

Personnel Actions Calendar 2023-2024 Summary — Faculty										
BOT Cycle	Personnel Category	Notification or Solicitation	File Close Date	PRC	Dean	FRC	Provost	President	BOT Meeting Date	
December	2023	Faculty: Promo*	Fri Jun 16 (notify dean by this date)	Fri Sep. 22	Tues Oct. 3	Tues Oct. 10	Tues Oct. 31	Mon Nov. 6	Tues Nov. 21	Weds Dec. 6
		Faculty: Yr 6 Reconsideration	Wed Sep. 13 (notify dean by this date)	Fri Sep. 22	Tues Oct. 3	Tues Oct. 10	Tues Oct. 31	Mon Nov. 6	Tues Nov. 21	Weds Dec. 6
*6/16/2023 Deadline for faculty who plan to apply for promotion to Full Professor or Distinguished Professor in Fall 2023 to notify Dean and meet regarding selection of external reviewers. *										
6/30/2023 Deadline for faculty who plan to apply for Assistant or Associate. Materials for external reviewers for those applying for Full or Distinguished are due to the Deans.										
February	2024	Faculty: Yr 1	Fri Oct. 20	Fri Jan. 5	Tues Jan. 23	Tues Jan. 30				
		Faculty: Yr 2	Fri Sep. 8	Fri Jan. 5	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30 (as needed)	Tues Feb. 6 (as needed)	Tues Feb. 13	Weds Feb. 21
		Faculty: NTTP Yr 1-4	Fri Oct. 20	Weds Jan. 3	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30 (as needed)	Tues Feb. 6 (as needed)	Tues Feb. 13	Weds Feb. 21
		Faculty: NTTP Yr 5	Fri Oct. 20	Weds Jan. 3	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30	Tues Feb. 6	Tues Feb. 13	Weds Feb. 21
		Faculty: PT Yr 1-4 and after Yr 5	Fri Oct. 20	Weds Jan. 3	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30 (as needed)	Tues Feb. 6 (as needed)	Tues Feb. 13	Weds Feb. 21
		Faculty: PT Yr 5	Fri Oct. 20	Weds Jan. 3	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30	Tues Feb. 6	Tues Feb. 13	Weds Feb. 21
		Faculty: XIII-O	Fri Oct. 20	Weds Jan. 3	Tues Jan. 16	Tues Jan. 23	Tues Jan. 30 (as needed)	Tues Feb. 6 (as needed)	Tues Feb. 13	Weds Feb. 21
		Faculty: XIII-D	Fri Oct. 20	Weds Jan. 3	Tues Jan. 23	Tues Jan. 30				
May	2024	Faculty: RA	Fri Dec. 8 (notify dean by this date)	Tues Jan. 9	Tues Jan. 30	Tues Feb. 13	Tues Mar. 5	Tues Mar. 26	Thurs Apr. 18	Weds May 1
		Faculty: Yr 3	Tues Jan. 2	Tues Jan. 30	Tues Feb. 20	Tues Mar. 5				
		Faculty: Yr 4	Tues Jan. 2	Tues Jan. 30	Tues Feb. 20	Tues Mar. 5	Tues Mar. 19 (as needed)	Tues Apr. 2 (as needed)	Thurs Apr. 18	Weds May 1
		Faculty: Yr 5 Tenure	Tues Jan. 2	Tues Jan. 30	Tues Feb. 13	Tues Feb. 27	Tues Mar. 19	Tues Apr. 2	Thurs Apr. 18	Weds May 1

REBUTTAL DUE DATES - Faculty. Letters due by 2:00 pm to be loaded by 5:00 pm.				
Personnel Category	PRC	Dean	FRC	Provost
Faculty: Promo	Fri. Oct. 6	Fri. Oct. 13	Fri. Nov. 3	Fri. Nov. 10
Faculty: Yr 6 Reconsideration	Fri. Oct. 6	Fri. Oct. 13	Fri. Nov. 3	Fri. Nov. 10
Faculty: Yr 1	Fri. Jan. 26	Fri. Feb. 2		
Faculty: Yr 2	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: NTTP Yr 1-4	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: NTTP Yr 5	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: PT Yr 1-4 and after Yr 5	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: PT Yr 5	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: XIII-O	Fri. Jan. 19	Fri. Jan. 26	Fri. Feb. 2	Fri. Feb. 9
Faculty: XIII-D	Fri. Jan. 26	Fri. Feb. 2		
Faculty: RA	Fri. Feb. 2	Fri. Feb. 16	Fri. Mar. 8	Fri. Mar. 29
Faculty: Yr 3	Fri. Feb. 23	Fri. Mar. 8		
Faculty: Yr 4	Fri. Feb. 23	Fri. Mar. 8	Fri. Mar. 22	Fri. Apr. 5
Faculty: Yr 5 Tenure	Fri. Feb. 16	Fri. Mar. 1	Fri. Mar. 22	Fri. Apr. 5

6/14/2024 Deadline for faculty who plan to apply for promotion to Full Professor or Distinguished Professor in Fall 2024 to notify Dean and meet regarding selection of external reviewers.

6/28/2024 Deadline for faculty who plan to apply for Assistant or Associate. Materials for external reviewers for those applying for Full or Distinguished are due to the Deans.