Pennsylvania, Philadelphia, PA	2017
M.A., Comparative Literature Penn State University, University Park, PA	2006
B.A., English Literature American University of Beirut, Beirut, Lebanon	2003

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Writing and Adjunct Stockton University, Galloway, NJ	2017
Instructor, Contemporary Arabic Fiction and Criticism Swarthmore College, Swarthmore, PA	2016
Instructor, Introduction to Modern Arabic Literature Swarthmore College, Swarthmore, PA	2015
Instructor, Elementary Modern Standard Arabic Temple University, Philadelphia, PA	2014

**III. OTHER INFORMATION**

Co-organizer, Arabic Program Speaker Series and Arabic Language Table,  
Swarthmore College, Swarthmore, PA, 2015-2016  
Member of American Comparative Literature Association  
Member of Modern Language Association  
Member of Middle East Studies Association

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Dr. Nesrine Chahine received her Ph.D. from University of Pennsylvania with her dissertation in "Marketplaces of the Modern" which covers literary intersections of the English and Arabic worlds. Chahine's teaching abilities and experience are extraordinarily varied, ranging from large lecture courses in comparative literature and culture to language courses in both Arabic and French, to intensive writing seminars.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Writing (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Joseph Cirio**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Rhetoric and Composition Florida State University, Tallahassee, FL	expected 2018
M.A., English - Rhetoric and Composition Florida State University, Tallahassee, FL	2014
B.S., Psychology Kutztown University of Pennsylvania, Kutztown, PA	2012

**II. PROFESSIONAL EXPERIENCE**

Communications Coordinator, Office of Assessment Florida Department of Education, Tallahassee, FL	2016 - present
Research Assistant, Department of English Florida State University, Tallahassee, FL	2014 - 2017
Graduate Teaching Assistant, Department of English Florida State University, Tallahassee, FL	2012 - present

**III. OTHER INFORMATION**

Professional Affiliations:	
International Writing Center Association	2016
Rhetoric Society of American	2014
Conference on College Composition and Communication	2013
National Council for Teachers of English	2013

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Joseph Cirio has great experience as a teaching and research assistant in Writing at Florida State University, and he will be earning his Ph.D. in the summer of 2018. He will add significant strengths to our assessment of students, which will enable our First-Year Studies Program to maintain its success in first-year retention.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Writing and First-Year Studies

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jestina Drysdale**

**I. EDUCATIONAL BACKGROUND**

Bloomsburg University of Penn., M.Ed.	May 2015
Bloomsburg University of Penn., B.A.	May 2013

**II. PROFESSIONAL EXPERIENCE**

Residence Hall Director, SUNY Oneonta	8/ 15-present
Graduate Hall Director, Bloomsburg University of Penn.	8/2013 - 5/2015

**III. OTHER INFORMATION**

Member: Student Affairs Administration in Higher Education (NASPA), College Student Personnel Association (CSPA), Mid-Atlantic Association of College and University Officers (MACUHO)  
Training: Hearing Board, Safe Zone, LGBTQA Ally

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Ms. Drysdale solid residential life experience and fresh perspective to the Residential Life team. Her education and background fit with the job responsibilities and she shows great potential to successfully contribute to the institution in the role of Complex Director.

**RECOMMENDED FOR:**

Complex Director

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Mary Gibson**

**I. EDUCATIONAL BACKGROUND**

M.S., Health Sciences, New Jersey City University 2009

B.S., Public Health, Stockton University 2003

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of Health Science, Stockton University, Galloway NJ 2017-Present

Adjunct Instructor, Stockton University, Galloway NJ 2012-2017

Program Coordinator, Ocean County Health Department, Toms River NJ 2005-2017

**III. OTHER INFORMATION**

Co-Chair: DART Coalition

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Mary Gibson received her undergraduate degree in Public Health with a concentration in Healthcare Administration from Stockton University, she also holds a Masters of Science in Health Sciences from New Jersey City University. Ms. Gibson began her career in public health at the Ocean County Health Department. She turned her passion towards Higher Education in 2012 when she began serving as an Adjunct Instructor, proving herself to be an outstanding educator. Ms. Gibson is extremely dedicated to public health education as shown in her work with the surrounding communities of Ocean County. We look forward to her continued work with our students in this role.

**RECOMMENDED FOR:**

Visiting Instructor of Health Science (13D)



## BACKGROUND STATEMENT

**Angel J. Hernandez, Ed.D.**

### **I. EDUCATIONAL BACKGROUND**

Ed.D., Educational Leadership, Rowan University	May 2018
M.Ed., College Student Affairs, Rutgers University	May 2011
B.A., Sociology & Women's & Gender Studies, TCNJ	May 2008

### **II. PROFESSIONAL EXPERIENCE**

Assistant Director, Housing Operations, University Housing & Residential Life, Temple University	5/17 - present
Assistant Director, Office for Diversity & Academic Success in the Sciences, Rutgers University	6/16 - 5/17
Residential Learning Coordinator, Residential Learning & University Housing, Rowan University	6/13 - 6/16

### **III. OTHER INFORMATION**

Member: American College Personnel Association (ACPA), Mid-Atlantic Association of College and University Housing Officers (MACUHO), ACUHO-I Senior Housing Officer (SHO) Institute, ACPA Mid-Level Management Institute (MMI), Social Justice and Cultural Competence Conference,

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EOF student at The College of New Jersey  
Ten plus year experience in higher education  
Experience in student affairs and academic affairs  
Extensive experience in various-sized universities including: Rowan, Rutgers, Temple and Georgia State  
Teaching experience: Freshman seminar courses

### **RECOMMENDED FOR:**

Associate Director, Educational Opportunity Fund - Atlantic City



## BACKGROUND STATEMENT

### **Aleksondra Hultquist**

#### **I. EDUCATIONAL BACKGROUND**

Ph.D., English Literature University of Illinois, Urbana-Champaign, Urbana, Illinois	2008
M.A., English Literature San Francisco State University, San Francisco, CA	2003
BFA, Acting Rutgers University, Mason Gross School of Arts, Piscataway, NJ	1997

#### **II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor, Writing & First-Year Studies Stockton University, Galloway, NJ	2017 - 2018
Adjunct Faculty, Poetry & Math, Argument & Persuasion Stockton University, Galloway, NJ	2016 - 2017
International Visiting Lecturer, Shakespeare, Romanticism, Feminism, Revolution, University of Melbourne, Victoria, Australia	2009 - 2015
Assistant Professor, Literature University of West Georgia, Carrollton, GA	2008 - 2010
Teaching and Research Assistant, English Department University of Illinois, Urbana-Champaign, IL	2003 - 2008

#### **III. OTHER INFORMATION**

Service:	
Writing Teaching Circle, Stockton University	2016-present
Faculty Advisory Committee, Univ. of West Georgia	2009
Coordinator, Early Modern Research Group, Univ. of Illinois	2004 - 2005
English Faculty Committee, Student Rep., San Francisco Univ.	2002 - 2003

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Dr. Aleksondra Hultquist has been both an adjunct and a Visiting Assistant Professor in the last few years at Stockton. She is a well published literature professor and so will provide increased depth to our Critical Thinking section of the First-year Studies Program.

#### **RECOMMENDED FOR:**

Assistant Professor of Critical Thinking & First-Year Studies



 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Devin C. Jefferson**

**I. EDUCATIONAL BACKGROUND**

Masters Degree-Public Administration, Seton Hall University	2003
Bachelor of Arts-Seton Hall University	2001

**II. PROFESSIONAL EXPERIENCE**

Trainer - Positive Coaching Alliance, New York	2017-Present
Associate Head Coach - Fairleigh Dickinson University	2013-Present
Recruiting Coordinator - Fairleigh Dickinson University	2013-Present
Assistant Women's Basketball Coach - University of Vermont	2010-2013

**III. OTHER INFORMATION**

The Alliance for Women's Coaches, Women's Coaching Academy  
Leadership Newark Fellowship Program  
Seton Hall University Ritchie Reagan Award  
Member of the Big East Academy Basketball Team  
Volunteer Coach for Girls on the Run, Northern, NJ

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Devin Jefferson was accepted into the NCAA Achieving Coaching Excellence Program in 2016, an intense four day program which provides coaching and professional development. Devin was also accepted into the Alliance for Women's Coaches, Women's Coaching Academy. This program educates on program management strategies such as communication, ethics, philosophy development and conflict resolution. She earned Big East All-Academic Team honors twice and received the Pirates' Most Improved Player award and Richie Regan Leadership Award once each. Devin's experience and education will add significant value to the Athletics Women's Basketball program.

**RECOMMENDED FOR:**

Head Women's Basketball Coach



## BACKGROUND STATEMENT

**Darwin C. Jones**

### **I. EDUCATIONAL BACKGROUND**

DBA Business Administration Drexel University, Philadelphia, PA	Expected-Fall 2020
Master of Science in Taxation, with Distinction, Long Island University, Brooklyn, NY	2009
Bachelor of Science in Accounting, Minor-Business Administration, State University of New York, Albany, NY	2006

### **II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Business Studies, Accounting Stockton University, Galloway, NJ	2017-2018
Interim CFO. American Congress of Obstetricians and Gynecologists - District II	2016-2017
Transaction Advisory Services Manager Ernst & Young LLP	2006-2008 & 2015-2016
Mergers & Acquisitions (M&A) Manager KPMG LLP	2011-2015
Global Tax & Finance/Deal Execution Manager Apax Partners LP, US Tax Compliance & Reporting	2010-2011
Investment Management Senior Consultant Deloitte Tax LLP - Financial Services	2008-2010

### **III. OTHER INFORMATION**

New York State Society of Certified Public Accountants (NYSSCPA), Committee Chair  
American Institute of Certified Public Accountants (AICPA)  
Omicron Delta Kappa (ODK) - National Leadership Honor Society

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Mr. Jones has been employed as a 13D in accounting this past year at Stockton. He is a Certified Public Accountant for the state of New York and is an Adjunct Professor for the LIU Brooklyn - School of Business, Public Administration, and Information Sciences. He sits on the Board of Directors and ODK Foundation Board of Trustees.

### **RECOMMENDED FOR:**

Visiting Assistant Professor of Business Studies, Accounting (13D)



## BACKGROUND STATEMENT

**Marissa P. Levy**

### **I. EDUCATIONAL BACKGROUND**

Ph.D., Criminal Justice, Rutgers University, Newark, NJ	2006
MA, Criminal Justice, Rutgers University, 2001 Newark, NJ	2001
BA, Criminal Justice, Accelerated Joint Degree Program, Stockton University, Galloway, NJ	2000

### **II. PROFESSIONAL EXPERIENCE**

Professor, Stockton University Galloway, NJ	2015-Present
Associate Professor, Stockton University Galloway, NJ	2008-2015
Assistant Professor, Stockton University Galloway, NJ	2003-2007
Visiting Lecturer and Research Associate, Crime Prevention & Analysis Lab, California State University, San Bernardino, CA	2002-2003
Adjunct Instructor, Rutgers University School of Criminal Justice, Newark, NJ	2001-2002

### **III. OTHER INFORMATION**

Faculty Administrative Fellow with Dean, SOBL - 2018; Coordinator of the Criminal Justice Program - 2008-Present; Institutional Review Board (IRB) Committee (Chair ) 2008-Present; Strategic Enrollment Management Planning (SEMP) Council: Academic Planning SEAT-member - 2017 - Present; Middle States - Periodic Review Report Team 2015-2017;

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Dr. Marissa Levy is a Professor in the Criminal Justice program and has experience in administrative leadership through the many roles she has undertaken in addition to her faculty position. Dr. Levy currently serves as Program Coordinator, Chair of the Institutional Review Board, and member of the Strategic Enrollment Management Plan Council. She served as Faculty Administrative Fellow shadowing Dean Cheryl Kaus during Spring 2018.

### **RECOMMENDED FOR:**

Interim Dean, School of Social and Behavioral Sciences

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Zheng Li**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Computer Science Illinois Institute of Technology, Chicago, Illinois	2015
Master of Science, Communication and Information Systems University of Electronic Science & Technology of China, Chengdu	2008
Bachelor of Science, Computer Science University of Electronic Science & Technology of China, Chengdu	2005

**II. PROFESSIONAL EXPERIENCE**

Assistant Professor, School of Computer Sciences Western Illinois University, Macomb, Illinois	2015 - Present
Adjunct Professor, College of Engineering & Information Sciences, DeVry University, Chicago, Illinois	2014 - 2015
System Analyst Engineer Intern, Cooperfund, Inc., Chicago, Illinois	2012 - 2013
Research Assistant, Coordination in Open Dynamic Environment Research Lab, Illinois Institute of Technology, Chicago, IL	2011 - 2015
Software Engineer, System Integration Engineer, Alcatel-Lucent, Nanjing / Shanghai, China	2008 - 2010
Research Assistant, National Key Laboratory of Science and Technology on Communications, UESTC, Chengdu, China	2005 - 2008

**III. OTHER INFORMATION**

WIU School of Computer Sciences Outstanding Graduate Teacher  
University Research Council Grant Award

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Dr. Li has been teaching at Western Illinois University since 2015. To supplement this professional experience, he also has worked for several years as an engineer for a Global Fortune 500 Company. He has served on the departmental undergraduate curriculum committee at WIU, as well as been a reviewer for several prestigious journals.

**RECOMMENDED FOR:**  
Assistant Professor of Computer Science



## BACKGROUND STATEMENT

### **MARIAM MAJD**

#### **I. EDUCATIONAL BACKGROUND**

Ph.D., Economics University of Massachusetts-Amherst, MA	expected summer 2019
M.A., Economics University of Massachusetts-Amherst, MA	May 2018
B.A., Political Science/Minor: Philosophy and Mathematics Stockton University, NJ	2011

#### **II. PROFESSIONAL EXPERIENCE**

Teaching Assistant University of Massachusetts-Amherst, MA	Fall 2016
Teaching Assistant Stockton University, NJ	Fall 2009

#### **III. OTHER INFORMATION**

- Awarded acceptance to attend summer school at Bard College in New York, 2017
- Provided pro-bono research services for Black Lives Matter - Atlantic City Chapter, 2016
- Awarded acceptance and travel grant to Brock University in Canada, 2015

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Mariam Majd has strong teaching evaluations and is familiar with Stockton's culture. Her expertise in money and banking will fill a void in the Economics Program.

#### **RECOMMENDED FOR:**

Instructor or Assistant Professor of Economics

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**William J. McKnight**

**I. EDUCATIONAL BACKGROUND**

M.S., Criminal Justice, St. Joseph's University Philadelphia, PA	1990
B.A., Criminal Justice, Stockton University Galloway, NJ	1980
FBI National Academy Quantico, Virginia	1990

**II. PROFESSIONAL EXPERIENCE**

Adjunct Instructor, Stockton University Galloway, NJ	2000 - Present
Adjunct Instructor, Fairleigh Dickinson Teaneck, NJ	2005 - Present
Police Captain, Atlantic City Police Dept. Atlantic City, NJ	1994 - 2010

**III. OTHER INFORMATION**

Secretary of the Police and Firemen's Association

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William McKnight has not only been a longstanding adjunct, he served as an Visiting Instructor this previous year. He has shown himself to be a dedicated instructor who brings important practical experience to the classroom.

**RECOMMENDED FOR:**  
Visiting Instructor of Criminal Justice (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Nicole Milan-Tyner**

**I. EDUCATIONAL BACKGROUND**

Ed.D., Educational Leadership, Rowan University, Glassboro NJ	2018
MA, Urban Affairs and Public Policy, University of Delaware, Newark DE	1996
BA, Sociology and English, Rutgers University, New Brunswick NJ	1993

**II. PROFESSIONAL EXPERIENCE**

Adjunct Instructor, Stockton University, Galloway NJ	2017-Present
Associate Director-Career Center, Stockton University, Galloway NJ	2017-Present
Adjunct Professor, Atlantic Cape Community College, Mays Landing NJ	2015-2017
Assistant Director-Continuing Studies, Stockton University, Galloway NJ	2013-2017
Program Manager-Continuing Studies, Stockton University, Galloway NJ	2011-2012

**III. OTHER INFORMATION**

Co-Chairperson, Atlantic County Advisory Commission on Women  
Charter Member, United Way Women's Leadership Initiative  
Volunteer, Atlantic County Coalition of Safe Communities  
Mentor, Stockton University CARE Program

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Dr. Nicole Milan-Tyner completed her Bachelors degree in English and Sociology at Rutgers University, she went on to pursue a Masters degree in Urban Affairs and Public policy from the University of Delaware. Dr. Milan-Tyner recently completed her Ed.D. in Educational Leadership from Rowan University. She has been part of Stockton University for seven years working in both the office of continuing studies and the career center. Dr. Milan-Tyner joined the School of Health Sciences in 2017 as an adjunct instructor. With her combined institutional knowledge and experience working with the program she will make a wonderful addition to the Health Science program.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Health Science (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Ann E. Millin**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Jewish History Hebrew Union College-Jewish Institute of Religion, Cincinnati, OH	2003
M.A., Religious Studies Vanderbilt University, Nashville, TN	1984
B.A., Theatre and Speech Macalester College, St. Paul, MN	1969

**II. PROFESSIONAL EXPERIENCE**

Research Historian, Special Exhibition Research Team United States Holocaust Memorial Museum, Washington, DC	1/16-1/17
Historian, Educational Initiatives, Levine Inst. for Holocaust Educ. United States Holocaust Memorial Museum, Washington, DC	6/07-present
Special Asst. to the Director, National Inst. for Holocaust Educ. United States Holocaust Memorial Museum, Washington, DC	8/06-5/07
Historian/Instruc., Permanent Exhibition Tour Guide Training Fac. United States Holocaust Memorial Museum, Washington, DC	9/03-6/17

**III. OTHER INFORMATION**

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Dr. Millin is a distinguished historian who has been involved in many important exhibits from the US Holocaust Memorial Museum, and has been the lead educator at the museum for many years. She will be able to assist our students moving into public and digital history, while cementing links with the USHMM.

**RECOMMENDED FOR:**

Ida E. King Distinguished Visiting Scholar of Holocaust Studies



 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**AARON MOSS**

**I. EDUCATIONAL BACKGROUND**

M.F.A., Acting Yale University, New Haven, CT	2010
Bachelor of Arts, Theatre/Acting University of Maryland, Baltimore County, Baltimore, MD	2007

**II. PROFESSIONAL EXPERIENCE**

Assistant Professor of Theatre State University of New York at Buffalo, Buffalo, NY	2014-Present
Adjunct Quinnipiac University, Hamden, CT	2014
Director of Education Elm Shakespeare Company, New Haven, CT	2012-2013
Drama Instructor The Glenholme School, Washington, CT	2011-2014

**III. OTHER INFORMATION**

Member, Actor's Equity Association  
Member, Society of Stage Directors and Choreographers  
Member, Theatre Department Recruitment Committee, 2014-present  
Faculty Participant, College Access Program, 2014-present  
Chair, Theatre Department Curriculum and Assessment Committee, 2017-present

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Mr. Aaron Moss has a 19 year career as a professional actor and director in television, film, and professional theatre. His extensive experience allows for informed teaching, mentoring, and curriculum development. Mr. Moss has studied a broad array of theatrical techniques in acting, Shakespeare, voice/speech, movement, and improvisation. His teaching style and interdisciplinary approach to teaching allows for creation of excitement of learning and inspiring students to work at their full potential.

**RECOMMENDED FOR:**

Assistant Professor of Theatre/Directing

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**CHANDRA MOSS-THORNE**

**I. EDUCATIONAL BACKGROUND**

B.A., Dance Pedogogy 1994  
Butler University, Indianapolis, IN

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of Dance and Adjunct 2016-present  
Stockton University, Galloway, NJ

Instructor and Dance Consultant 2015-present  
Swarthmore college, Swarthmore, PA

Ballet Technique Instructor 2012-2017  
Bryn Mawr College, Bryn Mawr, PA

Pilates Instructor 2011-present  
Urban Front Pilates, Philadelphia, PA

**III. OTHER INFORMATION**

Certified Pilates Instructor having completed a 600 hour course at Body Mind Balance,  
Cincinnati, OH.  
Principal and soloist roles at Cincinnati Ballet from 1995-2001.

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Ms. Chandra Moss-Thorne received a Bachelor of Arts in Dance from Butler University and then continued on to the Dance Theatre of Harlem where she then performed throughout New York, D.C., and Detroit. Moss-Thorne danced with the Cincinnati Ballet and with the Washington and Cincinnati Operas. Her professional experience provides valuable insight for students interested in the field.

**RECOMMENDED FOR:**

Visiting Instructor of Dance 66% (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Bryce Muth**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Applied Physiology, University of Delaware Newark, DE expected 2018

MS, Exercise Science, East Stroudsburg University East Stroudsburg, PA 2012

BS, Exercise Science, East Stroudsburg University East Stroudsburg, PA 2011

**II. PROFESSIONAL EXPERIENCE**

Exercise Physiologist, University of Delaware Newark, DE 2016-Present

Graduate Teaching Assistant, University of Delaware Newark, DE 2014-Present

Adjunct Faculty, East Stroudsburg University East Stroudsburg, PA 2012-2013

**III. OTHER INFORMATION**

Member, American Society of Nephrology  
Member, ACSM (American College of Sports Medicine) Mid-Atlantic Chapter

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Bryce Muth received both his Bachelors and Masters degrees in Exercise Science from East Stroudsburg University. He is currently completing his Ph.D. in Applied Physiology from the University of Delaware. Mr. Muth is an experienced Exercise Physiologist with a solid research background, he is currently involved with several funded research projects focusing on Vascular Function and Kidney Disease. He will be an excellent addition to our Exercise Science program.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Exercise Science

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Barry Ransom**

**I. EDUCATIONAL BACKGROUND**

MS, Respiratory Care Leadership, Northeastern University, Boston MA	2015
BS, Allied Health, Widener University, Chester PA	2010
AAS, Atlantic Cape Community College, Mays Landing NJ	1996

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor of Health Science, Stockton University, Galloway NJ	2017-Present
Director of Clinical Education/Instructor-Respiratory Therapy, UMDNJ, Stratford NJ	2013-2017
Staff Respiratory Therapist, Atlanticare Regional Medical Center, Stratford NJ	1996-Present

**III. OTHER INFORMATION**

Member, American Association for Respiratory Care  
Member, Coalition for Baccalaureate and Graduate Respiratory Therapy Education  
Southern Regional Director, New Jersey Society for Respiratory Care  
Member, American Lung Association

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Barry Ransom received his Master of Science in Respiratory Care Leadership from Northeastern University with a focus on Higher Education Administration. He has an extensive amount of experience working in higher education as an instructor, with additional clinical experience as a Respiratory Therapist in various healthcare environments. He is well respected within his profession and has added significant value within his current and previous positions held. He is extremely passionate about educating future health professionals which is demonstrated clearly in his scholarship and work history.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Health Science (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**CHAD ROBERTS**

**I. EDUCATIONAL BACKGROUND**

Master of Science Saint Cloud University, Saint Cloud, MN	2005
Bachelor of Arts Winona State University, Winona, MN	1997

**II. PROFESSIONAL EXPERIENCE**

Interim General Manager-WLFR Stockton University, Galloway, NJ	2017-Present
Audio Labs Manager Central Michigan University, Mt. Pleasant, MI	2010-2017
Instructor/Student Media Specialist Simpson College, Indianola, IA	2005-2010

**III. OTHER INFORMATION**

Convention Director and President for Iowa College Media Association.  
Executed format changes from a single station to two HD stations which resulted in the station named Signature Radio Station of the Year by Broadcast Education Association.

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Chad Roberts received his M.S. from Saint Cloud State University. Roberts is familiar with the rules of FCC and how to work within a university budget. Roberts is knowledgeable in areas of broadcasting, news writing, promotions, production, and management. His vision for growth at Stockton include, but not limited to, microwave link at the transmitter site to allow for internet access for increased speed and utilization of our HD-2 channel, moving the transmitter to improve sound quality, and development of tiered audio production courses

**RECOMMENDED FOR:**

Interim General Manager - WLFR (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**DAVID ROSEN**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Psychology, Drexel University 2018  
Philadelphia, PA

M.S., Psychology, Drexel University 2015  
Philadelphia, PA

M.S., Teaching and Instruction, Drexel University 2009  
Philadelphia, PA

**II. PROFESSIONAL EXPERIENCE**

Doctoral Researcher 2012 - 2018  
Drexel University

STEAM Education Outreach Coordinator 2012 - 2018  
Drexel University

Project Research Manager 2014-2016  
Columbia University

**III. OTHER INFORMATION**

Music Training and Performance in Jazz.  
Multiple journal publications.

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David Rosen has teaching and research experience in cognitive neuroscience. His area of expertise is an ideal match to the faculty member he will be replacing while she is on sabbatical.

**RECOMMENDED FOR:**  
Visiting Assistant Professor of Psychology (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**William Santamore**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Physiology, Temple University, Philadelphia PA	1975
MS, Biomedical Engineering, Drexel University, Philadelphia PA	1972
BS, Electrical Engineering, Manhattan College, New York NY	1969

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of Health Science, Stockton University, Galloway NJ	2017-Present
Adjunct Instructor, Stockton University, Galloway NJ	2015-2017
Adjunct Faculty, Rutgers University, Galloway NJ	2012-Present
Director of Telemedicine Research, Temple University, Philadelphia PA	2003-2012
Research Professor of Physiology and Medicine, Temple University, Philadelphia PA	1998-2013

**III. OTHER INFORMATION**

Founding Member, The Cardiac Bioassist Association  
Editorial Board, Journal of Cardiovascular Nursing

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William Santamore received his Ph.D. in Physiology from Temple University and additionally holds degrees in Biomedical and Electrical Engineering. He has an extensive amount of experience working in higher education as an instructor in addition to prior work experience in Healthcare Administration. He is a highly regarded former adjunct within the Bachelor of Science in Health Science (BSHS) program and his expertise in Physiology will serve as a valuable asset as we continue to expand our course offerings in the health science and nursing programs.

**RECOMMENDED FOR:**  
Visiting Instructor of Nursing 75% (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Tracey Schneider**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Education Policy, Planning and Leadership, The College of William & Mary, Williamsburg, VA	Expected Dec 2018
J.D., University of Richmond School of Law Richmond, VA	2004
B.S./B.A., Business Administration University of Richmond, Richmond, VA	2000

**II. PROFESSIONAL EXPERIENCE**

Graduate Assistant, School of Education The College of William & Mary	2016 - Present
Attorney, Parker McCay	2014 – 2016
General Counsel/In-House Counsel Stafford Township Board of Education	2006 - 2014
Adjunct Professor, Georgian Court University	2007

**III. OTHER INFORMATION**

Volunteer Experience:  
William & Mary Educational Review (peer-reviewed academic journal) Reviewer  
The Florida Bar Education Law Committee (2014-2018)  
Law Related Education Committee (2016-2019)

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Tracey Schneider has in addition to her expertise in policy and planning and law, expertise in ethical leadership and has conducted research, been published, and served as a presenter at conferences and workshops. She served as a graduate assistant, teaching courses in law and ethics at the Master's degree level and conducting research. With her background in law and leadership, as well as her teaching experience, she is highly qualified for this position. Dr. Schneider is currently enrolled in a Ph.D. program in Education Policy, Planning and Leadership at The College of William & Mary in Williamsburg, VA.

**RECOMMENDED FOR:**

Assistant Professor of Organizational Leadership



 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**EARNESTINE W. SIMPSON**

**I. EDUCATIONAL BACKGROUND**

M.S.W., Smith College School for Social Work  
Northampton, MA 1971

B.A., Dillard University  
New Orleans, LA 1964

**II. PROFESSIONAL EXPERIENCE**

Mental Health Consultant  
Berlin, NJ 2017 - 2018

Director, Elsa Enterprises  
Marlton, NJ 2014 - 2018

Administrator, Newark Preschool Council  
Newark, NJ 2008 - 2014

**III. OTHER INFORMATION**

Teaching and practice experience.  
Has successfully written and awarded numerous grants.

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Ms. Simpson has many years of teaching and practice experience and will be able to teach the needed courses in the BSW curriculum.

**RECOMMENDED FOR:**  
Visiting Assistant Professor of Social Work (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Leanne T. Sims**

**I. EDUCATIONAL BACKGROUND**

Ph.D., American Studies University of Hawaii, Manoa, Hawaii	2017
M.A., Education Fordham University, Bronx, NY	2006
M.A., Performance Studies New York University, New York, NY	1997

**II. PROFESSIONAL EXPERIENCE**

Instructor, Peace & Justice Studies Pace University, New York, NY	2017-present
Visiting Scholar, Women's, Gender & Sexuality Studies Program Northeastern University, Boston, MA	2016-2017
Instructor, American Studies Department University of Hawaii, Manoa, HI	2012-2016
Instructor, Research and Creative Writing Women's Correctional Comm. Center, Honolulu, HI	2012-2016

**III. OTHER INFORMATION**

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Dr. Sims has had a varied career as an activist and a community worker, while also teaching writing and performance in different institutions, so she was a very strong candidate for the Vera King Farris Fellowship. She has a newly minted American Studies Ph.D., which will enable her to contribute to the interdisciplinary environment of Stockton. She will also be able to contribute greatly to the Service Learning Center and to community engagement, particularly with her work on incarcerated women.

**RECOMMENDED FOR:**  
Dr. Vera King Farris Fellow



## BACKGROUND STATEMENT

**Diana A. Strelczyk**

### **I. EDUCATIONAL BACKGROUND**

Masters of Science in Sports Organizations, Miami University, Oxford, OH 2009

Bachelors of Science in Exercise Science & Sports Management, Cook College, Rutgers University, New Brunswick, NJ 2006

### **II. PROFESSIONAL EXPERIENCE**

Professional Services Specialist 4 - Stockton University, Galloway, NJ 7/2012 - Present

Fitness Center Manager - Atlantic Cape Community College, Mays Landing, NJ 8/2011 - 5/2012

Assistant Director, Leagues, Club Sports & Special Events - East Stroudsburg University of Pennsylvania, East Stroudsburg, PA 7/2008-5/2011

### **III. OTHER INFORMATION**

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Diana A. Strelczyk has the skills sets and experience necessary to effectively carryout the program development, implementation and oversight responsibilities required to enhance the expansion of the Office of Continuing Studies.

### **RECOMMENDED FOR:**

Assistant Director, Office of Continuing Studies

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Siobahn Suppa**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Mathematics Education University of Delaware, Newark, DE	expected May 2018
M.S., Mathematics University of Delaware, Newark, DE	2013
B.S., Mathematics Rowan University, Glassboro, NJ	2011

**II. PROFESSIONAL EXPERIENCE**

Instructor, Mathematics University of Delaware, Newark, DE	2012 - 2018
Teaching Assistant, Mathematics University of Delaware, Newark, DE	2011 - 2013 & 2017
SAT Prep Mathematics Tutor Y2 Academy, Hockessin, DE	2013 - 2017
Praxis II Mathematics Tutor University of Delaware, Newark, DE	2013
Mathematics Tutor Rowan University, Academic Success Center, Glassboro, NJ	2008 - 2011

**III. OTHER INFORMATION**

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Siobahn Suppa will be earning her Ph.D. in Education and Mathematics in May 2018. She has published several important articles on pedagogy and assessment in developmental mathematics, and will be able to assist the First-Year Studies Program refine its mathematics curriculum.

**RECOMMENDED FOR:**

Instructor or Assistant Professor of Mathematics & First-Year Studies



## BACKGROUND STATEMENT

### **Sequetta Sweet**

#### **I. EDUCATIONAL BACKGROUND**

Ed.D., Executive Leadership St. John Fisher College, Rochester, NY	2012
M.S., Human Resources St. John Fisher College, Rochester, NY	2008
B.S., Computer Science Rensselaer Polytechnic Institute, Troy, NY	1983

#### **II. PROFESSIONAL EXPERIENCE**

Faculty of Practice and Adjunct Faculty Rowan University	2014 - present
Associate Faculty Online Instructor Ashford University	2012 - present
Adjunct Faculty Roberts Wesleyan College	2013 - present
Leadership/IT Project Management Consultant GP Strategies	2013 - 2015

#### **III. OTHER INFORMATION**

Volunteer Experience:  
Association of Leadership Educators Member  
Glassboro Family Success Center Board Member  
Robin's Nest Community Center Mentor  
Glassboro Police Department Chaplin

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Sequetta Sweet has experience as a consultant and business and information technology leader, specializing in organizational development, leadership and project management. She also served as an adjunct professor at several colleges and universities, teaching courses in management information systems, computer science, leadership, and organizational management before becoming a faculty member in the School of Business at Rowan University, in Glassboro, New Jersey. Her extensive work history and teaching experience make her highly qualified to teach in the LEAD program.

#### **RECOMMENDED FOR:**

Assistant Professor of Organizational Leadership

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Behnam Tavakkol**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Industrial and Systems Engineering Rutgers University, Piscataway, NJ	May 2018
M.Sc., Statistics Rutgers University, Piscataway, NJ	2016
M.Sc., Industrial and Systems Engineering Kansas State University, Manhattan, KS	2012

**II. PROFESSIONAL EXPERIENCE**

Part-Time Lecturer Business School, Rutgers University, Piscataway, NJ	2013 - Present
Primary Instructor Business School, Rutgers University, Piscataway, NJ	2013 - 2017
Graduate Teaching Assistant School of Engineering, Rutgers University, Piscataway, NJ	2014 - 2016
Graduate Research Assistant School of Engineering, Rutgers University, Piscataway, NJ	2013 - 2016
Graduate Research Assistant School of Engineering, Kansas State University, Manhattan, KS	2010 - 2012

**III. OTHER INFORMATION**

Institute for Operations Research and Management Sciences member  
Institute of Industrial Engineers member  
American Society for Quality member  
Institute of Mathematical Statistics member

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Mr. Tavakkol is highly skilled in Programming and Software, and has won several awards and honors from Rutgers University since 2012. He has published several journal papers, conference papers, and presentations. Mr. Tavakkol has also been a Session Chair the INFORMS Annual Meeting 2017.

**RECOMMENDED FOR:**

Assistant Professor of Business Studies, Business Analytics and Management



## BACKGROUND STATEMENT

**Lisa Youngblood**

### **I. EDUCATIONAL BACKGROUND**

J.D., School of Law, Widener University, Wilmington, DE	2000
B.A., Political Science, Villanova University, Villanova, PA	1996
A.A., Liberal Arts, Delaware County Comm. College, Media, PA	1993

### **II. PROFESSIONAL EXPERIENCE**

Visiting Instructor, Writing, Stockton University, Galloway, NJ	9/17 - present
Adjunct Professor, Writing, Stockton University, Galloway, NJ	1/12 - 5/17
Adjunct Professor, Business, Stockton University, Galloway, NJ	9/14 - 5/17

### **III. OTHER INFORMATION**

Service experience:

NJ Committee on Character-NJ Board of Bar Examiners member	1/18 - present
Margate Board of Education member	12/15 - present
Stockton, School of GENS-5 Year Assessment Program	2014 - 2015
Stockton Federation of Teachers member	2012 - present

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Lisa Youngblood has been a very successful writing adjunct at Stockton for many years, and was a Visiting Instructor during the 2017-18 academic year. She has a JD from Widener and so brings additional strengths to the successful First-Year Studies Program.

### **RECOMMENDED FOR:**

Instructor of Writing and First-Year Studies



## BACKGROUND STATEMENT

### **AIHUA ZHANG**

#### **I. EDUCATIONAL BACKGROUND**

Ph.D., History State University of New York at Stony Brook, NY	2015
Master of Arts, History Bowling Green State University, OH	2008
Bachelor of Arts, English Northwestern Polytechnic University, Zi'an, China	

#### **II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor, Asian History Stockton University, Galloway, NJ	2017-Present
Visiting Assistant Professor, History Saint Mary's College, Notre Dame, IN	2016-2017
Visiting Assistant Professor, History Stony Brook University, Stony Brook, NY	2011-2015

#### **III. OTHER INFORMATION**

- Member, Chinese Historian in the United States, 2014-present
- Member, Yale-Edinburg Group on the History of the Missionary Movement and World Christianity, 2013-present
- Member, Association for Asian Studies, 2010-present

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Dr. Aihua Zhang received her Ph.D. from State University of New York at Stony Brook with her dissertation in 'Materializing a Gendered Modernity: The Beijing Young Women's Christian Association (1927-1937).' Dr. Zhang also has a graduate certificate in Women's and Gender Studies. Dr. Zhang has collected data and translated from Chinese to English and is an Assistant Editor for a document project on Chinese Women and Western Medicine in Late Qing and Republican China.

#### **RECOMMENDED FOR:**

Visiting Assistant Professor of Asian History (13D)